

ADOPTING A NEW BOUNDARY LINE ADJUSTMENT AND PROPERTY  
AGGREGATION CODE IN CHAPTER 16.64, TITLE 16  
(LAND DIVISION AND DEVELOPMENT)  
AND AMENDING KITSAP COUNTY CODE TITLE 16 (SUBDIVISIONS) TITLE 17  
(ZONING), AND TITLE 21 (LAND USE AND DEVELOPMENT PROCEDURES) FOR  
INTERNAL CONSISTENCY AND CLARITY

**BE IT ORDAINED:**

**Section 1: General Findings. The Kitsap County Board of Commissioners (Board) makes the following general findings:**

1. Kitsap County is subject to the requirements of the Washington State Growth Management Act (GMA), Chapter 36.70A RCW.
2. The GMA, in RCW 36.70A.130(1), mandates that Kitsap County's Comprehensive Plan and development regulations be subject to continuing review and evaluation.
3. RCW 36.32.120(7) provides that the county legislative authorities shall make and enforce, by appropriate resolutions or ordinances, all such police and sanitary regulations as are not in conflict with state law.
4. Chapter 58.17 RCW is the state subdivision statute and provides general regulations for the subdivision of land. Local jurisdictions adopting their own subdivision regulations must be consistent with this chapter. The state exempts boundary line adjustments from subdivision regulations and case law has rendered many interpretations of this exemption.
5. The Department of Community Development (DCD) identified an absence of a formal review process for Boundary Line Adjustments (BLAs). This lack of review process provides no mechanism to notify property owners that adjustments may create illegal parcels that cannot be developed or further developed.

**Section 2: General Procedural Findings. The Kitsap County Board of Commissioners (Board) makes the following procedural findings:**

1. On October 15, 2025, during a regularly scheduled and properly noticed meeting, DCD presented the Board of County Commissioners with a work plan to discuss the proposed Boundary Line Adjustment Code for Title 16 and administrative amendments to Kitsap County Code Titles 16, 17, and 21. The Board approved the work plan for this project.
2. Public outreach regarding the proposed code and code amendments was conducted through a dedicated up-to-date web page, postings in the Kitsap Sun newspaper, direct notification to GovDelivery subscribers, direct email notifications, and meetings with various interested parties.
3. Draft code was released, and the public comment period began on October 7, 2025.

- 1 4. On November 11, 2025, during a regularly scheduled and properly noticed meeting, DCD  
2 presented the Planning Commission with a work plan to discuss the proposed Boundary Line  
3 Adjustment Code for Title 16 and administrative amendments to Kitsap County Code Titles  
4 16, 17, and 21.
- 5 5. On December 10, 2025, a 60-day Notice of Intent to Adopt was sent to the Washington State  
6 Department of Commerce as required by RCW 36.70A.106.
- 7 6. On December 15, 2025, the written comment period closed with staff receiving 25  
8 comments. Additional comments were received after the close of the comment period.  
9 Several comments resulted in amendments to the draft code and were included in the March  
10 3, 2026 Staff Report to the Planning Commission.
- 11 7. On December 29, 2025, a State Environmental Policy Act (SEPA) Determination of Non-  
12 significance (DNS) was issued, and no comments were received prior to the closing of the  
13 30-day comment period on January 26, 2026.
- 14 8. On January 6, 2026, during a regularly scheduled and properly noticed meeting, the Planning  
15 Commission held a work study session to review and discuss the proposed code and  
16 amendments.
- 17 9. On January 26, 2026, during a regularly scheduled and properly noticed meeting, the Board  
18 of County Commissioners held a work study session to review and discuss the proposed code  
19 and amendments.
- 20 10. On February 3, 2026, during a regularly scheduled and properly noticed meeting, the  
21 Planning Commission held a work study session to review and discuss the proposed code and  
22 amendments.
- 23 11. On March 3, 2026, following timely and effective public notification, the Planning  
24 Commission held a public hearing to accept comments from interested parties.
- 25 12. On March 4, 2026, the written comment period closed with the Planning Commission  
26 receiving 17 comments. A total of 42 public comments were received from October 2026,  
27 through March 4, 2026.
- 28 13. On March 17, 2026, during a regularly scheduled and properly noticed meeting, the Planning  
29 Commission considered the proposed amendments, the testimony presented, and the record,  
30 and made recommendations via motions during deliberations. The final motion to approve  
31 the proposed Boundary Line Adjustment Code as presented by staff and amended by the  
32 Planning Commission resulted in a vote of 4 in favor and 4 opposed, and the motion did not  
33 pass. No Planning Commission recommendation was issued, and the proposal was forwarded  
34 to the Board of County Commissioners without recommendation.
- 35 14. On March 25, 2026, during a regularly scheduled and properly noticed meeting, the Board of  
36 County Commissioners held a work study session to review and discuss the Planning  
37 Commission deliberations, proposed code, and code amendments.

