



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: January 10, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129.

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

AGENDA

* = Action Item

- 1. **Call to Order** Mark Lowe
- 2. **Online Announcement** Jayme DeGooyer
- 3. **Welcome to attendees and new board members** Jayme DeGooyer
- 4. **Introduction of Attendees** Mark Lowe
- 5. **Approval of Agenda *** Jayme DeGooyer
- 6. **Approval of December 13, 2023, VAB Minutes *** Jayme DeGooyer
- 7. **Guest Speaker:** Kitsap Rescue Mission Ron Valencia
- 8. **Reports**
 - a. **Veterans Assistance Fund Reports** Rick Becker
 - b. **Update on KCR Veteran Program** Rick Becker
 - c. **Committee Reports. See attached job lead descriptions for each committee.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Vacant
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

9. Old Business:

a. Items to carry over from the retreat.

Rick Becker

- a. Review events calendar at Attachment A. Update as needed.
- b. Review 2024 committee assignments with the addition of Veterans Court Mentorship as a new item at Attachment B.
- c. Review 2024 VAB work plan and update with progress notes. See Attachment C.

10. New Business:

Topic	VAB Member

11. Public Comments

12. Good of the Order/Announcements

13. Next Meeting February 14, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 14 - 1730, VAB monthly meeting – Topic: Jarrod Moran, Kitsap County HEART Program (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion.

March 13 - 1730, VAB monthly meeting – Topic: Permission to Start Dreaming (Bill Martin)

March/April TBD - Veteran Garden prep

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 12 - 1730, VAB monthly meeting – Topic: Congressman Kilmer Farewell (Rick Raymond)

July TBD – 1000 – 1200, Veteran’s Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic:

August TBD – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic:

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic:

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 - 1730, VAB monthly meeting – Topic:

January 2025 - begin Run to Tahoma planning meetings.

January 8, 2025 - 1730, VAB monthly meeting – Topic:

Attachment B

VAB Committee Positions and Member Lead Assignments

2024 Office / Position Holders	Position Description
Chairperson – Jayme DeGooyer	Chairperson – Provide overall leadership of the board through planning and coordinating VAB activities. Services and the primary link between the VAB and County Commissioners and senior leaders within the Kitsap County Department of Human Services. Works closely with the Veterans Program Coordinator to assure meetings are held regularly, events are planned, supporting resources are committed, and VAB member tasks are assigned and completed.
Vice Chairperson – Rick Raymond	Vice Chairperson – Supports the Chairperson as duties as assigned. Chairs VAB meetings in the absence of the Chair. Is engaged in all activities of the Chairperson in the event the Chairperson is absent. Works closely with committee leads to assure smooth execution of plans and policies. Screens applicants for vacant VAB positions and conducts selection interviews with the Chairperson and Veterans Program Coordinator.
Housing and Homelessness – Branden Davis	Represent the VAB at housing and homelessness events and activities. Serve as a link between the VAB and Kitsap County’s Housing and Homelessness Division as well as the Retsil transitional housing team. Share VAB event activities with the organizations. Brief the VAB on local initiatives and plans that may impact indigent veteran housing opportunities in the community. Collaborates with the Aging Veterans Services lead on those issues impacting older veterans.
Public Affairs and Social Media – Brian Davis	Maintains Facebook page. Consults with Rebecca Pirtle on publicity initiatives through all social media options to promote VAB activities as well as veteran related news and events.
Veterans Garden –Vacant	Veterans Garden – Coordinates garden activities with VAB and other volunteer groups. Works closely with the Social Media and Publicity lead to promote the garden to the public.
Women Veterans Services – Jayme DeGooyer	Women’s Veteran Services – Maintain awareness of women’s needs in the community and coordinate Women’s Circle activities at Stand Downs and other events.
Veteran Mental Health Plans and Programs – Rick Raymond	Serve as a link between the VAB and Mental Health/Suicide Prevention community advisory board. Keep the VAB apprised of mental health issues in Kitsap County and interface with mental health providers as able. Represent the VAB at annual Suicide Prevention Awareness events.
Veteran Education – Tatiane Simons	Veteran Education – Advise the VAB on education, training opportunities, and programs that support and lead to veteran self-sustainment.
Special Event VAB Support – Peggy Roy.	VAB point of contact for all special event activity that is approved and supported by the VAB as described in the Annual Work Plan or approved in VAB meeting minutes. Assures events are resourced, promoted, and evaluated for future support. Supported by volunteers who are designated to support each event. Keeps the chair and VAB members apprised of planning progress, support requirements, and post event opportunities for improvement. Events supported might include but are not limited to: Veterans Day, Military Appreciation Day, Stand Downs, Run to Tahoma and other events approved by the board.
2024 Office / Position Holders	Position Description

Aging Veterans Services – Matt Shillingburg	Monitor plans and programs for the elderly. Serve as link between the VAB and Kitsap County Area Agency on Aging Advisory Council focusing on plans and programs affecting indigent veterans. Gain familiarity with Federal, State, and County programs that support those over 60 years old. Share VAB event activity with other community service organizations. Brief the VAB about ongoing community agency plans and emerging issues associated with the elder veteran population.
Veteran Health Care – Peggy Roy	Serve as link between the Silverdale CBOC and the VAB. Share VAB event activity with the organization. Monitor changes to VA healthcare programs, local VSO claims backlogs, and plans and update the VAB as needed.
Veteran Employment and Employment Opportunities - Bill Martin	Serve as a link between the VAB and employers, employment agencies, and the Olympic Workforce Development Council. Consider barriers to employment of the indigent and homeless veterans in Kitsap County and make recommendations to those agencies that are consulted.
Veteran Assistance Fund Client Assessments – Samantha D'Anella	Monitor veteran individual client use of the Veterans Assistance Fund by reaching out to recipients to assess program value to the veteran and overall effectiveness in meeting needs. Works in consultation with the KCR VAF administrator to understand benefit distribution challenges, policy, and procedure conflicts, and offer recommendations to the Veterans Program Coordinator regarding improvements to efficiency and effectiveness of the program. Identify unmet needs among the indigent and homeless population and offer recommendations to the VAB regarding how needs may be met through policy changes.
Veteran Court Mentorship	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator, be available to offer assistance to justice involved veterans and their families to help avoid recidivism and connect with human services programs as part of their transition



ATTACHMENT C

VETERANS ADVISORY BOARD 2024 WORK PLAN

Meeting Days, Time, and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg. 4, Rm 129
Advisory Board Chair: Jayme DeGooyer; Jayme.DeGoover@gmail.com;
Advisory Board Vice Chair: Mark Lowe; Mark-d-low@wavecable.com
Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans, and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	0%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	0%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.
3. Support two Stand Downs with KAVA.	0%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	0%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
5. Veteran Garden	0%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	0%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	0%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	0%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	0%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	0%	Moderate	VAB members.
4. Continue Veteran Program web site improvements.	0%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

GOALS COMPLETED OR DELETED

Goal	Status	Year	Comments
Review and revise the Veterans Policy	Completed	2020	
Update of bylaws and Policies & Procedures	Completed	2020	Update of bylaws and Policies & Procedures to reflect policy changes
Goal	Status	Year	Comments
New Veteran's memorial in Administration Building	Completed	2021	
Conducted The Unforgotten, Run to Tahoma	Completed	2021	
Updated Policy & Procedures Manual	Completed	2021	
Conducted The Unforgotten Run to Tahoma	Completed	2022	In-person event. 200 attended.
Conducted Spring Grab and Go in place of a Stand Down due to Covid restrictions.	Completed	2022	Covid event. About 125 attended.
Conducted Spring Stand Down	Completed	2022	Traditional Stand Down with over 100 attending. (37 registered veterans.)
Update the County Veterans Website	Completed	2022	New formatting. Updated links and content throughout.
World Suicide Prevention Event	Completed	2022	Rick Raymond from the VAB spearheaded event. Will move to Mental Health organization in 2023. VAB will lend support.
Process VAF Assistance Applications	Completed	2022	225 unduplicated applicants served.
VAB increase social media presence in 2022 to reach more veterans.	Completed	2022	Facebook more widely used to announce events. Name changed to "Friends of the Veterans Advisory Board."

Goal	Status	Year	Comments
VAB Women Resources. Maintain Women Veteran resource line. Hold Woman's circles Stand Downs.	Completed	2022	Dedicated phone line maintained. Woman's circle held at the Fall Stand Down. Women's services were delivered at Abraham House during the Grab and Go.
Maintain Drug/Alcohol transition housing benefit administered by KCR	Completed	2022	Service will be funded through Emergency Direct Services as the money allocated for this purpose has been reprogrammed due to lack of demand.
Reviewed Policy and Procedures Manual	Completed	2022	No changes needed.
2023			
Organize two Stand Downs in cooperation with Kitsap Area Veterans Alliance (KAVA)	Completed	2023	Supported two stand down events with 128 registered veterans. Several VAB members participated in planning and one raised donation.
Process applications for temporary emergency assistance for Veterans and disburse funds through Kitsap Community Resources, Veterans Family Development Specialist.	Completed	2023	KCR processed several hundred applications for services in 2023. Delivered over \$230K in services to indigent and homeless veterans.
Organize the Unforgotten, Run to Tahoma, Ceremony which receives the remains of unclaimed veterans from the County Coroner and delivers them to the Tahoma Veterans Cemetery for internment. Update protocol.	Completed	2023	Three veterans were honored in 2023 during a ceremony at the Administration Building. The honored veterans were escorted by over two hundred participants to Tahoma National Cemetery.
Update and revise Veteran Assistance Policy and Procedure Manual	Completed	2023	Information was received from KCR to help update policy and procedure documents to improve decision making and application processing.
Provide and monitor NWJP legal contract providing civil legal services	Completed	2023	Over \$50K in legal services were delivered to veterans and their family members.
Maintain outreach program for Veterans incarcerated in the Kitsap County Jail	Completed	2023	KCR representative visited the jail as requested by the Sheriff's department to provide information and services to eligible inmates and in some cases, to their family members.
Maintain VAB Committee for Women Veteran Issues to keep VAB updated and informed	Completed	2023	The VAB Chair kept the VAB members informed of initiatives and activities at each VAB meeting.
VAB Women Resources. Maintain Women Veteran resource line. Hold two Woman's circles per year at the April and September Stand Downs.	Completed	2023	VAB members provided services to women at each of the Stand Downs. Comfort items were inventoried and replenished after each Stand Down. New efforts to promote the services were completed. Fliers were updated.
VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as	Completed	2023	Vice Chair played a key role in helping organize a suicide awareness event at the Administration Building on 8 September.

representative. Participate in annual Mental Health/Suicide Prevent Event			
Update to County Veterans Website	Completed	2023	Web site updated as required to keep information current.

Revision Date – 11/11/2023

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
December 13, 2023
In-Person and Online Meeting**

CALL TO ORDER: The meeting was conducted at Olympic College and called to order by Rick Raymond at 5:30 PM. Access was available to members and the community through Zoom.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Rick Raymond led introductions of board members and other attendees.

Approval of Agenda: Rick Becker corrected the agenda to indicate approval of the October 11 meeting minutes was needed vice August 9 as stated in the agenda. A motion was made and seconded to approve the agenda. The motion was seconded and approved unanimously.

Approval of minutes: The October 11, 2023, minutes were reviewed by members. A motion was made to accept the minutes as written. The motion was seconded and passed unanimously.

Special presentation. Rick Raymond presented a plaque from the County Commissioners to Bob Theal for his many contributions to the VAB for the past 8 years. Bob decided to spend more time with family recently. Bob thanked all members of the VAB for their professionalism and camaraderie while serving and asked that the VAB continue to find new ways to serve our veterans in the future.

Speakers: Linda Disney represented Support The Enlisted Project (STEP) and delivered an excellent presentation about this program that reaches active duty members as well as veterans in several states around the nation. A copy of Linda's presentation is attached. With STEP offering similar services as the Kitsap County Veterans Assistance fund, VAB members discussed similarities and differences between the programs and their administration. Of particular interest to attendees was the fact that the care model used in STEP not only results in direct assistance to those in need but is also administered in a way that minimized recipients of grants returning again for more. This is done with the use of professional social workers guiding grant recipients through financial behavior modification. A key component to this is the use of pointed questions of recipients that challenges the individual to understand why they need assistance. STEP's overarching goal of helping recipients achieve self sufficiency and improved utilization of their personal income to meet needs is a key factor in achieving a 6% program recidivism rate. In contrast, the Veterans Assistance Fund has a longstanding 80% recidivism rate.

Anjalee Blackwell, VAF administrator at Kitsap Community Resources explained several new initiatives within KCR that when fully implemented is expected to not only better address veteran long term needs but also improve the coordinated care model throughout the wide array of KCR services. Anjalee also suggested that there is likely an opportunity for KCR to partner with STEP in the delivery of services to our most vulnerable Kitsap County veterans in order to leverage services between the two organizations, reduce duplication of effort and decrease Veteran Assistance Fund participant recidivism.

Reports.

- a. Veterans Assistance Fund (VAF). Rick Becker reviewed the financial and workload reports with the group noting that VAF spending is at about 43% of budget. With one month remaining in

the accounting year the lower spending rate will likely result in an increase to the fund balance that can be used during 2024. This can create more options when considering new initiatives to serve the indigent and homeless. Anjalee commented that under new initiatives within KCR, veterans are referred to a variety of programs to assist with meeting immediate and temporary needs and that after consulting with those managers veterans are then referred to the VAF to help fill any financing gaps that might occur. She noted that this has created some “delayed demand” on the fund. Rick Becker commented that we need to keep this in mind as VAF programming decisions are considered. He also noted that 2024 will bring increases to the federal poverty level that will likely expand eligibility for the program.

b. Committee Reports

- **Aging Veterans Services.** Matt continues his liaison work with the Veterans Home at Retsil. He notified the VAB that there is an opportunity to help with the Veterans garden that is planned for 2024.
- **Housing and Homelessness.** No report.
- **Public Affairs and Social Media.** Brian Davis explained that recent announcements posted to the VAB’s Facebook page regarding open VAB positions brought many comments. This resulted in the receipt of 8 applications for the two vacancies.
- **Special Event Support.**
 - **Stand Down –** Matt Shillingberger announced the next Stand Down planning meeting is scheduled for Thursday December 14th. VAB members are encouraged to be involved. Stand Downs are planned to be held on April 27th and September 28th 2024. Flyers are attached for reference.
 - **The Unforgotten: Run to Tahoma.** Mark Lowe noted planning will resume in January.
 - **Military Appreciation Day.** The Greater Kitsap County Chamber of Commerce is again hosting the Military Appreciation Day event at the Kitsap Pavilion. The event will be held on March 2, 2024. Look for further announcements. The VAB has already reserved a table for the event.
- **Veteran Education.** Tatiane Simmons explained OC is getting ready for the new quarter that starts in January. Veteran enrollment is expected to be higher than previous quarters .
- **Veteran Health Care.** No report.
- **Veteran Mental Health Plans and Programs.** No update.
- **Veterans Garden.** Jayme DeGooyer announced that with George Holden’s departure from the board that the Veterans Garden position is vacant and asked for volunteers.
- **Women’s Resource Group.** Jayme commented that the group is preparing for the next Stand Down in April.

Old Business –

- a. Policy and Procedure Review. Rick Becker reported that VAF Application as approved by the VAB adopted by KCR.
- b. Policies and Procedures finalized for submission and approval by the commissioners. Rick Becker will pass a copy to the VAB members.
- c. Veterans Advisory Board vacancies. Rick noted that 8 applications were received to fill the 2 vacancies. All applicants have been called and that Jayme and Rick will schedule interviews.

New Business – Rick Raymond announced that he has been approved by the Kitsap County Jail commander to access the jail to talk with veterans who are being held. The goal is to help veterans through the Veterans Court and also align those who are qualified with access to resources to assist

them transition from the justice system. With the approval of the Veterans Court judge, Rick proposed to resurrect a new version of what was known several years ago as the veteran mentor program. A motion was offered and seconded to reestablish the Veteran Mentor Program. The motion passed unanimously.

Good of the Order/Announcements: Matt reminded the group that the Wreaths Across America event will occur at the Veteran Cemetery at Retsil on 16 December and encouraged participation. See <https://www.wreathscrossamerica.org/> for more information.

Public Comments: There were no public comments.

Next meeting: The next public Veterans Advisory Board meeting will be January 10, 2024, at 5:30 pm. The in-person meeting will be held at Olympic College in Building 4, Room 129. Note: A link for online access will appear in the meeting agendas and at the Veterans Advisory Board web site. See link below. For community members: Agenda packets for past and future meetings can be found at kitsapgov.com/hs/Pages/VAB-ADVISORY-BOARD.aspx

ADJOURNMENT: Meeting adjourned at 7:00 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
10/11/23	Rick Becker	Policy and Procedures Review	Complete. 12/1/2023
10/11/23	Rick Becker	VAB Application Review	Complete. 12/1/2023 A copy will be forwarded to the commissioners for approval.

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<p><u>Present</u> Jayme DeGooyer (Z) Richard Raymond (I) Harry Gilger (I) Tatiane Simons (I) Brian Davis (Z) Mark Lowe (I) Carlos Trujillo (Z) Matt Shillingburg (I) Andrew Magallanez (I) Ron Valencia (Z)</p> <p><u>Absent / Excused</u> Peggy Roy (E) Bill Martin () Samantha D'Anella () Joe Kochera () Dan Piper () Branden Davis ()</p>	Linda Disney, STEP Anjalee Blackwell, KCR Joel Burkhardt, KCR Jack Cahoon Phil Sauer	Rick Becker (I)
Note: (I) = In-Person (Z) = Zoom (E) = Excused		

2023 Veterans Relief Fund Budget

As of December 31, 2023

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	300,000.00		
Current Revenue					
3110.10	Real & Personal Property	650,000.00	784,221.12	120.6%	(134,221.12)
3610.11	Investment Interest	2,000.00	2,814.23	140.7%	(814.23)
3000	Other Revenue	2,700.00	2,837.04	105.1%	(137.04)
	Revenue total	654,700.00	789,872.39	120.6%	(135,172.39)
	Budget total	654,700.00			
County Staff Charges					
5101	Regular Salaries	44,370.00	44,509.60	100.3%	(139.60)
5201	Industrial Insurance	499.00	500.29	100.3%	(1.29)
5202	Social Security	3,394.00	3,380.54	99.6%	13.46
5203	PERS Retirement	4,548.00	4,422.44	97.2%	125.56
5209	WA State Family Leave	65.00	87.72	135.0%	(22.72)
5229	Benefit Bucket	7,245.00	6,665.01	92.0%	579.99
5311	Office Supplies	500.00	17.05	3.4%	482.95
5422	Cellular Telephone	-	764.92	100.0%	(764.92)
5425	Postage	100.00	9.60	9.6%	90.40
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	500.00	1,129.34	225.9%	(629.34)
5452	Cloud Service Subscriptions	-	183.86	100.0%	(183.86)
5492	Dues/Subscriptions	-	327.53	100.0%	(327.53)
5496	Printing & Binding	-	87.44	100.0%	(87.44)
5499	Other Miscellaneous	-	167.28	100.0%	(167.28)
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	600,000.00	272,096.78	45.3%	327,903.22
	NW Justice League	50,000.00	48,650.00	97.3%	1,350.00
Standdown					
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5441	Advertising	1,000.00	765.00	76.5%	235.00
5451	Operating Rentals	-	892.50	100.0%	(892.50)
5499	Other Miscellaneous	11,100.00	-	0.0%	11,100.00
County Charges					
5912	I/F IS Service Charges	3,556.00	3,555.96	100.0%	0.04
5913	I/F IS Program Maintenance	1,365.00	1,365.00	100.0%	-
5922	I/F IS Projects	260.00	260.04	100.0%	(0.04)
5996	Indirect Cost Allocation	5,659.00	5,659.00	100.0%	-
	Expense total	736,661.00	395,496.90	53.7%	341,164.10
	Estimated ending Fund Balance	-	368,000.00		
	Budget total	736,661.00			



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BOARD MEETING

DATE: February 13, 2024
TIME: 5:30 p.m.
LOCATION: Zoom only. No in-person meeting this month.

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

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- 6. **Approval of January 10, 2024, VAB Minutes. *** Jayme DeGooyer
- 7. **Guest Speaker.** Sheriff Casey Jinks. Rick Becker
- 8. **Reports.**
 - a. **Veterans Assistance Fund Reports.** Rick Becker
 - b. **Update on KCR Veteran Program.** Rick Becker
 - c. **Committee Reports. See attached job lead descriptions for each committee.**

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Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Vacant
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**
 - a.

10. New Business:

Topic	VAB Member

11. Public Comments.

12. Good of the Order/Announcements.

13. Next Meeting. March 13, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion.

March 13 - 1730, VAB monthly meeting – Topic: Permission to Start Dreaming (Bill Martin)

March/April TBD - Veteran Garden prep

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting – Topic: Congressman Kilmer Farewell (Rick Raymond)

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic:

August TBD – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic:

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic:

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 - 1730, VAB monthly meeting – Topic:

January 2025 - begin Run to Tahoma planning meetings.

