



Kitsap County

Noxious Weed Control Program

Q3 Regular Meeting

Wednesday, August 7, 2024

Agenda

1. CALL TO ORDER

- a. Establish quorum
- b. Review and adopt agenda
- c. Conflicts of interest disclosure

2. PUBLIC COMMENT – *Please limit comments to 2 minutes or less*

3. GENERAL BUSINESS

- a. Approve previous meeting minutes – June 6, 2024
- b. Budget
 - i. Update on current/expected 2024 expenditures
 - ii. Proposal to allocate funds from existing budget for disposal program through 2025
 - iii. Proposal to fund 0.25 FTE Outreach Program Technician for 1.3 to 2.3 years under existing budget
 - iv. Proposal to request funds from budget surplus for rapid assessment and monitoring for 1-2 years

4. PROGRAM UPDATES

- a. Compliance and policy issues with City of Bainbridge Island
- b. IPM policy development
- c. Education and outreach

5. ADJOURNMENT

Public Comment



Please keep comments under two minutes.

General Business - Minutes



Approve previous meeting minutes – June 6, 2024

General Business - Budget

2024 Actual and Expected Expenditures

Expenditure Category	2024 Budget	2024 Actuals	Remaining Balance
Salary and Benefits	\$ 119,058	\$ 42,722	\$ 76,336
Supplies and Services	\$ 70,000	\$ 1,240	\$ 68,760
Long Lake Ecology Grant Match	\$ 15,000	\$ -	\$ 15,000
Noxious Weed Disposal	\$ 10,000	\$ 2,596	\$ 7,404
Interfund/IS and Facilities	\$ 18,331	\$ 10,521	\$ 7,810
Total	\$ 232,389	\$ 57,079	\$ 175,310

General Business - Budget

Disposal Pilot Program Status

Expenditure Category	2024 Budget	2024 Actual	Remaining Balance
Noxious Weed Disposal	\$ 10,000	\$ 2,596	\$ 7,404

Numbers reflect expenditures at county facilities since April, Bainbridge Island Disposal since May.

Options to consider:

- Set an end date for pilot; determine dates for 2025 and beyond
- Continue pilot through end of year; revisit at Q1 2025 meeting
- Other?

Impact of Inflation on Budget Surplus

Model	Current Surplus	Inflation-adjusted	Difference	Notes
Historical	\$ 530,000.00	\$ 483,482.74	\$ 46,517.26	Based on actual CPI inflation rate over past 3 years
Projected	\$ 530,000.00	\$ 579,145.31	\$ 49,145.31	Based on projected 3% inflation rate over next three years
		TOTAL	\$ 95,662.57	

General Business - Budget

Program Technician Proposal

Assumptions:

Term: October 2024 - December 2026

Hourly Rate = \$31.95 (Step 12)

1.0 FTE = \$66,456

Fully loaded = \$96,433 (Includes salaries, benefits, and indirect; 6% annual increase - steps, wage adj, benefits, etc.)

Noxious Weed Control Program Duties at 0.25 - 0.30 FTE

- Support outreach and education
- Develop brochures and pamphlets
- Update project website
- Monitor and track phone calls, emails, See Click Fix reports
- Research information (with confirmation from NW Coordinator) and provide response to landowners
- Support meeting scheduling, note taking, and hybrid meeting management

	\$	28,672.25	\$	102,219.00	\$	108,352.14	
Funding Source		2024		2025		2026	
Derelict and Abandoned Vessel Removal Program	\$	14,336.13	\$	56,220.45	\$	75,846.50	\$ 146,403.07
Sea Level Rise Vulnerability and Risk Assessment	\$	7,168.06	\$	15,332.85			\$ 22,500.91
Noxious Weed Control Program	\$	7,168.06	\$	30,665.70	\$	32,505.64	\$ 70,339.40

General Business - Budget

Rapid Assessment and Monitoring Proposal

Proposal: Request additional funds from program surplus to conduct rapid assessment of noxious weeds in 2025 and continue monitoring through 2026.

Options: 1-2 full-time positions (Botanist, Program Tech) or contract out to third party.

The Botanist position would likely be more expensive than what is detailed here. Waiting on HR to get back to us.

