	CONTRACT AMENDMENT SUD Peer Services for HARPS Program	HCA Contract No.: K6754 Amendment No.: 1
THIS AMENDMENT TO THE CONTRACT is between the Washington State Health Care Authority and the party whose name appears below, and is effective as of the date set forth below.		
CONTRACTOR NAME Kitsap County	CONTRACTOR doing business as (DBA) Salish Behavioral Health Administrative Service Organization (BH-ASO)	
CONTRACTOR ADDRESS 614 Division Street, MS 23 Port Orchard, WA 98366	CONTRACTOR CONTRACT MANAGER Name: Jolene Kron Email: jkron@co.kitsap.wa.us	
AMENDMENT START DATE March 15, 2024	CONTRACT END DATE March 14, 2025	
Prior Maximum Contract Amount \$109,996	Amount of Increase \$109,996	Total Maximum Compensation \$219,992

WHEREAS, HCA and Contractor previously entered into a Contract for SUD Peer services for the Housing and Recovery through Peer Services (HARPS) program, and;

WHEREAS, HCA and Contractor wish to amend the Contract pursuant to Section 4.4 to add funding and deliverables for SFY2025;

NOW THEREFORE, the parties agree the Contract is amended as follows:

1. Section 3.2, Term, is amended to extend the Contract End Date to March 14, 2025.
2. Section 3.3, Compensation, is amended to increase the Contract Total Maximum Compensation by \$109,996 from \$109,996 to \$219,992.
3. Section 3.7, Incorporation of Documents and Order of Precedence, is amended to read as follows:

3.7 INCORPORATION OF DOCUMENTS AND ORDER OF PRECEDENCE


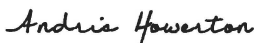
Each of the documents listed below is by this reference incorporated into this Contract. In the event of an inconsistency, the inconsistency will be resolved in the following order of precedence:

- 3.7.1 Applicable Federal and State of Washington statutes and regulations;
- 3.7.2 Recitals;
- 3.7.3 Special Terms and Conditions;
- 3.7.4 General Terms and Conditions;
- 3.7.5 Attachment 3: SAMHSA Award Standard Terms;
- 3.7.6 Attachment 4: Federal Compliance, Certifications and Assurances;

- 3.7.7 Attachment 1-1: Statement of Work;
- 3.7.8 Attachment 1: Statement of Work;
- 3.7.9 Attachment 2-1: Monthly Participant Excel Log;
- 3.7.10 Attachment 2: Monthly Participant Excel Log; and
- 3.7.11 Any other provision, term or material incorporated herein by reference or otherwise incorporated.

- 4. Attachment 1-1, Statement of Work, is attached hereto and incorporated herein.
- 5. Attachment 5-1, Federal Subaward Identification, is attached hereto and incorporated herein.
- 6. This Amendment will be effective March 15, 2024 (“Effective Date”).
- 7. All capitalized terms not otherwise defined herein have the meaning ascribed to them in the Contract.
- 8. All other terms and conditions of the Contract remain unchanged and in full force and effect.

The parties signing below warrant that they have read and understand this Amendment and have authority to execute the Amendment. This Amendment will be binding on HCA only upon signature by both parties.

CONTRACTOR SIGNATURE 	PRINTED NAME AND TITLE Katherine Walters, chair	DATE SIGNED 5-13-24
HCA SIGNATURE <small>DocuSigned by:</small> 	PRINTED NAME AND TITLE Andria Howerton Deputy Contracts Administrator	DATE SIGNED 3/1/2024

ATTACHMENT 1-1: STATEMENT OF WORK

1. Purpose

Provide a framework for SUD Peers on HARPS teams within the State of Washington, consistent with funding provided under [American Rescue Plan Act](#) (ARPA) and the federal Substance Abuse and Mental Health Services Administration (SAMHSA) Substance Abuse Block Grant (SABG).

Increase the bandwidth and integration for providers by adding a designated certified peer with SUD lived experience. Engagement at inpatient SUD facilities so upon discharge the HARPS SUD Peer can assist with Permanent Supportive Housing (PSH) services and short-term bridge subsidies and barrier removal supports.

2. Definitions

- 2.1. Housing First - Housing First is a homeless assistance approach that prioritizes providing permanent housing to people experiencing homelessness, thus ending their homelessness and serving as a platform from which they can pursue personal goals and improve their quality of life. This approach is guided by the belief that people need basic necessities like food and a place to live before attending to anything less critical, such as getting a job, budgeting properly, or attending to substance use issues. Additionally, Housing First is based on the understanding that client choice is valuable in housing selection and supportive service participation, and that exercising that choice is likely to make a client more successful in remaining housed and improving their life.
- 2.2. Housing and Recovery through Peer Services (HARPS) – An [HCA program](#) to reduce homelessness through peer support and assistance for housing and support services.
- 2.3. Permanent Supportive Housing Principles
 - 2.3.1. Choice in housing (including location and composition)
 - 2.3.2. Access to housing (Housing First)
 - 2.3.3. Integrated housing (Scattered throughout the community)
 - 2.3.4. Separation of housing and services
 - 2.3.5. Rights of Tenancy
 - 2.3.6. Flexible and voluntary services (varying frequency and intensity)
 - 2.3.7. Safe, decent, and affordable housing
- 2.4. SUD Peer – A person with lived experience in recovery from Substance Use Disorder (SUD) and who has passed the Certified Peer Counselor Training.

