



**Kitsap County  
Planning Commission  
Annual Report  
2025**

## Introduction

This report summarizes the work conducted by the Kitsap County Planning Commission for calendar year 2025.

The Kitsap County Planning Commission is established by state law and supported by county resolution. It provides recommendations to the County's Department of Community Development (DCD) regarding the County's Comprehensive Plan, development codes, and land use policies.

The Kitsap County Planning Commission is an advisory body that shall "assist the planning department in carrying out its duties, including assistance in the preparation and execution of the comprehensive plan and recommendations to the department for the adoption of official controls and/or amendments thereto" (RCW 36.70.040).

The Planning Commission conducts hearings "and shall make findings of fact and conclusions there from which shall be transmitted to the department which shall transmit the same to the board with such comments and recommendations it deems necessary" (Kitsap County Resolution 60-1961).

The Planning Commission's regularly scheduled public hearings or work study sessions are held, in a hybrid format, on the first and third Tuesday of every month at 5:30pm. Planning Commissioners, staff, presenters, and the public may attend meetings or hearings in-person, at the Kitsap County Administration Building, Commissioner's Chambers, 619 Division Street, Port Orchard, Washington and also via real-time, virtual attendance, or telephonically, as well as broadcast viewing options provided through partnership with Bremerton Kitsap Access Television (BKAT). The Planning Commission may also hold public hearings and study sessions at other times and locations as needed.

## Kitsap County Planning Commission Members

Commissioner	Term Ends	District
<b>Aaron Murphy</b> (resigned 6/30/25)	12/31/2026	North Kitsap District 1
<b>Kathy Meysenburg</b> (completing term of Aaron Murphy)	12/31/2026	North Kitsap District 1
<b>Tami Bowen</b>	12/31/2028	North Kitsap District 1
<b>David Vliet</b>	12/31/2028	North Kitsap District 1
<b>Jonathan Tudan</b> (resigned 6/2/25)	12/31/2026	South Kitsap District 2
<b>Danielle Douthett</b> (completing term for Jonathan Tudan)	12/31/2026	South Kitsap District 2
<b>Ashlee Hall</b>	12/31/2028	South Kitsap District 2
<b>Kaleb Nelson</b>	12/31/2028	South Kitsap District 2
<b>Adrienne Hampton</b>	12/31/2028	Central Kitsap District 3
<b>Alan Beam</b>	12/31/2025	Central Kitsap District 3
<b>Richard Shattuck</b>	12/31/2025	Central Kitsap District 3

***Clerk of the Planning Commission: Clara Jewell***

## Key Actions Taken in 2025

### **Review and Analysis of Proposed Legislation**

- Administrative Code Updates (Public Hearing on 4/15/25)
  - Title 16
  - Title 17
- Parks and Recreation Open Space Plan (Public Hearing on 5/20/25)
- Standards for Sanitary Sewer Construction Update (Public Hearing on 9/2/25)
- Open Space Application #25-01464 (Public Hearing on 9/19/25)
- Year of the Rural (Public Hearing on 10/21/25)
  - Comprehensive Plan Land Use Chapter Update
  - Comprehensive Plan Rural and Resource Lands Addition
  - 3 Site Specific Amendment Requests
  - Agriculture Code Update
  - Child Care Code Update

### **Training and Informational Presentation**

- 1-hour Parliamentary training video titled “Great Planning Commission Meetings Live Workshop Recording” presented by Ann Mscfarlane of Jurassic Parliament.

Chronological Summary (Meeting minutes linked under meeting dates)

**2025 Meetings**

Date	Topic	Summary
<i>January 7, 2025</i>	<i>CANCELLED</i>	
<a href="#"><u>January 21, 2025</u></a>	Briefing: Long Range Work Plan & Comprehensive Plan Update	Briefing, Q & A session with DCD staff
<i>February 4, 2025</i>	<i>CANCELLED</i>	
<a href="#"><u>February 18, 2026</u></a>	Briefing: Year of the Rural	Briefing, Q & A session with DCD staff
<a href="#"><u>March 4, 2025</u></a>	Briefing: Silverdale Center Plan	Briefing, Q & A session with DCD staff
	Briefing: Admin Code Updates and Housing Requirements in Kitsap County	Briefing, Q & A session with DCD staff
<a href="#"><u>March 18, 2025</u></a>	Briefing: Housing Targets	Briefing, Q & A session with DCD staff
	Briefing: 2025 Administrative Code Edits	Briefing, Q & A session with DCD staff
	Briefing: Pre-Approved ADU Plan Set Project	Briefing, Q & A session with DCD staff
<i>April 1, 2025</i>	<i>CANCELLED</i>	
<a href="#"><u>April 15, 2025</u></a>	Briefing: Parks and Recreation Open Space (PROS) Plan	Briefing, Q & A session with Parks staff
	Work Study: Silverdale Center Plan	Work Study on the Silverdale Draft Market Study, Q & A session with DCD staff
	Work Study: 2025 Administrative Code Edits	Work Study on updated sections of code including Title 16 and 17
	Public Hearing: 2025 Administrative Code Edits	3 people provided verbal public testimony