January 8, 2025 - 1730, VAB monthly meeting – Topic:

**.MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
January 10, 2024
In-Person and Online Meeting**

CALL TO ORDER: The meeting was conducted at Olympic College and called to order by Mark Lowe at 5:30 PM. Access to the meeting was also available to members and the community through Zoom.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made and seconded to approve the agenda. The motion was seconded and approved unanimously.

Approval of minutes: The December 10, 2023, minutes were reviewed by members. A motion was made to accept the minutes as written. The motion was seconded and passed unanimously.

Speakers: Emily Larson and Audrey Wolf from the Kitsap Rescue Mission reviewing a variety of functions that are delivered by the mission. Those functions include:

- **SAFE PLACE TO STAY** - For families, men and women who would otherwise be left to seek refuge wherever they can, often in parking garages, tents, cars, and other places that are unfit for human habitation.
- **MEALS** - Provides three nutritious meals per day, every day, to those who reside in the shelter.
- **CASE MANAGEMENT** - Case managers serve to connect our guests with available resources. Their care helps enable our guests to stabilize and connect with the services they need.
- **OTHER COMMUNITY SERVICES** - We invite other community service providers, such as the Housing Solutions Navigators, to also provide services on site. Our goal is to make access as easy as possible to those staying with us.
- **MENTAL HEALTH, ADDICTION RECOVERY SUPPORT & MEDICAL SERVICES** - The Mission, in partnership with Kitsap County's 1/10th of 1% funds, contracts with Agape' Unlimited for a full-time substance use counselor (SUDP) who provides crisis intervention, assessment and treatment to our shelter guests. In addition, they have contracts with MCS Counseling, LLC for a full-time mental health counselor (LMHC) who provides crisis intervention, assessment, and therapy services. Using a collective impact approach, the SUDP and LMHC are integrated onto the mission team to create improved access to these life changing services.

The Mission also partners with Peninsula Community Health Services who provides their mobile medical and dental vans to serve the shelter guests with medical and dental needs.

Reports.

- a. Veterans Assistance Fund (VAF). Rick Becker reviewed the financial and workload reports with the group noting that VAF spending is at about 45% of budget during 2023. Some of the downturn is associated with KCR's structural change and closer adherence to the Veteran Assistance Fund's policies and procedures. Joel Burkhard of Kitsap Community Resources and the VAF administrator explained many clients are assessed for their immediate and emergent

needs then are referred to other programs offering long term solutions. With one month remaining in the accounting year the lower spending rate will likely result in an increase to the fund balance that can be used during 2024. Rick Becker commented that the 2024 federal poverty levels will be announced after the 15th of the month. He expects that the new rates will increase the income threshold and will allow others to qualify to use the fund.

b. Committee Reports.

- **Aging Veterans Services.** Matt Shillingburg discussed a donation that was made to the Retsil Veterans Home..
- **Housing and Homelessness.** Branden Davis commented that his grant request to help finance the Transitional Housing project is stalled. He is looking for help to move the request forward.
- **Public Affairs and Social Media.** No report.
- **Special Event Support.**
 - **Stand Down** – Peggy Roy announced the next Stand Down planning meetings are being held about once a month. She encouraged board members to attend and distribute event flyers. Stand Downs are planned to be held on April 27th and September 28th 2024. Flyers are attached for reference.
 - **The Unforgotten: Run to Tahoma.** Mark Lowe is now holding planning meetings.
 - **Military Appreciation Day.** The Greater Kitsap County Chamber of Commerce is again hosting the Military Appreciation Day event at the Kitsap Pavilion. The event will be held on March 2, 2024. The VAB has already reserved a table for the event.
- **Veteran Education.** Tatiane Simmons explained OC's veteran enrollment is higher than previous quarters.
- **Veteran Health Care.** Openings in primary care enrollment are sometimes available so encourage veterans to check with the clinic occasionally.
- **Veteran Mental Health Plans and Programs.** No update.
- **Veterans Garden.** Andrew Magallanez reported he will be working with George Holden to rent a plot at the Blueberry Patch in Bremerton.
- **Women's Resource Group.** Jayme commented that she is preparing for the next Stand Down in April.
- **Veteran Court Mentorship.** Rick Raymond announced he has access to the jail and can help veterans get started on receiving benefits sooner.

Old Business –

- a. Events calendar review. Rick Becker reviewed the 2024 calendar with the group. No changes suggested.
- b. Committee assignments. 2024 committee assignments were reviewed and approved by the members.
- c. Work plan. The 2024 work plan was briefly reviewed. No changes were recommended.
- d. VAB vacancies. Rick Becker explained that candidate interviews have been completed and selectees will be announced soon by Rebecca Pirtle.

New Business – No new business. motion was offered and seconded to reestablish the Veteran Mentor Program. The motion passed unanimously.

Good of the Order/Announcements: Matt Shillingburg reminded the group that the reminded members that the Port Orchard Rotary will be holding a Crab Fest in Bremerton on March 9, 2024. Proceeds will

go to the Kitsap Area Veterans Alliance. All VAB members are encouraged to attend.

Public Comments: There were no public comments.

Next meeting: The next public Veterans Advisory Board meeting will be Tuesday, February 13, 2024, at 5:30 pm. This meeting will be held via Zoom only.

ADJOURNMENT: Meeting adjourned at 7:00 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
10/11/23	Rick Becker	Policy and Procedures Review	Complete. 12/1/2023. Smooth final version and send to commissioners for approval.

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<p><u>Present</u> Jayme DeGooyer (I) Richard Raymond (I) Harry Gilger (I) Tatiane Simons (I) Brian Davis (I) Mark Lowe (I) Carlos Trujillo (II) Matt Shillingburg (I) Andrew Magallanez (I) Ron Valencia (I) Peggy Roy (I) Bill Martin (I) Samantha D'Anella (I) Dan Piper (I) Branden Davis (I)</p> <p><u>Absent / Excused</u></p>	Joel Burkhardt, KCR Jack Cahoon Phil Sauer Emily Larson Audrey Wolfe Jack Cahoon Joel Burkhardt Jason Reis Roy Wildes Dan Kampman	Rick Becker (I) Sonya Miles (Z)
Note: (I) = In-Person (Z) = Zoom (E) = Excused		

2024 Veterans Relief Fund Budget

As of January 31, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
Current Revenue					
3110.10	Real & Personal Property	800,000.00	2,192.22	0.3%	797,807.78
3610.11	Investment Interest	2,000.00	277.48	13.9%	1,722.52
3000	Other Revenue	2,700.00	49.43	1.8%	2,650.57
	Revenue total	804,700.00	2,519.13	0.3%	802,180.87
	Budget total	804,700.00			
County Staff Charges					
5101	Regular Salaries	46,388.00	3,553.60	7.7%	42,834.40
5201	Industrial Insurance	555.00	37.42	6.7%	517.58
5202	Social Security	3,549.00	269.69	7.6%	3,279.31
5203	PERS Retirement	4,305.00	338.66	7.9%	3,966.34
5209	WA State Family Leave	101.00	7.49	7.4%	93.51
5229	Benefit Bucket	7,245.00	603.75	8.3%	6,641.25
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	-	0.0%	-
5425	Postage	150.00	-	0.0%	150.00
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	90.66	6.0%	1,409.34
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5492	Other Miscellaneous	-	-	0.0%	-
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	-	0.0%	646,410.00
	NW Justice League	60,000.00	-	0.0%	60,000.00
Standdown					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5499	Other Miscellaneous	15,762.00	-	0.0%	15,762.00
County Charges					
5912	I/F IS Service Charges	3,319.00	276.58	8.3%	3,042.42
5913	I/F IS Program Maintenance	1,542.00	128.50	8.3%	1,413.50
5922	I/F IS Projects	304.00	25.33	8.3%	278.67
5996	Indirect Cost Allocation	5,570.00	-	0.0%	5,570.00
	Expense total	804,700.00	5,438.06	0.7%	799,261.94
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	804,700.00			



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: March 13, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

A G E N D A

* = Action Item

- 1. **Call to Order.** Mark Lowe
- 2. **Online Announcement.** Jayme DeGooyer
- 3. **Welcome to attendees and new board members.** Jayme DeGooyer
- 4. **Introduction of Attendees.** Mark Lowe
- 5. **Approval of Agenda. *** Jayme DeGooyer
- 6. **Approval of January 10, 2024, VAB Minutes. *** Jayme DeGooyer
- 7. **Guest Speaker.** Maria Dozeman, Puget Sound Energy Programs Update. Rick Becker
- 8. **Reports.**
 - a. **Veterans Assistance Fund Reports.** Rick Becker
 - b. **Update on KCR Veteran Program.** Rick Becker
 - c. **Committee Reports. See attached job lead descriptions for each committee.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**

10. New Business:

Topic	VAB Member
Review 2024 Work Plan	Jayme DeGooyer

11. Public Comments.

12. Good of the Order/Announcements.

13. **Next Meeting.** April 10, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion. Open to the public 11:00am – 2pm.

March 6 – 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

March 13 - 1730, VAB monthly meeting – Topic: Puget Sound Energy Program updates – Maria Dozeman

March/April TBD - Veteran Garden prep

April 3 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 1 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting – Topic: Congressman Kilmer Farewell (Rick Raymond)

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic:

August TBD – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic:

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic:

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 - 1730, VAB monthly meeting – Topic:

January 2025 - begin Run to Tahoma planning meetings.

January 8, 2025 - 1730, VAB monthly meeting – Topic:

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
February 13, 2024
Online Meeting**

CALL TO ORDER: The meeting was conducted via Zoom and called to order by Mark Lowe at 5:30 PM.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made and seconded to approve the agenda. The motion was seconded and approved unanimously.

Approval of minutes: The January 10, 2024, minutes were reviewed by members. A motion was made to accept the minutes as written. The motion was seconded and passed unanimously.

Speakers: Casey Jinks, Crisis Intervention Coordinator/Patrol Deputy of the Kitsap County Sheriff's Office delivered a presentation about his team, their activities, and how the team helps community members avoid jail and the larger justice system. The teamwork between law enforcement officials and Designated crisis responders (DCR) was highlighted to show how the mental health professional DCR supports law enforcement to assure safety of the offender and community at large. Members of the Crisis Intervention Team generally respond to 911 calls for assistance but also receive referrals from other agencies in the county. Responses to referrals are done quickly so that officers can assess threats to health and safety. Of particular interest are the "tools" available to officers to quickly move members of the community into services that will meet immediate and long term needs, diverting the community member to services rather than court or jail. The program is viewed as an efficient and effective way to treat root causes of behavior infractions sooner rather than later.

Reports.

- a. Veterans Assistance Fund (VAF). Rick Becker briefly reviewed the financial and workload reports with the group noting that VAF spending is lower than historical averages. Joel Burkhardt, Veterans Assistance Fund administrator noted that new client numbers are up and that referrals to other social agencies along with closer adherence to the Fund policies and procedures is influencing the lower spending. New efforts are being made to provide the program with more visibility to the community. Joel indicated he has about 15 active cases he is awaiting documents from veterans to support their requests. Joel also commented that he is seeing veterans with disability compensation ratings at 90% and above are not eligible to access the fund and are referred to other agencies for assistance. Rick Becker noted that an information release statement has been added to the Veterans Assistance Fund Application so that personal information from clients can be shared between KCR and VAB members involved with client follow up activities.
- b. Committee Reports.
 - **Aging Veterans Services.** Matt Shillingburg discussed a legislative initiative to provide each county in Washington State with a paid Veteran Service Officer.
 - **Housing and Homelessness.** No report.

- **Public Affairs and Social Media.** No report.
- **Special Event Support.** Mark Lowe reported for Peggy Rowe that Stand Down and Run to Tahoma planning is underway and going well for both events. The Veterans Advisory Board will have an information table at the Military Appreciation Day event on March 2, 2024.
- **Veteran Education.** Tatiane Simmons announced Olympic College veterans' program will host a table at the Military Appreciation Day event.
- **Veteran Health Care.** No report.
- **Veteran Mental Health Plans and Programs.** Rick Raymond thanks VAB members for attending Congressman Kilmer's Veteran Round Table discussion on the 8th of February. He said the board was well represented and the congressional staff will be investigating options for a number of issues associated with support provided by the Veterans Administration.
- **Veterans Garden.** Andrew Magallanez reported through email that he attended a meeting of Bremerton Blueberry Patch gardeners and placed a request to reserve a plot for 2024. Water at the site will be turned on in March.
- **Women's Resource Group.** Jayme commented that she is preparing for the next Stand Down in April and asked VAB members
- **Veteran Court Mentorship.** Rick Raymond announced he is now working with jail staff on access to consult with incarcerated veterans and is being assisted by Andrew Magallanez and Ron Valencia. and can help veterans get started on receiving benefits sooner.

Old Business –

No old business discussed.

New Business – Mark Lowe made a suggestion that the VAB consider hosting a conference with local community resource providers so that all in the room can learn about the variety of resources each organization delivers to the community.

Good of the Order/Announcements: Matt Shillingburg reminded the group that the reminded members that the Port Orchard Rotary will be holding a Crab Fest in Bremerton on March 9, 2024. Proceeds will go to the Kitsap Area Veterans Alliance. All VAB members are encouraged to attend. More information about the purchasing tickets for the event can be found at [The Long Way Home \(maxgiving.bid\)](https://www.maxgiving.com/bid)

Public Comments: There were no public comments.

Next meeting: The next public Veterans Advisory Board meeting will be Tuesday, March 13, 2024, at 5:30 pm. This meeting will be held at Olympic College, Building 4, Room 129 and will also be available through Zoom.

ADJOURNMENT: Meeting adjourned at 7:00 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
10/11/23	Rick Becker	Policy and Procedures Review	Complete. 12/1/2023. Smooth final version and send to commissioners for approval.

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<p><u>Present</u> Jayme DeGooyer (Z) Richard Raymond (Z) Tatiane Simons (Z) Mark Lowe (Z) Carlos Trujillo (Z) Matt Shillingburg (Z) Ron Valencia (Z) Bill Martin (Z) Samantha D'Anella (Z) Dan Piper (Z) Jack Cahoon (Z) Jason Reis (Z)</p> <p><u>Absent / Excused</u> Harry Gilger (E) Brian Davis (E) Andrew Magallanez (E) Peggy Roy (E) Branden Davis (E)</p>	Joel Burkhardt, KCR Phil Sauer Gordon Groseclo William West Shawn Barkefelt	Rick Becker (Z)
Note: (I) = In-Person (Z) = Zoom (E) = Excused		

2024 Veterans Relief Fund Budget

As of February 29, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
Current Revenue					
3110.10	Real & Personal Property	800,000.00	27,181.90	3.4%	772,818.10
3610.11	Investment Interest	2,000.00	551.67	27.6%	1,448.33
3000	Other Revenue	2,700.00	529.82	19.6%	2,170.18
	Revenue total	804,700.00	28,263.39	3.5%	776,436.61
	Budget total	804,700.00			
County Staff Charges					
5101	Regular Salaries	46,388.00	7,107.20	15.3%	39,280.80
5201	Industrial Insurance	555.00	76.92	13.9%	478.08
5202	Social Security	3,549.00	539.38	15.2%	3,009.62
5203	PERS Retirement	4,305.00	677.32	15.7%	3,627.68
5209	WA State Family Leave	101.00	14.99	14.8%	86.01
5229	Benefit Bucket	7,245.00	1,207.50	16.7%	6,037.50
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	53.13	0.0%	(53.13)
5425	Postage	150.00	-	0.0%	150.00
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	90.66	6.0%	1,409.34
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5492	Other Miscellaneous	-	-	0.0%	-
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	20,293.87	3.1%	626,116.13
	NW Justice League	60,000.00	5,600.00	9.3%	54,400.00
Standdown					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5499	Other Miscellaneous	15,762.00	-	0.0%	15,762.00
County Charges					
5912	I/F IS Service Charges	3,319.00	553.16	16.7%	2,765.84
5913	I/F IS Program Maintenance	1,542.00	257.00	16.7%	1,285.00
5922	I/F IS Projects	304.00	50.66	16.7%	253.34
5996	Indirect Cost Allocation	5,570.00	1,392.50	25.0%	4,177.50
	Expense total	804,700.00	38,020.67	4.7%	766,679.33
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	804,700.00			



**KITSAP COMMUNITY
RESOURCES**
Creating Hope | Restoring Lives

Veterans Assistance Fund 2024
 Monthly Report: February 2024
 Submitted by: Joel Burkhardt

Activity	February	YTD
Total Applicants	12	27
Total # of New Applicants	4	7
Applications Accepted	11	24
Applications Denied	1	1
General Discharges	0	0
Total Unduplicated	9	19
Total Payout	\$5033.35	\$14445.95

Activity	Amount	Services Delivered
Appliances	\$0.00	0
Auto Repair	\$0.00	0
Burial	\$700.00	1
Bus Pass	\$0.00	0
Bus Ticket Home	\$0.00	0
Clothing	\$300.00	1
Dental	\$0.00	0
Eviction Prevention	\$0.00	0
Food, Hygiene, & Cleaning supplies	\$400.00	1
Gasoline	\$90.44	2
Heating Oil	\$0.00	0
Motel	\$0.00	0
Medical	\$0.00	0
Natural Gas	\$179.67	1
Occupation Certification	\$0.00	0
Phone	\$0.00	0
Propane	\$297.28	1
PSE	\$108.89	1
Rent	\$1359.00	1
Water & Sewer	\$139.04	1
Union Dues	\$0.00	0
Waste Management	\$0.00	0
Wood for Heat/ Pellets	\$0.00	0
Misc.	\$1459.03	1
Total Payout	\$5033.35	Total 11

Demographics	February	YTD
Veteran	7	19
Dependent	0	0
Widow	2	2
Gender		
Male	6	18
Female	3	3
Other Gender	0	0
Age		
30 yrs. old and under	0	1
31 to 60 yrs. old	3	5
60 yrs. old and over	6	15
Ethnicity		
Hispanic or Latino	0	1
Non-Hispanic or Latino	9	20
Race		
American Indian/Alaskan Native	0	0
Asian	0	0
Black or African American	3	6
Native Hawaiian or Other Pacific Islander	0	0
White	6	15
Other Race	0	0
Multi Race (2 or more of the above)	0	0

November Program Highlights

- Rapidly assisted a widow after she lost her veteran husband and personal items in a fire
- Attended Kitsap County Jail Orientation and began to coordinate with the Veterans Court
- Coordinated with Other service providers to assist a Gulf War Veteran with housing and past due bills

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals – \$1200

KCR \$ value of referrals YTD (January 2024 – Present) \$2700.00

Applications Denied: 1

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

Clark VAF	0
Ocean County VAF	0
King County VAF	1
Mason County VAF	0
Food Banks/Free Meal Site	0
Salvation Army/St. Vincent de Paul/DSHS	0
Employment Resources/Work Source	2
WDVA/Building 10	0
Legal Resources/Northwest Justice Project	1
SSVF (Supportive Services for Veterans and Families	0
Educational resources	0
Anger Management Resources	0

\$ Value of Referrals outside of KCR – \$500

\$ Value of Referrals YTD (January 2024-Present) – \$1500.00

8-phone calls fielded seeking information outside of assistance fund

December Breakdown:

Jail Contacts – 0

YTD (January 2024-Present) – 0 individuals

Clean and Sober Housing – 0

YTD (January 2024-Present) – 0

Eviction Relief Funding (Rental Assistance line item from VAP Budget contract) – \$0.00
(included in above total)

YTD (January 2024-Present) \$3575.00

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2024

Total Direct Service Budget 2023 - \$553,098

Activity	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Appliances	\$ -												\$ -
Auto Repair	\$ 300.74												\$ 300.74
Burial	\$ -	\$ 700.00											\$ 700.00
Bus Pass	\$ -												\$ -
Bus Ticket Home	\$ -												\$ -
Clean & Sober Housing	\$ -												\$ -
Clothing	\$ -	\$ 300.00											\$ 300.00
Dental	\$ -												\$ -
Eviction Relief Funding	\$ 3,575.00												\$ 3,575.00
Food	\$ 203.80												\$ 203.80
Gasoline	\$ 332.14	\$ 90.44											\$ 422.58
Heating Oil	\$ -												\$ -
Misc.	\$ 465.14	\$ 1,859.03											\$ 2,324.17
Motel	\$ -												\$ -
Medical	\$ 70.00												\$ 70.00
Natural Gas	\$ -	\$ 179.67											\$ 179.67
Occupation Certification	\$ -												\$ -
Phone	\$ 117.92												\$ 117.92
Propane	\$ -	\$ 297.28											\$ 297.28
PSE	\$ 1,613.34	\$ 108.89											\$ 1,722.23
Rent	\$ 2,525.00	\$ 1,359.00											\$ 3,884.00
Sewer	\$ -	\$ 139.04											\$ 139.04
Union Dues	\$ -												\$ -
Waste Management	\$ -												\$ -
Water	\$ 209.52												\$ 209.52
Wood for Heat/ Pellets	\$ -												\$ -
TOTALS	\$ 9,412.60	\$ 5,033.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,445.95
Balance	\$ 543,685.40	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05	\$ 538,652.05

Demographics	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Veteran	12	7											
Dependent	0	0											
Widow	0	2											
Gender													
Male	12	6											
Female	0	3											
Other Gender	0	0											
Age													
30 yrs. old and under	1	0											
31 to 60 yrs. old	2	3											
60 yrs. old and over	9	6											
Ethnicity													
Hispanic or Latino	1	0											
Non-Hispanic or Latino	11	9											
Race													
American Indian/Alaskan Native	0	0											
Asian	0	0											
Black or African American	3	3											
Native Hawaiian or Other Pacific Islander	0	0											
White	9	6											
Other Race	0	0											
Multi Race (2 or more of the above)	0	0											
TOTALS	60	45	0	0	0	0	0	0	0	0	0	0	188

2024 Applications Per month													0
2024 New Clients served YTD													0
2023 Clients denied													0
2023 Total Clients Served (unduplicated #)													0

2023 Applications Per month	9	15	36	34	38	37	26	6	36	27	17	20	301
2023 New Clients served YTD	0	2	6	6	4	5	8	0	2	13	8	8	62
2023 Clients denied	0	0	0	0	0	0	0	0	2	2	2	4	10
2023 Total Clients Served (unduplicated #)	9	15	36	9	9	28	10	5	17	14	16	11	179

2022 Applications Per month	52	40	30	48	49	31	55	53	40	38	45	36	517
2022 New Clients served YTD	4	3	3	10	10	4	7	10	5	5	2	5	68
2022 Clients denied	0	0	1	0	1	0	0	0	1	0	0	0	3
2022 Total Clients Served (unduplicated #)	52	19	12	17	28	6	19	22	8	5	6	10	204

2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: April 10, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129.