- 1 15. On April 20, and on May 18, 2026, during regularly scheduled and properly noticed  
2 meetings, the Board of County Commissioners held work study sessions to review and  
3 discuss the proposed code and code amendments.
- 4 16. On June 8, 2026, following timely and effective public notification, the Board held a public  
5 hearing to accept comments from interested parties.
- 6 17. On June 8, 2026, the written comment period closed with Board.
- 7 18. On June 17, 2026, during a regularly scheduled and properly noticed meeting, the Board of  
8 County Commissioners considered the proposed amendments, ordinance, the testimony  
9 presented, and the record. The Board moved to continue deliberations to the June 22, 2026  
10 Board of County Commissioners meeting.
- 11 19. On June 22, 2026, during a regularly scheduled and properly noticed meeting, the Kitsap  
12 County Board of Commissioners continued deliberations and adopted the Ordinance.

13

14 **Section 3: General Substantive Findings. The Kitsap County Board of Commissioners**  
15 **(Board) makes the following substantive findings:**

- 16 1. The proposed code and code amendments were developed with multiple opportunities for  
17 public participation and comment as required by GMA and the State Environmental Policy  
18 Act (SEPA), chapter 43.21C RCW.
- 19 2. The proposed code and code amendments were developed according to, and are consistent  
20 with, the requirements of GMA, chapter 36.70A RCW, the Countywide Planning Policies,  
21 the Kitsap County Comprehensive Plan, the Capital Facilities Plan, Kitsap County Code, and  
22 other applicable laws and policies.
- 23 3. The proposed code and code amendments are consistent with the requirements of Kitsap  
24 County Code 21.08.100(E): “An amendment to all or any part of a plan, development  
25 regulation or amendment thereto shall be allowed only if it is consistent with the community  
26 vision statements, goals, objectives, and the policy directives of the Comprehensive Plan and  
27 the proposal preserves the integrity of the Comprehensive Plan and assures its systematic  
28 execution.”
- 29 4. The proposed code will ensure that BLAs shall be reviewed for compliance with:  
30 a. KCC Title 17 Zoning  
31 b. Applicable Plat Conditions  
32 c. Kitsap County Health District Requirements
- 33 5. The proposed code and code amendments reflect current local circumstances and promote the  
34 public general health, safety, and welfare of the citizens of Kitsap County.

35 **Section 4: Kitsap County Code Section 16.10.070, Boundary Line Adjustment, last**  
36 **amended by Ordinance 637-2024, is amended as follows:**

37

1 16.10.070 Boundary line adjustment.  
2 “Boundary Line Adjustment” means an adjustment of boundary lines between two or more  
3 platted or unplatted properties or both, which does not create result in any individual lot, tract,  
4 parcel, site, or division, nor create any lot, tract, parcel, site, or division which contains  
5 insufficient area and dimension to that does not meet minimum requirements for width and  
6 area for a building site, except as provided herein.  
7

8 **Section 5: Kitsap County Code Section 16.62.050, Approval Standards, last amended by**  
9 **Ordinance 489-2012, is amended as follows:**

10 16.62.050 Approval standards.

