

**KITSAP COUNTY DISTRICT COURT
STATE OF WASHINGTON**

IN RE THE KITSAP COUNTY COURTHOUSE AND THE
PANDEMIC OUTBREAK OF THE CORONAVIRUS
DISEASE 2019 (COVID-19)

No. 2021-13
EMERGENCY ADMINISTRATIVE ORDER

THIS ADMINISTRATIVE ORDER is being issued in response to the current pandemic outbreak of the Coronavirus Disease 2019 (COVID-19).¹

According to most recent information provided by the Kitsap County Health District, the number of COVID cases in Kitsap County is at its highest point since the pandemic began. Most Kitsap County services are now performed online, by email, or by telephone to protect the public and staff. Staff continue to serve the public remotely. Most recently, courthouse visitors were exposed at least three times to known cases of COVID in District Court settings.

Given the significant number of identified and projected cases of the disease in Kitsap County as well as the numbers of cases involving people on the Kitsap County Courthouse campus, the severity of the risk posed to the public and staff, and high number of cases reported by the Health District, and the authority granted by Supreme Court Orders No. 25700-B-602 through No. 25700-B-669 additional immediate action by the Kitsap County District Court is required.

NOW, THEREFORE, it is hereby –

ORDERED that effective immediately and until further Order of the Kitsap County District Court –

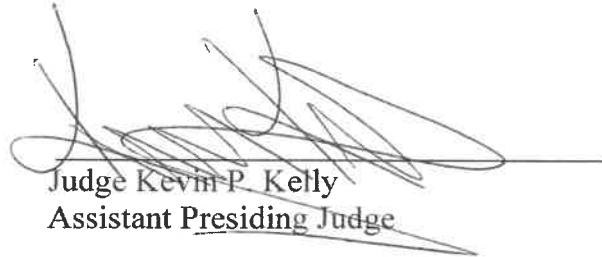
1. All previous Emergency Administrative Orders remain in full effect.
2. The Kitsap County District Court’s Clerk’s Office, room 106, is closed to in person contact.

¹ Hereafter “COVID.”

3. Communication with the Kitsap County District Court can be made by -
 - A. LiveChat via the District Court website; <https://www.kitsapgov.com/dc>
 - B. Email at kcdc@co.kitsap.wa.us, and/or
 - C. Telephone at (360) 337-7109 -
 - Option 1 - Traffic or vehicle matters.
 - Option 2 - Civil matters.
 - Option 6 - All other matters.
4. Persons in need of an emergency court hearing, including emergency protection orders, should call the Kitsap County District Court at (360) 337-7109 and select Option 6 to speak with a clerk.
5. Litigants and attorneys shall endeavor to appear via Zoom Video Conferencing whenever approved by the Court.
6. Litigants, attorneys and the public are encouraged to visit the Kitsap County District Court's website for updated information - www.kitsapgov.com/dc.

The Kitsap County District Court remains open and fully operational.

DATED: September 3, 2021



Judge Kevin P. Kelly
Assistant Presiding Judge