

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: February 6, 2024

Time: 5:00 p.m.

[Join Zoom meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 879 0441 7156

Passcode # 212248

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF December 5, 2023 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. County Supported Employment Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) Governor's Budget**
 - B. Advocacy Reports**
 - C. 2024 Community Summit**
 - D. KC Annual Resource Fair**
 - E. DDA/DVR Provider Updates**
 - F. Provider Updates**
 - G. Officer Report**
 - H. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, December 5, 2023

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:01 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF November 7, 2023, MINUTES***

MOTION: Jennifer Acuna moved to approve November 7, 2023; minutes with no amendments. Donna Gearns seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve the agenda as presented. Kathy Loughheed seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly shared efforts in the development of the hiring process with the PSNS position; solutions will be discussed next week to further move the process forward.
 - Partners for Work (PFW) Update: Meeting in January with WISE to start developing a social media platform to highlight PFW efforts and activities with local Rotary clubs.
 - BenefitU will be offering overview sessions of the website resources and services next year. Daytime sessions will be on January 17, and April 17 from 12:30p-1:30p. Evening sessions will be on February 21, and May 15 from 5:30p-6:30p You can visit the [BenefitU Overview Session](#) to join with passcode 8675309.
 - The Community Summit 2024 – Embrace the Challenge: Together we Thrive will be held on May 7-9, 2024, both in-person (pre-covid levels) and virtually at the Wenatchee Convention Center.

b. Transition Student Update

- i. 2022 School to Work (S2W) – Another 2022 S2W participants has transitioned to Long Term Funding.
- ii. 2023 School to Work (S2W) – Another student was hired. Final data will be provided at the February Advisory meeting.
- iii. 2024 School to Work (S2W) – Another student was hired bringing the total employed to 3.
- iv. 2025 Job Foundation/School to Work – Currently there are 13 students interested, 9 students have chosen a provider. More information will be provided at the February Advisory meeting.
- v. The Bremerton ESD 114 Virtual Training Series facilitated by PAVE will be held virtually, via Zoom. Upcoming workshops include:
 - January 31 from 4p-5:30p. Topic: Extended School Year.
 - April 10, from 4p-5:30p. Topic: High School Transition.
 - May 8, from 4p-5:30p. Topic: Preparing for the 2024-2025 School Year.
 - Visit [Bremerton ESD 114 2024 Virtual Training Series \(tfaforms.com\)](https://tfaforms.com) to register for sessions of the Virtual Training Series.
- vi. Kelly reached out to PAVE regarding the formal offering of clinic/office hours for families/students to utilize for individual support from a PAVE advocate regarding their IEP. There will be formal office hours scheduled in the new year, in the meantime, families can contact Vanessa Lewis directly to make individual appointments.

c. County Supported Employment Update

- i. Meeting with Kitsap County District Court Staff to move forward with the next supported position. More details to come.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming events:
 - i. KCPC Meeting: Avenues for Advocacy is scheduled on December 28, 2023, from 1p-2:30p.
 - ii. The Autism and I/DD Training: The Importance of Planning is scheduled on January 16, 2024, from 5:30p-630p.
 - iii. The Port Gamble S'Klallam Tribe Resource Fair takes place at 31912 Little Boston Rd NE in Kingston on January 20, 2024, from 11a-2p.
 - iv. KCPC Meeting: Social Security Q&A is scheduled on January 25, 2024, from 5p-6p. You can send your Social Security questions to kcpc@wa.easterseals.com
 - v. The DDA Information Night and Application Assistance is scheduled on February 7, 2024, from 6p-7:30p. Opportunity to

learn about application timelines, roadmap, and conditions for eligibility.

- vi. For registration details on upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> can also contact, Melia at 360-347-6412
- b. Melia shared updates for Kimberly Adams; there will be hybrid weekly Parent to Parent support group meetings starting in February. The second week of each month will be an in-person meeting. You can visit ssp2p.org for more information.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Reminder that the Governor's Budget will be out later this month.
- ii. Registration for the 2024 Advocacy Days is now open, Spanish translators will be provided. These weekly meetings on Zoom start January 10 and go through February 28. Topics vary by week, you can visit [2023 Virtual Advocacy Days](#) to access videos from 2023.
- iii. Applications are now open for the second round of the Dan Thompson Memorial Developmental Disabilities Community Services Account Funding, launched on December 1 and will close at 5p on January 19. This round of funding will be considerably less as last round included ARPA funds. The first round saw the DDA execute 68 contracts, the Department of Commerce (DOC) execute 8 contracts, and the Local Government execute 7 contracts.

b. Advocacy Reports

- i. No updates.

c. 1/10 of 1% Projects- Hannah Shockley

- i. Hannah spoke about the Request for Proposal (RFP) and how that process has changed. Applicants can now visit Survey Monkey and apply utilizing the new consolidated process making it more streamlined and user friendly.
- ii. The noticeable trend is the Community learning more about the 1/10 of 1% program as 4 years ago there were around 20 contracts. Currently as of April 2023 there are around 40 contracts, as word has spread.
- iii. \$7.4 million has been allocated for 2024 budget, highest since 2013. There was a \$12 million initial ask, 25% will be going to Therapeutic Courts, \$5.4 million allocated out to organizations.
- iv. Hannah spoke about 3 newly funded programs, which included:
 - Bainbridge Youth Services (BYS) offers professional mental health counseling. They provide services to help better serve youth and are open all summer long.

- Kitsap Brain Injury creates environments and situations for survivors and their families to better understand the effects and behaviors of brain injury as well as help individuals construct a new normal. They host monthly support groups on the 2nd Thursday of each month from 3p-4p.
- Attachment and Biobehavioral Catch-up (ABC) trains and supervises parent coaches in local communities in implementing ABC with fidelity, equity, and through partnership with children and families most negatively affected by systemic oppression. They provide 10, 1-hour weekly sessions helping minimize the cost per family.

d. DD Board Priorities 2024*

- No additional edits, amendments, or feedback from the board were shared for the Developmental Disabilities (DD) 2024 Work Plan.

MOTION: Jennifer Acuna moved to approve the DD Board Priorities Work Plan 2024 as presented. Shannon Turner seconded. Motion carried.

e. DDA/DVR Provider Updates

- Kim McCarty with DDA shared that the Bremerton office is fully staffed and is now working on training their team.
- Kelly shared that the DVR interim director chose to move on to a different position, with December 31st as her last day. Uncertain who will be her replacement. More details to come..
- To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](https://www.govdelivery.com) to sign up.

f. Provider Updates

- Miranda Fort with Easter Seals shared that they are fully staffed and have one 2024 student working and doing well.
- Ronnie Oswald with Holly Ridge shared that they are fully staffed, training is now a priority.

g. Officer Report

- Sandra LaCelle reminded everyone about no advisory meeting in January, will resume in February.

h. Staff Report

- Kelly shared information about the Equity Training Courses that took place in October. You can visit [Kitsap County Advisory Group Equity Training and Resources](#) to learn more. Reach out to Kelly or Sandra if you have any interest in the board doing more with this.

8. ADJOURNMENT

The meeting adjourned at 5:55 p.m. The next meeting will be Tuesday, February 6, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Kathy Loughheed Jennifer Acuna Jennifer Crider Rae Williams Shannon Turner Sandra LaCelle Heidi Scheibner	Kim McCarty, DDA Melia Hughes, Kitsap County Parent Coalition Miranda Fort, Easter Seals Hannah Shockley, Kitsap County 1/10 th of 1% Ronnie Oswald, Holly Ridge	Sonya Miles Kelly Oneal Justin Wing
<u>Absent</u> Veola Taylor		

Kitsap County Developmental Disabilities Advisory Board

Date: March 5, 2024
Time: 5:00 p.m.
Meeting: In-person: Communitas, 2nd Floor Training Room
920 Park Ave., Bremerton

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF February 6, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
 - D. KC Annual Resource Fair Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Parks, Recreation and Opens Spaces (PROS) Plan-KC Parks Dept.**
 - D. 2024 Community Summit**
 - E. Board Officer Nominations**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
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**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

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Tuesday, February 6, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:00 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF December 5, 2023, MINUTES***

MOTION: Jennifer Acuna moved to approve December 5, 2023; minutes with one amendment. Donna Gearn seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearn moved to approve the agenda as presented. Jennifer Acuna seconded. Motion carried.

5. **OLD BUSINESS**

a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly shared efforts in the development of a PSNS position, met with PSNS staff recently and are working through the hiring process. Making progress, more details to come in March.
 - Met in January with the WISE social media team to begin conversations with the EFC regarding developing a social media platform to highlight PFW efforts and other activities supported by EFC. Meeting again in February with the WISE team to continue discussions on options.
 - Kelly shared that there will be a PFW mock interview event in April with the Bainbridge Island Rotary Club.

b. **Transition Student Update**

- i. 2022 School to Work (S2W) – Another 2022 graduate became job stable so transitioned to long-term funding.
- ii. 2023 School to Work (S2W) – The 2023 S2W services wrapped up with six out of the twelve participants employed and transitioning to long-term funding; while three additional students were hired, bringing the total employed to nine, they hadn't begun working yet

so they along with the other three participants were transitioned out of S2W to DVR services.

- iii. 2024 School to Work (S2W) – The total 2024 S2W students employed is three.
- iv. 2025 Job Foundation/School to Work – Currently there are nine students who will be participating in Job Foundation services.
- v. The County is supporting an in-person Systematic Instruction Training the end of the month for teachers and para-educators.
- vi. The Bremerton ESD 114 Virtual Training Series facilitated by PAVE will be held virtually, via Zoom. Upcoming 2024 workshops include:
 - April 10, from 4p-5:30p. Topic: High School Transition.
 - May 8, from 4p-5:30p. Topic: Preparing for the 2024-2025 School Year.
 - Visit [Bremerton ESD 114 2024 Virtual Training Series \(tfaforms.com\)](https://tfaforms.com) to register for sessions of the Virtual Training Series.

c. County Supported Employment Update

- i. Met with Kitsap County District Court staff in December to discuss the creation of a supported position. Next steps will be developing the position and taking a deeper dive into the District Court staff workspace. More details to come.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming events:
 - i. The DDA Information Night and Application Assistance is scheduled on February 7, 2024, from 6p-7:30p. Opportunity to learn about application timelines, roadmap, and conditions for eligibility.
 - ii. Planning For The Future with Partners4Housing is scheduled on February 22, 2024, from 6p-7:30p. Opportunity to hear creative ways to find and fund housing for individuals with developmental disabilities.
 - iii. Autism and I/DD Training: Value of Assistive Technology is scheduled on March 19, 2024, from 5:30p-8:30p. Participants will learn the importance of assistive technology, how technology can advance the capacity of learning, examples and applications of assistive technology, and the process of purchasing and implementing assistive technology.
 - iv. Transition Services For High Schoolers with Disabilities is scheduled on March 28, 2024, from 6p-7:30p. Learn about services for students transitioning to adulthood.
 - v. For registration details on upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> You can also

contact Melia Hughes at 360-347-6412

7. NEW BUSINESS

a. Legislative and Budget Update

i. Kelly reviewed handouts of the Governor's budget. Highlights included:

- Caseload Ratio Reduction: Adding 48 FTE positions is being proposed to reduce case manager to client caseload ratios from current level of 1:75 and better provide person-centered customer service.
- Funding for Parent Support Programs to increase information and referrals to community resources.
- Adjusting child count so agencies providing birth to three services can bill for the first month that they provide services.
- Funding for the Housing Trust fund.