11 Parcels that meet the following platting standards will be considered legal lots of record:

- 12  
13 A. The parcel was created through a plat, short plat, large lot plat, or binding site plan  
14 approved by Kitsap County and recorded with the Kitsap County auditor; or  
15  
16 B. The parcel is five acres or larger, or 1/128th of a section or larger, and was created by  
17 record of survey before January 13, 1986, the date of Kitsap County’s first large lot  
18 subdivision ordinance; or  
19  
20 C. The parcel was lawfully created through testamentary provisions, or the laws of descent.  
21 Development of said parcel is subject to the zoning regulations set forth at Title 17; or  
22  
23 D. The parcel was created through an exemption listed in RCW 58.17.035 or 58.17.040 or  
24 other statutory exemptions available at the time it was created; or  
25  
26 E. The parcel is twenty acres (or one-thirty-second of a section) or larger in size; or  
27  
28 F. The parcel deed description shown in a sales or transfer deed dated prior to July 1, 1974,  
29 is the same as the current parcel description; or  
30  
31 ~~G. The parcel is a resultant parcel of a BLA that utilized parcels legally created through a~~  
32 ~~tax segregation and said resultant parcel conforms to area and dimensional requirements at~~  
33 ~~the time it was created.~~  
34  
35

36 **NEW SECTION Section 6: A new chapter 16.64, Boundary Line Adjustment and Property**  
37 **Aggregation, is added to Title 16 of Kitsap County Code as follows:**

- 38 Sections:  
39 16.64.010 Purpose.  
40 16.64.020 Applicability and Exemptions.  
41 16.64.030 Limitations.  
42 16.64.040 Permit Type and Review Authority.  
43 16.64.050 Review Criteria.  
44

- 1           16.64.060 Legal Lot Determination.
- 2           16.64.070 Hourly-Rate Conference.
- 3           16.64.080 Submittal Requirements.
- 4           16.64.090 Acknowledgements and Signatures.
- 5           16.64.100 Final Documents - Recording and Signatures.
- 6           16.64.110 Property Aggregations.

7

8           16.64.010 Purpose.

9           The purpose of this section is to provide an administrative process for reviewing and  
10          approving adjustments to property lines between abutting properties.

11

12          16.64.020 Applicability and Exemptions.

13          Except as provided below, this chapter applies to boundary line adjustments between existing  
14          properties, as well as property aggregations. For the purposes of this chapter, “property” is a  
15          generic term that applies to all original or resulting lots, parcels, sites, or divisions; when a  
16          more specific term is used, the definition of that term in Chapter 16.10 shall apply.

- 17
- 18          A. When a boundary line adjustment meets the following criteria, an applicant may choose  
19          to forego the online permitting process and instead meet with department planning and  
20          Kitsap Public Health District staff for a free over-the-counter review. If the department  
21          determines the criteria are met, and the BLA meets review criteria as outlined in  
22          16.64.050, the BLA Cover Sheet will be stamped by staff. A department-stamped cover  
23          sheet is required for recording. For this process to apply, the boundary line adjustment  
24          must:
- 25                1. Be between two existing properties, and
  - 26                2. Move only one property line, or move only one property corner, or reduce the total  
27                number of property lines without creating new corners, and
  - 28                3. Not involve an adjustment to exterior plat boundaries
- 29
- 30          B. This chapter shall not apply to boundary line agreements consistent with RCW  
31          58.04.007.
- 32

33          16.64.030 Limitations.

- 34          A. Alteration of the area, dimensions, or location of tracts or easements are not permitted  
35          through a boundary line adjustment.
- 36          B. Tax title strips must be combined with one or more abutting properties through a property  
37          aggregation as provided in 16.64.110 before the land can be subject to boundary line  
38          adjustment. For the purposes of this section, “tax title strip” is a narrow strip of land  
39          associated with a tax-foreclosed property.
- 40          C. Adjustment of a property shall not be permitted when a resulting property will be newly  
41          located on either side of a road or street as respectively defined in KCC chapters  
42          16.10.290 and 17.110.698. This provision does not apply to a property already bisected  
43          by a road or street prior to the adjustment.
- 44          D. No boundary line adjustment shall result in a property that crosses multiple zone  
45          classifications, urban growth areas, overlay districts, or County or City jurisdictional

1 boundaries. This provision shall not apply to properties that, prior to the proposed  
2 adjustment, legally crossed multiple zone classifications, urban growth areas, overlay  
3 districts, or County or City jurisdictional boundaries, provided the adjustment does not  
4 increase the number of such instances.  
5

6 16.64.040 Permit Type and Review Authority.