<a href="#"><u>May 6, 2025</u></a>	Work Study: Parks and Recreation Open Space (PROS) Plan	Work Study, Q & A session with Parks staff
	Briefing: Year of the Rural	Briefing, Q & A session with Parks staff
	Deliberations: 2025 Administrative Code Edits	Motion passes to approve the 2025 Administrative Code Edits
	Briefing: PC-BOCC Annual Meeting	Briefing, Q & A session with Parks staff
<a href="#"><u>May 20, 2025</u></a>	Findings of Fact: 2025 Administrative Code Edits	Motion passes to approve the 2025 Administrative Code Edits Findings of Fact
	Public Hearing: Parks and Recreation Open Space (PROS) Plan	14 people provided verbal public testimony
	Work Study: PC-BOCC Annual Meeting	Briefing, Q & A session with Parks staff
<a href="#"><u>June 3, 2025</u></a>	Deliberations: Parks and Recreation Open Space (PROS) Plan	Motion passes to approve the Parks and Recreation Open Space (PROS) Plan
	Briefing: Year of the Rural	Briefing, Q & A session with DCD staff
	Review of Proposed Agenda Items for the PC-BOCC Annual Meeting	Collaborative discussion developing the agenda for the PC-BOCC Meeting
<a href="#"><u>June 17, 2025</u></a>	Findings of Fact: Parks and Recreation Open Space (PROS) Plan	Motion passes to approve the Parks and Recreation Open Space (PROS) Plan Findings of Fact
	Briefing: Sea Level Rise and Risk Assessment Project	Briefing, Q & A session with DCD staff
	Parliamentarian Training	Training video provided by Jurassic Parliament
<i>July 1, 2025</i>	<i>CANCELLED</i>	
<a href="#"><u>July 15, 2025</u></a>	Briefing: Standards for Sanitary Sewer Construction Update	Briefing, Q & A session with DCD staff

	Briefing: Year of the Rural Update	Briefing, Q & A session with DCD staff
	Briefing: Battery Energy Storage Systems	Briefing, Q & A session with DCD staff
	Briefing: Silverdale Center Plan Outreach	Overview of Silverdale Center Plan Outreach process to date
<a href="#"><u>August 5, 2025</u></a>	Briefing: Year of the Rural	Briefing, Q & A session with DCD staff
	Work Study: Standards for Sanitary Sewer Construction Update	Overview of project to date
<a href="#"><u>August 19, 2025</u></a>	Work Study, Public Hearing, Deliberations, and Findings of Fact: Roper Open Space Application #25-01464	3 people provided verbal public testimony, motion passes to approve the Findings of Fact
	Briefing: 2x6 Review Program	Briefing, Q & A session with DCD staff
	Work Study: Standards for Sanitary Sewer Construction Update	Overview of project to date
<a href="#"><u>September 2, 2025</u></a>	Public Hearing: Standards for Sanitary Sewer Construction Update	Zero people provide verbal public testimony
<i>September 16, 2025</i>	CANCELLED	
<a href="#"><u>September 23, 2025</u></a> <i>(special meeting)</i>	Deliberations & Findings of Fact: Standards for Sanitary Sewer Construction Update	Motion passes to approve the Standards for Sanitary Sewer Construction Findings of Fact
	Work Study & Public Hearing: Year of the Rural	Overview of project to date, and Findings of Fact adopted
<a href="#"><u>October 7, 2025</u></a>	Deliberations: Year of the Rural	Deliberations continued to following meeting
<a href="#"><u>October 21, 2025</u></a>	Briefing: 2024 Comprehensive Plan Remand	Briefing, Q & A session with DCD staff
	Briefing: Housing Requirements for Kitsap County	Briefing, Q & A session with DCD staff

	Work Study: Silverdale Center Plan	Overview of project to date
	Deliberations & Findings of Fact: Year of the Rural	Motion passes to approve the Year of the Rural Findings of Fact
<i>November 4, 2025</i>	CANCELLED	
<a href="#"><u>November 18, 2025</u></a>	Briefing: Boundary Line Adjustment Code	Briefing, Q & A session with DCD staff
	Work Study: 2024 Comprehensive Plan Remand	Overview of project to date
<i>December 2, 2025</i>	CANCELLED	
<i>December 16, 2025</i>	CANCELLED	