



Executive Summary

Issue Title: PROS Plan Deliberations

Meeting Date: June 3, 2025

Time Required: 60 minutes

Attendees: Alex Wisniewski, Carmen Smith

Planning Commission Deliberations to review proposed PROS Plan and recommend changes if necessary

Background:

The Parks, Recreation, and Open Space (PROS) plan is a 6-year strategic plan that is premised on an analysis of department operations and existing parks and recreation facilities, conducting a needs analysis through robust community engagement, and from this, developing goals and objectives to guide policy and management and a list of capital improvement projects. The PROS plan is intended to help align the future direction of the Parks department with information gathered from the community. The Growth Management Act requires municipalities to develop comprehensive parks and open space plans and the PROS plan functions as this effort; upon approval, the PROS plan will be adopted into the Comprehensive Plan at the end of the year. It is also a requirement to be eligible for grants through the State's Recreation and Conservation Office (RCO).

Planning Commission Process:

The Planning Commission previously held a briefing on April 15th, a work study on May 6th, and a public hearing on May 20th on the Draft PROS Plan. The public comment period ran from May 5th through May 20th and 44 comments were received. The Planning Commission extended the comment period through May 27th and another six comments were received during the additional time.

The Parks Department has provided responses to all comments received (in the Public Comment Response Matrix that has been distributed to the Planning Commission) and is not proposing changes to the Draft PROS Plan.

Meeting Purpose:

The purpose of the Planning Commission's review of the Draft Plan is to assess the PROS Plan's consistency with the 2024 Comprehensive Plan. During Deliberations, staff will go through the proposed Draft PROS Plan and the Planning Commission may discuss the Draft Plan and propose edits if necessary.

Next Steps:

Upcoming Planning Commission meetings:

- Findings of Fact – scheduled to occur on June 17, 2025

Attachments:

- A. Staff Presentation
- B. Draft Goals, Objectives, Actions
- C. Public Comment Matrix