



FORMAL BID
2025 -004
KITSAP COUNTY DEPARTMENT OF PUBLIC WORKS
ER&R DIVISION
CHIP SEAL AGGREGATE FOR 2025

BID SUBMISSION DEADLINE & LOCATION

THURSDAY, February 27TH 2025 2:30 PM

Mailing Address:

**614 Division Street MS-7
Port Orchard, WA 98366**

Physical Address:

**4th Floor Administration Building
619 Division Street
Port Orchard, WA 98366**

BID OPENING TIME & LOCATION

THURSDAY, February 27TH 2025 3:00 PM
KITSAP COUNTY ADMINISTRATION BUILDING
COMMISSIONERS CHAMBERS
619 Division Street
Port Orchard, WA. 98366

NOTICE IS HEREBY GIVEN that the Kitsap County Purchasing Office will receive sealed bids for Manufacture of Aggregate for Bituminous Surface Treatment (herein referred to as CHIP SEAL AGGREGATE) before the date and time indicated above at the Kitsap County Administration Building, 619 Division Street, Port Orchard, Washington. Bids will be publicly opened and read aloud in the Kitsap County Administration building, Commissioners Chambers located at 619 Division Street, Port Orchard, Washington. After the review process has been completed, a bid tabulation will be available for public inspection.

NOTICE TO BIDDERS

Bidders must correctly prepare and submit all required documents to the Kitsap County Purchasing Office. The following documents are required for a complete bid package. Every item must be complete in all respects, including authorized signatures. Bidders shall acknowledge receipt of all addenda in the

spaces provided. Failure to include all items may be cause for the bid to be considered irregular and thereby rejected:

Certificate of Liability Insurance
Washington State Contractor's Registration
Bid Sheet
Addendum Receipt, if any

Each bid shall be submitted in separate envelope and sealed when mailed or hand delivered. The bid number and title of the project (as indicated above), the date & time of the bid opening, and the name & address of the bidder shall be clearly shown on the outside of the envelope. You may respond by mail or hand-deliver to the Kitsap County Purchasing Office.

The Kitsap County Purchasing Office reserves the right to reject any or all bids for good cause, in whole or in part, to waive any irregularities in any bid, and to delete certain items listed in the bid as set forth herein. In the event that all bids are rejected, the Purchasing Office may call for new bids.

The Bidder is not required to submit a bid for all items listed in the proposal, but only for those bid items for which they wish to be considered.

Kitsap County will award to the most responsible Bidder submitting the most advantageous bid to the County based on the quantities identified in the proposal. The most advantageous bid to the County is determined from the unit price, transportation costs, and product availability.

This invitation to bid does not commit Kitsap County to pay any costs incurred by any Bidder in the submission of a proposal, or in making necessary studies or design for the preparation thereof, or for procuring or contracting for the items to be furnished under the invitation to bid.

The Purchasing Office is located in the County Administration Building, 4TH Floor, 619 Division Street, MS-20, Port Orchard, Washington. Additional information may be found in the Kitsap County web site [Kitsap County Bids \(kitsapgov.com\)](http://Kitsap County Bids (kitsapgov.com)). For answers to questions, please call Glen McNeill at (360)337-4789, or email gsmcneill@kitsap.gov

COOPERATIVE PURCHASING

The Washington State Inter-local Cooperative Act 39.84 provides that other governmental agencies may purchase goods and services on this solicitation or contract in accordance with the terms and prices indicated, if all parties are willing.

Bids received after THURSDAY, February 27TH 2025 2:30 PM, will not be considered.

DESCRIPTION OF WORK

- 1). The Contractor shall provide for the manufacturing of crushed, screened and washed Chip Seal Aggregate material. All aggregate shall be manufactured in accordance with section 9-03.4 of the current WSDOT Standard Specifications, 3/8”- No.4 gradation or noted below as Alternate.

Kitsap County will consider the following various options under this contract, and which are included in the Contract Proposal / bid sheet:

- A. Contractor shall provide for the procurement and manufacture of 2710 TONS of 3/8” – No.4 Chip Seal Aggregate, including haul to each of the County Road shops, in the appropriate quantity.

- 2). Stockpile location for the Road Maintenance shop is located at:

Central Kitsap Road Shop - 1971 Seabeck Hwy NW, Bremerton, WA 98312
South Kitsap Road Shop – 2339 SE Cedar Road, Port Orchard, WA 98366

- 3). The Contractor shall manufacture 2710 Ton of 3/8”-No.4 Chip Seal Aggregate, meeting the specification of section 9-03.4 of the WSDOT Standard Specifications.

Finished Virgin Chip Seal Aggregate product shall be clean, CUBICAL IN NATURE, uniform in quality, contain at least one (preferably two, or more) fractured face, and be free of wood, bark, roots, and other deleterious materials.