DDA's overview of progress with implementation of projects from last legislation session was discussed. Highlights included:

- DDA working on new waiver of services for children in foster care that are also eligible for DDA services; this new waiver will be in addition to the services they are eligible to receive through the state foster system.
- Maintaining Service Eligibility: Children found eligible for DDA services between ages, 3-17 will remain eligible and will no longer need to complete a re-determination of eligibility until age 20. In June, DDA stopped reviewing eligibility of children aged ten. Families impacted will be sent letters regarding this change.
- Homecare Worker Shortage: Modified training and certification requirements went into effect for home care workers who only provide services to specific, identified family members. In those instances, they no longer need to complete a Home Care Aides certification. DDA completed and published a feasibility study end of December outlining how to pay parent caregivers of minor children with complex needs.
- Enhanced Adult Family Homes Specialty Pilot: The pilot started in September 2023 with 16 Clients and 3 Adult Family Homes. The goal is to add 16 new clients each month until the budgeted target of 100 is met.
- Non-Citizen Program: Pilot program to provide supports to 33 individuals with intellectual/developmental disabilities who are ineligible for Medicaid services due to citizenship status. DDA identified clients for the pilot and services will begin in January 2024.

- ii. Kelly shared information about the 2024 Bills of Interest for People with Intellectual/Developmental Disabilities (IDD). Highlights included:
 - Funding Early Support for Infants and Toddlers (ESIT) program allowing agencies providing birth to three services to bill for the first month they provide services.
 - Extending special education services to students with disabilities until the end of the school year in which the student turns 22.
 - Authorizing payments for parental caregivers of minor children with developmental disabilities.
 - Increasing access to respite care for those with intellectual/developmental disabilities and their caregivers.
 - Establishing the Nothing About Us Without Us Act addressing the crucial need for including individuals with direct lived experience in shaping policies that directly impact them.
 - Creating a revenue stream for the Housing Trust fund with a DD set aside.
 - Proviso request to increase IE and CI rates to reflect the rates identified in the cost study.
- iii. Information was shared regarding one of the projects funded through the Dan Thompson Memorial Grant. It was a creation of videos, Embracing Community Values developed by Colibri Facilitation, Children of the Setting Sun Productions, and The Arc of Washington. The event dates and times included:
 - Virtual viewing of two stories that explores the value of contributions and status in Coast Salish community. February 1, 2024, from 12p-12:45p.
 - Virtual viewing of two stories that share stories of the exploration of personal sovereignty. February 8, 2024, from 12p-12:45p.
 - Collaborative community meeting to guide the next steps of the use of this work. February 18, 2024, from 12p-12:45p.
- iv. DDA's creation of a Family Advisory Council narrowed down their selection from over 400 applicants to 15 members. The selected members represent the 3 different regions across the state. It was created for families with lived experience to provide guidance to DDA as they develop programs, policies, and procedures.
- v. At the November meeting, it was shared that Kitsap County was in the process of developing an ADA Transition plan and was looking for community input to guide when and where mobility improvements are made in the public right of way. The Central Kitsap Community Council will be meeting on February 7, 2024, from 5p-6:30p at the Central Kitsap Fire and Rescue Headquarters in Silverdale to provide an overview of the plan and provide an

opportunity to gather feedback from attendees.

b. Advocacy Reports

- i. Cathy Borrelli with People First announced that the 2024 People First Convention will be held at the Kitsap Conference Center in Bremerton in October.
- ii. A People First flyer was shared. The Bremerton Chapter meets the first Thursday of the month at Communitas at 4 pm. For additional information, contact: peoplefirstofkitsap@gmail.com or 360-731-3936.

c. 2024 Community Summit

- i. The 2024 Community Summit is taking place earlier this year, from May 7-9, 2024, at the Wenatchee Convention Center. There are approximately 1000 in-person spots available, up from 500 in 2023 and a virtual option. Visit the [Community Summit](#) page for more information. County will provide scholarships for Board members to attend, so reach out to Kelly if you are interested. There will also be scholarships available for providers, families, self-advocates and teachers to attend.

d. Kitsap County Annual Resource Fair

- i. The Annual Kitsap County Development Disabilities Resource Fair will be held in-person this year. It is planned on April 24, 2024, from 4p-6p at the Central Kitsap High School Gym. For more information, visit [DD Fair 2024 \(kitsap.gov\)](http://kitsap.gov)

e. DDA/DVR Provider Updates

- i. Kim McCarty with DDA shared that they will be attending upcoming events, which included Hopeful Horizons on February 24, 2024, from 12p-4p at the First Lutheran Church in Port Orchard.
- ii. Kim shared that their office is fully staffed, the last DDA CRM is finishing up Care Academy.
- iii. To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](http://govdelivery.com) to sign up.

f. Provider Updates

- i. Miranda Fort with Easter Seals shared that their work with 2024 School to Work students is going well. Easter Seals has placed one student so far in a job and will be requesting extended services funding.
- ii. Lindsey with Trillium shared excitement for the Advocacy Days, Employment Rally scheduled on February 14, 2024. Five staff members from Trillium will be present in Olympia that day, along with a scheduled meeting with Washington State Senator Emily Randall.

- iii. Lindsey announced their 2023 achievements; they placed 31 people in jobs in 2023; their initial goal was 35 jobs. They achieved their goal of developing jobs in 15 new businesses and exceeded their goal of increasing the number of hours people are working. One of Trillium's new goals for 2024 is the development of 35 jobs.
- iv. Lindsey shared a story regarding a student they are currently supporting that participated along with staff in a WISE hosted website portfolio workshop; parts of the student's portfolio highlighting her skills, interests and workshop experience was shared; Lindsey noted part of the workshop entailed reaching out to employers in the student's area of interest, in this case it was photography which resulted in the student receiving positive feedback after sharing her photos.
- v. Kelly shared information about South Sound Parent to Parent (SSP2P), Helping Parents program; flyers detailing some of their program offerings was shared. You can visit the [SSP2P](#) page for more information.

g. Officer Report

- i. Sandra LaCelle reminded everyone about the Night to Shine prom event taking place on February 9, 2024, at the newlife Training and Event Center from 5p-9p. You can visit the [Night to Shine](#) page for more details. People can visit the [Virtual Night to Shine](#) page to take part in the event virtually.

h. Staff Report

- i. Kelly reminded everyone that the March advisory meeting will be held only in-person at Communitas, 920 Park Ave. in Bremerton.

8. ADJOURNMENT

The meeting adjourned at 6:08 p.m. The next meeting will be Tuesday, March 5, 2024, at Communitas in Bremerton.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<u>Present</u> Donna Gears Kathy Loughheed Jennifer Acuna Rae Williams Shannon Turner Sandra LaCelle Heidi Scheibner <u>Absent</u> Veola Taylor Jennifer Crider	Kim McCarty, DDA Melia Hughes, Kitsap County Parent Coalition Miranda Fort, Easter Seals Cathy Borrelli, People First Lindsey Woodruff, Trillium Kimberly Adams, South Sound Parent to Parent (SSP2P)	Kelly Oneal Justin Wing

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: April 2, 2024

Time: 5:00 p.m.

[Join Zoom Meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 828 8433 5614

Passcode # 552173

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard**

A G E N D A

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 - B. Transition Student Update**
 - C. 2024 Kitsap County Resource Fair Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. 2024 Community Summit Update**
 - D. Building Inclusive Communities Video**
 - E. Parks and Recreation Plan-Survey Feedback**
 - F. Board Officer Elections***
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
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**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, March 5, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:00 p.m. via Communitas in Bremerton.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF February 6, 2024, MINUTES***

MOTION: Kathy Loughheed moved to approve February 6, 2024; minutes as presented. Heidi Scheibner seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve the agenda as presented. Kathy Loughheed seconded. Motion carried.

5. **OLD BUSINESS**

- a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly shared efforts in the development of a PSNS position, meeting with PSNS staff this month. Slow progress with the efforts, more details to come.
 - Met with the WISE social media team to continue conversations with the EFC regarding developing a social media platform to highlight PFW efforts and other activities supported by EFC. The next meeting will involve mock-ups and tying it together with PFW.
 - Kelly shared that there will be a PFW mock interview event on April 8 with the Bainbridge Island Rotary Club.
 - A new greeter was hired for the Kingston Rotary Club.
 - The Dan Thompson Employment Rally is scheduled on March 21, from 9a-4:30p at the University of Washington Tacoma YMCA Student Center, Rooms 303/304. This is an in-person and virtual event.
 - The Dan Thompson Statewide Employment Rally is a two-day event taking place on April 18, from 9a-4:30p, and April 19, from 9a-12:30p at Central Washington University,

Student Union Building in Ellensburg. The two-day event is a culmination of information, celebration of successes, with a focus on planning for the future. The rallies are a great opportunity to learn about the history of supported employment in Washington State; and hearing from people receiving the services and their stories. You can visit the [WISE](#) page to register for any of the in-person and virtual Employment Rally events.

b. Transition Student Update

- i. 2023 School to Work (S2W) – With the 2023 S2W services wrapping up, two additional students were hired and began working in February. Kelly is hoping for more hires.
- ii. 2024 School to Work (S2W) – The total 2024 S2W students employed is four, up from three in February.
- iii. 2025 Job Foundation/School to Work – Currently there are ten students who are participating in Job Foundation services.
- iv. The County supported an in-person Systematic Instruction Training at the end of February for teachers and para-educators. Seven para-educators attended and shared positive feedback regarding the training. Kelly hopes for another Systematic Instruction Training to take place in the fall.
- v. The Bremerton ESD 114 Virtual Training Series facilitated by PAVE will be held virtually, via Zoom. Upcoming training series includes:
 - April 10, from 4p-5:30p. Topic: High School Transition.
 - Visit [Bremerton ESD 114 2024 Virtual Training Series \(tfaforms.com\)](#) to register for sessions of the Virtual Training Series.

c. Accessible Communities Advisory Committee

- i. The City of Poulsbo Adaptive Tricycle project contract should be finalized on March 11. These tricycles will be available to rent through the City of Poulsbo in the coming months.

d. KC Annual Resource Fair Update

- i. The Annual Kitsap County Development Disabilities Resource Fair takes place in-person on April 24, 2024, from 4p-6p at the Central Kitsap High School Gym. For more information, visit [DD Fair 2024 \(kitsap.gov\)](#)

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming events:
 - i. Autism and I/DD Training: Value of Assistive Technology is scheduled on March 19, 2024, from 5:30p-8:30p. Participants will learn the importance of assistive technology, how technology can

advance the capacity of learning, examples and applications of assistive technology, and the process of purchasing and implementing assistive technology.