7 Applications for boundary line adjustments shall be processed as a ministerial Type I  
8 application under Chapter 21.04. The Department Director or their designee (hereinafter  
9 Director) is authorized to review and approve, approve with conditions, or deny the  
10 application based on compliance with this chapter and other applicable county codes.  
11

12 16.64.050 Review Criteria.

13 The Director shall approve a boundary line adjustment under this chapter only if the  
14 following criteria are met:

- 15 A. No additional property, tract, or parcel results from the adjustment.  
16 B. All resulting properties must comply with applicable zoning standards for total area,  
17 density, and dimensions, except as provided below:  
18 1. The intent of the following provision is to accommodate movement of  
19 nonconformities across parcels via BLA without a resultant increase to the total  
20 amount or degree of nonconformities. The Director may allow a boundary line  
21 adjustment involving conforming and/or nonconforming lots, provided that the  
22 total number of nonconforming lots is not increased, no resulting lot becomes  
23 smaller than the smallest original nonconforming lot, and when the areas of all  
24 nonconforming lots are ordered from smallest to largest, the adjustment does not  
25 result in any lot being smaller than the property occupying the same position in  
26 that order prior to the adjustment. For the purposes of this section,  
27 “nonconforming lot” has the meaning provided in KCC 17.110.508; or  
28 2. The Director may allow a minor deviation for a current or resulting lot up to ten  
29 percent of the total area, or ten thousand eight hundred ninety square feet,  
30 whichever is smaller.  
31 C. A conforming structure shall not become nonconforming to the standards required by the  
32 applicable zoning, and a nonconforming structure shall not be increased in its degree of  
33 nonconformity to the standards required by applicable zoning, through a boundary line  
34 adjustment. For the purposes of this section, “nonconforming structure” has the meaning  
35 provided in KCC 17.110.510. For the purposes of this section only, a structure means  
36 anything that meets the definition in KCC 17.110.705 and would require a development  
37 permit from the Department of Community Development.  
38 D. No new public roads or extensions of public infrastructure would be required solely to  
39 serve the adjusted properties.  
40 E. All easements, including those for access and utilities, are kept. Any adjustment to an  
41 easement shall be documented and recorded separately from the boundary line  
42 adjustment.  
43 F. No adverse impacts on water supply, septic systems, or access will result.  
44 G. All resultant properties must have a building site and suitable access unless exempted by  
45 the Director under this subsection. An applicant may request an exemption from either or

- 1 both requirements. The applicant shall demonstrate, to the satisfaction of the Director, the  
2 proposed adjustment qualifies for one or both exemptions under the following criteria:
- 3 1. adjustment is to occur on public property;
  - 4 2. adjustment is to occur on utility property;
  - 5 3. adjustment is to occur on parcels adjusted solely to support the conservation or  
6 preservation of critical areas or habitat; or
  - 7 4. for a building site exemption, the Director has authorized the use of a  
8 nonconforming lot under this section.
- 9 H. The adjustment is not part of a concurrent or sequential series of adjustments which  
10 would result in the creation of additional lots, tracts, or building sites, or otherwise  
11 circumvent the subdivision regulations in Chapter 16.40.
- 12 I. Boundary line adjustments within a recorded plat are permissible provided they do not  
13 modify dedications, roads, easements, notes, or other features shown on the face of a plat,  
14 or its recorded conditions, which would require a formal plat alteration.
- 15 J. Approval by the Kitsap Public Health District.
- 16

17 16.64.060 Legal Lot Determination.

18 When a boundary line adjustment is proposed under this chapter, requirements for legal lot  
19 determination may be deemed satisfied if the lots to be adjusted were previously determined  
20 legal under Chapter 16.62, or if the adjustment resolves discrepancies discovered in the  
21 determination process.

