	<b>AGREEMENT NO. K8696</b> Between <b>WASHINGTON STATE EMPLOYMENT SECURITY DEPARTMENT</b> and <b>KITSAP COUNTY</b>
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**Contract Information**

<b>Contract start date</b> January 1, 2025	<b>Contract end date</b> February 28, 2026	<b>Contract amount</b> \$149,000.00	<b>Authorization:</b> RCW 39.26.125(10)
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**Purpose**  
Create an independent LWDB agreement for Kitsap Co. to provide ESD with Change Agent Services on the WIT project.

**Parties:**

<b>Kitsap County (LWDB)</b>		<b>Kitsap County Contract Number:</b>	
<b>Address</b> 614 Division Street, MS 23 ,Port Orchard, WA 98366	<b>Business registration or UBI</b> 182002345	<b>Statewide Vendor Number</b> SWV0008949-16	
<b>Contract Manager</b> Alissa Durkin	<b>Telephone:</b> (253) 370-1136	<b>Email</b> adurkin@kitsap.gov	

**Employment Security Department (ESD)**

<b>Contact address</b> 212 Maple Park Avenue SE., Olympia, WA 98501	<b>Department administration</b> Worksource Services Division	
<b>Contract manager</b> Anne Goranson	<b>(Area code) Telephone</b> (360) 480-1904	<b>Email</b> Anne.Goranson@esd.wa.gov

**Attachments: The following documents are attached and/or incorporated herein.**

Exhibit A – Statement of Work  
Exhibit B – ESD Confidential Information and Data Security Requirements:

**Affirmation:**

The terms and conditions of this Contract are an integration and representation of the final, entire, and exclusive understanding between the parties superseding, all previous agreements, writings, and communications, oral or otherwise, regarding the subject matter of this Contract. The parties signing below represent that they have read and understand this Contract and have the authority to execute it on behalf of their respective entity.

<b>Kitsap County Commissioner:</b> Christine Rolfes - Chair  Date: 1/13/25	<b>Employment Security Department</b> Alberto Isiordia Assistant Director of Operations - Employment Connections Date:
<b>Kitsap County Commissioner:</b> Oran Root  Date: 1/13/25	Signed by:  2008619B48CC4B7... Date: 1/16/2025
<b>Kitsap County Commissioner:</b> Katherine T. Walters  Date: 1/13/25	<b>Kitsap County Clerk of the Board</b> Dana Daniels  Date: 1/13/25



This Agreement (“Agreement”) is between the Washington State Employment Security Department (“ESD”) and Kitsap County (hereinafter referred to as “LWDB” or “Olympic Consortium.” ESD and LWDB may be referred to individually as “Party” and collectively as “Parties.”

**The Parties hereby agree as follows:**

## **BACKGROUND**

### **1. Information on WIT Program**

Employment Security is responsible for the WorkSource Integrated Technology (WIT) platform, which currently includes a statewide case management system called Efforts to Outcomes (ETO) and a labor exchange (job matching) website (WorkSource WA). WIT is utilized by Employment Security and other WorkSource partners to provide and track employment services to job seekers and employers across Washington state. The WIT system addresses two critical needs: (1) WorkSource programs need a case management and job matching system that can be easily updated to adapt to changes as they occur, and (2) the U.S. Department of Labor (USDOL) requires states to have centralized data governance.

The project has consistently maintained a healthy status in all key areas, including budget, risk, schedule, scope and change management. The project schedule is on track to launch November 2025. The official planned end date of the project is February 28, 2026, allowing sufficient time to ensure all elements of the implementation are strongly in place.

The new WIT system supports activities funded under the Workforce Innovation and Opportunity Act (WIOA) one-stop system known in Washington as WorkSource. WorkSource is a statewide partnership of state, local and nonprofit agencies that provides an array of employment and training services to job seekers and employers. Stakeholders are intimately involved in the governance of this project through participation in the WorkSource Steering Committee and the WorkSource Advisory Team.

About the WorkSource services: During the previous program year more than 125,000 job seekers and over 7,000 employers accessed services through WorkSource. This number demonstrates the volume of customers that move through the current labor exchange and case management systems. Roughly 58% of these customers represent one or more priority populations that are considered most in need. Examples of priority populations include veterans and eligible spouses, individuals with disabilities and limited English proficiency, migrant seasonal farm workers, justice involved individuals, public assistance recipients, youth in foster care, homeless individuals, runaway youth, long-term unemployed, low-income workers whose wage is below self-sufficiency, displaced homemakers, and individuals over age 55.