- ii. Transition Services For High Schoolers with Disabilities is scheduled on March 28, 2024, from 6p-7:30p. Learn about services for High School students transitioning to adulthood.
- iii. For registration details on upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> You can also contact Melia Hughes at 360-347-6412

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly reviewed handouts of the 2024 Side by Side Budget. All three entities, which include the Governor, Senate, and House have turned in their budgets. Highlights included:
 - Funding for Parent Support Programs (P2P, Informing Families) to increase information and referrals to community resources was budgeted by all three entities.
 - Kelly anticipates the Adjusting child count legislation will most likely pass so agencies providing birth to three services can bill for the first month that they provide services.
 - The State Supplemental Payment increase from \$45.36 per month to \$70 per month for those living in residential or medical institution settings was budgeted by all three entities.
 - The Housing Trust fund, which provides Housing for people with Intellectual/Developmental Disabilities (IDD) was budgeted by all three entities.
- ii. Kelly shared information about the 2024 Bills of Interest. Highlights included:
 - HB 1916 Funding Early Support for Infants and Toddlers (ESIT) program allowing agencies providing birth to three services to bill for the first month they provide services has passed.
 - Kelly shared excitement about the Nothing About Us Without Us Act passing, which addresses the crucial need for including individuals with direct lived experience in shaping policies that directly impact them.
- iii. Kelly shared information about the DDA Medicaid Restructuring Survey. This survey will explore opportunities to restructure services offered under the Medicaid waivers for individuals with developmental disabilities served by the department. Feedback from the survey is due by March 27. A study is due to the Legislature in December 2024, in which DDA will propose strategies to enhance service accessibility across the state and align services with the

needs of waiver participants, in consideration of current and future service demand.

- iv. The Joint Legislative Audit and Review Committee (JLARC) is looking for clients, family members, and representatives to volunteer to participate in three separate surveys over the next several weeks to provide feedback on how well DDA determines if people applying for services are eligible and how well DDA helps people get connected to the services they need. To take part in the JLARC survey you can visit the [University of Minnesota](#) page, sign ups end on March 29.

b. Advocacy Reports

- i. The 46th annual People First of Washington Convention Monster Bash will be held at the Kitsap Convention Center in Bremerton from October 11-13, 2024. More details to follow.
- ii. For additional information, contact: peoplefirstofkitsap@gmail.com or 360-731-3936.

c. Parks, Recreation, and Open Spaces (PROS) Plan- KC Parks Dept.

- i. Alex Wisniewski and Alex Hardy with Kitsap Parks and Recreation presented on their 6-year strategic plan and the importance of gaining information from community members and groups who focus on disability issues and advocacy to further craft goals and objectives. Alex W. explained that accessibility is a known issue, which is why feedback and data is key.
- ii. Alex shared that Kitsap County Parks is seeking input as they develop their Parks, Recreation and Open Spaces (PROS) plan for the future. He presented and discussed the survey in which they are seeking feedback to incorporate into their PROS plan to improve and enhance accessibility so all residents can engage and participate in the County's park and recreation services. Feedback relating to the survey is due by March 31, you can submit completed surveys to Parks@Kitsap.gov
- iii. Based on feedback from the presenters, Board members agreed to send individual survey information to Sandy to be compiled into one document and submitted to Parks on behalf of the Advisory Board. Kelly will send out a follow-up email to Board members with these details.
- iv. Kitsap Parks utilizes Gov Delivery, Social Media, and their website to promote Kitsap Parks, community engagement, and community awareness.

d. 2024 Community Summit

- i. Registration is now open for the 2024 Community Summit taking place from May 7-9, 2024, at the Wenatchee Convention Center. There are approximately 1000 in-person spots available, up from

500 in 2023 and a virtual option. Visit the [Community Summit](#) page for more information and to register. Kitsap County will provide scholarships for Board members to attend, so reach out to Kelly if you are interested. There will also be scholarships available for providers, families, self-advocates, and teachers to attend.

e. Board Officer Nominations

- i. Planning to vote next month on Board Chair and Vice-Chair nominations. Email Sandra LaCelle with your nominations.

f. DDA/DVR Provider Updates

- i. Kim shared that the DDA will be attending the Kitsap County Developmental Disabilities Resource fair on April 24 from 4-6p.
- ii. To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](#) to sign up.

g. Provider Updates

- i. Marina with Trillium shared excitement about the addition of Shannon Hunt, the new Assistant Program Manager.
- ii. Trillium will begin providing Community Inclusion services on April 1. These services will further support participants to connect and be included in their local communities.
- iii. Trillium will be hiring two new Employment Consultants, more details to come.
- iv. A 2024 School to Work (S2W) student will be starting a job on March 25. Another 2024 S2W student will be job shadowing at a business this week.
- v. The Trillium team, staff and clients, attended the Advocacy Days Employment Rally in Olympia on February 14 where in addition to the rally, they met with individual Washington State Legislators. The meetings provided an opportunity for Legislators to hear from clients about the importance of employment in their lives and showcase the positive impact of supported employment services.
- vi. Kelly shared information about the Holly Ridge Gratitude Event on March 21 from 5p-7:30p at the Admiral Theater. You can visit the [60 Years of Gratitude](#) page for more details and to RSVP.

h. Officer Report

- i. No updates this month.

i. Staff Report

- i. Kelly shared that she met with the new Diversity, Equity, and Inclusion (DEI) manager Kimberlee Williams and that her focus is on improving efforts and accessibility throughout Kitsap County.

8. ADJOURNMENT

The meeting adjourned at 6:18 p.m. The next meeting will be Tuesday, April 2, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Kathy Loughheed Jennifer Crider Shannon Turner Sandra LaCelle Heidi Scheibner	Kim McCarty, DDA Melia Hughes, Kitsap County Parent Coalition Marina Jacobsen, Trillium Alex Hardy, Kitsap County Parks and Recreation Alex Wisniewski, Kitsap County Parks and Recreation	Kelly Oneal Justin Wing
<u>Absent</u> Veola Taylor Jennifer Acuna Rae Williams		

Kitsap County Developmental Disabilities Advisory Board

Date: May 7, 2024

Time: 5:00 p.m.

[Join Zoom Meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 885 2209 4285

Passcode # 366530

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF April 2, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee Update**
 - D. 2024 Kitsap County Resource Fair Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Building Inclusive Communities Video**
 - D. Resource Guides**
 - E. Contracts 2024-2025**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - I. Staff Report**
 - KRL Resources-Accessibility-Open to All**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, April 2, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:03 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF THE March 5, 2024, MINUTES***

MOTION: Heidi Scheibner moved to approve the March 5, 2024; minutes as presented. Donna Gearn seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearn moved to approve the agenda as presented. Heidi Scheibner seconded. Motion carried.

5. **OLD BUSINESS**

- a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - The Dan Thompson Employment Rally took place in Tacoma on March 21; the rally highlighted students sharing their stories including a class from South Kitsap High School that attended the rally.
 - The Dan Thompson Statewide Employment Rally is a two-day event taking place on April 18, from 9a-4:30p, and April 19, from 9a-12:30p at Central Washington University, Student Union Building in Ellensburg. The two-day event is a culmination of information, celebration of successes, with a focus on planning for the future. The rallies are a great opportunity to learn about the history of supported employment in Washington State; and hearing from people receiving the services and their stories. You can visit the [WISE](#) page to register for the in-person and virtual Statewide Employment Rally event.
 - Kelly shared that there will be a PFW mock interview event on April 8 with the Bainbridge Island Rotary Club. Three job seekers will be participating.
 - Some EFC members will be meeting with the WISE social

media team on April 4 to continue conversations regarding developing a social media platform to highlight PFW efforts and other activities supported by EFC. This week's meeting will involve mock-ups and what the WISE team is proposing.

- Kelly shared efforts in the development of a PSNS position, meeting with PSNS staff in a couple of weeks. Kelly is hopeful that the development of a PSNS job description will be available soon. More details to come.

b. Transition Student Update

- i. 2023 School to Work (S2W) – With the 2023 S2W services wrapping up, additional efforts ongoing for those not yet hired.
- ii. 2024 School to Work (S2W) – Another S2W student was hired in March bringing the total 2024 students employed to five.
- iii. 2025 Job Foundation/School to Work – Agencies should be wrapping up their reports by April 15 so they can start to schedule meetings with students and their teams before the school year ends.
- iv. The Bremerton ESD 114 Virtual Training Series facilitated by PAVE will be held virtually, via Zoom. Upcoming training series includes:
 - April 10, from 4p-5:30p. Topic: High School Transition.
 - Visit [Bremerton ESD 114 2024 Virtual Training Series \(tfaforms.com\)](https://tfaforms.com) to register for sessions of the Virtual Training Series.
- v. Melia Hughes with Kitsap County Parent Coalition (KCPC) conducted the Transition Services for High Schoolers with Disabilities meeting on March 28. You can visit the [KCPC YouTube page](#) to view the virtual meeting.
- vi. Kelly shared information about a part of Senate Bill 5790, the Statewide School to Work Bill which included implementing a system for the Office of Superintendent of Public Instruction (OSPI), to share student contact information for students on IEPs with the Developmental Disabilities Administration (DDA), the Washington State Department of Services for the Blind (DSB), and the Division of Vocational Rehabilitation (DVR). The pilot has gotten underway. It is voluntary to participate but the purpose is to connect students and families to services that can assist with transition and post-school life.

c. 2024 Kitsap County Resource Fair Update

- i. The Annual Kitsap County Development Disabilities Resource Fair takes place in-person on April 24, 2024, from 4p-6p at the Central Kitsap High School Gym in Silverdale.
- ii. Kelly shared they are finalizing the list of agencies attending. During the next couple of weeks Kelly will be partnering with school staff to plan final details for the day of the event. The county partnered with DDA in providing stamps for their staff to mail flyers

- to approximately 1,800 enrolled individuals between ages birth to 21. Kelly is hoping for a great turnout.
- iii. For more information about the DD Resource Fair, visit [DD Fair 2024 \(kitsap.gov\)](https://www.kitsap.gov/2024-DD-Fair)

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared that it is Autism Acceptance Month and that the Autism Society of Washington (ASW) will be holding a virtual meeting on April 25 from 6p-7:30p to discuss their mission and goals, and the benefits of starting a chapter in Kitsap County.
- b. Last month the Autism and I/DD Training: Value of Assistive Technology took place, hosted by Monica Meyer Consulting. You can visit the [KCPC YouTube page](#) to view the virtual meeting.
- c. Melia also shared upcoming KCPC events:
 - i. Special Ed Training: High School Transitions is scheduled on April 10 from 4p-5:30p.
 - ii. Special Ed Training: Preparing for the 2024-2025 School Year is scheduled on May 8 from 4p-5:30p.
 - iii. KCPC updated their Summer events page: [Summer Events – Kitsap County Parent Coalition](#)
 - iv. For registration details on upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> You can also contact Melia Hughes at 360-347-6412

7. NEW BUSINESS

- a. **Legislative and Budget Update**
 - i. Kelly reviewed handouts of the 2024 Final Side by Side Budget. Highlights included:
 - The Housing Trust fund, a fund set aside for people with Intellectual/Developmental Disabilities (IDD) passed with a budget of \$19 million.
 - Early Support for Infants and Toddlers (ESIT) adjustment of the child count passed thus allowing agencies providing birth to three services to bill for the first month they provide services.
 - Increasing the Special Education Funding cap to 16%
 - Funded school inclusionary practices: funds will be spread out to public schools where students with disabilities spend the least amount of time in general education classes.
 - Community Supportive Living rates received a 2.5% rate increase effective January 1, 2025.
 - Funding to establish 5 respite care beds in Tri-cities.
 - Funding for Parent Support Programs (P2P, Informing

Families) to increase information and referrals to community resources passed with a total budget of \$400,000.

