

SHERIFF'S CIVIL SERVICE COMMISSION MINUTES

April 9, 2024

Virtual Meeting using Zoom

REVIEW AND APPROVAL OF MINUTES OF FEBRUARY 7, 2024

MOTION: Commissioner Forbes started the meeting at 1:34pm with a motion to approve the minutes of February 7, 2024, as written. Commissioner Thomas seconded the motion.

Motion carried.

1. REVIEW AND APPROVE CHANGE OF CORRECTION OFFICER 2 CLASSIFICATION

- Carol Mackie shared that since Chief Sapp was present, she could explain the proposed changes, especially since we just changed the classification last year.
- Chief Sapp stated that the Criminal Justice Training Center (CJTC) had considered CORE training from the Department of Corrections as equal to their Corrections Officer Training, as long as the Department of Corrections applicants attended a short Equivalency Academy. However, the Corrections Academy increased their training from 4 weeks to 6 weeks. The Department of Corrections CORE hasn't extended their training, so the courses are no longer equivalent.
- Chief Sapp continues that anyone who attended CORE training after that change no longer qualify as a lateral Corrections Officer 2 candidate, and would require the full 10 week training as an entry level Corrections Officer.
- Chief Sapp stated that we found out about this due to CJTC actually accepting one of our lateral candidates, and then backtracked and said the candidate didn't qualify for the lateral course. We don't want to hire additional lateral candidates who still need to attend the 10-week academy.
- Commissioner Thomas said that he read everything in detail, and was wondering if the Department of Corrections employees didn't have the same level of responsibility as our Corrections Officers?
- Chief Sapp responded that they did have the same amount of responsibility, just different. The prison might even be more difficult because you have the inmates for longer; some for life. In the jail there are people right off the street and might be high. Different challenges but both populations that

sometimes don't like to follow the rules. Also, at the Department of Corrections, the inmate to officer ratio is much higher, it's just the CORE training that isn't equivalent.

- Commissioner Forbes asked if there was any other discussion, and if the Sheriff had anything to add.
- Sheriff Gese stated he didn't have anything to add, and that Chief Sapp got it all.
- Commissioner Thomas asked to confirm that the proposed change is only for the Corrections Officer 2 classification.
- Carol Mackie affirmed that it was, and said one of the main benefits of the lateral classification is we don't have to pay as much in training costs.

**MOTION: Commissioner Thomas moved to approve Corrections Officer 2 Classification. Commissioner Forbes seconded the motion.
Motion carried.**

ADJOURNMENT

There being no further business to come before the Commission, Commissioner Thomas made a motion for the meeting to be adjourned. Commissioner Forbes seconded. Motion carried at 1:44 pm.

ATTENDANCE

COMMISSION MEMBERS

Robert Forbes
Commissioner
Timothy Thomas
Commissioner

STAFF

Carol Mackie
Chief Examiner
Jennifer White
Civil Service Secretary

GUESTS

John Gese
Sheriff
Penelope Sapp
Chief of Corrections



Carol Mackie, Chief Examiner

NOTE: These notes are not verbatim.