Non Coated Aggregate

- a. An aggregate source shall be determined prior to mixing and submitted for material approval.
- b. The County will perform acceptance testing based on random samples. Frequency will be a minimum of one sample per pile or one sample per 1000 TONS.

- 4). The following quantities of material will be transported to each Road Maintenance shop:

Shop	Quantity and Type
Central Kitsap Road Shop	1109 Ton 3/8” – No. 4 Chip Seal Aggregate

South Kitsap Road Shop	1601 Ton 3/8” – No. 4 Chip Seal Aggregate
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- 5). Promptly after receiving the contract award, the Contractor shall notify the Road Superintendent of all proposed material sources. If Contractor proposed sources are unable to provide acceptable or uniform products, the Contractor shall locate other sources and obtain approval for them. All materials and articles incorporated into this contract:
 1. Shall meet the requirements of the contract and be approved by the Road Superintendent.
 2. Shall derive from one source. Mixing of aggregates from different pit sites MAY be allowed WITH PRIOR APPROVAL FROM THE AGENCY
 3. May be inspected or tested at any time during their preparation and use.
 4. Shall be rejected if they become out of compliance by contamination, or gradation, before transport, OR UPON THE OBSERVATION AT THE TIME OF DELIVERY TO THE AGENCY

- 6). Samples and Tests for Acceptance. All field and laboratory materials testing by the County will follow methods described in the Washington State Department of Transportation Materials Manual.

- 7). The Contractor shall prepare suitable stockpile locations adjacent to the manufacturing area. Manufactured material meeting the gradation requirements shall be stockpiled in accordance with section 3-02 of the current WSDOT Standard Specifications. Kitsap County shall prepare stockpile locations at two of the three Road Maintenance shops, including provision of a loader and operator at these locations to shape the piles.

- 8). The Contractor shall provide a loader and operator at the location of aggregate manufacture to load County trucks. A loader and operator shall be available during normal working hours (7:00 a.m. – 3:30 p.m., Monday through Friday, excluding holidays, as defined in section 1-08 of the WSDOT Specifications).

- 9). Aggregates produced under this proposal shall be measured by the TON. *“AT THE REQUEST AND APPROVED BY EITHER PARTY - The cubic yard volume for pay quantity will be determined by AASHTO T19M &/or cross sectioning the completed stockpile(s) of specified materials or by computation of the volume between the original ground surface and the stockpile surface using digital terrain modeling survey techniques. Survey measurements will be provided by Kitsap County.”*

- 10). *The TONNAGE volume for pay quantity will be determined* in accordance with section 1-09.2(1) & 1-09.2(6) of the current WSDOT Standard Specifications,

Prior to stockpiling material, Kitsap County shall be notified so that the stockpile location can be verified and surveyed, if necessary and appropriate.

All costs associated with the manufacturing of materials meeting these technical provisions, including stockpiling of manufactured materials and loading of hauling vehicles, shall be included in the unit contract price per TON.

- 11). **TIME FOR COMPLETION.** The Contractor shall have the full quantity of Chip Seal Aggregate manufactured and processed by AUGUST 29, 2025. Contractor delivered material shall be in stockpile at each of the Road Maintenance shops no later than SEPTEMBER 30, 2025.
- 12). All work associated with this project must be accomplished in accordance with the Mine Safety and Health Administration, Mine Improvement and New Emergency Response Act of 2006.

**FB 2025-004
CHIP SEAL AGGREGATE**

BID SHEET

THE UNDERSIGNED proposes to provide the Kitsap County Department of Public Works, ER&R Division, with of 3/8"-No.4 Chip Seal Aggregate, meeting the specification of section 9-03.4 of the WSDOT Standard Specifications.

The Bidder is not required to submit a bid for all items listed in the proposal, but only for those bid items for which they wish to be considered.

SCENARIO	ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
				CONTRACTOR PROVIDED AGGREGATE		
A	1	2710	TON	3/8" - No. 4 Chip Seal Aggregate, Contractor Hauled to Kitsap County Road Shop Location(S)		
A1	1	2710	TON	3/8" - No. 4 Chip Seal Aggregate, County Hauled (Will Call)		

This bid is made in accordance with the published requirements and warrants, receipt of which is hereby acknowledged, and is offered with the call for bids authority by the Kitsap County Purchasing Office.

BIDDER (COMPANY) _____

SIGNATURE _____

PRINTED NAME _____

TITLE _____

ADDRESS _____

PHONE _____

EMAIL _____

Attachments:

Certificate of Liability Insurance

Receipt of Addendum, if any

Receipt of the following addendum to this solicitation is hereby acknowledged:

Amendment Number	Date of Receipt Amendment	Signed Acknowledgment
1	_____	_____
2	_____	_____
3	_____	_____

NOTE: Failure to acknowledge receipt of any amendment may be considered an irregularity in the bid.