



ADDENDUM NO. 1 REQUEST FOR PROPOSALS 2026-036 KITSAP COUNTY

TO: All Respondents

FROM: Glen McNeill. Purchasing Supervisor

CLOSING DATE: Thursday 11/05/2026 @2:00 pm

REF NO.: 2026-036 Kitsap County Third Party Administrative Services

DATE: 10/29/2026

This first addendum to 2026-036 Kitsap County Third Party Administrative Services answers questions received.

1. Please provide currently valued loss runs for the past five years and approximate annual medical bill volume. **\$5,079,014 total Med, Rehab, Legal, and Expenses. The average annual medical bill volume for the 5 years is \$401,278.192.**
2. What is the current open inventory, broken down by time-loss and medical-only? How many open claims are older than five years?

Time-Loss: 37

Medical Only: 24

Subrogation: 6

More than five years: 4
3. How many open claims are expected to transfer to the successful TPA on January 1, 2027?
Approximately 71
4. Does the County anticipate a fully dedicated examiner regardless of inventory, or would a defined percentage allocation be considered equally responsive? **The County would prefer a dedicated examiner; however we are open to discussing options.**
5. Can the County clarify the 2022 spike in time-loss claims and whether those claims materially affect the current inventory? **There was a spike in time-loss due to COVID outbreak at the Jail. They do not affect the current inventory.**

6. Section H requires a full budget for the contract, but the contract term is not stated. What contract term, including any renewal options, should the total cost reflect for scoring purposes?
5-year contract term.

END OF ADDENDUM NO. 1