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

A G E N D A

* = Action Item

- 1. **Call to Order.** Mark Lowe
- 2. **Online Announcement.** Jayme DeGooyer
- 3. **Welcome to attendees and new board members.** Jayme DeGooyer
- 4. **Introduction of Attendees.** Mark Lowe
- 5. **Approval of Agenda. *** Jayme DeGooyer
- 6. **Approval of January 10, 2024, VAB Minutes. *** Jayme DeGooyer
- 7. **Guest Speaker.** Evergreen Goodwill Andrew Magallanez
- 8. **Reports.**
 - a. **Veterans Assistance Fund Reports.** Rick Becker
 - b. **Update on KCR Veteran Program.** Rick Becker
 - c. **Committee Reports. See attached job lead descriptions for each committee.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**
 - a. Review 2024 Work Plan (Attachment B) Rick Becker

10. New Business:

Topic	VAB Member

11. Public Comments.

12. Good of the Order/Announcements.

13. Next Meeting. May 8, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion. Open to the public 11:00am – 2pm.

March 6 – 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

March 13 - 1730, VAB monthly meeting – Topic: Puget Sound Energy Program updates – Maria Dozeman

March/April TBD - Veteran Garden prep

April 3 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 1 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting – Topic: Congressman Kilmer Farewell (Rick Raymond)

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic:

August TBD – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic:

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic:

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 - 1730, VAB monthly meeting – Topic:

January 2025 - begin Run to Tahoma planning meetings.

January 8, 2025 - 1730, VAB monthly meeting – Topic:

Attachment B



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg4, Rm 129

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-lowe@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	25%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	25%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
3. Support two Stand Downs with KAVA.	50%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	50%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
5. Veteran Garden	25%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	0%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	25%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	25%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	50%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	0%	Moderate	VAB members.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
4. Continue Veteran Program web site improvements.	25%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
March 13, 2024
Online Meeting**

CALL TO ORDER: The meeting was conducted via Zoom and called to order by Mark Lowe at 5:30 PM.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made and seconded to approve the agenda with a correction. Item 6 was changed to reflect February 13, 2024 vice January 10, 2024. The motion was seconded and approved unanimously.

Approval of minutes: The February 2024, minutes were reviewed by members. A motion was made to accept the minutes as written. The motion was seconded and passed unanimously.

Speakers: Maria Dozeman, Puget Sound Energy, delivered an excellent presentation about the PSE discount programs and went into detail about how to apply for the programs online. A copy of the presentation is attached below. To begin the application process an interested individual can complete a brief eligibility test by going to [PSE | Bill Discount Rate](#). Maria also reviewed a variety of initiatives underway by PSE including a program that will allow a customer to buy shares of a renewable energy program to help reduce monthly energy bills. Maria encouraged all residents to review PSE's web site to learn more about the many incentives that exist to reduce energy bills at the "Efficiency and Green Options" tab. [PSE | Welcome to Puget Sound Energy](#)

Reports.

- a. Veterans Assistance Fund (VAF). Rick Becker briefly reviewed the financial and workload reports with the group noting that VAF spending continues at a lower than historic average rate. Joel Burkhardt, Veterans Assistance Fund administrator noted that adherence to the policies and procedures is influencing some of the decline when compared to previous years. He also commented that because the Veterans Assistance Fund is targeted to meet emergent but temporary needs many of the veterans he sees are approaching him for assistance but have long term needs rather than emergent needs. In those cases, he is helping the veteran by referring them to other agencies in the county that can offer long term solutions to their problem. Those agencies then consult with Joel to provide "wrap around" services to help the veteran. Sometimes those services include emergency assistance if not already delivered. This case management approach to problem solving is connecting veterans to the services they need faster. Rick Becker will continue monitoring client use and spending.
- b. Committee Reports.
 - **Aging Veterans Services.** Matt Shillingburg announced that KAVA received a generous donation from the Port Orchard Rotary group last week. This will support efforts to provide Retsil residents with services as well as future Stand Downs.
 - **Housing and Homelessness.** No report.
 - **Public Affairs and Social Media.** Brian Davis reported that the Facebook page is seeing more activity. The most active posts are those involving job fairs.

- **Special Event Support.** Peggy Roy commented that Stand Down planning is underway for the April 27th event. Board members are encouraged to support the registration table at the event. Run to Tahoma planning is ongoing as well. Rick Becker thanks VAB members for their support of the Military Appreciation Day event where the VAB table was busy through the entire event and saw a couple hundred visitors.
- **Veteran Education.** Registration for the Olympic College spring quarter is underway.
- **Veteran Health Care.** Peggy Roy announced the next meeting of the community board is next week. There has been quite a bit of turnover in the clinic. Administrators are hoping to increase enrollment quickly to 8,000 veterans from the current 6,000.
- **Veteran Mental Health Plans and Programs.** No report this month.
- **Veterans Garden.** Andrew Magallanez reported he procured a larger plot (16'X31') which is located next to the tool shed. He will be starting plot preparation later this month and publishing a work schedule soon.
- **Women's Resource Group.** Jayme commented that she is preparing for the next Stand Down in April. She noted that she is receiving good support from the community.
- **Veteran Court Mentorship.** Rick Raymond noted that he and his team are attending veterans court and offering their services to veterans as mentors. The court staff is excited to have the veterans assisting court clients.

Old Business –

No old business discussed.

New Business – Rick Becker reviewed progress in accomplishing 2024 work plan goals. He noted that all members have made good progress in accomplishing their goals and thanked the members for their good work. An updated copy of the work plan is attached.

Good of the Order/Announcements: No announcements.

Public Comments: There were no public comments.

Next meeting: The next public Veterans Advisory Board meeting will be Tuesday, April 10, 2024, at 5:30 pm. This meeting will be held at Olympic College, Building 4, Room 129 and will also be available through Zoom.

ADJOURNMENT: Meeting adjourned at 7:00 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
10/11/23	Rick Becker	Policy and Procedures Review	Complete. 12/1/2023. Smooth final version and send to commissioners for approval.

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<p><u>Present</u> Jayme DeGooyer (I) Richard Raymond (I) Tatiane Simons (I) Mark Lowe (I) Carlos Trujillo (Z) Matt Shillingburg (I) Samantha D'Anella (Z) Jack Cahoon (I) Jason Reis (Z) Brian Davis (Z) Andrew Magallanez (I) Harry Gilger (I) Peggy Roy (I) Ron Valencia (Z)</p> <p><u>Absent / Excused</u> Branden Davis (E) Bill Martin (E) Dan Piper (E)</p>	Joel Burkhardt, KCR (Z) Phil Sauer (Z)	Rick Becker (I)
Note: (I) = In-Person (Z) = Zoom (E) = Excused		

Bill Discount Rate (BDR)



A lower bill.

An easy & simple way to get a discount of up to 45% on your bill



A monthly discount.

An ongoing, monthly discount in addition to any other assistance you may be receiving.



Easy to enroll.

No proof of income or social security number is required to apply.

PSE HELP

(Home Energy Lifeline Program)



- ◆ Receive \$100 to \$1,000 credit towards your PSE past due or current account balance
- ◆ This program is funded by PSE customers and not funded by government funds
- ◆ The PSE HELP program applications are currently reviewed through your local county agencies
- ◆ **You do not need to contact your local county agency**, nor will they contact you unless you are one of the 5% audited for Bill Discount Rate/PSE Help

Number of persons in household	Monthly Gross Household Income Limit*
1	\$5,083
2	\$5,808
3	\$6,533
4	\$7,258
5	\$7,842
6	\$8,421
7	\$9,004
8	\$9,583

Types of Income



What's Income

- Alimony/Child Support
- Annuities
- Capital gains
- Dividends
- Earned wages/salary
- Foster care payments
- Military pay
- Pensions
- Rental income/Royalties
- Self-employment income (after expenses)
- Social Security
- Social Security Disability (SSDI)
- Student Aid/Scholarships
- Supplemental Security Income (SSI)
- Unemployment

What's not income

- Energy Assistance
- Income for people in high school or under 18
- Income tax refunds/credits
- One-time cash gifts
- Reverse mortgage
- Section 8 or housing subsidies
- WIC benefits

Application Process

- ◆ How to complete the Bill Assistance request step by step
- ◆ Visit [PSE.com/discount](https://www.pse.com/discount) to start

Find out if you qualify before applying

See if you're eligible!

Find out if you qualify before applying. Just provide your household's gross monthly income, number of people in your household and the county where you live. After learning your preliminary status, complete the online application below.

Please select number in household

3



Please select county

King County



Please enter monthly household income

\$1,500

You're eligible!

It's easy to apply. Just fill out our brief online form using your PSE digital account or continue as a guest. If you experience difficulties with the application, email us at billdiscount@pse.com. We're here to help.


APPLY NOW

Option 1: Sign into your PSE account

Sign into my account

Start your Energy Assistance application process

SIGN IN

 
 Remember me
Forgot **username** or **password**?
[SIGN IN](#)

[CREATE ONLINE ACCOUNT >](#)

[CONTINUE AS A GUEST >](#)



Option 2: Create a PSE.com account

Create an online account



Easy bill pay
Set up your billing and payment preferences.




Outage notifications
Get notifications when your power is out and when it's restored.



Energy-savings tips
Create your own plan to save energy and money.

Create new account

Get started creating your online account by providing the name and account number from your PSE bill.

[Click here to lookup your account number.](#)
 I'm not a robot 
reCAPTCHA
Privacy - Terms

NEXT >


Option 3: Continue as a Guest

Continue as a guest

You'll have the option to continue as a guest to the Energy Assistance portal. You can also register for an account now.

Guest Sign In

[Click here to lookup your account number.](#)

I'm not a robot 
reCAPTCHA
[Privacy](#) - [Terms](#)

Continuing as a Guest

Customer Information

Please enter the following information so we can find your PSE account. Your name, email address, phone number and ZIP code must exactly match the information on your account.

First name	M. I
Last name	
Email	
Phone	Service ZIP code

✖ Please enter the phone number

Please enter the following:

Last four of Social Security number

Response

Confirm Response

Welcome to MiCustomer Platform!

PSE provides qualified customers with additional bill-payment assistance beyond that offered by the federal LIHEAP program.

If this is your first visit, start by clicking Request Assistance below.

[Request Assistance](#)

ACCOUNT INFORMATION

View or edit communication preferences here

Account Holder Name

Account #

PSE HELP APPOINTMENT

Report, view or edit an appointment here.

PSE provides qualified customers with additional bill-payment assistance beyond that offered by the federal LIHEAP program.

ELIGIBILITY GUIDELINES

PSE HELP (Home Energy Lifeline Program) <https://www.pse.com/pages/bill-and-weatherization-assistance>

COVID Bill Assistance Program Discontinued

ACCOUNT HOLDER

Account Number	First Name	Last Name	Service Address
220027394216	SASHEEN	PSE	811 E OLYMPIA AVE Burlington, WA 98233
Mailing Address	County	Agency	
811 E Olympia Ave Burlington, WA 98233-2313 US	SKAGIT COUNTY	Community Action of Skagit County	

HOUSEHOLD INFORMATION

Housing Status: Rental

Housing Type: 1 To 3 Family

Housing Status

- Own/Buy
- Subsidized
- Rental


Housing Type

- 1 To 3 Family
- 4+ Family
- Hi-Rise
- Mobile
- RV

- 1 to 3 family = Single Family House
- 4+ Family = Apartment, Condo, Duplex, Townhome



Enter the total number of people living in the household full time regardless of age.

DOB 8/18/1988 	Name Sasheen PSE	Last SSN (Required for applicant) 2526	Is the Applicant? <input checked="" type="checkbox"/>	Is Disabled? <input type="checkbox"/>	ADD PERSON
---	----------------------------	--	--	--	-------------------

Don't forget to click on add person for each

DOB	Name	Last 4 SSN	Is Applicant	Is Disabled	Action
	0				

All household members should be listed here

Select all income types and enter the total monthly GROSS income for all people over the age of 18 living in the household for each income type.

Monthly GROSS income refers to the income you receive before any deductions or taxes.

If you do not receive any income, select the "No Income" declaration checkbox.

Please enter the GROSS income information for the month of July 2023

I declare that I have no form of income at this time.

Select all income types and enter the total monthly GROSS income for all people over the age of 18 living in the household for each income type.

Monthly GROSS income refers to the income you receive before any deductions or taxes.

If you do not receive any income, select the "No Income" declaration checkbox.

Please enter the GROSS income information for the month of July 2023

I declare that I have no form of income at this time. **This box should only be checked if nobody in the household is working**

Selected	Income Type	Income Type Description	Gross Income Amount (\$)	Adjusted Income (\$)
<input checked="" type="checkbox"/>	General Assistance (GAU)	General Assistance (GAU)	2,500.00	2,500.00
<input type="checkbox"/>	Veterans Benefits Income (VA)	Veterans Benefits Income (VA)		
<input type="checkbox"/>	Social Security Income (SSA)	Social Security Income (SSA)		
<input type="checkbox"/>	SSI Income (SSI)	SSI Income (SSI)		
<input type="checkbox"/>	Earned Income (EI)	Earned Income (EI)		
<input type="checkbox"/>	Pension Income (PEN)	Pension Income (PEN)		
<input type="checkbox"/>	Military Income (MIL)	Military Income (MIL)		
<input type="checkbox"/>	Child Support Income (CS)	Child Support Income (CS)		
<input type="checkbox"/>	Unemployment Comp. (UI)	Unemployment COMP (UI)		
<input type="checkbox"/>	Other Income (OT)	Other Income (OT)		

This box must be checked in order to submit your application

I certify that the information I am providing is complete and accurate to the best of my knowledge. I understand that by checking this box, I am signing this statement under penalty of prosecution if I knowingly give false information which results in assistance for which I am NOT eligible. I understand that I may be required to submit proof of income and occupants upon request. I understand this information is used to determine eligibility for the Bill Discount Rate and PSE HELP programs and that self-attestation of income only applies to these two programs.

MAILING ADDRESS

Is Mailing Address different than the Service Address?

COMMUNICATION PREFERENCES

Preferred Method

Email

Phone Number

7079395581

Email

bradley.portela@pse.com

APPLICANT INFO

Applicant Contact (i.e., Co-Customer) is not the same as Account Holder (i.e., Primary)?

REQUIRED DOCUMENTS TO UPLOAD

Document Type	Status	File Name	Description	Manage
Occupant	Missing			 
Proof Of Identification	Missing			 

DOCUMENTS TO BRING TO YOUR APPOINTMENT

For each member of your household, bring the appropriate documents from the list below to your appointment.

- * DRIVER LICENSE - State issued identification
- * PASSPORT - Government issued identification
- * BIRTH CERTIFICATE - Proof of citizenship (primarily for children)
- * PAY STUB - Employer provided proof of income
- * SOCIAL SECURITY - Social Security Card (Bring in Person, do not upload)

SUBMIT

Documents do not need to be uploaded. The only time you will upload documents, is if you are one of the 5% audited and proof of income is requested from your local agency.

Welcome to
MiCustomer Platform

PSE provides qualified customers with additional bill-paym

ELIGIBILITY GUIDELINES

PSE HELP (Home Energy Lifeline Program) <https://www>

ACCOUNT HOLDER

Account Number

220027394216

Mailing Address

811 E Olympia Ave Burlington, WA 98233-2313 US

HOUSEHOLD INFORMATION

Housing Status

Rental

Confirmation

PASSPORT - Government issued identification

BIRTH CERTIFICATE - Proof of citizenship (primarily for children)

PAY STUB - Employer provided proof of income

SOCIAL SECURITY - Social Security Card (Bring in Person, do not upload)

Go to Agency Website

Scheduling online is the fastest and easiest way to get an appointment.
Appointments are released each week on Mondays at 9:00am, so this is the
best time to try to schedule. [Click here](#)

BDR (Bill Discount Rate)

BDR Application No: 5000119021

BDR Application Status: New

Other Programs Available

PSE has other programs to assist with bill payment options as well as the
program, which aids in energy reduction. You may also schedule a free home energy
assessment by calling 1-888-225-5773 or visiting this web site:
<https://www.pse.com/pages/bill-and-weatherization-assistance>

HOME

After submitting your application, it will mention that you need to contact your local agency for next steps. You do not need to contact your local agency.

Scroll down on the confirmation page to view the BDR application number and status.



Request a Paper Application

- Call 1-888-225-5773
- Email: Billdiscount@pse.com
- Application will be mailed with a return envelope

Your bill includes charges for electricity and/or natural gas, delivery services, general administration and overhead, metering, taxes, conservation expenses and other items.

♥ Pledge Detail Information

Pledge Agency	Date Applied	Date Paid	Amount
MULTI-SERVICE CENTER (PSE HELP)	10/31/2023	—	\$ -264.00
MULTI-SERVICE CENTER (PSE HELP)	10/31/2023	—	\$ -736.00
Total Pledge Amount			\$ -1,000.00

Note: If a pledge is cancelled, it becomes your responsibility to pay.

🌱 Electric Detail Information:

Rate Schedule	Meter #	Start Date	End Date	Multiplier	Kilowatt Hours (kWh)	Electric Demand (kW)	Reactive Power (kVAR)	Meter Read Type
		Read	Read					
Residential 7	X158646874	11/15	12/15	1	657	—	—	Actual Read
		19500	20157					

Your Electric Charge Details (30 days)

657 kWh used for service 11/16/2023 - 12/15/2023

	Rate x Unit	=	Charge
Basic Charge	\$7.49 per month	\$	7.49
Electricity			
Tier 1 (First 600 kWh Used)	0.111710 600 kWh		67.03
Tier 2 (Above 600 kWh Used)	0.131127 57 kWh		7.47
Electric Cons. Program Charge	0.005044 657 kWh		3.31
Power Cost Adjustment (11/16/2023 - 11/30/2023)	0.002135 328.5 kWh		0.70
Power Cost Adjustment (12/1/2023 - 12/15/2023)	0.003481 328.5 kWh		1.14
→ Bill Discount Rate Tier 4	15%		-13.07
Energy Exchange Credit	-0.007534 657 kWh		-4.95
Other Electric Charges & Credits	0.000051 657 kWh		0.03
Subtotal of Electric Charges			69.15
Taxes			
State Utility Tax (\$2.90 included in above charges)	3.873%		
Effect of Federal Way City Tax	8.124% \$69.15		5.62
Current Electric Charges		\$	74.77

Definitions

Basic Charge — Covers the costs for meters, meter reading, billing and other costs that do not vary with energy use or the number of days covered by the bill.

Multiplier — Converts the amount of electricity used as measured by your meter into kWh.

kWh — Your use of electricity is billed in units called kilowatt hours. It is a unit of energy that equals 1,000 watts of electricity consumed in one hour.

Energy Exchange Credit — Federal Columbia River Benefits supplied by Bonneville Power Administration from low-cost power generated by federal hydroelectric dams.

Other Electric Charges and Credits — Includes the Merger, Federal Wind Power, and Renewable Energy Credits.

Bill Discount Rate — If applicable applies to Basic Charge, Electricity Charges, and the Conservation Program and Power Cost Adjustment (if any) charges calculated individually then rounded to the nearest cent. This is located under schedule 7BDR.

Income Eligible Community Solar

Save up to \$480 a year on electricity!



PSE Community Solar offers no-cost, no-installation solar energy for eligible customers.

Up to 2
Community
Solar shares

\$10-\$20
in savings
per share

100%
locally
generated

How will I benefit?



bill
savings



carbon
footprint

What is
the cost?



NO cost

Do I need
to install
anything?