- Funding is provided to hire additional DDA Case Resource Managers to reduce the caseload ratio.
- No rate increase, for IE or CI services; overall \$35 million cut to IE and CI programs split over the next two years.

ii. Kelly reviewed handouts of the 2024 Final Bills of Interest.

Highlights not already covered included:

- The Nothing About Us Without Us Act passed, which addresses the crucial need for including individuals with direct lived experience in shaping policies that directly impact them.
- Expanding the definition of family members for people providing individual care services.

iii. Additional discussion regarding concerns over lack of rate increases for Individual Employment Services (IE) and Community Inclusion Services (CI) and the programs funding being cut by \$35 million over the next two years occurred.

- Re-capped the three key pieces of legislation that passed in 2022: HB 1980 establishing concurrent services which would allow people to receive both IE and CI services at the same time; SB 5790 establishing a statewide school to work program; and requirement of a cost study for IE and CI services.
- b. As has been previously discussed, both bills depend on provider capacity significantly increasing so services will be available. Challenges implementing concurrent services to any great degree has been impacted by staff shortages and turnover statewide. While the cost study revealed that provider rates paid were significantly below actual provider costs, the rate increases this past July, were well below what the cost study indicated were needed so efforts are moving slowly. There is now uncertainty with the removal of funds from the program what the impact to raise the rates may be in the future.
- c. Additional discussion included purpose of offering concurrent services, how these services align with DDA and Board values to support the full inclusion of people with I/DD into their communities in meaningful ways; how they have the potential if fully funded to be transformative, similar to the efforts in transforming the employment services system; Board aware of the strategies and focus involved in those efforts.
- d. Most recent legislative session had a bill put forward to support a 20-hr. day habilitation program that seemed similar to what had been in place years ago where people

with I/DD spent their days in a segregated center/facility; these services were moved away from in support of employment and community access programs. While the bill didn't pass, a study was funded to explore this further. With the values to fully include people with I/DD into all aspects of their communities which CI services supports, additional focus on concurrent services efforts is needed versus creating a service option that seems counter to these efforts.

b. Advocacy Reports

- i. No updates this month.

c. 2024 Community Summit Update

- i. The 2024 Community Summit takes place from May 7-9, 2024, at the Wenatchee Convention Center. There will be 28 people attending including DVR staff, self-advocates, families, agency staff, and Board members. Unfortunately, school staff will not be able to attend this year, given the earlier dates fall during the school week.
- ii. Visit the [Community Summit](#) page for more information and to register.

d. Building Inclusive Communities Video

- i. Video will be shared next month due to audio issues.

e. Parks and Recreation Plan-Survey Feedback

- i. Sandra LaCelle drafted a letter to Kitsap County Parks and Recreation in response to the overall feedback she received from Board members using the Parks- Stakeholder/User Questionnaire survey. The letter detailed examples of accessibility issues and suggested approaches and/or solutions to consider. Kelly noted additional feedback may be coming from one more member. Once finalized, the letter will be sent to Parks and Recreation staff; reach out to Kelly with any additional feedback. Kelly shared Parks staff were aware the letter would be forthcoming.

f. Board Officer Elections*

- i. The board nominated and voted for Sandra LaCelle to remain as chair, and Donna Gearns to remain as vice-chair.

*ACTION: The board moved to approve the nomination of Sandra LaCelle as Chair.
Motion carried.*

ACTION: The board moved to approve the nomination of Donna Gearns as Vice-Chair. Motion carried.

g. DDA/DVR Provider Updates

- i. No updates this month. Those interested in receiving DDA updates and alerts were directed to the [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](http://govdelivery.com) to sign up.

h. Provider Updates

- i. Marina with Trillium shared that Community Inclusion services has started at their agency. These services will further support participants to connect and be included in their local communities.
- ii. The 2024 School to Work (S2W) student has started working and is doing great. Trillium is now fully staffed.

i. Officer Report

- i. Heidi shared information about the new Silverdale Transit Center and Kitsap Transit's plan to start Sunday Bus Service in Port Orchard, Silverdale, and Poulsbo on June 16. This rollout was delayed from March to give Kitsap Transit time to evaluate a ballot measure that would repeal the state Climate Commitment Act.
- ii. There will be significant changes to 9 bus routes and on May 7 Kitsap Transit will hold a public hearing on those proposed changes at the Kitsap Transit Board of Commissioners Meeting. Members of the public who want to comment on the changes can attend the meeting, or submit feedback during the public comment period, which runs from March 11 to May 6, 2024.
- iii. Donna Gearns suggested that a group letter from the Board be drafted and submitted to the Board of Transportation with any feedback related to the proposed changes that Kitsap Transit will be making. Sandra LaCelle will draft the letter, reach out to Sandra or Kelly with any feedback.
- iv. Shannon Turner shared that he is running for State Representative so his participation in future DD meetings may be sporadic.

j. Staff Report

- i. No updates this month.

8. ADJOURNMENT

The meeting adjourned at 5:59 p.m. The next meeting will be Tuesday, May 7, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Jennifer Crider Shannon Turner Sandra LaCelle Heidi Scheibner <u>Absent</u> Veola Taylor Jennifer Acuna Rae Williams Kathy Loughheed	Melia Hughes, Kitsap County Parent Coalition Marina Jacobsen, Trillium Brent Rotter, Community Member Justin Thayer, Community Member	Kelly Oneal Justin Wing

Kitsap County Developmental Disabilities Advisory Board

Date: June 4, 2024

Time: 5:00 p.m.

[Join Zoom Meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 883 7554 0256

Passcode # 328116

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF May 7, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - a) IDEA to 22 Decision**
 - B. Advocacy Reports**
 - C. Community Summit**
 - D. Upcoming Events**
 - E. Contracts 2024-2025***
 - F. DDA/DVR Provider Updates**
 - DVR Annual Report**
 - G. Provider Updates**
 - H. Officer Report**
 - a) QEC Committee-RFQ**
 - b) Transportation-Heidi S.**
 - c) September Meeting**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, May 7, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:01 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF THE April 2, 2024, MINUTES***

MOTION: Donna Gearns moved to approve the April 2, 2024; minutes as presented. Jennifer Crider seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Jennifer Acuna moved to approve the agenda as presented. Donna Gearns seconded. Motion carried.

5. **OLD BUSINESS**

- a. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly shared that the PFW mock interview event took place on April 8 with the Bainbridge Island Rotary Club. The three job seekers were well prepared, the outcome of the event led to one job lead. More details to come.
 - EFC members met with the WISE social media team twice in April to continue conversations regarding developing a social media platform to highlight PFW efforts and other activities supported by EFC. Kelly shared that Debbie Moore, Rotary PFW Coordinator in King County started a thread on their Facebook page that Kitsap County has joined. This will position Kitsap PFW efforts and the EFC to connect with current and additional Kitsap County Rotary Clubs.
 - Kelly shared that the efforts in the development of a PSNS position is ongoing. Kelly is hopeful that the development of a PSNS job description will be available soon. More details to come.
 - Kelly attended the Statewide Dan Thompson Employment Rally that took place on April 18 and 19 at Central

Washington University in Ellensburg. It was noted this event was a culmination of information, celebration of successes, and a focus on planning for the future. This was a great opportunity to learn about the history of supported employment in Washington State; and hearing from people who receive the services and their stories.

- BenefitU that is a platform providing Social Security and Benefits information and resources for community members and customers will be holding their final virtual Overview Session on May 15 from 5:30p-6:30p. For anyone interested in learning more about what BenefitU has to offer can visit the [BenefitU](#) website and/or join the Overview Session.

b. Transition Student Update

- i. 2023 School to Work (S2W) – An additional 2023 graduate reached job stabilization and transitioned to long term funding.
- ii. 2024 School to Work (S2W) – Agency staff changes lead to three S2W students transitioning out of S2W into regular Division of Vocational Rehabilitation (DVR) services.
- iii. 2025 Job Foundation/School to Work – There are nine job foundation program participants and all agencies have turned in their JF reports. Kirsten is in the process of scoring the reports, so meetings with students and their teams can take place before the school year ends.

c. Accessible Communities Advisory Committee Update

- i. Kelly discussed projects the Accessible Communities Advisory Committee (ACAC) has been working on. Details included:
 - The Adaptive Tricycles with the City of Poulsbo kicked off in March, which will give community members with disabilities and/or limited mobility an opportunity to rent electric assist adaptive tricycles for free.
 - An accessible compliant door will be installed at Sea Discovery Center in Poulsbo to improve access and remove barriers for all community members and visitors to fully participate in Sea Discovery Center programs and offerings.

d. 2024 Kitsap County Resource Fair Update

- i. Kelly shared that the Resource Fair was an overall success and that 64 vendors along with 50-75 families attended.

6. COMMUNITY INPUT

- a. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming KCPC events:
 - i. Special Ed Training: Preparing for the 2024-2025 School Year is scheduled on May 8 from 4p-5:30p.

- ii. Mental Health Supports for Youth with Developmental Disabilities is scheduled on May 23 from 6p-7:30p.
 - iii. Early Learning Spring Fling is scheduled on May 30 from 3p-5p located at the Central Kitsap Teaching and Learning Center in Bremerton.
 - iv. Free Kids Day is scheduled on June 1 from 10a-2p located at the Kitsap County Fairgrounds in Bremerton.
 - v. For registration details on upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> You can also contact Melia Hughes at 360-347-6412
- b. Melia also shared that she was invited to the Suquamish Tribal Child Welfare (TCW) Family Carnival taking place on May 10 from 4p-7p at the Family and Friends Center in Poulsbo. The Carnival is part of TCW's effort to help raise awareness for National Foster Care Month.

7. NEW BUSINESS

a. Legislative and Budget Update

- i. Kelly reviewed handouts of the Dan Thompson Account Award Update along with the Department of Social and Health Services (DSHS) Legislative Bill 5811 Workgroup. Highlights included:
 - Round 1 is currently ongoing. The Dan Thompson Memorial Developmental Disabilities Community Services Account awardees have spent \$21.8 million in the State Fiscal Year ending June 30, 2023; an additional \$10.9 million has been spent through February 2024 and it is projected the remaining balance of \$15.6 million will be spent by June 30, 2025.
 - Round 2 will have less dollars to go around as relief funding for COVID that was added to the first round of projects ended. All applicant projects have been reviewed and is currently in the final assessment stage. A list of applications awarded are projected to come out by mid-May, so additional information regarding upcoming projects may be available to share at the June advisory meeting.
 - DSHS created two webinar sessions and one workgroup session looking for feedback from caregivers and providers relating to Legislative Bill 5811, expanding the definition of family members for people providing individual care services. The first webinar session is scheduled on May 9, from 10:30a-12p. [Register here](#). The second webinar session is scheduled on May 14, from 9a-10:30a. [Register here](#). The workgroup session is to review the information from the first two webinars and is scheduled on May 15, from 5:30p-7p. [Register here](#).

b. Advocacy Reports

- i. No updates this month.

c. Building Inclusive Communities Video

- i. You can visit [The Arc of Washington State](#) page to view various Building Inclusive Communities videos. These videos are inspired by the Guiding Values developed by the DSHS Developmental Disabilities Administration in 1988.

d. Resource Guides

- i. Kelly shared that the new Developmental Disabilities resource guides are now available and contain a QR code to easily access the digital version online.

e. Contracts 2024-2025

- i. Kelly reminded everyone that the 2025 budget will be voted on during the June advisory meeting.

f. DDA/DVR Provider Updates

- i. No updates this month. To receive DDA updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](#) to sign up.

g. Provider Updates

- i. Shannon H. with Trillium shared that 10 clients have begun to receive Community Inclusion services at their agency, and they are planning to hire another staff to offer CI services to additional clients. These services will further support participants to connect and be included in their local communities.
- ii. Erica V. with Easter Seals shared they participated at the Resource Fair and noted they are now fully staffed.
- iii. Angela C. revealed she was recently hired as Holly Ridge's new Autism Resources Navigator replacing Debra Dineen who retired.

h. Officer Report

- i. No updates this month.

i. Staff Report

- **Kitsap Regional Library Resources- Accessibility- Open to All**
 - i. Kelly shared a staff training document, 21-Day Equity Habit Building Challenge that Lucretia Robertson, Director of Human Resources at Kitsap Regional Library (KRL) developed for their staff. Kelly noted Lucretia had also provided DEI training to County Advisory Board members and staff last fall.