### **Impact This Role (Change Agent) Has to the Project:**

The project and its operational readiness for the November launch is through a carefully constructed partnership involving 100+ Project Implementation Team members, plus the ~1,000 WorkSource professionals in the statewide system that will use the resulting products of the WIT Project (technology, communications, training, operational plans, updated administrative processes and tools). Included in this partnership are the 12 Local Workforce Development Boards (LWDB) of Washington State (link to the statewide association).

LWDB are business-led boards that coordinate and leverage workforce investments and strategies with stakeholders from education, economic development, labor and community-based organizations to advance the economic health of their respective communities through a skilled and competitive workforce. The variation across Washington statewide is very diverse. Each LWDB and their workforce

development area is intentionally designed to be reflective of the regional demographic needs and opportunities of job seekers and the business community.

The Change Agent scope of work, deliverables and successful organizational readiness activities are critical to the success of the WIT Project implementation. The analogy is one can build a perfect home, and if the move-in process is not well orchestrated or understood, the homeowner may not actually enjoy or adapt to their new environment. The WorkSource System (staff and technology) has experienced failure with prior legacy system implementations, so proper operational readiness is a large priority of the project plan. The requested vendor must have the ability to design and institutionalize change adoption best practices, while meeting the diverse regional needs of the impacted parties. The requested vendor must have the ability to assess and identify adoption risks, and design and implement mitigation practices that are individualized to the diverse needs across the state. The requested vendor shall work closely with the project governance structure and established leadership (WIT Planning Team) along with the established Advisory Teams, specifically the Training Advisory Team, Communications Advisory Team, and Change Team.

The WIT Project has been underway for two and a half years and has been able to recover and restore system trust and credibility through the proactive and collaborative efforts of the key team members. The Change Agent(s) function is absolutely critical to the activities in 2025, leading up to the November 2025 launch, and in the stabilization period through February 2026 to reinforce and troubleshoot the implementation glitches.

**Purpose:**

The purpose of this agreement is to establish the terms and conditions for Kitsap County to provide its personnel to serve as the Change Agent for the WIT project. Knowledge about workforce development and their services, constraints, and structures is highly desired.

**2. AUTHORIZATION**

This agreement is authorized under RCW 39.26.125(10), whereby Kitsap County is an independent county agency within the state of Washington.

**TERMS AND CONDITIONS**

**3. CONTRACT TERM**

The term of this Agreement is from the January 1, 2025, to February 28, 2026. Parties may agree to extend or reduce the term per a mutually executed written amendment.

**4. STATEMENT OF WORK**

The Statement of Work (SOW) describes the professional services to be performed by the LWDB. The current SOW is attached as **Exhibit A**. LWDB shall perform all work stated thereon.

The scope of this agreement is limited to the goods and services listed in the Statement of Work as deliverables. LWDB is authorized and will only be paid for providing hourly services dedicated to, and in furtherance of, achieving those goods and services.

The parties may amend and modify the statement of work subject to a mutual agreement.

**5. COMPENSATION**

The total amount of compensation for this agreement is \$149,000.00

This compensation is based on a combination of two billing activities "Resource" and Administrative."

- "Resource" is the hourly wage of the Kitsap Employee who is providing the Change Management services as set forth in the Statement of Work. This wage is developed from the employee's hourly wage, and compensation package, and employer tax requirements as determined by Kitsap County.
- Administrative" charges are the costs tied to the administrative activities that Kitsap must additionally perform in furtherance of this agreement. This cost is based on the multiple wages of Kitsap Personnel who perform various administrative tasks.

The above noted total compensation amount is based on LWDB's best estimate for all costs it will experience under this agreement. To this end, both parties acknowledge that Kitsap is providing the Resource and Administrative support at an expected net-zero profit -- the parties do not intend for Kitsap to make a profit or suffer a loss in undertaking this endeavor for ESD. As such, if final adjustments need to be made to the total amount of compensation, then both parties will reasonably take the necessary steps to amend the total compensation amount accordingly.