NO installation



Enroll online or contact a PSE Energy Advisor to learn how to get started.
1-800-562-1482 | energyadvisor@pse.com | pse.com/solarforall



How to enroll

- ◆ Visit pse.com/SolarForAll
- ◆ Or call 1-800-562-1482 to enroll over the phone
- ◆ Self-qualify online or verbally to receive up to two free shares of local solar energy
- ◆ There's no application or pre-approval process – just confirm you meet household income requirements when you enroll

Questions?

Maria Dozeman

Outreach Manager

Maria.Dozeman@pse.com

206-502-3256

Energy Advisor (FREE) 1-800-562-1482



2024 Veterans Relief Fund Budget

As of March 31, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
Current Revenue					
3110.10	Real & Personal Property	800,000.00	55,280.77	6.9%	744,719.23
3610.11	Investment Interest	2,000.00	841.39	42.1%	1,158.61
3000	Other Revenue	2,700.00	581.26	21.5%	2,118.74
	Revenue total	804,700.00	56,703.42	7.0%	747,996.58
	Budget total	804,700.00			
County Staff Charges					
5101	Regular Salaries	46,388.00	10,660.80	23.0%	35,727.20
5201	Industrial Insurance	555.00	118.50	21.4%	436.50
5202	Social Security	3,549.00	810.15	22.8%	2,738.85
5203	PERS Retirement	4,305.00	1,015.98	23.6%	3,289.02
5209	WA State Family Leave	101.00	22.49	22.3%	78.51
5229	Benefit Bucket	7,245.00	1,811.25	25.0%	5,433.75
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	106.26	0.0%	(106.26)
5425	Postage	150.00	-	0.0%	150.00
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	188.15	12.5%	1,311.85
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5492	Other Miscellaneous	-	-	0.0%	-
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	34,762.03	5.4%	611,647.97
	NW Justice League	60,000.00	5,600.00	9.3%	54,400.00
Standdown					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	-	425.00	100.0%	(425.00)
5499	Other Miscellaneous	15,762.00	-	0.0%	15,762.00
County Charges					
5912	I/F IS Service Charges	3,319.00	553.16	16.7%	2,765.84
5913	I/F IS Program Maintenance	1,542.00	257.00	16.7%	1,285.00
5922	I/F IS Projects	304.00	50.66	16.7%	253.34
5996	Indirect Cost Allocation	5,570.00	1,392.50	25.0%	4,177.50
	Expense total	804,700.00	57,880.31	7.2%	746,819.69
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	804,700.00			



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: May 8, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129.

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

AGENDA

* = Action Item

- 1. **Call to Order** Mark Lowe
- 2. **Online Announcement** Jayme DeGooyer
- 3. **Welcome to attendees and new board members** Jayme DeGooyer
- 4. **Introduction of Attendees** Mark Lowe

- 5. **Approval of Agenda *** Jayme DeGooyer
- 6. **Approval of April 10, 2024, VAB Minutes *** Jayme DeGooyer
- 7. **Guest Speaker** Legislative Update Andrew Magallanez

- 8. **Reports.**
 - a. **Veterans Assistance Fund Reports Review Expenditures** VAB Members
 - b. **Update on KCR Veteran Assistance Fund administration** Joel Burkhardt
 - c. **Committee Reports**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

9. Old Business:

- a. Review Stand Down success – Thanks to VAB members for support. Jayme DeGooyer
- b. Review preparation for Run to Tahoma and volunteer assistance. Mark Lowe
- c. Review 2024 Work Plan progress. Update completion percentage as appropriate. See Attachment B. Jayme DeGooyer

10. New Business:

Topic	VAB Member
No new business.	

11. Public Comments

12. Good of the Order/Announcements

13. Next Meeting: June 12, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion. Open to the public 11:00am – 2pm.

March 6 – 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

March 13 - 1730, VAB monthly meeting – Topic: Puget Sound Energy Program updates – Maria Dozeman

March/April TBD - Veteran Garden prep

April 3 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 1 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting – Topic: Congressman Kilmer Farewell (Rick Raymond)

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic:

August TBD – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic:

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic:

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 - 1730, VAB monthly meeting – Topic:

January 2025 - begin Run to Tahoma planning meetings.

January 8, 2025 - 1730, VAB monthly meeting – Topic:

Attachment B



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-lowe@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	25%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	25%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
3. Support two Stand Downs with KAVA.	50%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	50%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
5. Veteran Garden	25%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	0%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	25%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	25%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	50%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	0%	Moderate	VAB members.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
4. Continue Veteran Program web site improvements.	25%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
April 10, 2024
Online Meeting**

CALL TO ORDER: The meeting was conducted via Zoom and called to order by Mark Lowe at 5:30 PM.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made and seconded to approve the April agenda. The motion was seconded and approved unanimously.

Approval of minutes: The March 2024, minutes were reviewed by members. A motion was made to accept the minutes as written. The motion was seconded and passed unanimously.

Speakers: Thomas R. Delcour-Paolino, Job Training & Education Center Manager | Kitsap | Evergreen Goodwill of Northwest Washington gave an excellent presentation about the organizations working with those who are reentering the workforce or changing career paths. Thomas went into detail about volunteer opportunities as well as the extensive education and training opportunities that exist for community members who are reentering the workforce or changing career paths. He also emphasized the employment opportunities that are available to those seeking employment. A copy of the presentation is attached below. For questions, please feel free to contact Raymond Neider, MPA, Employment Specialist at Evergreen Goodwill of Northwest Washington, (917) 993-3246, www.evergreengoodwill.org.

Reports.

- a. Rick Becker provided an overview of the financial and workload reports, highlighting that spending from the Veterans Assistance Fund (VAF) in March aligned more closely with historical patterns. While demand remains steady, expenses are rising due to inflation. Rick noted instances where spending on "Eviction Prevention" exceeded policy guidelines, but waivers were justified to ensure veterans and their families could remain in their homes, as the cost of relocation outweighed the additional rent support. Joel Burkhardt then elaborated on other expenditures for the month, emphasizing that rent and utilities remain the primary drivers of expenses.
- b. Committee Reports.
 - **Aging Veterans Services.** No report this month.
 - **Housing and Homelessness.** Branden will be meeting with the Housing Authority and the housing task force regarding progress on the transitional housing project.
 - **Public Affairs and Social Media.** Brian Davis reported that the Facebook page continues seeing more activity. Many of the announcements regarding employment are receiving the most hits.
 - **Special Event Support.** Stand Down and Run To Tahoma event planning is progressing well. VAB members were encouraged to attend the Stand Down and sign up with Jayme to work on the registration desk.
 - **Veteran Education.** Spring quarter classes have started at Olympic College.
 - **Veteran Health Care.** A health fair is planned for the Veteran Administration Clinic in July.

More information will be available in the near future.

- **Veteran Mental Health Plans and Programs.** No report this month.
- **Veterans Garden.** Andrew Magallanez reported that he procured a larger plot for this year and has already weeded the bed. Planting will start soon. VAB members are asked to support the garden by helping Andrew as work parties are scheduled.
- **Women’s Resource Group.** Jayme commented that Women’s Circle preparations for the Stand Down are going well.
- **Veteran Court Mentorship.** Rick Raymond noted that he and his team are attending veterans court on Fridays and working with Joel Burkhardt to conduct jail visits.

Old Business – Rick Becker referred members to the work plan and progress that has been made so far this year in accomplishing goals. Keep up the good work.

New Business – No new business.

Good of the Order/Announcements: Rick Becker announced that he will not be coordinating the May Veterans Advisory Board meeting as he will be traveling out of the county. In his absence, Jayme DeGooyer will serve as coordinator, Tatiane Simons will be working with the audio / visual equipment, and a VAB member arranged by Jayme will take minutes. Rick will return to work on May 13th.

Public Comments: There were no public comments.

Next meeting: The next public Veterans Advisory Board meeting will be Wednesday, May 8, 2024, at 5:30 pm. This meeting will be held at Olympic College, Building 4, Room 129 and will also be available through Zoom.

ADJOURNMENT: Meeting adjourned at 7:00 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
10/11/23	Rick Becker	Policy and Procedures Review	Complete. 12/1/2023. Smooth final version and send to commissioners for approval.

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<u>Present</u> Jayme DeGooyer (I) Richard Raymond (I) Tatiane Simons (I) Mark Lowe (I) Carlos Trujillo (Z) Samantha D'Anella (Z) Jack Cahoon (I) Jason Reis (I) Brian Davis (Z) Andrew Magallanez (I) Harry Gilger (I) Ron Valencia (Z) Branden Davis (Z) Dan Piper (I)	Joel Burkhardt, KCR (I) Phil Sauer (Z)	Rick Becker (I)
<u>Absent / Excused</u> Bill Martin (E) Peggy Roy (E) Matt Shillingburg (E)		
Note: (I) = In-Person (Z) = Zoom (E) = Excused		



Evergreen Goodwill - Job Training and Education Community Introduction

Hello!

Land Acknowledgement

- We would like to begin by acknowledging that the land on which we gather is within the ancestral territory of the suq̓wabs̓ “People of Clear Salt Water” (Suquamish People). Expert fisherman, canoe builders and basket weavers, the suq̓wabs̓ live in harmony with the lands and waterways along Washington’s Central Salish Sea as they have for thousands of years. Here, the suq̓wabs̓ live and protect the land and waters of their ancestors for future generations as promised by the Point Elliott Treaty of 1855.

-Chief Seattle 1854

Who We Are

Our Mission:

Goodwill provides quality, effective employment training and basic education to individuals experiencing significant barriers to economic opportunity.

Because jobs change lives.

Our Business Model



Our Staff (Kitsap JTE)



Vasilika
Instructor



Raymond
Employment Specialist



Stevie
Youth Specialist



Michelle
Case Manager



Juan
Resource Navigator



Dan
Instructor



Thomas
Center Manager



Rodney
Youth Manager

Our Volunteers (Kitsap JTE)



Andrea

Citizenship Teacher Assistant



Jenna

ESOL Basic Teacher Assistant



Michelle

ESOL 3 Teacher Assistant



Artemio

ESOL 1 Teacher Assistant



Jim

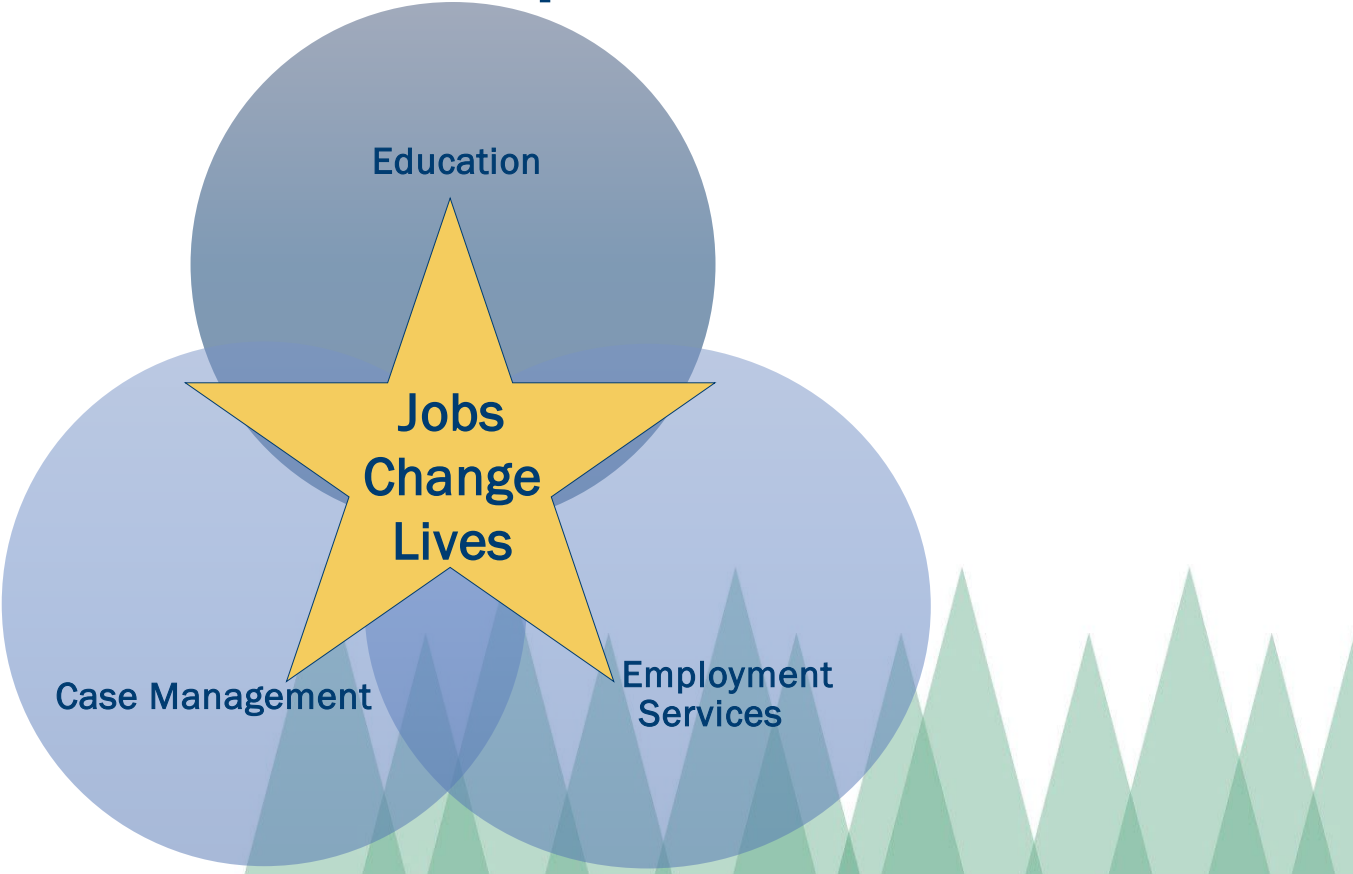
GED Teacher Assistant

Volunteer Program

- Further and fulfill the Seattle Goodwill mission
- Create a dynamic, diverse, and equitable learning community
- Sharing knowledge
- Fundraising & mission engagement
- Outreach
- Strategic goals and planning
- Stewardship
- Strengthen communities



Student-Centered Wrap-Around Services



Education Support available to all students!

Adult Basic Education (ABE)

- English as a Second or Other Language (ESOL)
 - Citizenship
- Technology / Digital Literacy
 - Computers & Mobile Basics
 - Word and Google Docs
 - Excel and Google Sheets
- Highschool Completion / GED
 - Math, Reading and Writing

Youth

- Youth STEM Program (Launched 2023)

Sector Pathway Training

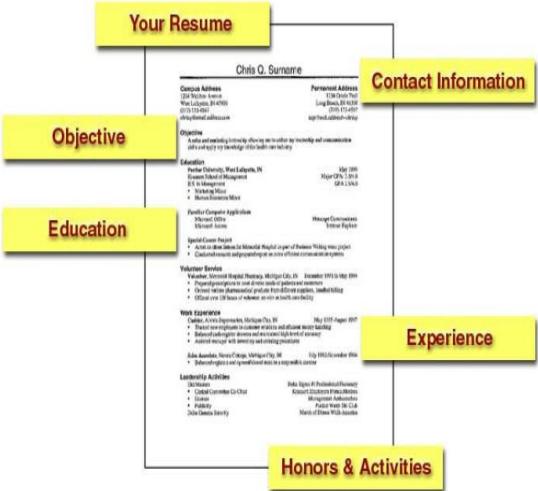
- Online Work Readiness
- Customer Service
- Job Lab

Employment Support available to all students!

Create a resume & cover letter

Practice for a job interview

Apply for a job



Case Management Support available to all students!



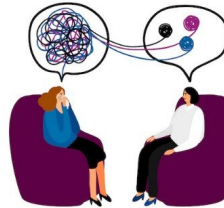
Medical



Vision



Dental



Mental Health



Financial Health



Food



Utilities



Housing



Furniture



Transportation



Household Goods



Clothing



Legal Matters



Immigration



Staying Safe



**Goodwill
thanks you!**



2024 Veterans Relief Fund Budget

As of April 30, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
Current Revenue					
3110.10	Real & Personal Property	800,000.00	385,989.24	48.2%	414,010.76
3610.11	Investment Interest	2,000.00	841.39	42.1%	1,158.61
3000	Other Revenue	2,700.00	602.46	22.3%	2,097.54
	Revenue total	804,700.00	387,433.09	48.1%	417,266.91
	Budget total	804,700.00			
County Staff Charges					
5101	Regular Salaries	46,388.00	14,214.40	30.6%	32,173.60
5201	Industrial Insurance	555.00	160.08	28.8%	394.92
5202	Social Security	3,549.00	1,079.84	30.4%	2,469.16
5203	PERS Retirement	4,305.00	1,354.64	31.5%	2,950.36
5209	WA State Family Leave	101.00	29.99	29.7%	71.01
5229	Benefit Bucket	7,245.00	2,415.00	33.3%	4,830.00
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	159.37	0.0%	(159.37)
5425	Postage	150.00	-	0.0%	150.00
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	251.53	16.8%	1,248.47
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5492	Other Miscellaneous	-	-	0.0%	-
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	65,991.49	10.2%	580,418.51
	NW Justice League	60,000.00	11,200.00	18.7%	48,800.00
Standdown					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	-	425.00	100.0%	(425.00)
5499	Other Miscellaneous	15,762.00	-	0.0%	15,762.00
County Charges					
5912	I/F IS Service Charges	3,319.00	1,106.32	33.3%	2,212.68
5913	I/F IS Program Maintenance	1,542.00	514.00	33.3%	1,028.00
5922	I/F IS Projects	304.00	101.32	33.3%	202.68
5996	Indirect Cost Allocation	5,570.00	1,392.50	25.0%	4,177.50
	Expense total	804,700.00	100,501.86	12.5%	704,198.14
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	804,700.00			

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2024

Total Direct Service Budget 2023 - \$553,098

Activity	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Appliances	\$ -		\$899.58										\$ 899.58
Auto Repair	\$ 300.74		\$988.85	\$ 2,763.03									\$ 4,052.62
Burial	\$ -	\$ 700.00	\$1,500.00										\$ 2,200.00
Bus Pass	\$ -												\$ -
Bus Ticket Home	\$ -												\$ -
Clean & Sober Housing	\$ -												\$ -
Clothing	\$ -	\$ 300.00		\$ 200.00									\$ 500.00
Dental	\$ -												\$ -
Eviction Relief Funding	\$ 3,575.00		\$9,561.30	\$ 5,626.00									\$ 18,762.30
Food	\$ 203.80		\$876.61	\$ 323.40									\$ 1,403.81
Gasoline	\$ 332.14	\$ 90.44	\$310.84	\$ 444.86									\$ 1,178.28
Heating Oil	\$ -		\$312.15										\$ 312.15
Misc.	\$ 465.14	\$ 1,859.03	\$2,195.80	\$ 1,988.81									\$ 6,508.78
Motel	\$ -		\$1,384.49	\$ 4,266.67									\$ 5,651.16
Medical	\$ 70.00			\$ 647.84									\$ 717.84
Natural Gas	\$ -	\$ 179.67	\$335.82										\$ 515.49
Occupation Certification	\$ -			\$ 60.00									\$ 60.00
Phone	\$ 117.92		\$681.06										\$ 798.98
Propane	\$ -	\$ 297.28	\$328.40	\$ 356.24									\$ 981.92
PSE	\$ 1,613.34	\$ 108.89	\$3,017.97	\$ 1,975.87									\$ 6,716.07
Rent	\$ 2,525.00	\$ 1,359.00	\$4,060.00	\$ 6,350.67									\$ 14,294.67
Sewer	\$ -	\$ 139.04	\$552.74										\$ 691.78
Union Dues	\$ -												\$ -
Waste Management	\$ -			\$ 267.82									\$ 267.82
Water	\$ 209.52		\$ 127.22	\$ 66.92									\$ 403.66
Wood for Heat/ Pellets	\$ -												\$ -
TOTALS	\$ 9,412.60	\$ 5,033.35	\$ 27,132.83	\$ 25,338.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,916.91
Balance	\$ 543,685.40	\$ 538,652.05	\$ 511,519.22	\$ 486,181.09	\$ 486,181.09	\$ 486,181.09	\$ 486,181.09	\$ 486,181.09	\$ 486,181.09	\$ 486,181.09	\$ 486,181.09	\$ 486,181.09	\$ 486,181.09