Program Specialist	Salary	Total w/ Benefits & Overhead
Year 1	\$71,635	\$103,948
Year 2 (6% wage adjustment)	\$75,933	\$110,185
2 Years =		\$214,132
Program Technician	Salary	Total w/ Benefits & Overhead
Year 1	\$66,456	\$102,219
Year 2 (6% wage adjustment)	\$70,443	\$108,352
2 Years =		\$210,571

Program Updates

City of Bainbridge Island Compliance & Policy

- Ordinance 2003-15 restricts use of pesticides by city employees and on city property
- Exceptions made on occasion to tackle priority projects
- Public Works cites this as their largest barrier to controlling noxious weeds on city property
- Letter penned by Dylan was sent to Director of Bainbridge Island Public Works
- July City Council meeting heard request to allow use of certain herbicides – Triclopyr & Imazapyr
- City Council tabled the discussion, requesting more information before making decision

Program Updates

Integrated Pest Management Policy

- Met in early July with IPM working group (Wendy and Jess) to kick-off process
- Discussed goals for document:
 - Clear prioritization of species, land types, control strategies – with detail on how these priorities are determined
 - Clear process for board/coordinator to deal with weeds in each defined setting (private property, county land, cities, state land, tribal land, rights-of-way, etc.)
 - Clear enforcement process
- Reworked “Goal Statement” and elements of the policy at high level, following state IPM law – RCW 17.15
- Working group to meet again later this month to begin fleshing out elements
- Coordinator continuing to review IPM examples from other jurisdictions (City of Bremerton, Thurston County, WSDA, etc.)

Program Updates

Education and Outreach

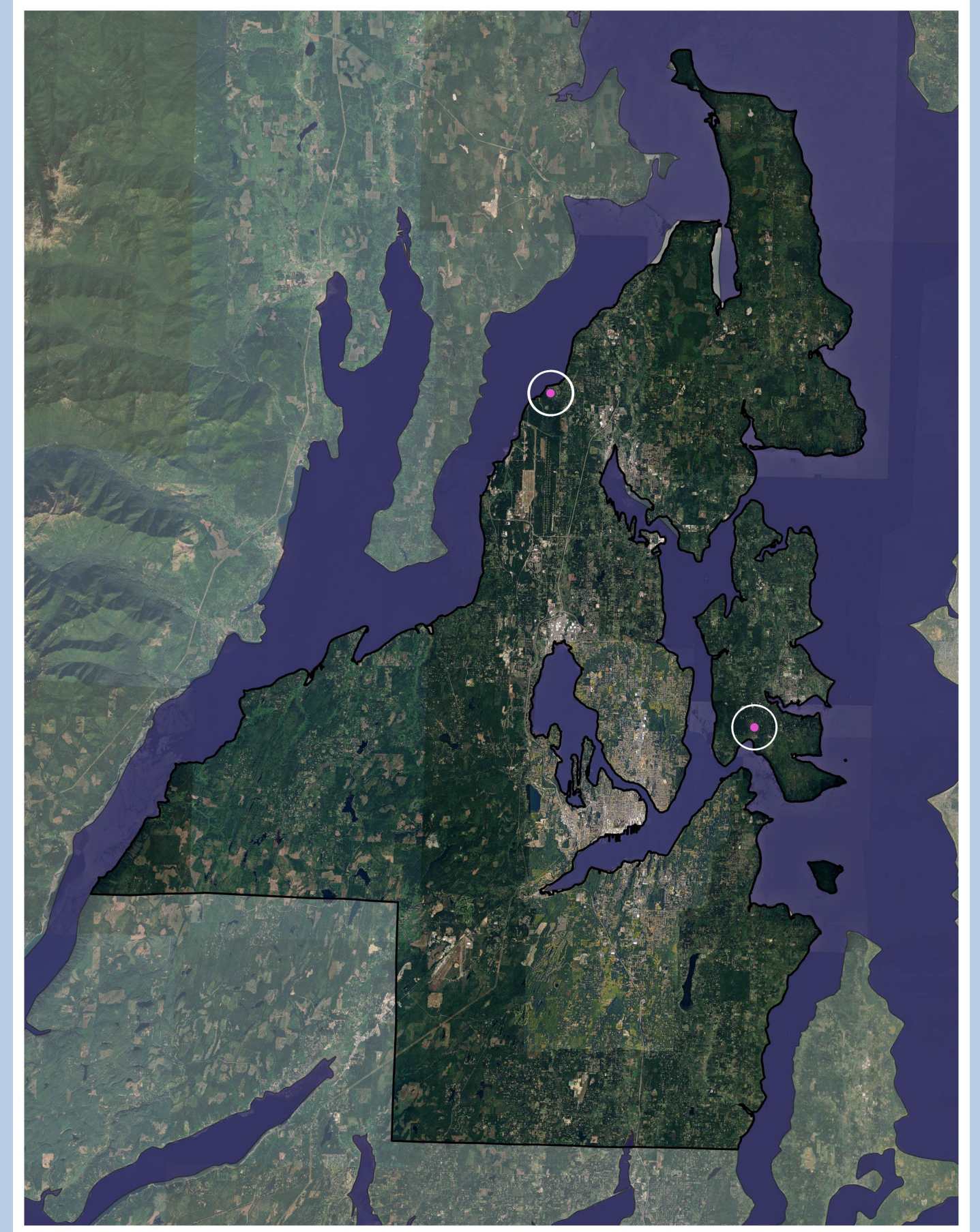
- Met in early July with Outreach working group (Courtney and Dylan) to kick-off process
- Outlined some high-level outreach goals
- Plan to attend at least one farmer's market in each board member's district by end of season
- Working on new outreach material – Species Spotlight flyer