Performance Based Contract: Both parties acknowledge and understand that this contract is subject to RCW 39.26.180(3), to the full extent that it is intended to be a performance-based contract. Compensation for this Agreement is based upon the LWDB providing productive work towards the achievement of the deliverables set forth in the Statement(s) of Work.

## 6. INVOICING

LWDB must submit invoices on a monthly basis that independently identify the costs for the Resource and for the Administrative Support. Invoices may be in the form of A-19s, or another similar invoice voucher. Each invoice must include the Contract number noted herein, and further include all such information as necessary for ESD to determine the exact nature of all expenditures and services provided to and received by ESD.

Invoices must be submitted electronically to ESD at [VendorPayments@esd.wa.gov](mailto:VendorPayments@esd.wa.gov) with a mandatory copy to ESD's Contract Manager.

## 7. PAYMENT

Payments is the sole responsibility of, and will be made by ESD upon the receipt of an accepted invoice. ESD will provide payment, which is due, within thirty days. If ESD fails to make timely payment, LWDB may invoice ESD in the amount of one percent (1%) per month on the amount overdue. Payment will not be considered late if a check or warrant is mailed within the time specified.

7.1 OVERPAYMENTS: LWDB promptly shall refund to ESD the full amount of any erroneous payment or overpayment. Such refunds shall occur within thirty (30) days of written notice to LWDB; provided, however, that ESD shall have the right to elect to have either direct payments or written credit memos issued. If LWDB fails to make timely payment(s) or issuance of such credit memos, ESD may impose a one percent (1%) per month on the amount overdue thirty (30) days after notice to the LWDB.

7.2 NO ADVANCE PAYMENT: No advance payments shall be made for any products or services furnished by LWDB pursuant to this Contract.

7.3 NO ADDITIONAL CHARGES: Unless otherwise specified herein, LWDB shall not include or impose any additional charges including, but not limited to, charges for shipping, handling, insurance, or payment processing.

**8. CONFIDENTIAL INFORMATION**

The parties do not anticipate that pursuant to this agreement, the LWDB will gain access to Confidential Information containing Personal Identifying Information (PII) contained in ESDs systems. However, if LWDB does ever gain access to confidential information through this agreement, it shall adhere to all Data Safeguarding and security requirements previously placed upon them pursuant to a previously executed Data Sharing Agreement which is between ESD and Kitsap County OWDC.

**9. AMENDMENTS**

The parties are allowed to amend this Agreement to the extent that such amendments do not alter this agreement outside the scope of the Statewide Agreement. Amendments are binding only when made in writing and signed by the authorized signatory who has the authority to bind the respective party. Under no circumstances does ESD's acting contract manager or project manager have the authorization to sign an amendment.

**10. ASSIGNMENTS**

LWDB may not assign its rights under this Contract without ESD's prior written consent and ESD may consider any attempted assignment without such consent to be void; *Provided*, however, that, if LWDB provides written notice to ESD within thirty (30) days, and ESD does not provide written objection to the same, LWDB may assign its rights under this Contract in full to any parent, subsidiary, or affiliate of LWDB that controls or is controlled by or under common control with LWDB, is merged or consolidated with LWDB, or purchases a majority or controlling interest in the ownership or assets of LWDB. Unless otherwise agreed, LWDB guarantees prompt performance of all obligations under this Contract notwithstanding any prior assignment of its rights.

If an assignment is allowed all terms and conditions of this agreement shall be binding upon such assignee.

**11. DISPUTE RESOLUTION**

Except as otherwise provided in this Contract, when a dispute arises and cannot be resolved by direct negotiation, the parties agree to participate in non-binding mediation in good faith. The mediator shall be chosen by the Contract of the parties. If the parties cannot agree on a mediator, the parties shall use a mediation service that selects the mediator for the parties. Nothing in this Contract shall be construed to limit the parties' choice of a mutually acceptable alternative resolution method such as a disputes hearing, or a Dispute Resolution Board. Either of the parties may also request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

**12. GOVERNANCE**

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington and the venue hereunder will be in the Superior Court for Thurston County.

In the event of an inconsistency in this Contract, unless otherwise provided, the inconsistency is resolved by giving precedence in the following order:

- a) Applicable Federal and Washington State Statutes and Regulations.
- b) *All terms and conditions* of the Statewide Agreement.
- c) All terms and conditions herein.

