1		KITSAP COUNTY PLANNING COMMISSION	
2		Dial In: 253-215-8782 Webinar ID: 823 7551 3812 Passcode: 919810	
3		October 15 th , 2024 @ 5:30 pm	
4 5 6 7 8	These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County's Website at http://www.kitsapgov.com/dcd/pc/default.htm and listen to the audio file (to assist in locating information, timestamps are provided below).		
9	Dlane	ning Commission (PC) Members present: Joe Phillips (Chair), Alan Beam, Jonathan Tudan,	
10 11		rd Shattuck, Aaron Murphy, Steven Boe	
12	<u>Planr</u>	ning Commission Members absent: Kari Kaltenborn, Stacey Smith	
13 14		rtment of Community Development (DCD) Staff present: Amanda Walston, Samantha Colla Poff, Eric Baker, Caitlin Schlatter (Clerk)	
15			
16		5:30 pm	
17	A.	Introductions	
18	B.	Virtual Meeting Protocol	
19	C.	Adoption of Agenda	
20		Agenda adopted by unanimous consent	
21	D.	Adoption of Minutes	
22		• 9/17/2024	
23		• 9/24/2024	
24		• 10/1/2024	
25 26		 MOTION: Richard Shattuck moves to approve 9/17/2024 minutes as presented 	
27		• SECOND	
28		 VOTE: Unanimous in Favor – Motion Carries 	
29		MOTION: Aaron Murphy moves to approve 9/24/2024 minutes as presented	
30		• SECOND	
31		 VOTE: Unanimous in Favor – Motion Carries 	
32		 MOTION: Jonathan Tudan moves to approve 10/1/2024 minutes as 	
33		presented	
34		SECOND	

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1		 MOTION (to amend): Richard Shattuck moves to amend the minutes
2		to replace Chair Beam with Chair Philips throughout the document.
3		• SECOND
4		 VOTE: Unanimous in Favor – Motion Carries
5	E.	General Public Comment
6		 Chair Phillips opens the floor to speakers wishing to provide testimony.
7		No speakers
8 9		 Chair Phillips calls again for speakers; as there are no other speakers; closes the floor to general speakers.
10		5:37 pm
11 12 13	F.	Deliberations and Recommendations: 2024 Comprehensive Plan Update – Eric Baker, Deputy Kitsap County Administrator (approx. 90 min) Project Website: kcowa.us/compplan
14		 Mr. Baker provides a brief overview referencing materials to be reviewed.
15 16 17 18		 MOTION: Richard Shattuck moves to consider by paragraph and recommend adoption of the changes to the 2024 Comprehensive Plan, Capital Facilities Plan, and Development Regulations as presented by staff and amended by the Planning Commission.
19		• SECOND
20 21 22 23 24		 MOTION (to amend): Richard Shattuck moves to remove and defer all proposed changes to Boundary Line Adjustments (BLA) set forth in Kitsap County Code (KCC) 16.04.050.G, and the new definition of "Building Site" and the amendment to the definition of BLA. Also, remove duplicate BLA definition
25		SECOND
26		VOTE: Unanimous in Favor – Motion Carries
27		 MOTION (to amend): Jonathan Tudan moves to amend 16.24.040.1.3.c to
28		read "be conveniently located common to all residents and affords good
29		visibility of the tract from roads, sidewalks, and dwellings"
30		• SECOND
31		 VOTE: Unanimous in Favor – Motion Carries
32 33		 MOTION (to amend): Richard Shattuck moves to amend 16.040.050. I to read "the public purpose must confer a significant benefit to the general public"
34		• SECOND
35		 VOTE: Unanimous in Favor – Motion Carries

2	17.495 from the Comprehensive Plan
3	• SECOND
4	• Discussion
5	 VOTE: 3 in favor, 3 opposed - Motion Fails
6 7	 MOTION (to amend): Richard Shattuck moves to approve the proposed Tree Canopy Code 17.495 with amendments
8	• SECOND
9	 VOTE: 3 in favor, 3 opposed - Motion Fails
10	MOTION (to reconsider): Aaron Murphy moves to reconsider the vote
11	• SECOND
 12	• Discussion
13	VOTE: Unanimous in Favor – Motion Carries
14	MOTION (to amend): Richard Shattuck moves to approve the proposed Treen
15	Canopy Code 17.495 with amendments
16	• SECOND
17 18 19 20 21 22	 MOTION (to amend): Aaron murphy moves to amend Tree Canopy Code 17.495.050 to read "trees planted in public rights-of-way or areas to be dedicated as public right-of-way classified as arterials or collectors by the Kitsap County Road Standards shall not count toward a development's existing or replacement tree unit credits. Trees that are retained or replanted within local and minor collector rights-of-way are counted toward tree unit requirements
24	SECOND
25	VOTE: Unanimous in Favor – Motion Carries
26	6:13 pm
27 28	 MOTION (to amend): Richard Shattuck moves to amend language proposed by Commissioner Murphy to reflect staff's correction to 17.495.050
29	• SECOND
30	VOTE: Unanimous in Favor – Motion Carries
31	
32 33	 MOTION (to amend): Richard Shattuck moves to adopt Attachment A as presented by staff
	SECOND
34	- JECUID