Program Updates

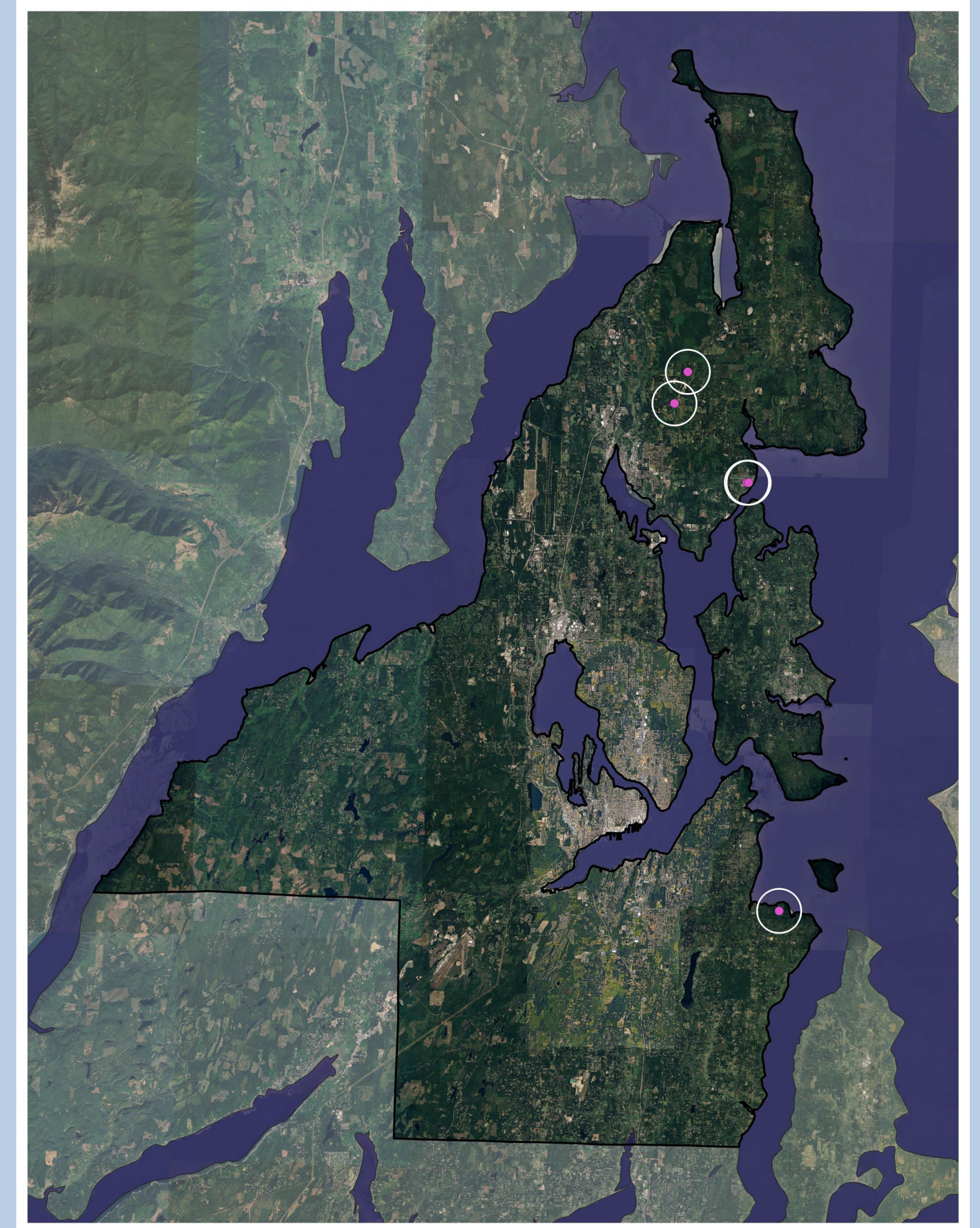
Mapping

- Brief overview of latest map developed by our GIS analyst
- Hand off to Dylan to discuss his mapping slides