22

23 16.64.070 Hourly-Rate Conference.

24 Prior to submittal of an application for a boundary line adjustment, applicants are  
25 encouraged, but are not required, to schedule an hourly-rate meeting as provided in Section  
26 21.04.120.

27

28 16.64.080 Submittal Requirements.

29 Submittal requirements shall be specified in the BLA application guide and the application  
30 checklist and forms prepared by the Department.

31

32 16.64.090 Acknowledgements and Signatures.

33 The applicant shall acknowledge by signature on the BLA Cover Sheet that County approval  
34 of a BLA proposal is subject to the following limitations:

- 35 A. A BLA approval does not guarantee or imply that the subject property may be developed  
36 or subdivided or involved in further BLAs;
  - 37 B. Critical area and shoreline review has not been performed for the subject properties as  
38 part of the BLA review;
  - 39 C. Additional information and approvals may be required during review of a subsequent  
40 development or land use permit application; and
  - 41 D. Property configurations resulting from a BLA approval cannot be used to justify a future  
42 variance, buffer reduction, or other exception from County code.
- 43

1 The signed BLA Cover Sheet shall be included when recording the BLA with the County  
2 Auditor.  
3

4 16.64.100 Final Documents - Recording and Signatures.

5 If the boundary line adjustment is not recorded within one year of approval, the approval  
6 shall expire unless an extension is otherwise approved in advance by the Director. Applicants  
7 shall record all final documents with the County Auditor. The recorded documents shall  
8 include, at a minimum: (1) a survey or exhibit map signed and stamped by the licensed  
9 Surveyor, where a BLA permit was required, or where BLA permit was not required, an  
10 exhibit map; (2) revised legal descriptions for all affected parcels; (3) a BLA or BLA  
11 Property Aggregation Cover Sheet signed by the applicant and stamped by the Department of  
12 Community Development; and (4) all deeds conveying property. When a record of survey is  
13 prepared for a BLA it shall be recorded per RCW 58.09.040 and a BLA declaration shall be  
14 recorded separately from the record of survey. Refer to RCW 58.09.040 for survey recording  
15 timeline information. All recording of documents shall be at the expense of the applicant.  
16 The applicant shall obtain all required signatures prior to recording, including those of the  
17 Director, County Auditor, and County Treasurer.  
18

19 16.64.110 Property Aggregations.

20 Boundary line adjustments may be used to permanently aggregate abutting properties  
21 pursuant to this section. Those proposing property aggregation by BLA shall meet with  
22 Department planning staff for a free over-the-counter review. If the aggregation is  
23 approvable under the conditions set forth below, the BLA Property Aggregation Cover Sheet  
24 will be stamped by staff. A stamped cover sheet shall be required for recording. This section  
25 does not apply to tax aggregation.  
26

27 Boundary line adjustments may be used to permanently aggregate abutting properties under  
28 the following conditions:  
29

- 30 A. All resulting properties must comply with zoning standards for total area, density, and  
31 dimensions.
- 32 B. Aggregation of properties shall not be permitted when a resulting property will be newly  
33 located on either side of a road or street as respectively defined in KCC chapters  
34 16.10.290 and 17.110.698. This provision does not apply to a property already bisected  
35 by a road or street prior to the aggregation.
- 36 C. No aggregation of properties shall result in a property that crosses multiple zone  
37 classifications, urban growth areas, overlay districts, or County or City jurisdictional  
38 boundaries. This provision shall not apply to properties that, prior to the proposed  
39 aggregation, crossed multiple zone classifications, urban growth areas, overlay districts,  
40 or County or City jurisdictional boundaries, provided that the aggregation does not  
41 increase the number of such instances.
- 42 D. Properties not individually meeting current development standards may be aggregated to  
43 create a conforming lot.
- 44 E. Aggregations result in new permanently established properties, which may only be  
45 subdivided in the future according to the requirements of Title 16.  
46

1 **Section 7: Kitsap County Code Section 17.110.010, Abutting, last amended by Ordinance**  
 2 **534-2016, is amended as follows:**