8. ADJOURNMENT

The meeting adjourned at 5:41 p.m. The next meeting will be Tuesday, June 4, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Jennifer Crider Shannon Turner Sandra LaCelle Rae Williams Jennifer Acuna	Melia Hughes, Kitsap County Parent Coalition Shannon Hunt, Trillium Angela Cox, Holly Ridge Autism Navigator	Kelly Oneal Justin Wing Sonya Miles
<u>Absent</u> Veola Taylor Kathy Loughheed Heidi Scheibner		

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: September 3, 2024
Time: 5:00 p.m.
Location: In-Person, Communitas, 2nd Floor Training Room
920 Park Ave., Bremerton

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF June 4, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. IDEA to 22**
 - D. DVR-Order of Selection**
 - E. Contracts 2024-2025 Update**
 - F. DDA/DVR Provider Updates**
 - G. Provider Updates**
 - H. Officer Report**
 - I. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, June 4, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:01 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF THE May 7, 2024, MINUTES***

MOTION: Donna Gearns moved to approve the May 7, 2024; minutes as presented. Jennifer Acuna seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Jennifer Acuna moved to approve the agenda as presented. Heidi Scheibner seconded. Motion carried.

5. **OLD BUSINESS**

A. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Kelly shared that the efforts in the development of a PSNS position is ongoing. More details to come.
 - EFC members will be meeting with the WISE social media team on June 5 to discuss and develop additional materials relating to the PFW social media face book site. Kelly shared that Kitsap Rotary PTW is being combined with the King County Rotary PFW on a dedicated PFW face book page. Already posted on the site were pictures of the mock interview event from April that took place at the BI club. Kelly will be looking into connecting this information to the County's DD Program website.
- ii. Kelly provided data for the last 12 months of Individual Supported Employment (IE) services. Highlights included:
 - In Kitsap County, 80% of people receiving IE services earned a wage; the average amount worked was 44 hours per month; and average wages earned was \$736.
 - The statewide IE data averages over the same timeframe, included 73% of people receiving IE services earned a wage; the average amount worked was 46 hours per month

worked; and average wages earned was \$831.

B. Transition Student Update

- i. 2024 School to Work (S2W) – One additional STW student will be starting work by the end of June; from agency feedback, anticipate a few more employed soon.
- ii. 2025 Job Foundation/School to Work –Kirsten has processed and scored all but one of the JF reports that were submitted. 2025 students will begin STW services in July.
- iii. 2026 Transition Students-Kirsten is working on identifying the 2026 students for the upcoming year to begin Job Foundation.

6. COMMUNITY INPUT

A. Kitsap County Parent Coalition (KCPC) upcoming June events include:

- i. Autism Training: Advocacy for Appropriate Service Supports is scheduled on June 18 from 5:30p-8:30p.
- ii. KCPC Meeting with Alta Vista Integrated Life Services (ILS) is scheduled on June 27 from 6p-7:30p.
- iii. For registration details on all upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> You can also contact Melia Hughes at 360-347-6412.

7. NEW BUSINESS

A. Legislative and Budget Update:

a) IDEA to 22 Decision

- i. The Office of Superintendent of Public Instruction (OSPI) and the Superintendent of Public Instruction were sued due to students with disabilities having public school services discontinue at the end of the school year when the student turns 21; the claim stated this was a violation of Individuals with Disabilities Education Act (IDEA) as states are required to provide special education services to students with disabilities up to their 22nd birthday. While IDEA does require this, states are allowed to discontinue special education services as early as 18 if this would be inconsistent with state law or practice. The claimants argued that Washington does offer older students publicly funded basic education programs and therefore should offer special education services until the student's 22 birthday. The Ninth Circuit Court of Appeals vacated a lower court's decision that had denied the claimants an injunction to allow students with disabilities in Washington to attend school until their 22nd birthday as the court proceedings continue.

- ii. Jennifer Acuna shared although this isn't a final decision, things need to be corrected. Jennifer has been telling districts to hold Individualized Education Programs (IEP) meetings immediately about extending special education services terms to age 22. Students that are ready to graduate will be contacted about this extension. Schools will need to utilize their current budget as they will not receive additional resources for this change. Jennifer is expecting additional clarification from OSPI soon.
- iii. It is not clear with this change going into effect immediately, how student transition services will be impacted currently and in the future. Funds and timing of services have been predicated on students exiting school the year they turned 21.
- iv. Information about Apple Health for Workers with Disabilities (HWD) put forth by the State's Health Care Administration (HCA) was shared; the information was a reminder that it is an option that enables people with disabilities who work to continue their Medicaid coverage through this "buy-in" program. It allows workers to earn as much as they want as there are no income or asset limits; they can work as long as they want and continue to receive Medicaid coverage as there are no age limits; and the monthly premium will never be more 7 ½ percent of the person's total income.
- v. Information regarding four Adult Community Residential Service videos was shared; the videos highlight DDA funded residential services that show the similarities, differences and experiences in Supported Living, Group Training Homes, Companion Homes and Alternative Living Services. You can view the videos [here](#).

B. Advocacy Reports

- i. Cathy Borrelli with People First shared her excitement about the 2024 Community Summit and how fantastic the event was.
- ii. An update was provided on the annual statewide People First Conference that will take place in Bremerton in October; currently 115 people are signed up to attend, with 14 of those from Kitsap; the conference has the capacity to support 225 attendees.
- iii. The Kitsap People First Chapter continues to meet the first Thursday of the month at Communitas at 4 pm; the meeting is hybrid.

C. Community Summit

- i. Kelly shared 32 people were supported to attend the Summit this year; there were a few cancellations but still a large amount of representation from Kitsap County. Summit feedback shared

included:

- Kim McCarty (DDA) attended the Innovation and Resource Expo at the summit and was happy to see the advancements in assistive technology and supports in place that would allow people with disabilities to experience more of a connection, more independence and more opportunity.
- Lindsey Woodruff (Trillium) shared her excitement about the Technology for Independence session that was held during the summit. The presenters highlighted technology ideas and emerging technology trends that have the potential to reshape the course of the lives of individuals living with a disability. Examples included robots, 3D printing, and hands free digital assistants.

D. Upcoming Events

- i. The Office of the Deaf and Hard of Hearing (ODHH) is sponsoring the [Black ASL Nation Expo's third annual Juneteenth Celebration](#) on June 14 from 8p-1a and an all-day event on June 15 in Seattle.
- ii. The Olympic Education Service District (OESD) is providing an in person video screening of The Right to Read documentary on June 22 from 9:30a-12:30p in Bremerton. This includes watching the film; listening to a discussion panel and participating in a community conversation. Clock hours are available. You can visit the [OESD page](#) for more information and to register.
- iii. Supporting Infants and Toddlers Social Emotional Well-Being through Resilient Caregiving workshop is scheduled on June 7 from 5p-8p and June 8 from 9a-12p in Bremerton. These workshops are intended to inspire caregivers to consider transforming personal trauma to personal resilience. To RSVP for either workshop you can email Jessica Felix (Child Development Coach) at jfelix@oesd114.org.

E. Contracts 2024-2025*

- i. Kelly shared with everyone the projected Contract Budgets for 2024-2025 that run from July 1, 2024 – June 30, 2025. County staff still working on two TA/Training contracts to plan their upcoming projected year's budgets which will come from the training and technical assistance dollars.
- ii. An updated budget will be sent to the Board once the two TA/Training contracts projections are finalized.
- iii. Funds are planned to be increased for School to Work services as program funding hasn't been increased since it began 10 years ago, and costs have increased.

MOTION: Shannon Turner moved to approve the 2024-2025 Contract Budgets as presented. Jennifer Acuna seconded. Motion carried.

F. DDA/DVR Provider Updates

- i. Kim McCarty shared that the DDA is bringing on one more full-time staff member to assist with a transition aged caseload. Kim is hopeful that they will be fully trained by September.
- ii. To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](https://govdelivery.com) to sign up.

a) DVR Annual Report

- i. Kelly provided updates from the Division of Vocational Rehabilitation (DVR) annual report. Highlights included:
 - DVR appointed a new Director, Dana Phelps in December 2023. Dana and the DVR team unveiled a new vision that encapsulates DVR's unwavering commitment. "Students, youth and adults with disabilities are empowered to dream big and achieve their employment goals."
 - DVR customers annual earnings increased from \$16,525.17 at application to \$35,689.86 at the closure of Fiscal Year 2023.
 - DVR sources of revenue included \$54 million in Federal grant funding and \$14.9 million in State Grant funding.
 - In 2023, a total of 2,167 customer with disabilities were employed. The majority of these hires were individuals between the ages of 16-24 and 25-34, accounting for more than half of the total employment figures for 2023.
 - \$7.3 million was spent on Job Placement and Retention in 2023.
 - Improved collaboration with Tribes around the state. In February, DVR formed a multi-disciplinary Tribal Relations Core Advisory Team to assess current processes related to collaborative work with the Tribal Vocational Rehabilitation (TVR) Program and to identify service delivery improvements for Native American customers.

G. Provider Updates

- i. Lindsey W. with Trillium shared their offering of Community Inclusion (CI) services are underway; they are able to support more clients at this point than they had initially planned; 10 clients have begun to receive CI services with a goal of 22 clients by end of the third quarter. These services will further support participants to connect and be included in their local communities; many are receiving CI services in addition to their IE services.
- ii. Continuing to focus on their 2024 STW students; they will be supporting eight new jobs in June including one with the City of

Poulsbo.

H. Officer Report

a) QEC Committee – RFQ

- i. Kelly shared that Peninsula Services became affiliated with the Peninsula Alliance (formerly the Arc of the Peninsulas) back in September; they initially shared their intention to remain separate entities with a possible plan to merge the two organizations in the future; recently they shared wanting to move the Vocational Services program over to Peninsula Alliance and discontinue having the program with Peninsula Services. Kelly will be meeting with them this month to discuss the details that includes the need to successfully complete the RFQ process. As this process takes place, the Vocational Services department will remain with Peninsula Services.

b) Transportation – Heidi S.

- i. Heidi shared that she applied for the Transit Advisory Committee and is being invited to the next meeting, taking place on June 27 from 6:30p-8p. Heidi hopes to bring valuable information back to the group regarding transportation plans within Kitsap County.

c) September Meeting

- i. There will not be a July or August meeting. The September meeting will be in-person only at Communitas in Bremerton.