**13. INSURANCE**

LWDB shall maintain in full force and effect, Commercial General Liability insurance covering the risks of bodily injury, property damage, and personal injury, and coverage for contractual liability, with a limit of not less than \$1 million per occurrence/\$2 million general aggregate. If the LWDB, as a County Agency, maintains a self-insured liability program, such programs is accepted by ESD as long as it meets the minimum liability requirements set forth herein.

LWDB shall acquire insurance from a carrier or carriers licensed to conduct business in the State of Washington. LWDB's insurance must be primary as to any other insurance or self-insurance programs afforded to or maintained by ESD and must include a severability of interests (cross-liability) provision.

In the event of cancellation, non-renewal, revocation, or other termination of any insurance coverage required by this Contract, LWDB must provide written notice of such to ESD within five business days of LWDB's receipt of such notice. Failure to acquire and maintain insurance may, at ESD's sole option, result in Contract termination.

Upon ESD's request, LWDB shall furnish ESD copies of certificates of all required insurance within thirty (30) days:

**14. INDEPENDENT CAPACITY**

The parties maintain an independent LWDB relationship under this Agreement. The LWDB and its employees or agents performing under this contract are not employees or agents of ESD. The LWDB may not hold itself out as, nor claim to be, an officer or employee of ESD by reason of this Contract, nor may the LWDB make any claim of right, privilege or benefit which would accrue to an employee of ESD.

**15. RECORDS RETENTION AND AUDIT**

18.1. RECORDS RETENTION. LWDB shall maintain books, records, documents, and other evidence pertaining to this Contract to the extent and in such detail as shall adequately reflect performance and administration of payments and fees. LWDB shall retain such records for a period of six (6) years following expiration or termination of this Contract or final payment, whichever is later; *Provided*, however, that if any litigation, claim, or audit is commenced prior to the expiration of this period, such period shall extend until all such litigation, claims, or audits have been resolved.

18.2. AUDIT. ESD maintains the right to audit, or have a designated third-party audit, applicable records to ensure that LWDB has properly invoiced ESD. Accordingly, LWDB must permit ESD and any other duly authorized agent of a governmental agency, to audit, inspect, examine, copy and/or transcribe LWDB's books, documents, papers and records directly pertinent to this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. This right shall survive for a period of six (6) years following expiration or termination of this Contract or final payment, whichever is later; *Provided*, however, that if any litigation, claim, or audit is commenced prior to the expiration of this period, such period shall extend until all such litigation, claims, or audits have been resolved.

**16. SEVERABILITY**

If any term or condition of this Contract is held invalid, the remainder of the Contract remains valid and in full force and effect.

**17. SURVIVORSHIP**

Notwithstanding the expiration of the initial term of this Contract or any extension thereof, the terms, conditions and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

This shall minimally include, without limitation, all matters concerning the permissible use and safeguarding of confidential information and matters pertaining to record preservation and subsequent disposition.

## 18. TERMINATION

### 18.1 TERMINATION FOR CAUSE:

LWDB initiation: LWDB may terminate this agreement, subject to notice and cure opportunities, if ESD fails to provide payment for accepted invoiced services.

ESD Initiation: ESD may terminate this agreement, subject to notice and cure opportunities (below), if LWDB remains in violation of any material term or condition of this Contract or fails to fulfill in a timely and proper manner any material requirement set forth in this Contract.

Cure Opportunity: The initiating claimant's Contract Manager must first notify the other party in writing of the need to take corrective action to cure the default. If the default is not cured within thirty (30) calendar days (or such longer period of time pending corrective action to cure, the initiating party may elect to terminate this agreement without the need to provide further notice.

### 18.2 Termination for Convenience:

Either party, upon providing at least thirty days' written notice, may terminate this Agreement, in whole or in part for convenience. If this Contract is so terminated, ESD shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination. LWDB shall continue to provide services under this Contract until the actual termination date stated by ESD. However, both parties may jointly agree to a quicker termination date.

## 19. WAIVER

Any omission by either party to exercise its rights under this Contract does not preclude that party from subsequent exercising of such rights and does not constitute a waiver of any rights. A waiver of rights must be stated in a writing signed by an authorized representative with signature authority on behalf of the party.

## Exhibit A – Statement of Work

LWDB shall perform consultation and assistance with the following services.

