

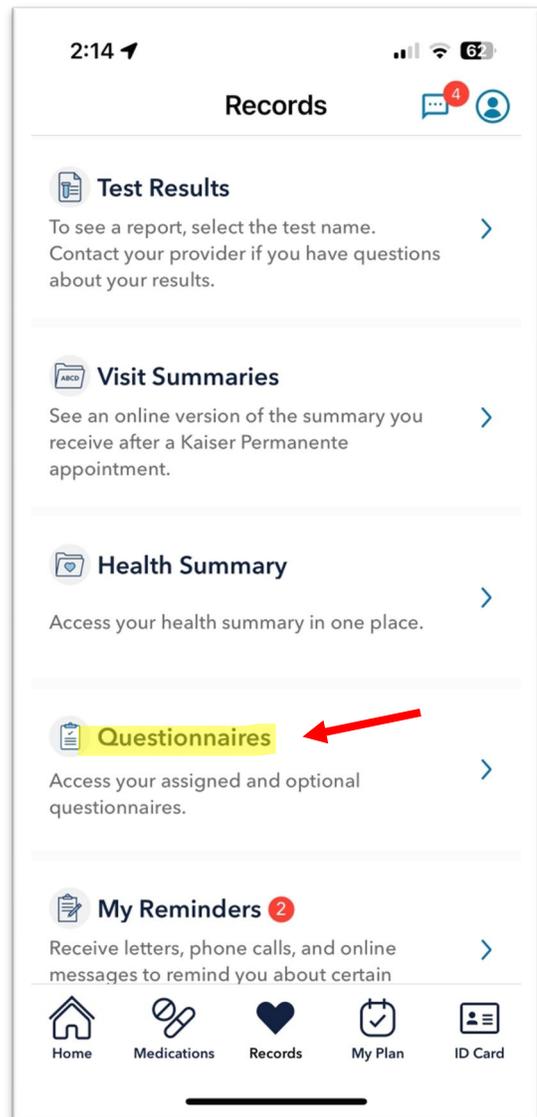
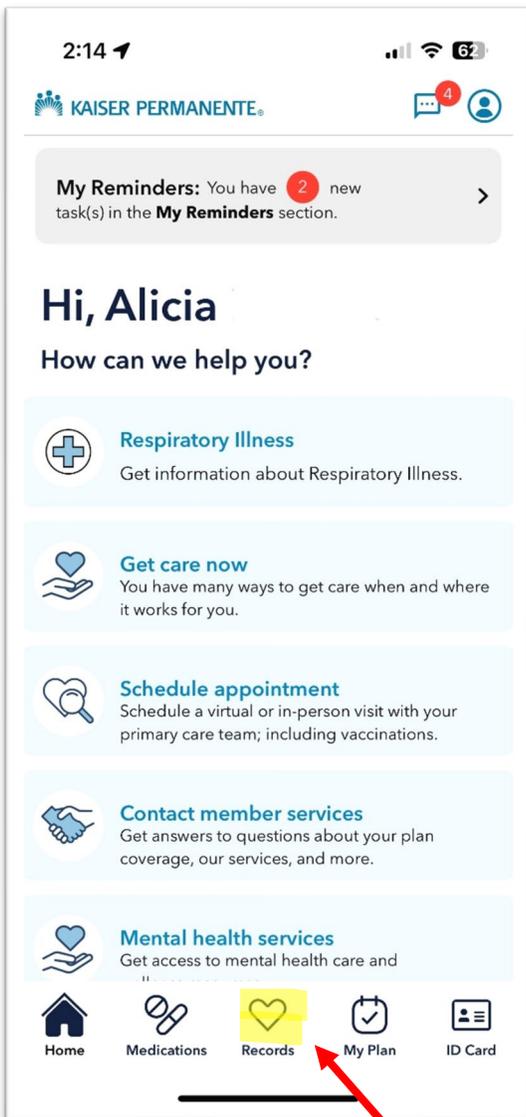
# Kaiser Member Mobile App

