



Hearing Examiner Agenda

THURSDAY, FEBRUARY 13, 2025

Please click the link below to join the Hearing webinar remotely:

<https://us02web.zoom.us/j/89007162929>

OR Join by Phone: 253-215-8782

Webinar ID: 890 0716 2929 Password: 889555

OR Attend in person: 619 Division Street, Port Orchard WA

Public Hearing(s) will be conducted by Kitsap County Hearing Examiner, on the following application(s), on **THURSDAY, FEBURARY 13, 2025 at 9:00 A.M.**

The Kitsap County Hearing Examiner holds hearings in a remote/hybrid format, accessible remotely, via *weblink or dial-in phone number, or in-person. The Hearing Examiner, applicant(s), staff, interested parties and the public may link into the hearing through video conference, or telephonically through a call-in number. **All interested persons are welcome to attend this hearing either remotely, or in person at the Board of County Commissioners' Chambers at 619 Division Street, Port Orchard WA.**

***Remote Access information including links, and Staff Reports** for each application will be made available for public viewing and **can be found on the Department of Community Development's website,** <https://www.kitsap.gov/dcd/Pages/HearingExaminer.aspx> or requested by calling (360) 337-5777.

DCD strongly encourages submitting any comments, in writing, directly to the listed DCD Staff Planner. These comments will be provided to the Hearing Examiner and DCD for consideration and included as part of the official record. Please send comments as early as possible so they may be addressed appropriately in time for the hearing.

AGENDA ITEM (A)

24-01376: ROLOFF - Conditional Use Permit for Accessory Dwelling Unit (CUP-ADU)

Project Description: The applicant proposes to convert an existing single-family residence into an accessory dwelling unit and construct a new single-family residence. The proposed accessory dwelling unit would be 890 square feet and the new primary residence will be 2,816 square feet.

Project Location: 8516 Orchard Ave SE, Port Orchard WA

Applicant/Owner of Record: Steven & Candyce Roloff, Port Orchard, WA

DCD Staff Planner: Izzy Lotz at (360) 337- 5777.

PLEASE NOTE: THE DEPARTMENT HAS ISSUED A DETERMINATION OF NON-SIGNIFICANCE (DNS) FOR THIS PROPOSAL. ANY DNS APPEAL FILED WILL BE COMBINED WITH AND HEARD AT THE PUBLIC HEARING.

AGENDA ITEM (B)

24-00206: LAMBERT - Conditional Use Permit for Accessory Dwelling Unit (CUP-ADU)

Project Description: Applicant proposes to construct a 900 square foot accessory dwelling unit. Also proposed on site is a 2,867 square foot primary residence.

Project Location: 13545 Central Valley Rd NE, Poulsbo WA

Applicant/Owner of Record: Joshua V & April D Lambert, Belfair WA

DCD Staff Planner: Izzy Lotz at (360) 337- 5777.

PLEASE NOTE: THE DEPARTMENT HAS ISSUED A DETERMINATION OF NON-SIGNIFICANCE (DNS) FOR THIS PROPOSAL. ANY DNS APPEAL FILED WILL BE COMBINED WITH AND HEARD AT THE PUBLIC HEARING.

AGENDA ITEM (C)

24-02208: FRASIER - Conditional Use for Accessory Dwelling Unit (CUP-ADU)

Project Description: Applicant proposes to convert an existing special care unit into a 900 square foot accessory dwelling unit. Also existing on site is a 3,775 square foot primary residence.

Project Location: 14025 South Keyport Rd NE, Poulsbo WA

Applicant/Owner of Record: Ben & Shawna Frasier, Poulsbo WA

DCD Staff Planner: Erin Lewis at (360) 337- 5777.

PLEASE NOTE: THE DEPARTMENT HAS ISSUED A DETERMINATION OF NON-SIGNIFICANCE (DNS) FOR THIS PROPOSAL. ANY DNS APPEAL FILED WILL BE COMBINED WITH AND HEARD AT THE PUBLIC HEARING.

AGENDA ITEM (D)

24-01514: SCHAFFER - Convert Accessory Structure to ADU – Conditional Use Permit for Accessory Dwelling Unit (CUP-ADU)

Project Description: Project proposes to convert an existing 780 square foot accessory building into an Accessory Dwelling Unit (ADU). Existing on site is a 1,568 square foot single family residence. Kitsap County Code 17.410.042.102 requires a Conditional Use Permit (CUP) for detached ADUs.

Project Location: 2000 Yukon Harbor Rd SE, Port Orchard WA, 98366

Applicant/Owner of Record: Dean W & Patricia L Schafer, Manchester, WA

DCD Staff Planner: Kate Millward at (360) 337- 5777.

PLEASE NOTE: THE DEPARTMENT HAS ISSUED A DETERMINATION OF NON-SIGNIFICANCE (DNS) FOR THIS PROPOSAL. ANY DNS APPEAL FILED WILL BE COMBINED WITH AND HEARD AT THE PUBLIC HEARING.

The file(s) pertaining to the above case(s) are available for public viewing, by contacting the Department of Community Development by emailing: help@kitsap1.com 'ATTN: Clerk of the Hearing Examiner', or by calling (360) 337-5777.

If you have any questions regarding project proposals or project-specific issues, please contact the DCD Staff Planner indicated above. If you have procedural questions about the public hearings process, please contact the Clerk to the Hearing Examiner emailing: help@kitsap1.com 'ATTN: Clerk of the Hearing Examiner', or by calling (360) 337-5777.

You may submit your comments in writing seven (7) days prior to or at the hearing. **The record will be kept open for 1 day following the hearing** to allow for additional comments. You may send these comments to 'Attention: Clerk to the Hearing Examiner via email at help@kitsap1.com or mail to 619 Division Street MS-36, Port Orchard WA 98366.

Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations at the public hearing, or who require this information in a different format, should contact the ADA Coordinator at (360) 337-5777 (voice) or (TDD) (360) 337-7275 or (800) 816-2782. Please provide two weeks' notice for accommodations, if possible.

OFFICE OF THE KITSAP COUNTY HEARING EXAMINER
<https://www.kitsap.gov/dcd/Pages/HearingExaminer.aspx>