Demographics	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Veteran	12	7	16	20									
Dependent	0	0	1	2									
Widow	0	2	2	1									
Gender													
Male	12	6	16	16									
Female	0	3	3	6									
Other Gender	0	0	0	1									
Age													
30 yrs. old and under	1	0	0	1									
31 to 60 yrs. old	2	3	9	16									
60 yrs. old and over	9	6	10	9									
Ethnicity													
Hispanic or Latino	1	0	0	0									
Non-Hispanic or Latino	11	9	19	23									
Race													
American Indian/Alaskan Native	0	0	0	1									
Asian	0	0	1	1									
Black or African American	3	3	8	5									
Native Hawaiian or Other Pacific Islander	0	0	1	0									
White	9	6	8	16									
Other Race	0	0	1	0									
Multi Race (2 or more of the above)	0	0	0	0									
2024 Applications Per month	15	12	19	18									64
2024 New Clients served YTD	3	4	6	4									17
2024 Clients denied	3	1	0	1									5
2024 Total Clients Served (unduplicated #)	10	9	19	23									61
2023 Applications Per month	9	15	36	34	38	37	26	6	36	27	17	20	301
2023 New Clients served YTD	0	2	6	6	4	5	8	0	2	13	8	8	62
2023 Clients denied	0	0	0	0	0	0	0	0	2	2	2	4	10
2023 Total Clients Served (unduplicated #)	9	15	36	9	9	28	10	5	17	14	16	11	179
2022 Applications Per month	52	40	30	48	49	31	55	53	40	38	45	36	517
2022 New Clients served YTD	4	3	3	10	10	4	7	10	5	5	2	5	68
2022 Clients denied	0	0	1	0	1	0	0	0	1	0	0	0	3
2022 Total Clients Served (unduplicated #)	52	19	12	17	28	6	19	22	8	5	6	10	204
2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185
2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	1	0	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208
2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256
2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198
2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513
2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101
2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144

Veterans Assistance Fund 2024
Monthly Report: April 2024
Submitted by: Joel Burkhardt

Activity	April	YTD
Total Applicants	18	63
Total # of New Applicants	4	17
Applications Accepted	17	60
Applications Denied	0	4
General Discharges	0	0
Total Unduplicated	23	61
Total Payout	\$25,338.13	\$66,916.91
Applications in process	19	

Activity	Amount	Services Delivered
Appliances	\$0.00	0
Auto Repair	\$2763.03	4
Burial	\$0.00	0
Bus Pass	\$0.00	0
Bus Ticket Home	\$0.00	0
Clothing	\$200.00	1
Dental	\$0.00	0
Eviction Prevention	\$5626.00	2
Food, Hygiene, & Cleaning supplies	\$619.04	4
Gasoline	\$444.86	6
Heating Oil	\$0.00	0
Motel	\$4266.67	6
Medical	\$647.84	6
Natural Gas	\$0.00	0
Occupation Certification	\$60.00	1
Phone	\$0.00	0
Propane	\$356.24	1
PSE	\$1975.89	5
Rent	\$6350.67	3
Water & Sewer	\$66.92	1
Union Dues	\$0.00	0
Waste Management	\$267.82	2
Wood for Heat/ Pellets	\$0.00	0
Misc.	\$1693.15	2
Total Payout	\$25,338.13	Total 44

Demographics	April	YTD
Veteran	20	55
Dependent	2	3
Widow	1	5
Gender		
Male	16	50
Female	6	12
Other Gender	1	1
Age		
30 yrs. old and under	1	2
31 to 60 yrs. old	13	27
60 yrs. old and over	9	34
Ethnicity		
Hispanic or Latino	0	1
Non-Hispanic or Latino	23	62
Race		
American Indian/Alaskan Native	1	1
Asian	1	2
Black or African American	5	19
Native Hawaiian or Other Pacific Islander	0	1
White	16	39
Other Race	0	1
Multi Race (2 or more of the above)	0	0

April Program Highlights

- Conducted jail visit and met with 1 inmate that may need future services.
- Continued to expand partnerships with KCR Housing and Energy assistance divisions
- Conducted client engagement meetings at Fish line in Poulsbo
- Worked with two property management agencies to retain housing for two veterans

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals –\$1200

KCR \$ value of referrals YTD (January 2024 – Present) \$3900.00

Applications Denied: 0

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

Clark VAF	0
Ocean County VAF	0
King County VAF	1
Mason County VAF	2
Pierce County VAF	2
Food Banks/Free Meal Site	1
Salvation Army/St. Vincent de Paul/DSHS	0
Employment Resources/Work Source	4
WDVA/Building 10	1
Legal Resources/Northwest Justice Project	1
SSVF (Supportive Services for Veterans and Families	1
Educational resources	1
Anger Management Resources	0

\$ Value of Referrals outside of KCR – \$1200.00

\$ Value of Referrals YTD (January 2024-Present) – \$3200.00

15-phone calls fielded seeking information outside of assistance fund

December Breakdown:

Jail Contacts –1

YTD (January 2024-Present) – 5 individuals

Clean and Sober Housing – 0

YTD (January 2024-Present) –0

Eviction Relief Funding (Rental Assistance line item from VAP Budget contract) – \$5626.00
(included in above total)

YTD (January 2024-Present \$18,762.30



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: June 12, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129.

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

A G E N D A

* = Action Item

- 1. **Call to Order.** Mark Lowe
- 2. **Online Announcement.** Jayme DeGooyer
- 3. **Welcome to attendees and new board members.** Jayme DeGooyer
- 4. **Introduction of Attendees.** Mark Lowe
- 5. **Approval of Agenda. *** Jayme DeGooyer
- 6. **Approval of May 8, 2024, VAB Minutes. *** Jayme DeGooyer
- 7. **Guest Speaker.** Travis Garrett and Samantha Lyons of Veterans Court Rick Raymond
- 8. **Reports.**
 - a. **Veterans Assistance Fund Reports Review Expenditures.** VAB Members
 - b. **Update on KCR Veteran Assistance Fund administration.** Joel Burkhardt
 - c. **Committee Reports.** See Attachment A for upcoming events.

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**
 - a. Review initiative to establish a Veterans Resource Center. Matt Shillingburg
 - b. Work Plan Review. See Attachment B. Rick Becker

10. New Business: See Attachment C for proposal details.

Topic	VAB Member
Kitsap County Fair Presence with American Legion and Veterans of Foreign Wars	Rick Becker
Propose Increase to VAF spending limits to \$3,500.	Rick Becker
Propose increase to the VAF income threshold to 200% of Federal Poverty Level	Rick Becker
VAF funded Debit Cards to deliver immediate assistance.	Rick Becker

11. Public Comments.

12. Good of the Order/Announcements.

13. **Next Meeting.** July 10, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion. Open to the public 11:00am – 2pm.

March 6 – 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

March 13 - 1730, VAB monthly meeting – Topic: Puget Sound Energy Program updates – Maria Dozeman

March/April TBD - Veteran Garden prep

April 3 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 1 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting –

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic

Ongoing: Support Garden maintenance.:

Ongoing: – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic:

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic:

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 - 1730, VAB monthly meeting – Topic:

January 2025 - begin Run to Tahoma planning meetings.
January 8, 2025 - 1730, VAB monthly meeting – Topic:

Attachment B



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-lowe@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	25%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	50%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
3. Support two Stand Downs with KAVA.	50%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	100%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
5. Veteran Garden	75%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	0%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	50%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	50%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	100%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	75%	Moderate	VAB members.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
4. Continue Veteran Program web site improvements.	50%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

Veterans Assistance Fund (VAF)
Proposal For Future Program Initiatives

INTRODUCTION

We are seeing growth of the VAF fund balance to the point that we may finish 2024 with a balance that, on the surface, could fund emergent and temporary needs for almost two years at current spend rates if demand is stable. The VAF policies and procedures were last updated in March of 2022. Since then, four significant events have occurred that have influenced our healthy fund balance.

- Home values were assessed significantly higher for the past two years resulting in higher property tax collections and revenue to the VAF.
- Replacement of the Kitsap Community Resources (KCR) fund administrator during 2023 after a long period of absence of the incumbent resulted in lower-than-average program use because access to the KCR staff was limited resulting in lower-than-expected expenditures.
- The interim and new KCR VAF administrators found that the previous fund administrator had been making expenditures outside of policies approved in the policies and procedures. A later review of the program verified this.
- The new KCR VAF administrator is closely following VAF policies and procedures and while doing so, is referring clients to other community agencies for long term assistance which has decreased reliance on the VAF for support.

With that in mind, the healthy fund balance presents a valuable opportunity to enhance the program. By making the VAF more accessible and responsive, we can reach more veterans in need and provide the responsive support necessary to assist them on their journey to self-sufficiency.

RECOMMENDATIONS

1. **Establish a Kitsap County Veterans Resource Center.** Unlike other counties in Washington State, Kitsap County does not have a place for veterans to seek assistance that can deliver a wide variety of services or information. Veteran Service organizations do offer veterans assistance when they are open but the knowledge base of organization members is typically limited. Since the Veterans Administration started restricting claims assistance to those who are “accredited” local service organizations have lost members who have delivered information and claims services.

Moving in partnership with Olympic College the Veterans Advisory Board is interested in establishing a Veteran Resource Center in available spaces that may become vacant in the future as current tenants relocate. A pilot project to test the idea has been proposed by the college and accepted by the Veterans Program Coordinator to occupy an office space in the Military and Veterans Program area that will offer students and non-students alike the opportunity to seek information from the volunteer VAB representative. Services offered in the office might include:

- Referrals for claims assistance.
- Reviewing housing options with referrals to program administrators in the community who may be able to assist.
- Guiding individuals to programs in the county that can assist with housing, utilities, and help with obtaining food.

Veterans Assistance Fund (VAF)
Proposal For Future Program Initiatives

- Provide an instrument such as a debit card to those who require immediate help with fuel and food.
 - Maintain a robust inventory of information brochures about benefits.
 - Using computers, help veterans file applications for services.
 - Offer space to VA accredited Veteran Service Officers to conduct periodic “claims clinics.”
 - Provide office hours for the Veterans Assistance Fund Administrator who can meet with clients in a Bremerton location.
 - Employ and locate a Kitsap County Veteran Service Officer at the Veteran Resource Center. This individual would be fully trained and qualified to file disability compensation claims with the Veterans Administration on behalf of veterans. A priority would be given to indigent and homeless veterans.
- 2. Increase Veteran Assistance Fund Awards.** The \$2,500 dollars allowed by the VAF policies and procedures guidelines is becoming insufficient to work with veterans who are threatened by eviction or foreclosure. As rent has increased over time so has security deposits and other associated expenses. Motel expenses are significantly higher today than the previous year so waivers have been issued to keep people housed. During 2024 almost all rent issues have been resolved by approving waivers to the policies and procedures in order to avoid eviction and the likelihood of spending more to relocate a family. The cost of goods and services have increased so much that the VAF as currently constructed.

The Veterans Advisory Board will be advised of this situation with a recommendation that they consider recommending an annual allowable award of \$3,500 dollars per veteran per year for two consecutive years before sitting out a year.

- 3. Increase the Federal Poverty Level Threshold from 175% to 200% for VAF clients.** This will align more closely align with eligibility thresholds of other state and county programs that rely on Average Median Income as criteria for eligibility. Inflation has outpaced COLA increases which are based in part on economic components that are not included in the consumer price index. Those on fixed incomes are hit the hardest because they have no way of increasing their incomes. Such a change would make more veterans eligible to use the fund.
- 4. Develop a program to issue VAF funded debit cards at KCR and participating Veteran Organizations.** Currently, the VAF does not have a mechanism in place to offer immediate assistance to those in need. To access the fund an application must be completed with supporting documents assembled to support individual requests. The application is reviewed by the fund administrator then if approved, vouchers are issued to creditors to cover the veteran needs. The process can take days or longer to complete. Vouchers sent to creditors are delayed about two weeks after approval.

Veterans seeking assistance from Veteran Service Organizations who often supported through the generosity of veterans who are at the post who take out their wallets and make on-the-spot donations.

I think we can do better to support the veteran service organizations and veterans with VAF funds in a different way to augment the current system. I am working with Kitsap

Attachment C

Veterans Assistance Fund (VAF)
Proposal For Future Program Initiatives

Community Resources to develop a process that would allow our VAF Administrator to distribute KCR purchased “debit” cards to veteran service organizations that are able to cover food and fuel at selected locations. An exact amount has yet to be determined but considering the prices of gas and food we are estimating that something in the 100 dollar range is appropriate. Accountability processes and documents are being developed. If approved, this initiative would be able to offer immediate assistance until a VAF application for the individual is fully developed and vetted.

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
May 8, 2024**

CALL TO ORDER: The meeting was conducted via Zoom and called to order by Mark Lowe at 5:38 PM.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made by Peggy and seconded by Bill to approve the May agenda. The motion passed unanimously.

Approval of minutes: The April 2024, minutes were reviewed by members. A motion was made by Peggy and seconded by Matt to accept the minutes as written. The motion passed unanimously.

Speakers: No special speaker.

Reports.

- a. Joel Burkhardt, KCR Veterans Assistance Fund Administrator, provided an in depth review of VAF expenditures. No trends were noted. He answered several questions from board members about processes used to award benefits.
- b. Committee Reports.
 - **Aging Veterans Services.** VFW riders group held a BBQ at the Retsil Veterans Home for the residents of Building 10, transitional housing. It was noted by Matt Shillingburg that the commissary at building 10 could use some assistance. KAVA will be approached to see if they can support the need.
 - **Housing and Homelessness.** No report.
 - **Public Affairs and Social Media.** Brian Davis reported participation by many individuals led to 35 Facebook contributions, many of which were related to the Stand Down.
 - **Special Event Support.** VAB members were invited to attend the Run To Tahoma event. Planning is progressing well. The remains will be transferred from the Coroner's Office to the Kitsap County Administration building at 1300 on Friday, May 24th. Upon arrival at the admin building the remains of the unclaimed veterans will be laid in state in the Admin Building. Name plates of the unclaimed will be installed on the memorial wall as well. The ceremony on Saturday will begin promptly at 10am and then the cremains will be carried to Tahoma for a 1:00pm interment and honors. There is room in the car for Board Members who may want to attend the ceremony at Tahoma. See Jayme if you are interested. VAB members were encouraged to attend the ceremony.
 - **Veteran Education.** Nothing to report.
 - **Veteran Health Care.** Nothing to report.
 - **Veteran Mental Health Plans and Programs.** Rick Raymond announced that our state legislators are proposing that 10 September be designated as a day for Veteran Suicide Awareness. There is a suicide awareness walk scheduled for 9/14.
 - **Veterans Garden.** Andrew Magallanez reported plantings are growing with starters, tomatoes, peppers, strawberries, peas, and corn all doing well. Andrew asked to help with

the garden as there is much to do. Andrew explained that he is usually at the plot each day at 7pm. VAB members are asked to support the garden by helping Andrew as work parties are scheduled.

- **Veteran Employment and Employment Opportunities.** Bill Martin announced that there are a number of job fairs in the area including fairs at Olympic College. Bill’s Vet Tribe events are attracting employers as well as potential employees as a way of making employment connections.
- **Women’s Resource Group.** Nothing to report this month.
- **Veteran Court Mentorship.** Andrew reported that he attended veterans’ court. As relationships develop there has been more interaction with justice involved veterans. He suggested putting out a call for representatives from other veteran service organizations and active duty members to be involved as a mentor.

Old Business –

- a. Review Stand Down success – 105 veterans were registered at the 27 April Stand Down. This was the best attended event since restarting in-person events after COVID. More data about the attendance will be available in June.
- b. Review preparation for Run to Tahoma and volunteer assistance. Mark reported planning is going well.
- c. Review 2024 Work Plan progress. Matt Shillingburg reported on efforts to establish a Veteran Resource Center in Kitsap County. He commented that he attended a meeting with Olympic College senior leaders, Tatiane Simons, and Rick Becker. The meeting was coordinated by Tatiane. During the meeting a preliminary scope of services was presented, and discussions surrounded the space necessary to accommodate the functions. OC leaders are in the midst of reviewing space allocations throughout the college so no commitments could be made but they expressed overwhelming enthusiasm and support for the concept. Rick and Tatiane will work on the scope of services to provide better clarity. They will meet after Rick’s return from vacation at the end of the month.

New Business – No new business.

- a. Peggy will attend a Pierce County veterans resource fair which will be held on June 1st at the Tacoma Dome.
- b. The first KAVA meeting after the Stand Down will be held on June 6th.when the group will discuss the April Stand Down and evaluate lessons learned. Jayme and/or Matt will attend.

Good of the Order/Announcements:

- a. May 22nd, Bainbridge Island Students are celebrating Memorial Day. Ron will represent the VAB.
- b. June 19th, at 6pm a fundraiser will be held at the 19th Hole in Chico . Proceeds will go to KAVA. VAB members are encouraged to attend.

Public Comments: There were no public comments.

Next meeting: The next public Veterans Advisory Board meeting will be Wednesday, June 12, 2024, at 5:30 pm. This meeting will be held at Olympic College, Building 4, Room 129 and will also be available through Zoom.

ADJOURNMENT: Meeting adjourned at 6:30 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<u>Present</u> Jayme DeGooyer (I) Richard Raymond (I) Tatiane Simons (I) Mark Lowe (I) Samantha D'Anella (I) Jack Cahoon (I) Jason Reis (I) Brian Davis (Z) Andrew Magallanez (I) Ron Valencia (I) Branden Davis I Dan Piper (I) Bill Martin (I) Peggy Roy (I) Matt Shillingburg (I) <u>Absent / Excused</u> Harry Gilger (E) Carlos Trujillo (E)	Joel Burkhardt, KCR (I)	Sonya Miles (Z)
Note: (I) = In-Person (Z) = Zoom (E) = Excused		

2024 Veterans Relief Fund Budget

As of May 31, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
Current Revenue					
3110.10	Real & Personal Property	800,000.00	438,254.56	54.8%	361,745.44
3610.11	Investment Interest	2,000.00	1,192.47	59.6%	807.53
3000	Other Revenue	2,700.00	671.95	24.9%	2,028.05
	Revenue total	804,700.00	440,118.98	54.7%	364,581.02
	Budget total	804,700.00			
County Staff Charges					
5101	Regular Salaries	46,388.00	17,768.00	38.3%	28,620.00
5201	Industrial Insurance	555.00	187.11	33.7%	367.89
5202	Social Security	3,549.00	1,349.53	38.0%	2,199.47
5203	PERS Retirement	4,305.00	1,693.30	39.3%	2,611.70
5209	WA State Family Leave	101.00	37.49	37.1%	63.51
5229	Benefit Bucket	7,245.00	3,018.75	41.7%	4,226.25
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	212.48	0.0%	(212.48)
5425	Postage	150.00	-	0.0%	150.00
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	251.53	16.8%	1,248.47
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5497	Registration & Tuition	-	106.86	100.0%	(106.86)
5492	Other Miscellaneous	-	-	0.0%	-
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	65,991.49	10.2%	580,418.51
	NW Justice League	60,000.00	22,400.00	37.3%	37,600.00
Standdown					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	439.00	22.0%	1,561.00
5451	Operating Rentals	-	425.00	100.0%	(425.00)
5499	Other Miscellaneous	15,762.00	-	0.0%	15,762.00
County Charges					
5912	I/F IS Service Charges	3,319.00	1,382.90	41.7%	1,936.10
5913	I/F IS Program Maintenance	1,542.00	642.50	41.7%	899.50
5922	I/F IS Projects	304.00	126.65	41.7%	177.35
5996	Indirect Cost Allocation	5,570.00	2,785.00	50.0%	2,785.00
	Expense total	804,700.00	118,923.97	14.8%	685,776.03
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	804,700.00			

Veterans Assistance Fund 2024**Monthly Report: May 2024****Submitted by: Joel Burkhardt**

Activity	May	YTD
Total Applicants	17	80
Total # of New Applicants	4	21
Applications Accepted	17	77
Applications Denied	0	4
General Discharges	0	0
Total Unduplicated	18	79
Total Payout	\$20,049.98	\$86,966.89
Applications in process	15	

Activity	Amount	Services Delivered
Appliances	\$0.00	0
Auto Repair	\$1226.20	1
Burial	\$0.00	0
Bus Pass	\$0.00	0
Bus Ticket Home	\$0.00	0
Clothing	\$200.00	1
Dental	\$0.00	0
Eviction Prevention	\$9433.00	3
Food, Hygiene, & Cleaning supplies	\$1089.41	5
Gasoline	\$467.40	6
Heating Oil	\$0.00	0
Motel	\$468.16	2
Medical	\$0.00	0
Natural Gas	\$0.00	0
Occupation Certification	\$0.00	0
Phone	\$660.41	1
Propane	\$356.24	1
PSE	\$5065.76	5
Rent	\$293.00	1
Water & Sewer	\$231.59	1
Union Dues	\$0.00	0
Waste Management	\$87.37	1
Wood for Heat/ Pellets	\$0.00	0
Misc.	\$471.44	1
Total Payout	\$20,049.98	Total 25

Demographics	May	YTD
Veteran	17	72
Dependent	0	3
Widow	1	6
Gender		
Male	15	65
Female	3	15
Other Gender	0	1
Age		
30 yrs. old and under	1	2
31 to 60 yrs. old	10	37
60 yrs. old and over	7	41
Ethnicity		
Hispanic or Latino	0	1
Non-Hispanic or Latino	18	80
Race		
American Indian/Alaskan Native	2	3
Asian	0	2
Black or African American	4	23
Native Hawaiian or Other Pacific Islander	0	1
White	12	51
Other Race	0	1
Multi Race (2 or more of the above)	0	0

May Program Highlights

- Conducted jail visit and met with 3 inmates that may need future services.
- WEX internship began May 1st, Liz LeClair works Monday, Wednesday and Friday 1000hrs to 1500hrs. Thus far Liz has been assisting with files and related paperwork.