3  
 4 17.110.010 Abutting.  
 5 “Abutting” means adjoining with a common boundary line; except that where two or more  
 6 lots adjoin only at a corner or corners, they shall not be considered as abutting unless the  
 7 common property line between the two parcels measures ten feet or greater in a single  
 8 direction. ~~Where two or more lots are separated by a street or other public right of way, they~~  
 9 ~~shall be considered “abutting” if their boundary lines would be considered abutting if not for~~  
 10 ~~the separation provided by the street or right of way.~~  
 11

12 **Section 8: Kitsap County Code Section, 21.02.080 Boundary Line Adjustment, last**  
 13 **amended by Ordinance 490-2012, is amended as follows:**

14  
 15 21.02.080 Boundary line adjustment.  
 16 “Boundary Line Adjustment” means an adjustment of boundary lines between two or  
 17 more platted or unplatted properties or both, which does not ~~create~~ result in any  
 18 individual lot, tract, parcel, site, or division, nor create any lot, tract, parcel, site, or  
 19 division which contains insufficient area and dimension to that does not meet minimum  
 20 requirements for width and area for a building site, except as provided herein.  
 21

22 **Section 9: Kitsap County Code Section 21.04.100, Review Authority Table, last amended**  
 23 **by Ordinance 589-2021, is amended as follows:**

24  
 25 21.04.100 Review Authority Table.  
 26 The Review Authority Table shows permits regulated by this chapter, how they are classified  
 27 and who the review authority is.

	Permit/Activity/Decision	Review Authority	Type I	Type II	Type III	Type IV
<b>DEVELOPMENT ENGINEERING PERMITS – See also Title 12, Stormwater Drainage</b>						
1	Site Development Activity Permit – Subject to SEPA	D		X		
2	Site Development Activity Permit – SEPA Exempt	D	X			
<b>ENVIRONMENTAL PERMITS – See also Titles 18, Environment, 19, Critical Areas Ordinance, and 22, Shoreline Master Program</b>						
3	Conditional Waiver, View Blockage Requirement	D		X		
4	Critical Area Buffer Reduction	D	X	X		
5	Critical Area Variance	HE			X	
6	Current Use Open Space	BC				X
7	Shoreline Administrative Conditional Use Permit	D		X		

8	Shoreline Buffer Reduction	D	X	X		
9	Shoreline Conditional Use Permit	HE			X	
10	Shoreline Permit Exemption	D	X			
11	Shoreline Revision	D		X		
12	Shoreline Substantial Development Permits	D		X		
13	Shoreline Variance (any variance for which an administrative variance is not applicable)	HE			X	
14	Administrative Shoreline Variance (development or expansion requiring < 25% reduction of the reduced standard buffer or any amount of buffer reduction within the shoreline residential designation per Section <a href="#">22.400.120(C)</a> )	D		X		
15	Timber Harvest Permit	D	X			
<b>LAND USE PERMITS – See also Title <a href="#">17</a>, Zoning</b>						
16	Administrative Conditional Use Permit	D		X		
17	Administrative Conditional Use Permit Major Amendment – Proposed After Approval	D		X		
18	Administrative Conditional Use Permit Minor Amendment – Proposed After Approval	D	X			
19	Conditional Use Permit	HE			X	
20	Conditional Use Permit Major Amendment – Proposed After Approval	HE			X	
21	Conditional Use Permit Minor Amendment – Proposed After Approval	D	X			
22	Development Agreement	BC				X
23	Home Business	D	X			
24	Master Plan	HE			X	
25	Master Plan – Amendments	D		X		
26	Performance Based Development	HE			X	