## Medical Leave Documents Request

### | Kaiser Mobile App |

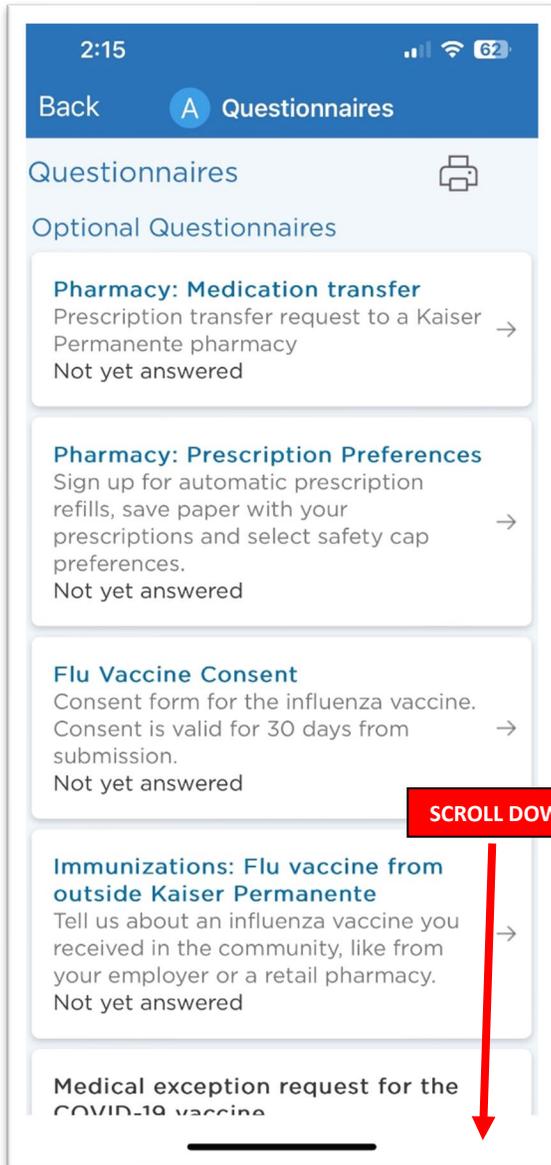
#1. You will need to log into your **Kaiser Mobile App**. On your home page, you will see a bottom banner of icon options -> Select **RECORDS**:

#2. Under the **RECORDS** section, select the **QUESTIONNAIRES**



#3. From the **QUESTIONNAIRES** section, you will scroll down the listed options to find the **FMLA Medical Certification Request**:

#4: Select the **FMLA Medical Certification Request** option and complete all required fields



**#5.** You will be prompted to indicate who the FMLA certification paperwork will be for: Your personal medical condition/event or a Family Member. The system will walk you through the required fields on each screen. Please fill out the answers based on the possible duration and frequency of the leave or caretaking needs. Kaiser will then review and provide a completed FMLA application back to your Kaiser Online Portal (My Documents) within 7-15 business days.

**\*\*Kaiser will not complete a WA State PFML application, but the State will accept the FMLA Medical Certification that will be provided from your request to Kaiser\*\***

The screenshot shows a mobile application interface for a questionnaire. At the top, the status bar displays the time 2:15, signal strength, Wi-Fi, and 62% battery. The app header is blue with a 'Back' button and a 'Questionnaires' title. The main content area is light blue and contains the following text: 'It may take up to 15 calendar days to process your certification request.', 'Indicates a required field.', 'Which FMLA certification forms are you requesting?', and 'Select all that apply.'. Below this are two white selection boxes: 'Myself' and 'My family member'. The next section asks for planned medical treatment dates with an example: 'I had (or will have) planned medical treatment(s) (scheduled medical visits) on the following date(s): For example, psychotherapy, prenatal appointments'. A text input field is provided for this information. At the bottom, there are three buttons: a grey 'Continue' button, a blue 'Finish later' button, and a white 'Cancel' button with a blue border.