

Kitsap County Developmental Disabilities Advisory Board

Date: June 4, 2024

Time: 5:00 p.m.

[Join Zoom Meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 883 7554 0256

Passcode # 328116

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF May 7, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) IDEA to 22 Decision**
 - B. Advocacy Reports**
 - C. Community Summit**
 - D. Upcoming Events**
 - E. Contracts 2024-2025***
 - F. DDA/DVR Provider Updates**
 - DVR Annual Report**
 - G. Provider Updates**
 - H. Officer Report**
 - a) QEC Committee-RFQ**
 - b) Transportation-Heidi S.**
 - c) September Meeting**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, May 7, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:01 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF THE April 2, 2024, MINUTES***

MOTION: Donna Gearns moved to approve the April 2, 2024; minutes as presented. Jennifer Crider seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Jennifer Acuna moved to approve the agenda as presented. Donna Gearns seconded. Motion carried.

5. **OLD BUSINESS**

- a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly shared that the PFW mock interview event took place on April 8 with the Bainbridge Island Rotary Club. The three job seekers were well prepared, the outcome of the event led to one job lead. More details to come.
 - EFC members met with the WISE social media team twice in April to continue conversations regarding developing a social media platform to highlight PFW efforts and other activities supported by EFC. Kelly shared that Debbie Moore, Rotary PFW Coordinator in King County started a thread on their Facebook page that Kitsap County has joined. This will position Kitsap PFW efforts and the EFC to connect with current and additional Kitsap County Rotary Clubs.
 - Kelly shared that the efforts in the development of a PSNS position is ongoing. Kelly is hopeful that the development of a PSNS job description will be available soon. More details to come.
 - Kelly attended the Statewide Dan Thompson Employment Rally that took place on April 18 and 19 at Central

Washington University in Ellensburg. It was noted this event was a culmination of information, celebration of successes, and a focus on planning for the future. This was a great opportunity to learn about the history of supported employment in Washington State; and hearing from people who receive the services and their stories.

- BenefitU that is a platform providing Social Security and Benefits information and resources for community members and customers will be holding their final virtual Overview Session on May 15 from 5:30p-6:30p. For anyone interested in learning more about what BenefitU has to offer can visit the [BenefitU](#) website and/or join the Overview Session.

b. Transition Student Update

- i. 2023 School to Work (S2W) – An additional 2023 graduate reached job stabilization and transitioned to long term funding.
- ii. 2024 School to Work (S2W) – Agency staff changes lead to three S2W students transitioning out of S2W into regular Division of Vocational Rehabilitation (DVR) services.
- iii. 2025 Job Foundation/School to Work – There are nine job foundation program participants and all agencies have turned in their JF reports. Kirsten is in the process of scoring the reports, so meetings with students and their teams can take place before the school year ends.

c. Accessible Communities Advisory Committee Update

- i. Kelly discussed projects the Accessible Communities Advisory Committee (ACAC) has been working on. Details included:
 - The Adaptive Tricycles with the City of Poulsbo kicked off in March, which will give community members with disabilities and/or limited mobility an opportunity to rent electric assist adaptive tricycles for free.
 - An accessible compliant door will be installed at Sea Discovery Center in Poulsbo to improve access and remove barriers for all community members and visitors to fully participate in Sea Discovery Center programs and offerings.

d. 2024 Kitsap County Resource Fair Update

- i. Kelly shared that the Resource Fair was an overall success and that 64 vendors along with 50-75 families attended.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming KCPC events:
 - i. Special Ed Training: Preparing for the 2024-2025 School Year is scheduled on May 8 from 4p-5:30p.

- ii. Mental Health Supports for Youth with Developmental Disabilities is scheduled on May 23 from 6p-7:30p.
 - iii. Early Learning Spring Fling is scheduled on May 30 from 3p-5p located at the Central Kitsap Teaching and Learning Center in Bremerton.
 - iv. Free Kids Day is scheduled on June 1 from 10a-2p located at the Kitsap County Fairgrounds in Bremerton.
 - v. For registration details on upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> You can also contact Melia Hughes at 360-347-6412
- b. Melia also shared that she was invited to the Suquamish Tribal Child Welfare (TCW) Family Carnival taking place on May 10 from 4p-7p at the Family and Friends Center in Poulsbo. The Carnival is part of TCW's effort to help raise awareness for National Foster Care Month.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly reviewed handouts of the Dan Thompson Account Award Update along with the Department of Social and Health Services (DSHS) Legislative Bill 5811 Workgroup. Highlights included:
 - Round 1 is currently ongoing. The Dan Thompson Memorial Developmental Disabilities Community Services Account awardees have spent \$21.8 million in the State Fiscal Year ending June 30, 2023; an additional \$10.9 million has been spent through February 2024 and it is projected the remaining balance of \$15.6 million will be spent by June 30, 2025.
 - Round 2 will have less dollars to go around as relief funding for COVID that was added to the first round of projects ended. All applicant projects have been reviewed and is currently in the final assessment stage. A list of applications awarded are projected to come out by mid-May, so additional information regarding upcoming projects may be available to share at the June advisory meeting.
 - DSHS created two webinar sessions and one workgroup session looking for feedback from caregivers and providers relating to Legislative Bill 5811, expanding the definition of family members for people providing individual care services. The first webinar session is scheduled on May 9, from 10:30a-12p. [Register here](#). The second webinar session is scheduled on May 14, from 9a-10:30a. [Register here](#). The workgroup session is to review the information from the first two webinars and is scheduled on May 15, from 5:30p-7p. [Register here](#).

b. Advocacy Reports

- i. No updates this month.

c. Building Inclusive Communities Video

- i. You can visit [The Arc of Washington State](#) page to view various Building Inclusive Communities videos. These videos are inspired by the Guiding Values developed by the DSHS Developmental Disabilities Administration in 1988.

d. Resource Guides

- i. Kelly shared that the new Developmental Disabilities resource guides are now available and contain a QR code to easily access the digital version online.

e. Contracts 2024-2025

- i. Kelly reminded everyone that the 2025 budget will be voted on during the June advisory meeting.

f. DDA/DVR Provider Updates

- i. No updates this month. To receive DDA updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](#) to sign up.

g. Provider Updates

- i. Shannon H. with Trillium shared that 10 clients have begun to receive Community Inclusion services at their agency, and they are planning to hire another staff to offer CI services to additional clients. These services will further support participants to connect and be included in their local communities.
- ii. Erica V. with Easter Seals shared they participated at the Resource Fair and noted they are now fully staffed.
- iii. Angela C. revealed she was recently hired as Holly Ridge's new Autism Resources Navigator replacing Debra Dineen who retired.

h. Officer Report

- i. No updates this month.

i. Staff Report

- **Kitsap Regional Library Resources- Accessibility- Open to All**
 - i. Kelly shared a staff training document, 21-Day Equity Habit Building Challenge that Lucretia Robertson, Director of Human Resources at Kitsap Regional Library (KRL) developed for their staff. Kelly noted Lucretia had also provided DEI training to County Advisory Board members and staff last fall.

8. ADJOURNMENT

The meeting adjourned at 5:41 p.m. The next meeting will be Tuesday, June 4, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Jennifer Crider Shannon Turner Sandra LaCelle Rae Williams Jennifer Acuna	Melia Hughes, Kitsap County Parent Coalition Shannon Hunt, Trillium Angela Cox, Holly Ridge Autism Navigator	Kelly Oneal Justin Wing Sonya Miles
<u>Absent</u> Veola Taylor Kathy Loughheed Heidi Scheibner		