I. Staff Report

- i. Kelly shared information about the SUN Bucks Electronic Benefit Transfer Program. In December 2022, the federal government authorized a new permanent, nationwide summer electronic benefit program. This program supports children who lose access to free and reduced-price school meals during the summer months. SUN bucks provide \$120 in food benefits to each eligible child that families can use to buy food.

8. ADJOURNMENT

The meeting adjourned at 6:04 p.m. The next meeting will be Tuesday, September 3, 2024, in-person at Communitas in Bremerton.

* = Indicates action items

ATTENDANCE

MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<p><u>Present</u> Donna Gears Shannon Turner Sandra LaCelle Jennifer Acuna Heidi Scheibner</p> <p><u>Absent</u> Veola Taylor Kathy Loughheed Jennifer Crider Rae Williams</p>	<p>Kimberly Adams, South Sound Parent to Parent Lindsey Woodruff, Trillium Kim McCarty, DDA Cathy Borrelli, People First</p>	<p>Kelly Oneal Justin Wing Sonya Miles</p>

The Mission of the developmental disabilities advisory board is to promote choice, opportunity, and support for people with disabilities in an enhanced community where all people are included, respected, and dignified.

Kitsap County Developmental Disabilities Advisory Board

Date: October 1, 2024

Time: 5:00 p.m.

[Join ZOOM Meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 861 0270 2343

Passcode # 898797

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard, 98366**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF September 3, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. Holly Ridge Infant Toddler Program***
 - D. 2025 Annual Resource Fair**
 - E. Alderbrook Employment First Forum**
 - F. Voter Accessibility**
 - G. DDA/DVR Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, September 3, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:02 p.m. via Communitas in Bremerton.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF THE June 4, 2024, MINUTES***

MOTION: Rae Williams moved to approve the June 4, 2024; minutes as presented. Donna Gearns seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve the agenda as presented. Jennifer Crider seconded. Motion carried.

5. **OLD BUSINESS**

A. **Working Age Adult Policy Implementation**

- i. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - A PFW Facebook page has been finalized with postings occurring monthly. During the October meeting Kelly will share examples of what has been shared so far. Anyone interested in visiting the PFW Facebook page can do so here. [Partners For Work | Facebook](#)
 - Kelly noted that the efforts in the development of a PSNS position has stalled but optimism remains. More details to come in October.
 - WISE has upcoming training and learning library offerings at their website. www.qowise.org

B. **Transition Student Update**

- i. 2023 School to Work (STW) – Three additional students have been moved onto long term funding after completing DVR services.
- ii. 2024 School to Work (STW) – Eight out of the eleven STW students are currently employed.
- iii. 2025 School to Work (STW) – Two students are currently employed.
- iv. 2026 Transition Students - Kirsten is meeting with schools and

working on enrolling the 2026 students for the upcoming year to begin Job Foundation.

- v. Kelly shared STW project employment outcomes was at 36% in June 2024, increased to 63% in July, and reached 72% in August.
- vi. Kelly met with region 3 DVR STW liaison, Monique Patel and a teacher steering committee over the summer to plan a Transition Training series for the upcoming year. She is working with the ESD on registration and clock hour details.
- vii. PAVE IEP workshops and clinics are planned for the upcoming year; a flyer with the details will be coming out soon. There will be workshops and individual clinics provided in English and Spanish this year.

C. Accessible Communities Advisory Committee (ACAC)

- i. Justin shared that this summer the ACAC focused on outreach by attending events within the community. The ACAC attended the Kingston, Bainbridge Island, Silverdale, and Port Orchard farmers markets where successful turnouts turned into outreach opportunities focused on sharing the mission and goals of the ACAC.
- ii. The Bikes For All event takes place on September 13 at the Kitsap County Fairgrounds Sheep Barn from 3p-7p where people with accessibility and functional needs can try different forms of adaptable bikes, tandem bikes, and handcycles.
- iii. Week Without Driving (WWD) takes place from September 30 to October 6, 2024, which encourages everyone to participate by finding other modes of transportation to get where they need to go for the week. ACAC members will read a WWD Proclamation to the Kitsap County Commissioners on September 9 to proclaim September 30 – October 6, 2024, as Week Without Driving.

6. COMMUNITY INPUT

A. Kitsap County Parent Coalition (KCPC) upcoming September events include:

- i. Suicide Awareness Walk and Resource Fair takes place on September 14 from 12p-3p at Evergreen Rotary Park in Bremerton.
- ii. First PAVE IEP Workshop: Understanding the Special Education Process is scheduled on September 25 from 4p-5:30p.
- iii. KCPC Meeting – Applying For Guardianship in Kitsap County is scheduled on September 26 from 6p-7:30p.
- iv. For registration details on all upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/> You can also contact Melia Hughes at 360-347-6412.

7. NEW BUSINESS

A. Legislative and Budget Update:

- i. Kelly provided updates and highlights included:
 - In response to the past Legislative session, Developmental Disabilities Administration's developed the Legislative Report Community Collaboration (LRCC) work group made up of various partners and advocates including a county representative to make recommendations to DDA regarding how services/supports could be streamlined and easier to access/understand for individuals and families. DDA in turn will develop a report with recommendations to provide to the Legislature. Counties have gotten updates of their work at the bi-monthly ACHS meetings. At the July ACHS meeting, DDA leadership shared that part of the report will include recommending moving Community Inclusion Services to a Community Services category that includes Community Engagement, Adult Day Health, and Respite. This would mean that Community Inclusion would no longer be administered by counties. It was noted by the county representative that this was not discussed as a recommendation by the LRCC group, and the discussion within the group was to have CI services remain separate. Counties expressed strong concerns about the proposal to include this as a recommendation in the report.
 - Following the July ACHS meeting, a letter was sent by Washington State Association of Counties (WSAC) on behalf of the ACHS DD section to DDA leadership that they reconsider this recommendation due to the potentially negative impacts to the service. The letter outlined the significant differences between the services, the long-term investment and infrastructure currently in place supporting the provision of CI services, the intent by the Legislature to support IE and CI services concurrently and the potential significant impacts to the estimated 2,200 individuals currently receiving these services through counties if the recommendation was implemented. The Community Employment Alliance made up of IE and CI providers statewide sent a similar letter to DDA leadership outlining their concerns with including this as a recommendation.
 - DDA leadership responded their intent is to move ahead with including this as a recommendation in the LRCC report with the county concerns noted in the report. At this point, it will be a proposed recommendation from the LRCC group report, but it isn't clear if or how the Legislature will act upon the report.

- An update on the DDA Day Habilitation report was provided. In July, feedback sessions were set up by DDA that were organized around asking session participants to respond to a set of developed questions. The biggest concern from the feedback counties heard from sessions being proposed is support of a separate facility where the services could be offered to individuals with I/DD creating a segregated setting.
- This led to a discussion of the state's efforts to move away from segregated settings of services and DDA's guiding values; it was noted this year is the 20th anniversary of the Working Age Adult policy; services using federal funds need to adhere to the Home and Community settings rule; and states are under recent DOJ findings for not providing day services in the most integrated settings like WA state IE and CI services but in similar settings to what is being proposed.
- Updates will continue to be provided.

B. Advocacy Reports

- i. Cathy Borrelli with Kitsap People First Chapter shared updates that included members going to the Pacific Science Center in July and hosting their annual picnic in August.
- ii. The Chapter continues to meet the first Thursday of the month at Communitas in Bremerton at 4p; this meeting is hybrid. Their next meeting will be held on September 5th. There is interest from members as they are planning their upcoming meeting schedule of activities for the year to partner with the county on providing support of identified training topics and/or TA. More details to come.
- iii. The annual statewide People First Conference will take place at the Kitsap Convention Center in Bremerton from October 11-13; Cathy shared there are 15 planning to attend from Kitsap.

C. IDEA to 22

- i. Follow-up from June's meeting regarding the injunction in place while court proceedings continue that allow for students to attend school and receive special education services up to their 22nd birthday was discussed.
- ii. As of now, county staff are aware that six, 2024 transition students who were set to exit school in June are returning to school in the fall until their 22nd birthdays. The plan for returning students who are employed will include DVR funding extended services until long term funding can be authorized; it is also anticipated that OSPI will request additional funding in the upcoming Legislative session.
- iii. Based on feedback from DDA, county staff will move forward in enrolling the 2026 class in Job Foundation and School to Work in

the fall as there are still too many unknowns to change transition timelines of services.

D. DVR-Order of Selection

- i. The Division of Vocational Rehabilitation (DVR) is planning to close some priority service categories and follow an Order of Selection for serving customers. This has to do with the high number of requests for services, but not enough funding. Because of this, some customers will have to go on a waiting list.
- ii. DVR is holding a virtual public forum to hear community feedback about this change on Monday, September 16 from 1p-2:30p. The public can submit comments on the transition to a waiting list through Monday, September 16 by emailing the comments to DVRStatePlan@dshs.wa.gov.
- iii. To view the current 2024-2027 DVR State Plan and proposed amendment with the Order of Selection information you can visit [The DVR State Plan | DSHS \(wa.gov\)](#).
- iv. It isn't anticipated that this will affect the 2025 School to Work students as individuals who also receive services from DDA are typically in the top priority category to be served first.

E. Contracts 2024-2025 Update

- i. Kelly shared the updates to projected Contract Budgets for 2024-2025. Discussed at the June meeting was anticipated revisions to the projected budgets as the upcoming year's budgets for the training and TA contracts were still in process and not completed by the June meeting.
- ii. Funds planned for School to Work services have increased to reflect cost increases since the program began 10 years ago.

F. DDA/DVR Provider Updates

- i. Kim McCarty shared that the DDA is hiring one full-time Case Resource Manager to assist with the demand of transition aged caseloads.
- ii. Kim emphasized that Basic Plus Waivers (BPW) are dwindling down in availability. A waiver committee was formed to review requests and make decisions on priority of available waivers. Given this, DDA is also focused on those currently on the waiver but not utilizing paid services; it is possible people will be taken off the BPW to open a waiver slot for someone else.
- iii. Kim reminded everyone to let her know if anyone wants DDA to attend any upcoming outreach events.
- iv. To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](#) to sign up.

G. Provider Updates

- i. Lindsey Woodruff with Trillium shared they are fully staffed and have the biggest team in the past six years. With Community Inclusion (CI) services underway, Lindsey provided a great example of how concurrent services have been working with their clients who are now receiving both IE and CI services.
- ii. Lindsey announced since January, they have gotten 25 new jobs for their clients and that 20 of those jobs were with employers that hadn't previously worked with. Lindsey highlighted an individual client that interviewed with a Poulsbo business and gave the manager two thumbs up for wanting to work there during the interview which led to them being hired.
- iii. Seven Trillium staff members will be attending the Pacific Northwest Employment Forum presented by The Association of People Supporting Employment First (APSE) in Tacoma from September 23-25, 2024. They will participate in panel discussions and learn about assistive technology. Awards will be presented during the forum for Outstanding Employment Professional, Employee Advocate, Community Partner, and Outstanding Employer. These awards highlight community involvement and recognize individuals and employers for their tremendous work and support.