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals –\$1000

KCR \$ value of referrals YTD (January 2024 – Present) \$4900.00

Applications Denied: 0

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

Clark VAF	0
Ocean County VAF	0
King County VAF	0
Mason County VAF	2
Pierce County VAF	1
Food Banks/Free Meal Site	2
Salvation Army/St. Vincent de Paul/DSHS	0
Employment Resources/Work Source	2
WDVA/Building 10	0
Legal Resources/Northwest Justice Project	1
SSVF (Supportive Services for Veterans and Families	0
Educational resources	0
Anger Management Resources	0

\$ Value of Referrals outside of KCR – \$1000.00

\$ Value of Referrals YTD (January 2024-Present) – \$4200.00

17-phone calls fielded seeking information outside of assistance fund

May Breakdown:

Jail Contacts –3

YTD (January 2024-Present) – 8 individuals

Clean and Sober Housing – 0

YTD (January 2024-Present) –0

Eviction Relief Funding (Rental Assistance line item from VAP Budget contract) – \$9433.00
(included in above total)

YTD (January 2024-Present \$28,195.30

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2024

Total Direct Service Budget 2023 - \$553,098

Activity	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Appliances	\$ -		\$899.58										\$ 899.58
Auto Repair	\$ 300.74		\$988.85	\$ 2,763.03	\$ 1,226.20								\$ 5,278.82
Burial	\$ -	\$ 700.00	\$1,500.00										\$ 2,200.00
Bus Pass	\$ -												\$ -
Bus Ticket Home	\$ -												\$ -
Clean & Sober Housing	\$ -												\$ -
Clothing	\$ -	\$ 300.00		\$ 200.00	\$ 200.00								\$ 700.00
Dental	\$ -												\$ -
Eviction Relief Funding	\$ 3,575.00		\$9,561.30	\$ 5,626.00	\$ 9,433.00								\$ 28,195.30
Food	\$ 203.80		\$876.61	\$ 323.40	\$ 1,089.41								\$ 2,493.22
Gasoline	\$ 332.14	\$ 90.44	\$310.84	\$ 444.86	\$ 467.40								\$ 1,645.68
Heating Oil	\$ -		\$312.15										\$ 312.15
Misc.	\$ 465.14	\$ 1,859.03	\$2,195.80	\$ 1,988.81	\$ 471.44								\$ 6,980.22
Motel	\$ -		\$1,384.49	\$ 4,266.67	\$ 468.16								\$ 6,119.32
Medical	\$ 70.00			\$ 647.84									\$ 717.84
Natural Gas	\$ -	\$ 179.67	\$335.82										\$ 515.49
Occupation Certification	\$ -			\$ 60.00									\$ 60.00
Phone	\$ 117.92		\$681.06		\$ 660.41								\$ 1,459.39
Propane	\$ -	\$ 297.28	\$328.40	\$ 356.24	\$ 356.24								\$ 1,338.16
PSE	\$ 1,613.34	\$ 108.89	\$3,017.97	\$ 1,975.87	\$ 5,065.76								\$ 11,781.83
Rent	\$ 2,525.00	\$ 1,359.00	\$4,060.00	\$ 6,350.67	\$ 293.00								\$ 14,587.67
Sewer	\$ -	\$ 139.04	\$552.74		\$ 231.59								\$ 923.37
Union Dues	\$ -												\$ -
Waste Management	\$ -			\$ 267.82	\$ 87.37								\$ 355.19
Water	\$ 209.52		\$ 127.22	\$ 66.92									\$ 403.66
Wood for Heat/Pellets	\$ -												\$ -
TOTALS	\$ 9,412.60	\$ 5,033.35	\$ 27,132.83	\$ 25,338.13	\$ 20,049.98	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 86,966.89
Balance	\$ 543,685.40	\$ 538,652.05	\$ 511,519.22	\$ 486,181.09	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ 466,131.11	\$ -

Demographics	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Veteran	12	7	16	20	17								
Dependent	0	0	1	2	0								
Widow	0	2	2	1	1								
Gender													
Male	12	6	16	16	15								
Female	0	3	3	6	3								
Other Gender	0	0	0	1	0								
Age													
30 yrs. old and under	1	0	0	1	1								
31 to 60 yrs. old	2	3	9	16	10								
60 yrs. old and over	9	6	10	9	7								
Ethnicity													
Hispanic or Latino	1	0	0	0	0								
Non-Hispanic or Latino	11	9	19	23	18								
Race													
American Indian/Alaskan Native	0	0	0	1	2								
Asian	0	0	1	1	0								
Black or African American	3	3	8	5	4								
Native Hawaiian or Other Pacific Islander	0	0	1	0	0								
White	9	6	8	16	12								
Other Race	0	0	1	0	0								
Multi Race (2 or more of the above)	0	0	0	0	0								



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: July 10, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129.

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

A G E N D A

* = Action Item

- 1. **Call to Order** Mark Lowe
- 2. **Online Announcement** Jayme DeGooyer
- 3. **Welcome to attendees and new board members** Jayme DeGooyer
- 4. **Introduction of Attendees** Mark Lowe

- 5. **Approval of Agenda *** Jayme DeGooyer
- 6. **Approval of May 8, 2024, VAB Minutes *** Jayme DeGooyer
- 7. **Guest Speaker** No speaker scheduled.

- 8. **Reports**
 - a. **Veterans Assistance Fund Reports Review Expenditures.** VAB Members
 - b. **Update on KCR Veteran Assistance Fund administration.** Joel Burkhardt
 - c. **Committee Reports.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**
 - a. Veterans Resource Center progress. Rick Becker
 - b. Work Plan Review Rick Becker

10. New Business: See Attachment B for proposal details.

Topic	VAB Member
Propose Increase to VAF spending limits to \$3,500.	Rick Becker
Propose increase to the VAF income threshold to 200% of Federal Poverty Level	Rick Becker
VAF funded Debit Cards to deliver immediate assistance.	Rick Becker

11. Public Comments

12. Good of the Order/Announcements

13. **Next Meeting:** August 14, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion. Open to the public 11:00am – 2pm.

March 6 – 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

March 13 - 1730, VAB monthly meeting – Topic: Puget Sound Energy Program updates – Maria Dozeman

March/April TBD - Veteran Garden prep

April 3 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 1 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to County Admin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting –

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic

July 11 – 1130 – 1300 Whole Health Roadshow Silverdale CBOC

Ongoing: Support Garden maintenance.

Ongoing: – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic:

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic:

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 - 1730, VAB monthly meeting – Topic:

January 2025 - begin Run to Tahoma planning meetings.

January 8, 2025 - 1730, VAB monthly meeting – Topic:

Attachment B



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-lowe@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	50%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	100%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
3. Support two Stand Downs with KAVA.	50%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	100%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
5. Veteran Garden	75%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	25%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	50%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	50%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	100%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	75%	Moderate	VAB members.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
4. Continue Veteran Program web site improvements.	75%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

Veterans Assistance Fund (VAF)
Proposal For Future Program Initiatives

INTRODUCTION

We are experiencing growth in the VAF fund balance, projecting that by the end of 2024, the fund could cover emergent and temporary needs for nearly two years at current spending rates, assuming demand remains stable. The last update to the VAF policies and procedures was in March 2022. Since then, four key events have contributed to our healthy fund balance:

- 1. Increased Property Tax Revenue:** Home values have been assessed significantly higher over the past two years, leading to increased property tax collections and VAF revenue.
- 2. Administrative Changes:** The replacement of the Kitsap Community Resources (KCR) fund administrator in 2023, after a long absence of the incumbent, resulted in lower program usage due to limited access to KCR staff, leading to lower than expected expenditures.
- 3. Policy Compliance Issues:** The interim and new KCR VAF administrators discovered that the previous fund administrator had made expenditures outside the approved policies. A review confirmed this.
- 4. Referral to Other Agencies:** The new KCR VAF administrator is adhering closely to VAF policies and procedures and has been referring clients to other community agencies for long-term assistance, reducing reliance on the VAF for support.

Given this healthy fund balance, we have a valuable opportunity to enhance the program as we discussed in November 2023 at the VAB Retreat. By making the VAF more accessible and responsive, we can reach more veterans in need and provide the necessary support to help them achieve self-sufficiency.

For Consideration:

- 1. Increase Veteran Assistance Fund Awards:** The current \$2,500 limit per veteran per year is becoming insufficient to prevent eviction or foreclosure as well as meet other immediate needs to keep veterans in their homes. With rising rents, security deposits, and associated expenses, along with significantly higher motel costs for those needing immediate but temporary housing when shelters are full, waivers have been necessary to keep people housed. For example, it is not uncommon to find a landlord renting a two bedroom home and charging \$1,800 rent per month, that move in costs will include a security deposit matching the monthly rent as well as one month rent in advance. To address this, the Veterans Advisory Board is advised to consider increasing the annual allowable award to \$3,500 per veteran per year for two consecutive years before a one-year break to access the fund.
- 2. Raise the Federal Poverty Level Threshold:** Increasing the threshold from 175% to 200% of the Federal Poverty Level will better align with other state and county program eligibility criteria based on Average Median Income. Inflation has outpaced cost-of-living adjustments, affecting those on fixed incomes the most. It is estimated this change would make about 40 more veterans eligible to access the fund per year.

With 40 more veterans able to access the fund the additional expenditures would equal between \$100K and \$140K per year, depending on whether the annual award per veterans is increased or

Attachment C

**Veterans Assistance Fund (VAF)
Proposal For Future Program Initiatives**

not. This change will require a change to the policies and procedures and approval by the county commissioners as part of a resolution. The chart below compares current and proposed VAF income thresholds with 50% Area Median Income for 2024 for perspective.

Household Size	175% FPL Monthly Income for 2024	50% WA State AMI Monthly Income for 2024	200% FPL Monthly Income for 2024
1	\$2,196	\$2,636	\$2,510
2	\$2,981	\$3,446	\$3,406
3	\$3,765	\$4,257	\$4,303
4	\$4,550	\$5,068	\$5,200
5	\$5,335	\$5,879	\$6,096
6	\$6,119	\$6,690	\$6,993
7	\$6,904	\$6,842	\$7,890
8	\$7,688	\$6,994	\$8,786

3. Develop a VAF-Funded Debit Card Program: Currently, the VAF lacks a mechanism for immediate assistance. The application process is necessarily lengthy, often taking days or longer, to assure the documentation provided by the veteran supports eligibility and the requests for assistance that are received. After eligibility is determined approved expenditures in the form of vouchers to creditors can be delayed by about 10 days. Veterans visiting veteran service organizations for help often must rely on the generosity of post members for immediate support. To address this, we propose working with KCR to develop a process for distributing KCR-purchased debit cards to local selected veteran service organizations. These cards, estimated at around \$100, would cover food and fuel at selected locations, providing immediate assistance while a VAF application is processed. Accountability measures are being developed to ensure proper use of these funds.

By implementing these recommendations, we can better support our veterans in a more substantial way and enhance the effectiveness of the VAF.

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
June 12, 2024**

CALL TO ORDER: The meeting was conducted via Zoom and called to order by Mark Lowe at 5:38 PM.

Announcements: The Vice Chair, Mark Lowe, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made and seconded to approve the June agenda. The motion passed unanimously.

Approval of Minutes: The May 2024, minutes were reviewed by members. A motion was made and seconded to accept the minutes as written. The motion passed unanimously.

Speakers: Travis Garrett and Samantha Lyons of Veterans Court provided an informational presentation about the court system and the new ways in which those charged with certain crime are vetted and can be offered diversion programs that if successfully completed can lead to court records being expunged and the community member avoiding potentially lengthy jail sentences. These rigorous programs which can take 18 months to three years, have been instrumental in allowing people to keep families intact and remain employed. Time was spent talking specifically about Veterans Court and the potential that court has in allowing people to resolve the root causes of their involvement with crime and lead productive lives in the community. VAB members who have volunteered to mentor veterans participating in the veterans' court were offered suggestions regarding their involvement and encouraged to continue their efforts to help veterans succeed. The programs have seen good success in the past.

Reports:

a. Rick Becker reviewed the financial reports, highlighting a decrease in utilization compared to previous years. Joel Burkhardt, the KCR Veterans Assistance Fund (VAF) Administrator, then provided an in-depth review of VAF expenditures. While no specific trends were identified, Joel answered several questions from board members about the processes used to award benefits. Joel noted an increase in the size of the needs brought to him by clients. For instance, policy waivers are increasingly necessary to help veterans avoid eviction and the expensive process of relocating to other housing. Approving these waivers to keep people in their homes during temporary hardships—such as illness, job loss, or catastrophic events—has proven to be more cost-effective for the community in the long run. Harry Gilger asked that the accountant consider adding a line item to the budget sheet for the Veterans Garden so that budgeted and actual expenses can be more easily tracked for the future. Rick Becker said he will consult with Allen Sharett on the question.

b. Committee Reports.

- **Aging Veterans Services.** Matt Shillingburg reported efforts to continue to establish a veterans garden at Retsil.
- **Housing and Homelessness.** No report.
- **Public Affairs and Social Media.** No report
- **Special Event Support.** Peggy Roy thanked all those who attended the Run To Tahoma event. The ceremony was well-attended and over 200 motorcycle riders participated. [50-mile journey to honor](#)

[fallen veterans in Kent – KIRO 7 News Seattle](#)

- **Veteran Education.** Tatiane reported that almost 30% of spring 2024 Olympic College graduates are veterans. Graduation ceremonies will take place at 3:30 on June 15th.
- **Veteran Health Care.** Peggy Roy noted that the VA's Whole Health Roadshow will be at the Silverdale Clinic on 11 July. More information can be found here [Whole Health Roadshow | VA Puget Sound Health Care | Veterans Affairs](#)
- **Veteran Mental Health Plans and Programs.** Nothing new to report.
- **Veterans Garden.** Andrew Magallanez updated the group on the progress of the garden. He noted that he has received some veteran interest and that he routinely encounters a homeless veteran at the garden who enjoys talking with Andrew. Daily watering is needed now. Andrew asked members for assistance. A work party is scheduled for June 29th from 9:30am to 11:30am.
- **Veteran Employment and Employment Opportunities.** Vet Tribe will meet with those interested in professional networking on June 26th at Moment Brewing from 5 to 8pm.
- **Women's Resource Group.** Nothing to report this month.
- **VAF Client Assessments.** Calls to clients who have accessed the Veterans Assistance Fund were made this month. Among those who were successfully contacted, comments were positive and they expressed appreciation for the assistance they received.
- **Veteran Court Mentorship.** Rick Raymond noted that veterans court meets on Fridays. VAB members are encouraged to attend to become aware of the process.

Old Business –

a. **Review 2024 Work Plan progress.** Matt Shillingburg presented a plan to test the concept of a Veterans Resource Center. With the support of Olympic College and the Military & Veterans Program staff, a space has been designated for a Veterans Resource Center in Building 11, co-located with the Military and Veterans Program. To start, Rick Becker will hold office hours at the site two days a week from 10am to 2pm on Tuesdays and Thursdays where he will provide guidance to veterans, whether a student or not, about veteran benefits other than those involving education. Rick will also be able to assist veterans needing in-person assistance with completing Veteran Assistance Fund applications. In addition to supplying the office space and access to office equipment, Tatiane Simons who directs the Military and Veterans Program, generously offered access to a calendar system that will permit scheduling appointments so that activity can be monitored. Matt made a motion to test the concept through the summer and report back to the VAB at the October VAB meeting on progress and recommendations for next steps. The motion passed with one abstention.

New Business –

- a. **Kitsap County Fair Table.** Rick Becker announced the VAB has been invited to partner with VFW and American Legion posts to staff a table at the Kitsap County Fair from August 21st to July 25th. Local veteran service organizations are working hard to improve their visibility in the community to promote the valuable benefits that are part of affiliation with a veteran organization. A VAB representative will be there to help address questions about local veteran issues and concerns as well as help refer those who express needs to local resources for assistance. Rick will develop a list of informational items for the table and offer training to those VAB who would like to participate during the week.
- b. **Proposal to increase VAF spending limits to \$3,500.** – Tabled until July meeting.
- c. **Propose increase to the VAF income threshold to 200% of the Federal Poverty Level.** Tabled until July meeting.
- d. **VAF funded debit cards to deliver immediate assistance.** Tabled to July meeting.

Public Comments: There were no public comments.

Good of the Order/Announcements:

- a. June 19th, at 6pm a fundraiser will be held at the 19th Hole in Chico. Proceeds will go to KAVA. VAB members are encouraged to attend.
- b. July 11th Whole Health Roadshow at the Silverdale CBOC from 11:30 am to 1pm.

Next meeting: The next public Veterans Advisory Board meeting will be Wednesday, July 10th, 2024, at 5:30 pm. This meeting will be held at Olympic College, Building 4, Room 129 and will also be available through Zoom.

ADJOURNMENT: Meeting adjourned at 7:15 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
ATTENDANCE			
MEMBERS		GUESTS	STAFF
Present Richard Raymond (I) Tatiane Simons (I) Mark Lowe (I) Harry Gilger (I) Samantha D'Anella (I) Jack Cahoon (I) Jason Reis (I) Andrew Magallanez (I) Branden Davis (I) Dan Piper (I) Peggy Roy (I) Carlos Trujillo (Z) Matt Shillingburg (I)		Joel Burkhardt, KCR (I) Samantha Lyons, District Court Travis Garrett, District Court	Rick Becker (I)
Absent / Excused Bill Martin (E) Brian Davis (E) Jayme DeGooyer (E) Ron Valencia ()			
Note: (I) = In-Person (Z) = Zoom (E) = Excused			

2024 Veterans Relief Fund Budget

As of June 30, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
Current Revenue					
3110.10	Real & Personal Property	800,000.00	442,377.85	55.3%	357,622.15
3610.11	Investment Interest	2,000.00	1,840.59	92.0%	159.41
3000	Other Revenue	2,700.00	1,361.52	50.4%	1,338.48
	Revenue total	804,700.00	445,579.96	55.4%	359,120.04
	Budget total	804,700.00			
County Staff Charges					
5101	Regular Salaries	46,388.00	21,321.60	46.0%	25,066.40
5201	Industrial Insurance	555.00	222.45	40.1%	332.55
5202	Social Security	3,549.00	1,619.21	45.6%	1,929.79
5203	PERS Retirement	4,305.00	2,031.96	47.2%	2,273.04
5209	WA State Family Leave	101.00	44.98	44.5%	56.02
5229	Benefit Bucket	7,245.00	3,622.50	50.0%	3,622.50
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	265.59	0.0%	(265.59)
5425	Postage	150.00	-	0.0%	150.00
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	251.53	16.8%	1,248.47
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5497	Registration & Tuition	-	106.86	100.0%	(106.86)
5492	Other Miscellaneous	-	-	0.0%	-
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	129,004.75	20.0%	517,405.25
	NW Justice League	60,000.00	28,000.00	46.7%	32,000.00
Standdown					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	439.00	22.0%	1,561.00
5451	Operating Rentals	-	425.00	100.0%	(425.00)
5499	Other Miscellaneous	15,762.00	163.90	1.0%	15,598.10
County Charges					
5912	I/F IS Service Charges	3,319.00	1,659.48	50.0%	1,659.52
5913	I/F IS Program Maintenance	1,542.00	771.00	50.0%	771.00
5922	I/F IS Projects	304.00	151.98	50.0%	152.02
5996	Indirect Cost Allocation	5,570.00	2,785.00	50.0%	2,785.00
	Expense total	804,700.00	192,993.17	24.0%	611,706.83
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	804,700.00			

Veterans Assistance Fund 2024
Monthly Report: June 2024
Submitted by: Joel Burkhardt

Activity	June	YTD
Total Applicants	17	97
Total # of New Applicants	5	26
Applications Accepted	14	91
Applications Denied	3	7
General Discharges	3	3
Total Unduplicated	20	99
Total Payout	\$22,775.96	\$109,748.54
Applications in process	19	

Activity	Amount	Services Delivered
Appliances	\$0.00	0
Auto Repair	\$7613.20	5
Burial	\$0.00	0
Bus Pass	\$0.00	0
Bus Ticket Home	\$0.00	0
Clothing	\$388.05	2
Dental	\$0.00	0
Eviction Prevention	\$9134.75	3
Food, Hygiene, & Cleaning supplies	\$1728.96	9
Gasoline	\$150.00	2
Heating Oil	\$0.00	0
Motel	\$0.00	0
Medical	\$505.00	1
Natural Gas	\$0.00	0
Occupation Certification	\$0.00	0
Phone	\$0.00	0
Propane	\$0.00	0
PSE	\$0.00	0
Rent	\$2691.00	2
Water & Sewer	\$0.00	0
Union Dues	\$0.00	0
Waste Management	\$0.00	0
Wood for Heat/ Pellets	\$0.00	0
Misc.	\$565.00	2
Total Payout	\$22,775.96	Total 26

Demographics	June	YTD
Veteran	19	91
Dependent	0	3
Widow	1	7
Gender		
Male	17	82
Female	3	18
Other Gender	0	1
Age		
30 yrs. old and under	2	4
31 to 60 yrs. old	7	44
60 yrs. old and over	11	52
Ethnicity		
Hispanic or Latino	1	2
Non-Hispanic or Latino	19	99
Race		
American Indian/Alaskan Native	2	5
Asian	0	2
Black or African American	4	27
Native Hawaiian or Other Pacific Islander	0	1
White	13	64
Other Race	0	1
Multi Race (2 or more of the above)	1	1

June Program Highlights

- Conducted 2 jail visits and met with 3 inmates that may need future services.
- Working with KCR leadership to streamline interdepartmental cooperation within KCR in order to serve additional Veterans in need.