27	Performance Based Development Major Amendment – Proposed After Approval	HE			X	
28	Performance Based Development Minor Amendment – Proposed After Approval	D	X			
29	Rezone <sup>a</sup>	PC/BC			X	
30	Sign	D	X			
31	Zoning Variance – Director's (≤ 10%)	D	X			
32	Zoning Variance – Administrative (> 10% to ≤ 25%)	D		X		
33	Zoning Variance – Hearing Examiner (> 25%)	HE			X	
<b>LAND DIVISION PERMITS – See also Title 16, Land Division and Development</b>						
34	Binding Site Plan	D		X		
35	Binding Site Plan Alteration	D		X		
<del>36</del>	<del>Boundary Line Adjustment</del>	<del>D</del>	<del>X</del>			
<del>37</del>	<del>Final Large Lot Plat</del>	<del>D</del>	<del>X</del>			
<del>38</del>	<del>Final Large Lot Plat Alteration</del>	<del>D</del>		X		
<del>39</del>	<del>Final Plat</del>	<del>D</del>	<del>X</del>			
<del>40</del>	<del>Final Plat Alteration</del>	<del>HE<sup>2</sup></del>		X		
410	Final Short Plat	D	X			
421	Final Short Plat Alteration	D		X		
432	Land Segregation Vacation	D/HE		X	X	
443	Legal Lot Determination	D	X			
454	Preliminary Large Lot Subdivision	D		X		
465	Preliminary Large Lot Subdivision – Major Amendment	D		X		
476	Preliminary Large Lot Subdivision – Minor Amendment	D	X			
487	Preliminary Short Subdivision	D		X		
498	Preliminary Short Subdivision – Major Amendment	D		X		
5049	Preliminary Short Subdivision – Minor Amendment	D	X			
510	Preliminary Subdivision	HE			X	

5 <del>2</del> 1	Preliminary Subdivision – Major Amendment	HE			X	
5 <del>3</del> 2	Preliminary Subdivision – Minor Amendment	D		X		
<b>MISCELLANEOUS PERMITS</b>						
5 <del>4</del> 3	Building Code Interpretation	BO	See Chapter <a href="#">14.04</a>	See Chapter <a href="#">14.04</a>	See Chapter <a href="#">14.04</a>	See Chapter <a href="#">14.04</a>
5 <del>5</del> 4	Building Permit	BO	Exempt	Exempt	Exempt	Exempt
5 <del>6</del> 5	Change of Use	BO	X			
5 <del>7</del> 6	Code Compliance	D	X			
5 <del>8</del> 7	Concurrency Certificate	CE	X			
5 <del>9</del> 8	Director’s Interpretation	D	X			
6 <del>0</del> 59	Reasonable Use Exception	HE			X	
6 <del>1</del> 0	Road Vacation	CE				X
6 <del>2</del> 4	Temporary Use	D	X			
6 <del>3</del> 2	Transfer of Development Right Program	D/HE/BC	X	X	X	X
D = Director BC = Board of County Commissioners BO = Building Official CE = County Engineer HE = Hearing Examiner PC = Planning Commission						

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- 1 Hearing examiner recommendation subject to board of county commissioners approval.
- 2 Hearing at request of noticed party, RCW 58.17.215.

**Section 10: Monitoring.** Within six months following the effective date of this Ordinance, staff shall meet with the Board of County Commissioners to review, evaluate, and discuss the implementation and effectiveness of the Code provisions as adopted herein.

**Section 11: Severability.**

If any provision of this ordinance or its application to any person or circumstance is held invalid or unconstitutional, the remainder of the ordinance or its application to other persons or circumstances shall not be affected.

**Section 12: Scrivener’s Error.**

Should any amendment to Kitsap County Code that was passed by the Board during its deliberations on this Ordinance be inadvertently left out upon publication, the explicit action of the Board as discussed and passed shall prevail upon subsequent review and verification by the Board.

**Section 13: Effective Date.**

This Ordinance shall take effect on January 1, 2027.

DATED or ADOPTED this 22 day of June, 2026.



BOARD OF COUNTY COMMISSIONERS  
KITSAP COUNTY, WASHINGTON

**VOTED NO**

ORAN ROOT, Chair

*Katherine T. Walters*

KATHERINE T. WALTERS, Commissioner

*Christine Rolfes*

CHRISTINE ROLFES, Commissioner

ATTEST:

*Marina Linville*

Marina Linville, Interim Clerk of the Board

Approved as to form:

*Lisa Nickel*

Lisa Nickel, Deputy Prosecuting Attorney