H. Officer Report

- i. Rae Williams shared information about Bremerton Toastmasters, a non-profit educational organization that builds confidence and teaches public speaking skills through a worldwide network of clubs that meet online and in person. Beginning in January 2025 Bremerton Toastmasters will hold in-person Practice Interviews, Gesticulation Awareness, Voice Control, and Vocabulary Awareness for ages 17-25 on the second and fourth Thursdays of each month from 6p-7p. Locations are yet to be determined. For more information about these trainings or Bremerton Toastmasters you can reach out to Treasurer Joanna Tavera at (253) 792-0828.
- ii. Board member Kathy Lougheed's son Erik sadly passed away in August. There will be a service honoring Erik's life at South Kitsap High School on Saturday, October 5, at 2p.

I. Staff Report

- i. None.

8. ADJOURNMENT

The meeting adjourned at 6:11 p.m. The next meeting will be Tuesday, October 1, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE		
MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Shannon Turner Sandra LaCelle Jennifer Crider Rae Williams	Lindsey Woodruff, Trillium Kim McCarty, DDA Cathy Borrelli, Kitsap People First Melia Hughes, Kitsap County Parent Coalition Cindy Bonilla, Community Member	Kelly Oneal Justin Wing
<u>Absent</u> Veola Taylor Kathy Loughheed Jennifer Acuna Heidi Scheibner		

Kitsap County Developmental Disabilities Advisory Board

Date: November 5, 2024

Time: 5:00 p.m.

[Join ZOOM meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 839 8909 4151

Passcode # 682716

**In person: Port Blakley Conference Room, KC Administration Building
614 Division St., Port Orchard**

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF October 1, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. DDA Eligibility Changes-Doreen Vandervort, DDA I & E Supervisor**
 - D. 2025 Community Summit**
 - E. QEC Committee-RFQ Employment/Day Program Services***
 - F. DD Board Priorities 2025**
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, October 1, 2024

1. **CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:10 p.m. via Zoom.
2. **INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF THE September 3, 2024, MINUTES***

MOTION: Donna Gearns moved to approve the September 3, 2024; minutes as presented. Jennifer Crider seconded. Motion carried.

4. **ADDITIONS/APPROVAL OF AGENDA***

MOTION: Donna Gearns moved to approve the agenda as presented. Heidi Scheibner seconded. Motion carried.

5. **OLD BUSINESS**

- A. **Working Age Adult Policy Implementation**

- i. October is the National Disability Awareness Employment Month, [National Disability Employment Awareness Month \(NDEAM\) | U.S. Department of Labor \(dol.gov\)](#); different events with agencies are planned across the county. This is the 20th year of the Working Age Adult Policy. Lots to celebrate across the state as well as locally; current employment data was discussed. Washington continues to be ranked first in the nation in supported employment for individuals with I/DD.
 - ii. Updates on federal employment efforts and the Employment First Coalition (EFC) activities including, Partners for Work (PFW) was provided:
 - Marina shared posts from the PFW Facebook page highlighting activities within the clubs as well as other posts highlighting the work of some of the businesses agencies are working with. Included were posts from a mock interview event at the BI Rotary club and pictures taken at a golf fund raising event for the Kingston Rotary club. Anyone interested in visiting the PFW Facebook page to stay updated on events around the community can click here. [Partners For Work | Facebook](#).
 - Kelly is hopeful that efforts in the development of a PSNS position is back on track as they will be meeting next week.

- WISE has upcoming training, and their learning library is free to WA residents, information can be found at their website. www.gowise.org

B. Transition Student Update

- i. 2024 School to Work (STW) – Another STW student reached job stabilization and moved onto long term funding.
- ii. 2025 School to Work (STW) – Two additional students were hired bringing the total to four students currently employed.
- iii. 2026 Transition Students - Kirsten is currently meeting with school districts and working on enrolling the 2026 students for the upcoming year to begin Job Foundation services.
- iv. Kelly met with region 3 DVR STW liaison, Monique Patel and a teacher steering committee to plan Transition Training sessions for the upcoming year. Currently there are seven online training sessions and one, in-person two-day training session scheduled between 2024 and 2025 including:
 - Systematic Instruction which is scheduled in-person on October 31 and November 1, 2024, at Bremerton High School between 9am to 2pm. The training will provide a solid foundation for anyone involved in a teaching role. The training covers tools and teaching strategies that facilitate learning.
 - Part 1: Developing Community Work Sites is scheduled on November 19, 2024, online from 3-5pm. This session focuses on how to develop community-based work sites for students that also align to the business needs of community partners, creating a partnership that benefits both the student and the business partner.
 - Part 2: Supporting Independence at School Work Sites is scheduled on December 17, 2024, online from 3-5pm. This session introduces the Worksite Guide which provides ideas, strategies, and tools to make sure students get the most transferable skills out of each worksite experience.
 - Partnering with Providers to Support Students Employment is scheduled on January 21, 2025, online from 3-5pm. This session discusses employment providers role, partnerships with school staff and the ways students are supported by providers in obtaining employment.
 - Supporting Students and Families in Navigating Adult Services is scheduled on March 18, 2025, online from 3-5pm. This session discusses adult services for individuals with disabilities and how to help families navigate and connect to services.
 - Bringing a Person-Centered Mindset to Student Transition Services and Creating Student Portfolios is scheduled on

April 22, 2025, online from 3-5pm. This session discusses strategies for planning with a person-centered approach, and how to move plans forward to support postsecondary goal attainment.

- Supporting Students with Building Friendships and Community is scheduled on May 20, 2025, online from 3-5pm. This session discusses how to support students in identifying their interests, and then learn to plan and connect with opportunities in their community.
 - Functional Communication/Assistive Technology is scheduled on June 10, 2025, online from 3-5pm. This session introduces strategies to assess and implement communication systems that include a variety of high and low-tech resources.
- v. Kelly shared information about the statewide professional development opportunity, Job Foundation Community of Practice live sessions with the goal to improve and build up the Job Foundation and STW programs around the state. Each live session takes place online from 3-4:30pm; the next session is scheduled on December 5, 2024, with the topic: The Outcome of the Job Foundation Report. You can register for all upcoming sessions here. [Community of Practice](#).
- vi. PAVE IEP Special Education training sessions are planned for the upcoming year in English and Spanish. Still awaiting the flyer with details for the workshops offered in Spanish.
- vii. The next PAVE IEP workshop offered in English will focus on key aspects of the special education process. It is scheduled on January 29, 2025, online from 4-5:30pm. This session involves the Washington State Governors Office of the Education Ombuds (OEO) providing an overview of the OEO's work and how the office supports families, communities, and schools addressing the concerns that impact all students' education. You can register for upcoming sessions here. [Special Education Training Sessions](#).

6. COMMUNITY INPUT

- A.** Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming October events and updates. Highlights included:
- i. KCPC Meeting: How I Got My Driver's License is scheduled on October 24, 2024, online from 6-7:30pm.
 - ii. Sensory Friendly Halloween is scheduled on October 25, 2024, from 3-5pm at Apple Tree Therapy in Silverdale. This is the 8th annual walk-thru trunk or treat Apple Tree has provided.
 - iii. Autism 101/Inclusion training is scheduled for February 2025. This class is provided free by Monica Meyer Consulting and Holly Ridge Center.

- iv. For registration details on all upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/>. You can also contact Melia Hughes at 206-486-0300.

7. NEW BUSINESS

A. Legislative and Budget Update:

- i. Kelly provided updates and highlights included:
 - The Developmental Disabilities Administration (DDA) released their legislative decision package with most funding requests supporting facility not community-based efforts. Counties spoke to DDA leadership about the budget lacking a proposed increase to IE and CI rates as outlined in the cost study report.
 - As discussed previously, counties are continuing to have on-going conversations with DDA leadership regarding concerns:
 - pertaining to the Day Habilitation report that may include recommendations to allow funds to support separate segregated settings for individuals with I/DD; this is counter to current efforts in which the focus is on community inclusion of individuals into local community businesses, organizations and offerings supported through IE and CI services.
 - adding a recommendation to the Legislation Waiver Consolidation Report that could potentially move CI services into a “bucket” of other services that would have a significant negative impact on current services as well as county and provider efforts in a variety of ways.
 - DDA has been working on a plan to remove IQ scores in determining eligibility for DDA enrollment for individuals with developmental disabilities; it was required to begin July 1, 2025, but will start on October 7, 2024, ahead of schedule. More details to follow as the DDA Intake and Eligibility Supervisor will be attending the November meeting.

B. Advocacy Reports

- i. The 46th annual statewide People First Convention takes place at the Kitsap Conference Center in Bremerton from October 11-13; Kitsap County supported scholarships for local People First Chapter members and their caregivers to attend.

C. Holly Ridge Infant Toddler Program*

- i. Holly Ridge Center’s Infant Toddler Program (ITP) has seen child enrollment increase from an average of 389 to 500 children per

month. They have struggled to directly hire the professional staff needed to meet the increase demand for services and have had to look at other options, i.e. travelling professionals and contracting with the ESD; this has resulted in increasing the staff cost that is two to three times above their planned budget.

- ii. Additionally, HR ITP program shared efforts to provide equitable services to Kitsap families in which English is not their first language requires the need for interpreters who bridge the language barriers for these families and the cost is growing exponentially. Currently Holly Ridge pays over \$3,000 a month for interpreter services, and they anticipate this cost to climb.
- iii. Holly Ridge is asking Kitsap County Developmental Disabilities to help fund and support interpreter services for the ITP program to offset the increasing costs, which would total \$36,000 for a year.

MOTION: Heidi Scheibner moved to approve the funding of the Holly Ridge Infant Toddler Program Interpreter Services as presented. Jennifer Acuna seconded.
Motion carried.

D. 2025 Annual Resource Fair

- i. The 2025 Annual Resource Fair is scheduled for April 23, 2025, from 3-6pm at the Central Kitsap High School Satellite Gym in Bremerton.

E. Alderbrook Employment First Forum

- i. From October 23 – October 25, 2024, there will be a gathering at Alderwood in Union, WA focusing on Advancing Employment in Washington State.
- ii. Organized by DDA, this event is designed to continue the work from last year's employment rallies across the state. This event hopes to foster collaboration, share insights, and develop actionable strategies that will shape the future of inclusive employment. The goal is to set a clear path forward ensuring that individuals with developmental disabilities have equal access to meaningful employment opportunities.
- iii. As discussed earlier the potential proposed service changes could have a devastating impact on employment progress in the state and the services to support it. Keeping employment efforts and focus at the forefront is important.

F. Voter Accessibility

- i. With the election next month, the locations of accessible 24-hour ballot drop box locations around the county and accessible voting machine information was shared. Each ballot drop box remains open until 8pm on Election Day, November 5, 2024.

G. DDA/DVR Updates

- i. Kelly shared that DDA added a third DDA Case Resource Manager to focus on transition aged students.
- ii. DVR is planning to close select priority service categories and follow an Order of Selection for serving customers, which is taking place on October 7. This has to do with the high number of requests for services, but not enough funding. It was noted that individuals served by DDA are typically evaluated as meeting the top priority category to receive services so most likely will not be put on the waiting list.
- iii. To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](https://www.govdelivery.com) to sign up.

H. Provider Updates

- i. Erica Vogel with Easterseals shared that they have a partnership with Comcast; they have upcoming activities planned that are focused on employment including a mock interview event.
- ii. Marina Jacobson with Trillium shared an update on how concurrent services (CI and IE) have been working. Marina shared a few examples of relationships built with community members that came as a result of clients sharing mutual interests and efforts also leading to employment opportunities.
- iii. Six Trillium staff members attended APSE in Tacoma from September 23-25, 2024. Marina shared information about some of the sessions that staff attended. Erica shared two staff from Easter Seals also attended APSE.