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals –\$3000

KCR \$ value of referrals YTD (January 2024 – Present) \$7900.00

Applications Denied: 3

2 over income, provided additional resources (HAF flyer), 1 dishonorable discharge and provided resources to attempt an upgrade of discharge (VA web)

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

Clark VAF	0
Ocean County VAF	0
King County VAF	2
Mason County VAF	0
Pierce County VAF	2
Food Banks/Free Meal Site	1
Salvation Army/St. Vincent de Paul/DSHS	0
Employment Resources/Work Source	2
WDVA/Building 10	2
Legal Resources/Northwest Justice Project	1
SSVF (Supportive Services for Veterans and Families	0
Educational resources	0
Anger Management Resources	0

\$ Value of Referrals outside of KCR – \$2500

\$ Value of Referrals YTD (January 2024-Present) – \$6700.00

5-phone calls fielded seeking information outside of assistance fund

June Breakdown:

Jail Contacts –3

YTD (January 2024-Present) – 11 individuals

Clean and Sober Housing – 0

YTD (January 2024-Present) –0

Eviction Relief Funding (Rental Assistance line item from VAP Budget contract) – \$9134.75
(included in above total)

YTD (January 2024-Present \$37,330.05

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2024

Total Direct Service Budget 2023 - \$553,098

Activity	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Appliances	\$ -		\$899.58										\$ 899.58
Auto Repair	\$ 300.74		\$988.85	\$ 2,763.03	\$ 1,226.20	\$ 7,613.20							\$ 12,892.02
Burial	\$ -	\$ 700.00	\$1,500.00										\$ 2,200.00
Bus Pass	\$ -												\$ -
Bus Ticket Home	\$ -												\$ -
Clean & Sober Housing	\$ -												\$ -
Clothing	\$ -	\$ 300.00		\$ 200.00	\$ 200.00	\$ 388.05							\$ 1,088.05
Dental	\$ -												\$ -
Eviction Relief Funding	\$ 3,575.00		\$9,561.30	\$ 5,626.00	\$ 9,433.00	\$ 9,134.75							\$ 37,330.05
Food	\$ 203.80		\$876.61	\$ 323.40	\$ 1,089.41	\$ 1,243.72							\$ 3,736.94
Gasoline	\$ 332.14	\$ 90.44	\$310.84	\$ 444.86	\$ 467.40	\$ 150.00							\$ 1,795.68
Heating Oil	\$ -		\$312.15										\$ 312.15
Misc.	\$ 465.14	\$ 1,859.03	\$2,195.80	\$ 1,988.81	\$ 471.44	\$ 1,050.24							\$ 8,030.46
Motel	\$ -		\$1,384.49	\$ 4,266.67	\$ 468.16								\$ 6,119.32
Medical	\$ 70.00			\$ 647.84		\$ 505.00							\$ 1,222.84
Natural Gas	\$ -	\$ 179.67	\$335.82										\$ 515.49
Occupation Certification	\$ -			\$ 60.00									\$ 60.00
Phone	\$ 117.92		\$681.06		\$ 660.41								\$ 1,459.39
Propane	\$ -	\$ 297.28	\$328.40	\$ 356.24	\$ 356.24								\$ 1,338.16
PSE	\$ 1,613.34	\$ 108.89	\$3,017.97	\$ 1,975.87	\$ 5,065.76								\$ 11,781.83
Rent	\$ 2,525.00	\$ 1,359.00	\$4,060.00	\$ 6,350.67	\$ 293.00	\$ 2,691.00							\$ 17,278.67
Sewer	\$ -	\$ 139.04	\$552.74		\$ 231.59								\$ 923.37
Union Dues	\$ -												\$ -
Waste Management	\$ -			\$ 267.82	\$ 87.37								\$ 355.19
Water	\$ 209.52		\$ 127.22	\$ 66.92									\$ 403.66
Wood for Heat/ Pellets	\$ -												\$ -
TOTALS	\$ 9,412.60	\$ 5,033.35	\$ 27,132.83	\$ 25,338.13	\$ 20,049.98	\$ 22,775.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,742.85
Balance	\$ 543,685.40	\$ 538,652.05	\$ 511,519.22	\$ 486,181.09	\$ 466,131.11	\$ 443,355.15	\$ 443,355.15	\$ 443,355.15	\$ 443,355.15	\$ 443,355.15	\$ 443,355.15	\$ 443,355.15	\$ 443,355.15

Demographics	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Veteran	12	7	16	20	17	19							
Dependent	0	0	1	2	0	0							
Widow	0	2	2	1	1	1							
Gender													
Male	12	6	16	16	15	17							
Female	0	3	3	6	3	3							
Other Gender	0	0	0	1	0	0							
Age													
30 yrs. old and under	1	0	0	1	1	2							
31 to 60 yrs. old	2	3	9	16	10	7							
60 yrs. old and over	9	6	10	9	7	11							
Ethnicity													
Hispanic or Latino	1	0	0	0	0	1							
Non-Hispanic or Latino	11	9	19	23	18	19							
Race													
American Indian/Alaskan Native	0	0	0	1	2	2							
Asian	0	0	1	1	0	0							
Black or African American	3	3	8	5	4	4							
Native Hawaiian or Other Pacific Islander	0	0	1	0	0	0							
White	9	6	8	16	12	13							
Other Race	0	0	1	0	0	0							
Multi Race (2 or more of the above)	0	0	0	0	0	1							

2024 Applications Per month	\$ 15	\$ 12	\$ 19	\$ 18	\$ 17	\$ 17							98
2024 New Clients served YTD	\$ 3	\$ 4	\$ 6	\$ 4	\$ 4	\$ 5							26
2024 Clients denied	\$ 3	\$ 1	\$ -	\$ 1	\$ -	\$ 3							8
2024 Total Clients Served (unduplicated #)	\$ 10	\$ 9	\$ 19	\$ 23	\$ 18	\$ 20							99

2023 Applications Per month	9	15	36	34	38	37	26	6	36	27	17	20	301
2023 New Clients served YTD	0	2	6	6	4	5	8	0	2	13	8	8	62
2023 Clients denied	0	0	0	0	0	0	0	0	2	2	2	4	10
2023 Total Clients Served (unduplicated #)	9	15	36	9	9	28	10	5	17	14	16	11	179

2022 Applications Per month	52	40	30	48	49	31	55	53	40	38	45	36	517
2022 New Clients served YTD	4	3	3	10	10	4	7	10	5	5	2	5	68
2022 Clients denied	0	0	1	0	1	0	0	0	1	0	0	0	3
2022 Total Clients Served (unduplicated #)	52	19	12	17	28	6	19	22	8	5	6	10	204

2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: August 14, 2024

TIME: 5:30 p.m.

LOCATION: Olympic College, Building 4, Room 129

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting

Meeting ID: 834 6002 9859

Passcode: 116863

Phone: 1-253-215-8782

AGENDA

* = Action Item

- 1. **Call to Order.** Mark Lowe
- 2. **Online Announcement.** Jayme DeGooyer
- 3. **Welcome to attendees and new board members.** Jayme DeGooyer
- 4. **Introduction of Attendees.** Mark Lowe

- 5. **Approval of Agenda. *** Jayme DeGooyer
- 6. **Approval of July 10, 2024, VAB Minutes. *** Jayme DeGooyer
- 7. **Guest Speaker.** No speaker scheduled.

- 8. **Reports.**
 - a. **Veterans Assistance Fund Reports Review Expenditures.** VAB Members
 - b. **Update on KCR Veteran Assistance Fund administration.** Joel Burkhardt
 - c. **Committee Reports.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**
 - a. Veterans Resource Center progress. Rick Becker
 - b. Work Plan Review Rick Becker

10. New Business:

Topic	VAB Member
VAB Veteran Resources Review: Visual And Electronic Aids To Quickly Assist Veterans In Need.	Rick Becker

11. Public Comments.

12. Good of the Order/Announcements.

13. Next Meeting August 14, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

Run to Tahoma 2024





Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion. Open to the public 11:00am – 2pm.

March 6 – 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

March 13 - 1730, VAB monthly meeting – Topic: Puget Sound Energy Program updates – Maria Dozeman

March/April TBD - Veteran Garden prep

April 3 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 1 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting –

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic

July 11 – 1130 – 1300 Whole Health Roadshow Silverdale CBOC

Ongoing: Support Garden maintenance.

Ongoing: – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic: Veteran Resources Review.

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and teardown)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic: Samantha Adams, Northwest Justice Project Staff Attorney.

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day Host table at the Kitsap Pavilion

November 15 Silverdale CBOC Whole Health Day 9am to 3pm. Rick Becker to host table.

December 13 - 1730, VAB monthly meeting – Topic:

Attachment B



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-low@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	50%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	100%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
3. Support two Stand Downs with KAVA.	50%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	100%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
5. Veteran Garden	75%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	25%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	50%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	50%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	100%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	75%	Moderate	VAB members.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
4. Continue Veteran Program web site improvements.	75%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
July 10, 2024**

CALL TO ORDER: The meeting was conducted via Zoom and called to order by Mark Lowe at 5:30 PM.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made and seconded to approve the July agenda. The motion passed unanimously.

Approval of minutes: The June 2024, minutes were reviewed by members. A motion was made and seconded to accept the minutes as written. The motion passed unanimously.

Speakers: Sonja Muir, Business Engagement Specialist, and Tracey House, Regional Transition Consultant, from the Division of Vocational Rehabilitation (DVR), Washington State Department of Social & Health Services spoke about employment programs available through their division. DVR assists individuals with disabilities find and sustain meaningful employment, by providing intensive and extensive supports and services designed to benefit both the job applicant and the employer. Key points were made about services that are available to veterans who are involved with the justice system and/or struggle from substance abuse disorders. After professionals review medical and social evaluations, they formulate Individual Plan of Employment (IPE). Any necessary training, education, counseling, purchases, resume assistance, interview coaching is provided. Clients then begin their job search. More work needs to be done to educate local employers about the process. A copy of the presentation follows at Attachment A.

Reports.

a. Rick Becker reviewed the financial reports, highlighting a decrease in utilization compared to previous years. He referred attendees to the Veterans Assistance Fund Mid-Year Review. Overall demand and spending is less than experienced during the same period last year. Rick noted for the group that Allen Sharrett is adding a separate line under the Miscellaneous category in the budget report to display budget and spending amounts for the Veterans Garden. Joel Burkhardt, the KCR Veterans Assistance Fund (VAF) Administrator, then provided a review of VAF expenditures. He noted that most clients are referred to other agencies for assistance to address non-emergent needs and long term solutions. This is having a direct influence on demand and expenditures.

b. Committee Reports.

- **Ageing Veterans Services.** Matt Shillingburg reported he is working with Retsil to present computer monitors for the facility.
- **Housing and Homelessness.** No report.
- **Public Affairs and Social Media.** Brian reported that activity is up on the Facebook page and the site is proving to be a good communication tool for VAB activities as well as general news for veterans.
- **Special Event Support.** Peggy Roy commented that planning for the September Veterans Stand Down has started.
- **Veteran Education.** Tatiane Simons reported that the Veterans Resource Center at Olympic Collete opened on July 2nd and is located in Building 11, Room 104, co-located with the Military

and Veterans Program offices. Rick Becker has already seen several visitors. She also noted that a calendar has been developed for people to schedule appointments. She also expressed her appreciation for the referral to assist an Olympic College student with obtaining a free vehicle. The student, a single father, had no working transportation so the vehicle is proving to be a huge help to the veteran and his daughter.

- **Veteran Health Care.** Peggy Roy noted that the VA's Whole Health Roadshow will be at the Silverdale Clinic on 11 July. If you Have time feel free to attend.
- **Veteran Mental Health Plans and Programs.** Rick Raymond presented plans to support a suicide prevention event. An event is planned for September. See flier. VAB members are encouraged to attend.
- **Veterans Garden.** Andrew Magallanez updated the group on the progress of the garden. He noted that he has received some veteran interest and that he routinely encounters a homeless veteran at the garden who enjoys talking with Andrew. Daily watering is needed now. Andrew asked members for assistance. A work party is scheduled for June 29th from 9:30am to 11:30am.
- **Veteran Employment Opportunities.** Vet Tribe will meet with those interested in professional networking on July 24th at Crane's Castle Brewing from 5 to 8pm.
- **Women's Resource Group.** Nothing to report this month.
- **VAF Client Assessments.** No report this month.
- **Veteran Court Mentorship.** Rick Raymond announced that the Veterans Court will be hosting a meet and greet between clients and mentors. He expects that this will help foster more participation in the mentor program.



Old Business –

- Veteran Resource Center progress.** Rick Becker commented that the office provided by Olympic College is open and 6 visitors have been served during the two days it has been open so far this month. Olympic College staff are excited to have a representative answer question they are not able to answer. Feedback from veterans indicates they appreciate the ability to sit with someone in person to answer questions and review resources in paper as well as electronically. The office is co-located with the Olympic College Military and Veterans Program spaces in Building 11, Room 104.
- Work Plan Review.** Rick Becker expressed his appreciation for all the work that is going into competing work plan goals. He adjusted completion percentages to account for the progress.

New Business –

- Increase Veteran Assistance Fund Award maximums:** The current \$2,500 limit per veteran per year is becoming insufficient to prevent eviction or foreclosure as well as meet other immediate needs to keep veterans in their homes. With rising rents, security deposits, and associated expenses, along with significantly higher motel costs for those needing immediate but temporary housing when shelters are full, waivers have been necessary to keep people housed. For example, it is not uncommon to find a landlord renting a two bedroom home and charging \$1,800 rent per month, that move in costs will include a security deposit matching the monthly rent as well as one month rent in advance. To address this, the Veterans Advisory Board is advised to consider increasing the annual allowable award to \$3,500 per veteran per year for two consecutive years before a one-year break to access the fund. A motion was made to increase the maximum award level to \$3,500 dollars and approved unanimously. A change to the Policies and Procedures will be drafted and presented to the County Commissioners for approval.

b. Raise the Federal Poverty Level Threshold: Increasing the threshold from 175% to 200% of the Federal Poverty Level will better align with other state and county program eligibility criteria based on Average Median Income. Inflation has outpaced cost-of-living adjustments, affecting those on fixed incomes the most. It is estimated this change would make about 40 more veterans eligible to access the fund per year. With 40 more veterans able to access the fund the additional expenditures would equal between \$100K and \$140K per year, depending on whether the annual award per veterans is increased or not. This change will require a change to the policies and procedures and approval by the county commissioners as part of a resolution. The chart below compares current and proposed VAF income thresholds with 50% Area Median Income for 2024 for perspective.

Household Size	175% FPL Monthly Income for 2024	50% WA State AMI Monthly Income for 2024	200% FPL Monthly Income for 2024
1	\$2,196	\$2,636	\$2,510
2	\$2,981	\$3,446	\$3,406
3	\$3,765	\$4,257	\$4,303
4	\$4,550	\$5,068	\$5,200
5	\$5,335	\$5,879	\$6,096
6	\$6,119	\$6,690	\$6,993
7	\$6,904	\$6,842	\$7,890
8	\$7,688	\$6,994	\$8,786

A motion was made and seconded to approve increasing the Federal Poverty threshold from 175% to 200% in order to qualify the veteran financially for access to the Veterans Assistance Fund. The motion was passed unanimously by the VAB. A change to the Policies and Procedures will be drafted and presented to the County Commissioners for final approval.

c. Develop a VAF-Funded Debit Card Program: Currently, the VAF lacks a mechanism to deliver immediate assistance. The application process is necessarily lengthy, often taking days or longer, to assure the documentation provided by the veteran supports eligibility and the requests for assistance that are received. After eligibility is determined approved expenditures in the form of vouchers to creditors can be delayed by about 10 days. Veterans visiting veteran service organizations for help often must rely on the generosity of post members who may be present at the time of the request for immediate support. To address this, we propose working with KCR to develop a process for distributing KCR-purchased debit cards to the VAF Fund Administrator, Veteran Resource Center and local selected veteran service organizations. These cards, estimated at around \$100, would cover food and fuel at selected locations, providing immediate assistance while a VAF application is processed. Security and accountability measures will be developed to ensure proper use of these funds.

A motion was made and seconded to develop a VAF-Funded Debit Card Program with necessary security and accountability measures to assure the cards are being used as intended. The motion passed unanimously.

Public Comments: There were no public comments.


Good of the Order/Announcements:

- a. Rick reminded attendees that the Silverdale CBOC Clinic is holding a health fair from 11:30am to 1:00pm as part of their ongoing efforts to reach out to their enrollees as well as veterans in general.

Next meeting: The next public Veterans Advisory Board meeting will be Wednesday, August 14th, 2024, at 5:30 pm. This meeting will be held at Olympic College, Building 4, Room 129 and will also be available through Zoom.

ADJOURNMENT: Meeting adjourned at 7:15 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
July 10, 2024	Rick Becker	Incorporate approved VAF changes into the policies and procedures.	Drafting changes for submission to the county commissioners for their approval.
ATTENDANCE			
MEMBERS		GUESTS	STAFF
<u>Present</u> Richard Raymond (I) Tatiane Simons (I) Mark Lowe (I) Harry Gilger (I) Samantha D'Anella (Z) Jack Cahoon (I) Jason Reis (I) Andrew Magallanez (I) Dan Piper (I) Peggy Roy (I) Carlos Trujillo (Z) Bill Martin (I) Brian Davis (Z) Jayme DeGooyer (I) Matt Shillingburg (I)		Joel Burkhardt, KCR (I) Sonja Muir, Business Engagement Specialist, Division of Vocational Rehabilitation (DVR), Washington State Department of Social & Health Services (I) Tracey House, Regional Transition Consultant, Division of Vocational Rehabilitation (DVR), Washington State Department of Social & Health Services (I) Joe Kochera (I)	Rick Becker (I)
<u>Absent / Excused</u> Ron Valencia () Branden Davis ()			
Note: (I) = In-Person (Z) = Zoom (E) = Excused			



Washington State
Department of Social
& Health Services
Division of Vocational Rehabilitation (DVR)

Division of Vocational Rehabilitation (DVR)

Sonja Muir ,
Business Engagement Specialist
Kitsap / Clallam / Jefferson

Tracey House ,
Regional Transition Consultant
Kitsap / Clallam / Jefferson

DVR 101

DVR assists individuals with disabilities find and sustain meaningful employment, by providing intensive and extensive supports and services designed to benefit both the job applicant and the employer.

Confirmed Disability = Eligible For Services

DVR Ages 14 & 99



Attachment A

DVR LIST OF SERVICES/BENEFITS

Clothing, Uniforms, Footwear	Assistive Technology
Tools, Materials, Supplies	Adaptive Environment
Psychological Evaluations	Vocational Counseling
Physical Capacity Evaluations	On-The-Job Supports
Vocational Assessments	Reasonable Accommodations
Tuition, Fees, Textbooks, Labs	Transportation
Inter-Agency Referrals	ADA Advocacy/Cust Asst Program Support
Benefit Planning	Letters of Reference
Interpreter Services	Vocational Training

How the process works'

1. Intake Appointment with Vocational Rehabilitative Counselor (VRC).
2. Pull records (medical) to establish eligibility.
3. Formulate Individual Plan of Employment (IPE)
Determine Needs to be Met (educational, medical, transportation, counseling, clothing, training)
Referrals to Vocational Partners
4. Any necessary training, education, counseling, purchases, resume assistance, interview coaching is provided.
5. Job Searches Begin
6. Employment Is Secured
7. DVR Job Retention Services for 90-Days

Co-Enrollment: Department of Veteran's Affairs Unique Circumstances: SUD, Re-Entry

DVR customers **may** be co-enrolled and receiving services/benefits from the VA or any other veteran-centered services or support group.

DVR is a non-primary resource. Customers must first approach their primary provider (i.e. insurance, FAFSA, etc.) for financial assistance to address barriers (medical, psychological, educational). If the primary resource will not cover or will only cover a portion of the cost, DVR can cover the balance (mental & physical restoration).

DVR is **not** an income-based service. The only qualification is the presence of a disability, regardless of how it originated (car accident, genetics, childbirth complications, substance abuse, on -the-job). If you are already receiving state benefits, you are still eligible. If your current income is over the poverty threshold, you are still eligible.

DVR is supportive of customers with a history of convictions and/or time served. We have partnerships with employers who believe in extending "second -chance" employment and training. Customers may have a WATCH and/or VERUS report ran, which will remain confidential and restricted to case personnel, only.

Any Questions?