3. Work Expectations

- 3.1. Collaborate with HCA program manager in a timely, accurate and informed communications style.
- 3.2. Partake in assigned trainings pertaining to evidence-based and/or promising practices identified by HCA Program Manager. (This includes trainings for both supervisor and direct line staff.)
- 3.3. Perform services with equity ensuring programs are impartial, fair and provide equal possible outcomes for every individual served.
- 3.4. Contractor shall attend quarterly meetings with HCA/DBHR Program Manager to review SUD Peer reports and discuss program progress and barriers. Punctual attendance and at minimum a supervisor should attend all meetings.
- 3.5. Contractor shall attend Monthly HCA/DBHR Administrative calls, punctual attendance and at minimum a supervisor should attend all meetings.
- 3.6. Screen for eligibility, Individuals experiencing SUD who are homeless or at risk of homelessness and individuals discharging from or at risk of entering inpatient SUD treatment facilities.
- 3.7. Document eligibility in recovery plans and case notes. Eligibility may include self-report and direct line staff observation. Updated documentation should be added as new information has been gathered. This may include such items as medical documentation, social security letter, and other state records.
- 3.8. Staffing levels is as follows: One FTE SUD Peer. Any unfilled positions for three months or more are subject to reduction of compensation.
- 3.9. SUD Peer shall enroll a minimum of 30 new participants each program year.
- 3.10. Provision of high-quality services. (All agencies are subject to HCA performance-based site reviews on a yearly basis)

4. Monthly Participant Excel Log. HCA Contract Manager shall provide Attachment 2-1, Monthly Participant Excel Log, revised from the previous fiscal year to include new peer information, within 10 business days of contract execution.

- 4.1. HCA Contract Manager shall provide revised templates as needed.
- 4.2. Contractor shall use the most current template.
- 4.3. Contractor shall fill out the required fields in the spreadsheet tabs titled "Housing Bridge Subsidy Tracking" and "Landlord Outreach."
- 4.4. Contractor shall submit Monthly Participant Excel Log reports to HCA Contract Manager for approval, due dates in accordance with Section 5, Deliverables table.

5. Deliverables Table

#	Task	Performance Measure	Due Date	Rate	Total
1	Monthly Participants Excel Log	Approval of HCA Contract Manager	March 2024-February 2025: 15 th of the month following each month of service	\$9,166 per log x 11 logs	\$100,826
			March 2025: With final invoice	\$9,170 per log x 1 log	\$9,170
Total Maximum Compensation for deliverables completed through 3/14/2025					\$109,996

ATTACHMENT 2-1: MONTHLY PARTICIPANT EXCEL LOG

Refer to Attachment 1-1, Statement of Work, Section 4, Monthly Participant Excel Log, for instructions.

Excerpt from tab titled "Housing Bridge Subsidy Tracking"

Monthly Participant Excel Log						
Last Name	First Name	Client P1 ID	Client's Date of Birth	First Contact with HARPS	Setting the person is discharging from or being diverted from	Location of first Contact
(Doe)	(John)		(mm/dd/yyyy)	(mm/dd/yyyy)	<i>Please use proper nouns like Western State Hospital - Discharge or ABHS - Diversion</i>	{Library, phone, office, clinic, etc}

Housing Bridge Subsidy tracking | Landlord Outreach | Data Dictionary | Sheet3

Excerpt from tab titled "Landlord Outreach"

Outreach/Engagement			
Date of Contact	Activity	Property Address	City

Housing Bridge Subsidy tracking | Landlord Outreach | Data Dictionary | Sheet3

ATTACHMENT 5-1: FEDERAL SUBAWARD IDENTIFICATION**K6754-1**

	Federal Awarding Agency	Dept. of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA)
2.	Federal Award Identification Number (FAIN)	B08TI083977
3.	Federal Award Date	05-17-2021
4.	Assistance Listing Number and Title	93.959 Block Grants for Prevention and Treatment of Substance Abuse
5.	Is the Award for Research and Development?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
6.	Contact Information for HCA's Awarding Official	Michael Langer, Deputy Division Director WA State Health Care Authority Division of Behavioral Health and Recovery michael.langer@hca.wa.gov 360-725-9821
7.	Subrecipient name (as it appears in SAM.gov)	Kitsap County, DBA Salish Behavioral Health Administrative Service Organization
8.	Subrecipient's Unique Entity Identifier (UEI)	LD6MNJ62JQD1
9.	Subaward Project Description	SUD Peer services for Housing and Recovery through Peer Services (HARPS) program
10.	Primary Place of Performance	98366-4676
11.	Subaward Period of Performance	3/15/2023-3/14/2025
12.	Amount of Federal Funds Obligated by this Action	\$109,996
13.	Total Amount of Federal Funds Obligated by HCA to the Subrecipient, including this Action	\$214,992
14.	Indirect Cost Rate for the Federal Award (including if the de minimis rate is charged)	de minimus (10%)

This Contract is subject to 2 CFR Chapter 1, Part 170 Reporting Sub-Award and Executive Compensation Information. The authorized representative for the Subrecipient identified above must answer the questions below. If you have questions or need assistance, please contact subrecipientmonitoring@hca.wa.gov.

- Did the Subrecipient receive (1) 80% or more of its annual gross revenue from federal contracts, subcontracts, grants, loans, subgrants, and/or cooperative agreements; **and** (2) \$25,000,000 or more in annual gross revenues from federal contracts, subcontracts, grants, loans, subgrants, and/or cooperative agreements?
 YES NO
- Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?
 YES NO



Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below.

Company Name: Principal: From: To:
WA UBI Number: RCW: Penalty Due: Wage Due:
License Number:

Apply Filters

Reset

Download all debarment data

Show 25 per page Showing 0 records

Company Name	UBI	License	Principals	Status	RCW	Debar Begins	Debar Ends	Penalty Due	Wages Due
There are no records that match your search criteria.									

Show 25 per page Showing 0 records