### Scope of Work:

- Re-assess the local area's change and its impact locally (e.g. workarounds)
- Refresh and 12 WDA Change Plans located [on the WPC Project Page's Change Management page](#) to reflect the current project and Area needs, ensure proper representation – working with Organizational Change Leader(s) assigned to the ESD Workforce Services Division (WSD).
- Implementation of the change plans, which includes check-ins, evaluations, follow-through, feedback loops, risk management and mitigations.
- Responsible for close collaboration and integration with the WIT Communications and Training Advisory Teams
- Facilitate assessments / seek feedback loops / rumor bust – WorkSource Staff team morale, satisfaction
- Research, propose, and create assessment tools or recommendations to post-launch adoption
- Promote, amplify the needs for the operational readiness (primarily communications & training)
- Conduct / analyze two Communications Survey --- March, July 2025
- Coaching for supervisors and local leaders to create the time and space to engage on the system transition
- General coaching (ad-hoc) to help others navigate through change.
- Provide change management expertise by engaging management in the planning and execution of specific change strategies.
- Provide suggestions on industry best practices for improvements. Develop innovative and effective solutions to complex business problems.
- Conduct / analyze two Communications Surveys
- Support project risk and issues mitigation identification/adoption.
- Provide thoughtful, structured recommendations to WorkSource System leaders (WDA, WSD executives)
- Leads change acceptance through 2/28/2026.
- Be available to guide and consult the impacted groups who will advocate for the change among their teams
- Related Travel to participate in 2 WIT In-person Teaming; Allowance for Travel to XX areas if necessary

Based on the above services, performances should produce the following deliverables:

### Deliverables:

- 12 Change Plans located [on the WPC Project Page](#)—target March 2025
- “Top 5 things” for each Workforce Development Area’s (WDA) personas for communications needs - -- target April 2025
- An assessment of the risks and impact on successful adoption for each WDA—target April 2025- follow up in logging and risk mitigation (ongoing)
- Operational Readiness Plan (in conjunction with Project Communications, Training, and Project Leadership)—target May 2025
- Change Agent’s introductory training module for the WIIFM—target July 2025
- Two Communications Surveys --- March, July 2025
- Tools to equip the WDA areas to support the training, knowledge build, and ability for operational readiness ([link to training plan](#) (under Project Deliverables Heading on WPC)



- Assessment tools and Reporting on the efficacy of the Communications materials and Training deliver--- by February 2025
- Resistance Management Plans (by Areas) for implementation barriers and continued adoption--- by September 2025
- Assessment tools or recommendations to post-launch adoption--- by September 2025
- Readiness presentations to update I&T Steering Committee ([link to the WorkSource Governance](#)) on the operational readiness (x3) prior to launch (before November 2025), and (x2) post launch (December 2024 – February 2026)
- Working with the WIT PM, facilitate change related Lessons Learned at the [completion of the project](#) – by January 2026
- Co-produce the [Town Halls](#) (bi-monthly Jan-April; monthly May- October 2025)

The following services are deemed as being outside the scope of this agreement.

**Not in scope:**

- Change Management Community of Practice
- Support of the WIT Implementation Team, Technical Vendor / LWDBs with morale, burn-out, and troubleshooting of dynamics
- WIT Project / Executive Steering Committee management
- Development and delivery of Sponsor Training
- Project closure and celebration activities

# CERTIFICATE OF LIABILITY INSURANCE

Issue Date 1/21/2020

**ISSUED BY:**  
 State of Washington  
 Department of Enterprise Services  
 Office of Risk Management  
 PO Box 41466  
 Olympia, WA 98504-1466

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE STATE OF WASHINGTON SELF INSURANCE LIABILITY PROGRAM.

**COVERAGE AFFORDED BY**  
**State of Washington Self Insurance Liability Program**

**INSURED:**  
 State of Washington  
 Employment Security Department  
 ATTN: Carole Mathews  
 212 Maple Park Avenue SE  
 Olympia, WA 98503

THE STATE OF WASHINGTON, INCLUDING ALL ITS AGENCIES AND DEPARTMENTS, IS SELF-INSURED FOR TORT LIABILITY CLAIMS. ALL CLAIMS MUST BE FILED WITH THE STATE OFFICE OF RISK MANAGEMENT FOR PROCESSING IN ACCORD WITH STATUTORY REQUIREMENTS.