1	 VOTE: Unanimous in Favor – Motion Carries
2	 MOTION: Aaron Murphy moves to adopt changes as recommended by staff to 17.495.030.E
	•
4	• SECOND
5	 VOTE: Unanimous in Favor – Motion Carries
6 7	 MOTION (to amend): Richard Shattuck moves to amend KCC 17.495.050.c.4.b to remove reference to 50% and substitute 25%
8	• SECOND
9	 VOTE: Unanimous in Favor – Motion Carries
10 11	 MOTION (to amend): Aaron Murphy moves to remove proposed staff changes to 17.470.070
12	• SECOND
13	 VOTE: 5 in favor, 1 opposed – Motion Carries
14	6:31 pm
15	 MOTION (to amend): Aaron Murphy moves to accept staff recommendations
16	of no change related to the Park and Ride Impact Fee, to be reconsidered in
17	2025
18	• SECOND
19	 VOTE: Unanimous in Favor – Motion Carries
20	MOTION (to amend): Aaron Murphy moves to deny the Skokomish Tribe's
21	request based on Jurisdictions feedback and lack of utility availability
22	• SECOND
23	 VOTE: Unanimous in Favor – Motion Carries
24	 MOTION (to amend): Richard Shattuck moves to support staff
25	recommendation and deny a change to the Comprehensive Plan to reflect
26	the Goldberg Land Use Zoning Request
27	• SECOND
28	 VOTE: Unanimous in Favor – Motion Carries
29	MOTION (to amend): Richard Shattuck moves to adopt the addition of sewer
30	inventory map to Appendix A as reflected in Attachment B
31	• SECOND
32	 VOTE: Unanimous in Favor – Motion Carries

1 2 3		 MOTION (to amend): Richard Shattuck moves to approve proposed changes to Capital Facilities Plan as reflected in Attachment B including exhibits 3-7, 3-8, 4-92
4		• SECOND
5		• Discussion
6		 VOTE: Unanimous in Favor – Motion Carries
7 8		 MOTION (to amend): Aaron Murphy moves to adopt staff recommendations of no change related to the Port Gamble Heritage Park framework
9		• SECOND
10		• VOTE: Unanimous in Favor – Motion Carries
11 12		 Mr. Baker notes this concludes the proposed changes from the matrix and calls for any additional Planning Commission changes
13 14 15 16		VOTE (on the Main Motion to consider by paragraph and recommend adoption of the changes to the 2024 Comprehensive Plan, Capital Facilities Plan, and Development Regulations as presented by staff and amended by the Planning Commission): Unanimous in Favor – Motion Carries
17 18		 MOTION: Aaron Murphy moves to consider the Findings of Fact at tonight's October 15th, 2024 Planning Commission meeting
19		• SECOND
20		 VOTE: Unanimous in Favor – Motion Carries
21		6:50 PM
22		BREAK
23		7:15
24 25		 MOTION: Richard Shattuck moves to approve the Findings of Fact and presented by staff and amended by the Planning Commission.
26		• SECOND
27 28 29		 MOTION (to amend): Richard Shattuck moves to amend the Findings of Fact, paragraph 22, to reflect 10/15/2024 and 10/1/2024 as deliberation dates
30		• SECOND
31		 VOTE: Unanimous in Favor – Motion Carries
32	G.	General Public Comment
33		Chair Phillips opens the floor to speakers wishing to provide testimony.
34		No speakers

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1 2	 Chair Phillips calls again for speakers; as there are no other speakers; closes the floor to general speakers
2	
3	H. For the Good of the Order/Commissioner Comments
4	 Chair and Planning Commission recognize Clerk Amanda Walston's service
5	 Chair Philips announces resignation at end of term at the end of 2024
6	Meeting adjourned by unanimous consent.
7	Time of Adjournment: 7:23 pm
8	Minutes approved this 21st day of January 20245
9	As R Ben
10	
11	Joe Phillips, Planning Commission Chair Widn Beam
12	Claus Zanall
13	Cloving Fellul Commission Clork
14	Amanda Walston, Planning Commission Clerk
	Clara Jewell