I. Officer Report

- i. No update this month.

J. Staff Report

- i. Kelly reminded the board that Justin has been updating the DD board roster and if anyone hasn't responded with their updated contact information to please reach out to Justin as soon as they can.
- ii. Kelly announced that she is retiring at the beginning of 2025 and over the course of the next few months Kelly will be involved in the selection and on-boarding new staff in hopes for a smooth transition.

8. ADJOURNMENT

The meeting adjourned at 6:13 p.m. The next meeting will be Tuesday, November 5, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE		
MEMBERS	GUESTS / ORGANIZATIONS	STAFF
<u>Present</u> Donna Gearns Shannon Turner Sandra LaCelle Jennifer Crider Rae Williams Veola Taylor Jennifer Acuna Heidi Scheibner <u>Absent</u> Kathy Lougheed	Marina Jacobson, Trillium Melia Hughes, Kitsap County Parent Coalition Erica Vogel, Workforce Program Director – Easterseals	Kelly Oneal Justin Wing Sonya Miles

Kitsap County Developmental Disabilities Advisory Board

Date: December 3, 2024

Time: 5:00 p.m.

[Join ZOOM Meeting](#)

Call-in Option: 1-253-215-8782

Meeting ID # 843 1993 8201

Passcode # 985026

In person: Port Blakley Conference Room, KC Administration Building

614 Division St., Port Orchard

A G E N D A

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF November 5, 2024 MINUTES***
- 4. ADDITIONS/APPROVAL OF AGENDA***
- 5. OLD BUSINESS**
 - A. Working Age Adult Policy Implementation**
 - B. Transition Student Update**
 - C. Accessible Communities Advisory Committee**
- 6. COMMUNITY INPUT**
- 7. NEW BUSINESS**
 - A. Legislative and Budget Update**
 - B. Advocacy Reports**
 - C. DDA Eligibility Changes-Doreen Vandervort, DDA I & E Supervisor**
 - D. 1/10 of 1% Projects**
 - E. 2025 Community Summit**
 - F. DD Board Priorities 2025***
 - G. DDA/DVR Provider Updates**
 - H. Provider Updates**
 - I. Officer Report**
 - J. Staff Report**
- 8. ADJOURNMENT**

* = Indicates action item

**KITSAP COUNTY DEVELOPMENTAL DISABILITIES ADVISORY
BOARD MEETING MINUTES**

5:00pm – 6:30pm
Tuesday, November 5, 2024

- 1. CALL TO ORDER** – Sandra LaCelle called the meeting to order at 5:01 p.m. via Zoom.
- 2. INTRODUCTIONS** - Members and guests introduced themselves; attendance was taken.
- 3. APPROVAL OF THE October 1, 2024, MINUTES***

MOTION: Donna Gearns moved to approve the October 1, 2024; minutes as presented. Rae Williams seconded. Motion carried.

4. ADDITIONS/APPROVAL OF AGENDA*

MOTION: Jennifer Acuna moved to approve the agenda as presented. Donna Gearns seconded. Motion carried.

5. OLD BUSINESS

A. Working Age Adult Policy Implementation

- The WISE team, in partnership with the DDA, hosted and facilitated the Alderbrook Employment Forum in October. The goal for this forum was to set a clear path forward ensuring that individuals with developmental disabilities have equal access to meaningful employment opportunities. Participants included self-advocates, county leaders, parents, employment provider agencies, and state agency partners from all around Washington. Attendees engaged in discussions focused on key themes that emerged from the 2023-2024 Dan Thompson Employment Rallies, exploring both the “What” and the “How” in regard to where they want to be with supported employment by 2030.
- At the Forum, national data was shared comparing Washington to the rest of the country when it comes to how many people with a cognitive disability are employed. Washington is currently at an 83% employment rate compared to the national average of 23.5%. Many states are looking at Washington and how they have succeeded. Data noted that the amount spent on employment services didn’t necessarily correlate with better outcomes and WA state expenditures were on the lower end when compared to other states; and data indicated if the nation’s efforts

continue the same trajectory, it will take until 2250 for people with I/DD to be employed at the same rate as those without a disability.

- Kelly met with federal employers to continue conversations in developing a position at PSNS. While there is still interest, it was shared there will be significant staffing changes to the PSNS department the position is being sought resulting in a decrease to their budget. It was agreed to meet in a couple months once more is known regarding the upcoming changes and the budget impact.

B. Transition Student Update

- i. 2024 School to Work (STW) – Two additional STW students reached job stabilization and moved onto long term funding.
- ii. 2026 Transition Students - Kirsten is currently meeting with school districts and working on enrolling the 2026 students for the upcoming year to begin Job Foundation services. There are currently 17 participants projected to participate so far.
- iii. Kelly met with region 3 DVR STW liaison, Monique Patel and a teacher steering committee to plan Transition Training sessions for the upcoming year. The next couple training sessions scheduled include:
 - Part 1: Developing Community Work Sites is scheduled on November 19, 2024, online from 3-5pm. This session focuses on how to develop community-based work sites for students that also align to the business needs of community partners, creating a partnership that benefits both the student and the business partner.
 - Part 2: Supporting Independence at School Work Sites is scheduled on December 17, 2024, online from 3-5pm. This session introduces the Worksite Guide which provides ideas, strategies, and tools to make sure students get the most transferable skills out of each worksite experience.
 - A number of school staff attended the two-day, in person, Systematic Instruction Training that kicked off the training series in October.
- iv. The PAVE IEP workshop offered in Spanish scheduled for November was canceled as the registration information wasn't available in time to support participation; it is anticipated that the other two workshops planned in February and May will take place. The next PAVE IEP workshop in English is scheduled on January 29, 2025, online from 4-5:30pm. This session involves the Washington State Governors Office of the Education Ombuds (OEO) providing an overview of the OEO's work and how the office supports families, communities, and schools addressing the concerns that impact all students' education. You can register for

upcoming sessions here. [Special Education Training Sessions](#).

C. Accessible Communities Advisory Committee

- i. Justin shared that the contract between Kitsap County and Western Washington University (WWU) to fund an accessible front door at the Sea Discovery Center in Poulsbo is now in the county's routing process. Once that process is complete the project can move forward and are hopeful that an accessible front door can be installed by the beginning of 2025.

6. COMMUNITY INPUT

A. Melia Hughes, Kitsap County Parent Coalition (KCPC) Coordinator shared upcoming November events. Highlights included:

- i. Rules of the Road – Investment Strategies is scheduled for November 21 from 6p-7:30p on Teams. Advisors from Edward Jones will discuss ways to invest in the future while ensuring eligibility for vital services and benefits.
- ii. For registration details on all upcoming events visit the KCPC events page: <https://kitsapcountyparentcoalition.org/events/>. You can also contact Melia Hughes at 206-486-0300.

B. Melia has been meeting with Monica Meyer Consulting and Angela Cox with Holly Ridge Center to on the cultivating inclusion project.

7. NEW BUSINESS

A. Legislative and Budget Update:

- i. Kelly provided updates on the Developmental Disabilities Administration (DDA) Report to the Legislature Medicaid 1915(c) Waiver Restructure package. An overview of the report recommendations was discussed which included:
 - A recommendation to restructure and reduce the number of DDA 1915(c) waivers from five to two.
 - A recommendation to create a social engagement service that would combine several services, including Community Inclusion into a “bucket of service hours.”
 - A recommendation when an individual or agency personal care provider is unavailable, support for essential activities of daily living be provided during the provision of waiver services by the waiver service provider.
 - A recommendation that a tiered provider rate with value-based payment options be developed for the appropriate services, based on Activities of Daily Living (ADL) and behavioral support needs.
 - Concerns were discussed regarding report information, recommendations and potential implications if

recommendations enacted.

- Schools will receive funds for student that remain in school up until their 22nd birthday. Funding for schools was unclear when the 9th circuit court initially put an injunction in place back in May allowing students to remain in school until their 22nd birthday.

B. Advocacy Reports

- i. Cathy Borrelli with Kitsap People First was excited to share that the 46th annual statewide People First Convention was a great success, and they had a tremendous turnout.

C. DDA Eligibility Changes – Doreen Vandervort, DDA I & E Supervisor

- i. Doreen Vandervort was unable to attend this month.

D. 2025 Community Summit

- i. The 2025 Community Summit is scheduled for June 3-4, 2025, at the Wenatchee Convention Center. To stay up to date, you can visit the Community Summit page at [The Community Summit | Facebook](#). More details to come.

E. QEC Committee – RFQ Employment / Day Program Services*

- i. Information pertaining to the Request for Qualification (RFQ) application process and outcome was shared. Applicants need to score a minimum of 75% in each area evaluated.
- ii. The Quality Evaluation Committee (QEC) received one RFQ application, Peninsula Alliance. The QEC committee determined that Peninsula Alliance did not meet the requirements of the solicitation as they did not score a minimum of 75% in each area evaluated on the RFQ. The QEC recommended that Peninsula Alliance not be added to the qualified provider network for Employment Services.

MOTION: Jennifer Acuna moved to approve the QEC Committee recommendation that Peninsula Alliance is not added to the qualified network of providers for Employment Services as presented. Rae Williams seconded. Motion carried.

F. DD Board Priorities 2025

- i. A draft Developmental Disabilities (DD) 2025 Work Plan was shared with Board members. It included proposed goals for next year and outcome data for the current year.
- ii. The Board was asked to review and provide feedback to Sandy and Kelly before the next meeting.
- iii. The final plan for next year will be discussed and voted on at December's meeting.

G. DDA / DVR Provider Updates

- i. Kelly shared that DDA is in the process of hiring another Case Resource Manager for their Bremerton office.
- ii. A link was shared: Choose Your Path – Get help at home and in your community, a resource guide you can view here. [Choose Your Path](#)
- iii. To receive DDA information updates and alerts, go to [Department of Social and Health Service's Developmental Disabilities Administration \(govdelivery.com\)](#) to sign up.

H. Provider Updates

- i. Shannon Hunt with Trillium shared that out of the 17, 2026 Job Foundation/School to Work (STW) students, Trillium will be working with 7 of these students. Currently Trillium has 29 job placements to date this year and has 5-7 jobs in the works. Trillium staff members visited the Washington Assistive Technology Program (WATAP) at the University of Washington to learn about the program's assistive technology and offerings. The program offers an array of assistive technology that can be rented for trial use.
- ii. Erica Vogel with Easterseals shared that they will be supporting two, 2026 Job Foundation students.

I. Officer Report

- i. Sandra shared that she and Kelly met with community member Cindy Bonilla who expressed interest in joining the DD Board. Cindy's application will be forwarded to the Commissioner's for review and potential appointment.

J. Staff Report

- i. Last month Kelly announced that she was retiring at the beginning of the year. Her position has since been posted and will be moving forward with the selection process in the coming weeks.

8. ADJOURNMENT

The meeting adjourned at 6:13 p.m. The next meeting will be Tuesday, December 3, 2024, both in-person and via Zoom.

* = Indicates action items

ATTENDANCE		
MEMBERS	GUESTS / ORGANIZATIONS	STAFF
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