## COVERAGES

THIS IS TO CERTIFY COVERAGE DESCRIBED BELOW IS PROVIDED TO THE INSURED NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE SELF-INSURANCE LIABILITY PROGRAM IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH PROGRAM.

TYPE OF COVERAGE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS
<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> OCCURRENCE COVERAGE	Self-Insured	Continuous	Continuous	BODILY INJURY, PROPERTY DAMAGE & PERSONAL INJURY COMBINED EACH OCCURRENCE \$5,000,000
<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY & PROPERTY DAMAGE COMBINED EACH ACCIDENT \$5,000,000
<b>WORKERS COMPENSATION AND EMPLOYERS LIABILITY</b>	L & I	Continuous	Continuous	WC - STATUTORY
<b>OTHER</b>				

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS:** Coverage applies as respects tort liability claims against the State of Washington as covered by the Tort Claims Act (RCW 4.92 et seq.) The Certificate Holder is named as additional insured, but only as respects the negligence of the State of Washington.

### CERTIFICATE HOLDER:

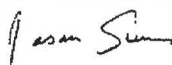
### CANCELLATION

EVIDENCE OF INSURANCE

SHOULD THE SELF INSURANCE LIABILITY PROGRAM BE CANCELLED, THE STATE OF WASHINGTON WILL ENDEAVOR TO MAIL 45 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL NOT IMPOSE ANY OBLIGATION OR LIABILITY UPON THE STATE OF WASHINGTON, ITS OFFICIALS, EMPLOYEES, AGENTS OR REPRESENTATIVES.

**AUTHORIZED REPRESENTATIVE:**

**CERTIFICATE NUMBER CRT 2020-00465**



Jason Siems, State Risk Manager



# DEPARTMENT OF EMPLOYMENT SECURITY WASHINGTON

Unique Entity ID <b>DZK5KDLUNMS3</b>	CAGE / NCAGE <b>3X3Q3</b>	Purpose of Registration <b>All Awards</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Mar 14, 2024</b>	
Physical Address <b>212 Maple Park AVE SE Olympia, Washington 98501-2347 United States</b>	Mailing Address <b>PO Box 9046 Olympia, Washington 98507-9046 United States</b>	

### Business Information

Doing Business as <b>(blank)</b>	Division Name <b>(blank)</b>	Division Number <b>(blank)</b>
Congressional District <b>Washington 10</b>	State / Country of Incorporation <b>(blank) / (blank)</b>	URL <b>(blank)</b>

### Registration Dates

Activation Date <b>Apr 3, 2023</b>	Submission Date <b>Mar 15, 2023</b>	Initial Registration Date <b>Jul 6, 2004</b>
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### Entity Dates

Entity Start Date <b>Mar 1, 1937</b>	Fiscal Year End Close Date <b>Jun 30</b>
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### Immediate Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
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### Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
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### Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

### Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

### Exclusion Summary

Active Exclusions Records?

No

### SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

### Entity Types

#### Business Types

Entity Structure <b>U.S. Government Entity</b>	Entity Type <b>US State Government</b>	Organization Factors <b>(blank)</b>
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Profit Structure  
 (blank)

**Socio-Economic Types**

Check the registrant's Reqs & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Government Types**

U.S. State Government

**Financial Information**

Accepts Credit Card Payments  
**No** Debt Subject To Offset  
**No**

EFT Indicator  
**0000** CAGE Code  
**3X3Q3**

EFT Indicator  
**5400** CAGE Code  
**8EZL0**

**Points of Contact**

**Electronic Business**

☒  
 Sophal Espiritu **212 Maple Park AVE SE  
 Olympia, Washington 98501  
 United States**

Sophia Espiritu 212 Maple Park AVE SE  
 Olympia, Washington 98501  
 United States

**Government Business**

☒  
 Sophal Espiritu **212 Maple Park AVE SE  
 Olympia, Washington 98501  
 United States**

Sophia Espiritu 212 Maple Park AVE SE  
 Olympia, Washington 98501  
 United States

**Service Classifications**

**NAICS Codes**

Primary	NAICS Codes	NAICS Title
Yes	921110	Executive Offices

**Disaster Response**

Yes, this entity appears in the disaster response registry.  
 No, this entity does not require bonding to bid on contracts.

Bonding Levels	Dollars
	(blank)

States	Counties	Metropolitan Statistical Areas
Washington	(blank)	(blank)