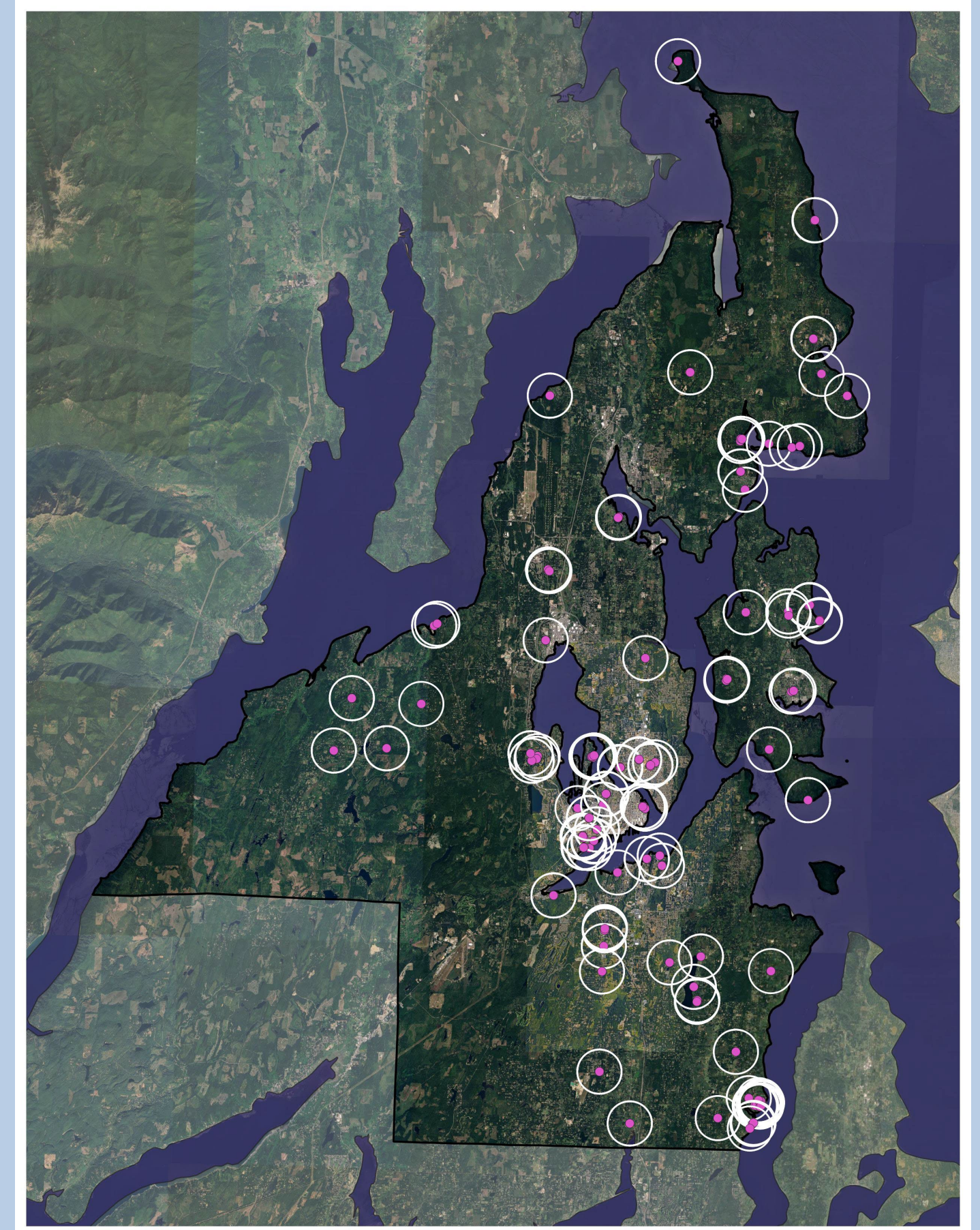
Italian Arum
Arum italicum
Class C



Shiny Geranium
Geranium lucidum
Class B Designate



Giant Hogweed
Heracleum mantegazzianum
Class A



Program Updates

Discussions with County Roads Department and City of Port Orchard

- Roads department does not have the equipment or capacity to stay on top of weeds beyond annual broadcast spray
- City of Port Orchard in midst of Public Works restructure, but similarly notes it does not have the people, equipment, or capacity to treat majority of noxious weeds
- On-call contract likely best option to deal with weeds on county lands, rights-of-way, and adjacent private properties
- Could potentially include other jurisdictions without capacity
- County departments and other jurisdictions could pay for services through interlocal agreements