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Attachment B



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-lowe@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	50%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	100%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
3. Support two Stand Downs with KAVA.	50%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	100%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
5. Veteran Garden	75%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	25%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	50%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	50%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	100%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	75%	Moderate	VAB members.
4. Continue Veteran Program web site improvements.	75%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2024

Total Direct Service Budget 2023		\$553,098											
Activity	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Appliances			\$899.58										\$ 899.58
Auto Repair	\$ 300.74		\$988.85	\$ 2,763.03	\$ 1,226.20	\$ 7,613.20		\$ 8,228.83					\$ 21,120.85
Burial		\$ 700.00	\$1,500.00										\$ 2,200.00
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clean & Sober Housing													\$ -
Clothing		\$ 300.00		\$ 200.00	\$ 200.00	\$ 388.05	\$ 242.62						\$ 1,330.67
Dental	\$ -												\$ -
Eviction Relief Funding	\$ 3,575.00		\$7,361.30	\$ 5,626.00	\$ 9,433.00	\$ 9,134.75	\$ 9,273.00						\$ 44,403.05
Food	\$ 203.80		\$1,151.28	\$ 323.40	\$ 1,089.41	\$ 1,243.72	\$ 874.91	\$ 729.78					\$ 5,616.30
Gasoline	\$ 257.14	\$ 300.44	\$370.85	\$ 459.86	\$ 467.40	\$ 150.00	\$ 419.81	\$ 91.75					\$ 2,517.25
Heating Oil			\$312.15										\$ 312.15
Misc.	\$ 465.14	\$ 2,009.03	\$1,921.13	\$ 1,838.79	\$ 471.44	\$ 1,050.24	\$ 537.31	\$ 635.16					\$ 8,928.24
Motel			\$1,384.49	\$ 4,266.67	\$ 468.16		\$ 991.34	\$ 697.24					\$ 7,807.90
Medical	\$ 70.00		\$ 647.84			\$ 505.00		\$ 15.81					\$ 1,238.65
Natural Gas		\$ 179.67	\$335.82										\$ 515.49
Occupation Certification				\$ 60.00									\$ 60.00
Phone	\$ 117.92		\$681.06		\$ 660.41								\$ 1,459.39
Propane		\$ 297.28	\$328.40	\$ 356.24	\$ 356.24								\$ 1,338.16
PSE	\$ 1,613.34	\$ 108.89	\$3,017.97	\$ 1,975.89	\$ 5,065.76		\$ 4,180.15	\$ 390.12					\$ 16,352.12
Rent	\$ 2,525.00	\$ 1,359.00	\$4,060.00	\$ 6,350.67	\$ 293.00	\$ 2,691.00	\$ 9,200.00	\$ 10,727.11					\$ 37,205.78
Sewer		\$ 139.04	\$552.74		\$ 231.59								\$ 923.37
Union Dues													\$ -
Waste Management				\$ 267.82	\$ 87.37			\$ 139.23					\$ 494.42
Water	\$ 209.52		\$ 127.22	\$ 66.92			\$ 102.97	\$ 717.40					\$ 1,224.03
Wood for Heat/ Pellets													\$ -
TOTALS	\$ 9,337.60	\$ 5,393.35	\$ 24,992.84	\$ 25,203.13	\$ 20,049.98	\$ 22,775.96	\$ 25,822.11	\$ 22,372.43	\$ -	\$ -	\$ -	\$ -	\$ 155,947.40
Balance	\$ 543,760.40	\$ 538,367.05	\$ 513,374.21	\$ 488,171.08	\$ 468,121.10	\$ 445,345.14	\$ 419,523.03	\$ 397,150.60	\$ 397,150.60	\$ 397,150.60	\$ 397,150.60	\$ 397,150.60	
Demographics	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Veteran	12	7	16	20	17	19	19	19					
Dependent	0	0	1	2	0	0	0	0					
Widow	0	2	2	1	1	1	0	0					
Gender													
Male	12	6	16	16	15	17	17	16					
Female	0	3	3	6	3	3	2	3					
Other Gender	0	0	0	1	0	0	0	0					
Age													
30 yrs. old and under	1	0	0	1	1	2	2	1					
31 to 60 yrs. old	2	3	9	16	10	7	11	11					
60 yrs. old and over	9	6	10	9	7	11	6	7					
Ethnicity													
Hispanic or Latino	1	0	0	0	0	1	2	2					
Non-Hispanic or Latino	11	9	19	23	18	19	17	17					
Race													
American Indian/Alaskan Native	0	0	0	1	2	2	1	0					
Asian	0	0	1	1	0	0	0	0					
Black or African American	3	3	8	5	4	4	5	2					
Native Hawaiian or Other Pacific Islander	0	0	1	0	0	0	0	0					
White	9	6	8	16	12	13	10	14					
Other Race	0	0	1	0	0	0	0	0					
Multi Race (2 or more of the above)	0	0	0	0	0	1	3	3					

2024 Applications Per month	15	12	19	18	17	17	14	19					131
2024 New Clients served YTD	3	4	6	4	4	5	7	7					40
2024 Clients denied	3	1	0	1	0	3	0	0					8
2024 Total Clients Served (unduplicated #)	10	9	19	23	18	20	19	19					137
2023 Applications Per month	9	15	36	34	38	37	26	6	36	27	17	20	301
2023 New Clients served YTD	0	2	6	6	4	5	8	0	2	13	8	8	62
2023 Clients denied	0	0	0	0	0	0	0	0	2	2	2	4	10
2023 Total Clients Served (unduplicated #)	9	15	36	9	9	28	10	5	17	14	16	11	179
2022 Applications Per month	52	40	30	48	49	31	55	53	40	38	45	36	517
2022 New Clients served YTD	4	3	3	10	10	4	7	10	5	5	2	5	68
2022 Clients denied	0	0	1	0	1	0	0	0	1	0	0	0	3
2022 Total Clients Served (unduplicated #)	52	19	12	17	28	6	19	22	8	5	6	10	204
2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185
2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208
2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256
2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198
2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513
2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101
2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: September 11, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129.

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

AGENDA

* = Action Item

- 1. **Call to Order.** Mark Lowe
- 2. **Online Announcement.** Jayme DeGooyer
- 3. **Welcome to attendees and new board members.** Jayme DeGooyer
- 4. **Introduction of Attendees.** Mark Lowe
- 5. **Approval of Agenda. *** Jayme DeGooyer
- 6. **Approval of August 14, 2024, VAB Minutes. *** Jayme DeGooyer
- 7. **Guest Speaker.** No speaker scheduled.
- 8. **Reports.**
 - a. **Veterans Assistance Fund Reports Review Expenditures.** VAB Members
 - b. **Update on KCR Veteran Assistance Fund administration.** Joel Burkhardt
 - c. **Committee Reports.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**
 - a. Veterans Resource Center progress. Rick Becker
 - b. Work Plan Review Rick Becker

10. New Business:

Topic	VAB Member

11. Public Comments.

12. Good of the Order/Announcements.

13. **Next Meeting** October 9, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion. Open to the public 11:00am – 2pm.

March 6 – 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

March 13 - 1730, VAB monthly meeting – Topic: Puget Sound Energy Program updates – Maria Dozeman

March/April TBD - Veteran Garden prep

April 3 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 1 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting –

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic

July 11 – 1130 – 1300 Whole Health Roadshow Silverdale CBOC

Ongoing: Support Garden maintenance.

Ongoing: – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic: Veteran Resources Review.

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 27 - Fall Stand Down Set up; 1200 – 3:00pm.

September 28 - Fall Stand Down; 1000 - 1400 (Vet registration, and teardown)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic: Samantha Adams, Northwest Justice Project Staff Attorney.

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day Host table at the Kitsap Pavilion

November 15 Silverdale CBOC Whole Health Day 9am to 3pm. Rick Becker to host table.

December 13 - 1730, VAB monthly meeting – Topic:

Attachment B



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-low@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	60%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	100%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
3. Support two Stand Downs with KAVA.	50%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	100%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
5. Veteran Garden	100%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	25%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	50%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	75%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	100%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	100%	Moderate	VAB members.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
4. Continue Veteran Program web site improvements.	80%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
August 10, 2024**

CALL TO ORDER: The meeting was conducted via Zoom and called to order by Mark Lowe at 5:30 PM.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made and seconded to approve the August agenda. The motion passed unanimously.

Approval of minutes: The July 2024, minutes were reviewed by members. A motion was made and seconded to accept the minutes as written. The motion passed unanimously.

Speakers: No guest speaker

Reports.

a. Rick Becker briefly reviewed the financial reports with the group. Use of the fund is stabilizing, and expenditures are currently running under budget for the year. Joel Burkhardt, the KCR Veterans Assistance Fund (VAF) Administrator, then provided a review of VAF expenditures. He noted that most clients continue to be referred to other agencies for assistance to address non-emergent needs and long term solutions. This is influencing emergency service expenditures.

b. Committee Reports.

- **Aging Veterans Services.** No report.
- **Housing and Homelessness.** No report.
- **Public Affairs and Social Media.** No report.
- **Special Event Support.** Peggy Roy commented that planning for the September Veterans Stand Down has started and announced that the Veterans Administration Clinic is offering another Whole Health Day in November. Rick Becker commented he has responded to the coordinator to let her know the Veterans Program will be represented as in past years.
- **Veteran Education.** Tatiane reminded the group that Summer Quarter will be complete at the end of August and the fall quarter starts at the end of September. This will likely result in a decrease in students using the Veteran Resource Center. Veteran enrollment is expected to meet or exceed enrollment numbers seen during the spring quarter.
- **Veteran Health Care.** Peggy Roy commented the CBOC in Silverdale is offering classes for enrollees. Stand Down preparation is going well. VAB members are needed to staff the registration desk for the 28 September event.
- **Veteran Mental Health Plans and Programs.** Rick Raymond presented plans to support a suicide prevention event. An event is planned for September 14th. See flier. VAB members are encouraged to attend. See Rick Raymond for details.
- **Veterans Garden.** Andrew Magallanez updated the group on the progress of the garden. He provided lettuce and a variety of herbs that were grown in the garden for meeting attendees to take home. Andrew asked members



for assistance as the harvest continues and preparation for the fall progresses.

- **Veteran Employment Opportunities.** No report.
- **Women’s Resource Group.** Nothing to report this month.
- **VAF Client Assessments.** No report this month.
- **Veteran Court Mentorship.** Rick Raymond announced that the mentor program is progressing.

The veterans court is facilitating court program participants with veteran mentors. Relationships are being established and developed.

Old Business –

a. **Veteran Resource Center progress.** Rick Becker informed the group that over the past six weeks the veteran center is seeing some visitors, primarily students. With the four week gap between the summer quarter ending and the fall quarter starting at the end of September that traffic is expected to be minimal. The Veteran Resource Center is co-located with the Olympic College Military and Veteran Programs spaces in Building 11, Room 104. Rick is still on track to brief the VAB at the October meeting about progress with recommendations for next steps.

b. **Work Plan Review.** Rick Becker expressed his appreciation for all the work that is going into competing work plan goals. He adjusted completion percentages to account for the progress. The Work Plan is included as Attachment A.

c. **Policy and Procedure changes.** Rick Becker briefed the group about the update he did for the county commissioners earlier today, August 14th. During the meeting he introduced the VAB approved proposals regarding the income threshold and the maximum award level. The policy documents will be prepared as a resolution and presented for official approval at a future Board of Commissioners meeting.

New Business –

a. Rick Becker conducted a session that included familiarization with commonly used resource materials and a brief exercise with common scenarios he experiences when interacting with veterans in-person and over the phone. As the VAB members increase their interactions with veterans in the community he encouraged members to become familiar with the literature so they can more quickly offer services to veterans while minimizing referrals to other sources.

Public Comments: There were no public comments.

Good of the Order/Announcements: Rick Becker reminded the group that he is partnering with VFW Post 239 and American Legion Post 149 representatives at the Kitsap County Fair from August 21 – 25 to answer questions regarding the Veterans Assistance Fund and other local resources in the area that can meet veteran needs.

Next meeting: The next public Veterans Advisory Board meeting will be Wednesday, September 11th, 2024, at 5:30 pm. This meeting will be held at Olympic College, Building 4, Room 129 and will also be available through Zoom.

ADJOURNMENT: Meeting adjourned at 7:15 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
July 10, 2024	Rick Becker	Incorporate approved VAF changes into the policies and procedures.	Drafting changes for submission to the county commissioners for their approval. Changes submitted to the Commissioners for consideration on August 14 th .
ATTENDANCE			
MEMBERS		GUESTS	STAFF
<u>Present</u> Jayme DeGooyer (I) Mark Lowe (I) Richard Raymond (I) Tatiane Simons (I) Harry Gilger (I) Jack Cahoon (I) Andrew Magallanez (I) Peggy Roy (I) Carlos Trujillo (Z) Brian Davis (Z) Ron Valencia () <u>Absent / Excused</u> Branden Davis () Samantha D'Anella (E) Jason Reis E) Dan Piper E) Bill Martin (E) Matt Shillingburg (E)		Joel Burkhardt, KCR (I)	Rick Becker (I)
Note: (I) = In-Person (Z) = Zoom (E) = Excused			

Attachment A



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-lowe@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

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4. Continue Veteran Program web site improvements.	75%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.

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3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

2024 Veterans Relief Fund Budget

As of August 31, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
Current Revenue					
3110.10	Real & Personal Property	800,000.00	448,642.21	56.1%	351,357.79
3610.11	Investment Interest	2,000.00	2,538.34	126.9%	(538.34)
3000	Other Revenue	2,700.00	1,850.82	68.5%	849.18
	Revenue total	804,700.00	453,031.37	56.3%	351,668.63
	Budget total	804,700.00			
County Staff Charges					
5101	Regular Salaries	46,388.00	30,205.60	65.1%	16,182.40
5201	Industrial Insurance	555.00	307.69	55.4%	247.31
5202	Social Security	3,549.00	2,294.51	64.7%	1,254.49
5203	PERS Retirement	4,305.00	2,843.09	66.0%	1,461.91
5209	WA State Family Leave	101.00	63.73	63.1%	37.27
5229	Benefit Bucket	7,245.00	4,830.00	66.7%	2,415.00
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	371.85	0.0%	(371.85)
5425	Postage	150.00	12.16	8.1%	137.84
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	357.62	23.8%	1,142.38
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5497	Registration & Tuition	-	106.86	100.0%	(106.86)
5492	Other Miscellaneous	-	-	0.0%	-
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	199,982.63	30.9%	446,427.37
	NW Justice League	60,000.00	38,150.00	63.6%	21,850.00
Veteran's Garden					
5499	Other Miscellaneous	1,200.00	-	0.0%	1,200.00
Standdown					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	439.00	22.0%	1,561.00
5451	Operating Rentals	-	425.00	100.0%	(425.00)
5499	Other Miscellaneous	14,562.00	163.90	1.1%	14,398.10

	Veteran's Garden	1,200.00	-	0.0%	1,200.00
County Charges					
5912	I/F IS Service Charges	3,319.00	2,212.64	66.7%	1,106.36
5913	I/F IS Program Maintenance	1,542.00	1,028.00	66.7%	514.00
5922	I/F IS Projects	304.00	202.64	66.7%	101.36
5996	Indirect Cost Allocation	5,570.00	4,177.50	75.0%	1,392.50
	Expense total	805,900.00	288,280.80	35.8%	517,619.20
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	805,900.00			

Veterans Assistance Fund 2024
Monthly Report: August 2024
Submitted by: Joel Burkhardt

Activity	August	YTD
Total Applicants	19	97
Total # of New Applicants	7	26
Applications Accepted	18	91
Applications Denied	0	7
General Discharges	3	3
Total Unduplicated	19	99
Total Payout	\$22,372.43	\$155,947.40
Applications in process		

Activity	Amount	Services Delivered
Appliances	\$0.00	0
Auto Repair	\$8,228.83	5
Burial	\$0.00	0
Bus Pass	\$0.00	0
Bus Ticket Home	\$0.00	0
Clothing	\$0.00	0
Dental	\$0.00	0
Eviction Prevention	\$0.00	0
Food, Hygiene, & Cleaning supplies	\$864.45	4
Gasoline	\$91.75	2
Heating Oil	\$0.00	0
Motel	\$697.24	1
Medical	\$15.81	1
Natural Gas	\$0.00	0
Occupation Certification	\$0.00	0
Phone	\$0.00	0
Propane	\$0.00	0
PSE	\$390.12	2
Rent	\$10,727.11	8
Water & Sewer	\$717.40	2
Union Dues	\$0.00	0
Waste Management	\$139.23	1
Wood for Heat/ Pellets	\$0.00	0
Misc.	\$500.49	2
Total Payout	\$22,372.43	Total 28

Demographics	August	YTD
Veteran	19	129
Dependent	0	3
Widow	0	7
Gender		
Male	16	115
Female	3	23
Other Gender	0	1
Age		
30 yrs. old and under	1	7
31 to 60 yrs. old	11	66
60 yrs. old and over	7	58
Ethnicity		
Hispanic or Latino	2	6
Non-Hispanic or Latino	17	133
Race		
American Indian/Alaskan Native	0	6
Asian	0	2
Black or African American	2	34
Native Hawaiian or Other Pacific Islander	0	1
White	14	88
Other Race	0	1
Multi Race (2 or more of the above)	3	7

August Program Highlights

There is an increase in New Applications coming into the program

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals –\$2500

KCR \$ value of referrals YTD (January 2024 – Present) \$15,900.00

Applications Denied: 0

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

Clark VAF	0
Ocean County VAF	0
King County VAF	0
Mason County VAF	0
Pierce County VAF	1
Food Banks/Free Meal Site	0
Salvation Army/St. Vincent de Paul/DSHS	0
Employment Resources/Work Source	1
WDVA/Building 10	3
Legal Resources/Northwest Justice Project	2
SSVF (Supportive Services for Veterans and Families	0
Educational resources	0
Anger Management Resources	0

\$ Value of Referrals outside of KCR – \$3000

\$ Value of Referrals YTD (January 2024-Present) – \$12,000.00

10-phone calls fielded seeking information outside of assistance fund

July Breakdown:

Jail Contacts –0

YTD (January 2024-Present) – 15 individuals

Clean and Sober Housing – 0

YTD (January 2024-Present) –0

Eviction Relief Funding (Rental Assistance line item from VAP Budget contract) – \$0 (included in above total)

YTD (January 2024-Present \$44,403.05

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2024

Total Direct Service Budget 2023		\$553,098											
Activity	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Appliances			\$899.58										\$ 899.58
Auto Repair	\$ 300.74		\$988.85	\$ 2,763.03	\$ 1,226.20	\$ 7,613.20		\$ 8,228.83					\$ 21,120.85
Burial		\$ 700.00	\$1,500.00										\$ 2,200.00
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clean & Sober Housing													\$ -
Clothing		\$ 300.00		\$ 200.00	\$ 200.00	\$ 388.05	\$ 242.62						\$ 1,330.67
Dental	\$ -												\$ -
Eviction Relief Funding	\$ 3,575.00		\$7,361.30	\$ 5,626.00	\$ 9,433.00	\$ 9,134.75	\$ 9,273.00						\$ 44,403.05
Food	\$ 203.80		\$1,151.28	\$ 323.40	\$ 1,089.41	\$ 1,243.72	\$ 874.91	\$ 729.78					\$ 5,616.30
Gasoline	\$ 257.14	\$ 300.44	\$370.85	\$ 459.86	\$ 467.40	\$ 150.00	\$ 419.81	\$ 91.75					\$ 2,517.25
Heating Oil			\$312.15										\$ 312.15
Misc.	\$ 465.14	\$ 2,009.03	\$1,921.13	\$ 1,838.79	\$ 471.44	\$ 1,050.24	\$ 537.31	\$ 635.16					\$ 8,928.24
Motel			\$1,384.49	\$ 4,266.67	\$ 468.16		\$ 991.34	\$ 697.24					\$ 7,807.90
Medical	\$ 70.00		\$ 647.84			\$ 505.00		\$ 15.81					\$ 1,238.65
Natural Gas		\$ 179.67	\$335.82										\$ 515.49
Occupation Certification				\$ 60.00									\$ 60.00
Phone	\$ 117.92		\$681.06		\$ 660.41								\$ 1,459.39
Propane		\$ 297.28	\$328.40	\$ 356.24	\$ 356.24								\$ 1,338.16
PSE	\$ 1,613.34	\$ 108.89	\$3,017.97	\$ 1,975.89	\$ 5,065.76		\$ 4,180.15	\$ 390.12					\$ 16,352.12
Rent	\$ 2,525.00	\$ 1,359.00	\$4,060.00	\$ 6,350.67	\$ 293.00	\$ 2,691.00	\$ 9,200.00	\$ 10,727.11					\$ 37,205.78
Sewer		\$ 139.04	\$552.74		\$ 231.59								\$ 923.37
Union Dues													\$ -
Waste Management				\$ 267.82	\$ 87.37			\$ 139.23					\$ 494.42
Water	\$ 209.52		\$ 127.22	\$ 66.92			\$ 102.97	\$ 717.40					\$ 1,224.03
Wood for Heat/ Pellets													\$ -
TOTALS	\$ 9,337.60	\$ 5,393.35	\$ 24,992.84	\$ 25,203.13	\$ 20,049.98	\$ 22,775.96	\$ 25,822.11	\$ 22,372.43	\$ -	\$ -	\$ -	\$ -	\$ 155,947.40
Balance	\$ 543,760.40	\$ 538,367.05	\$ 513,374.21	\$ 488,171.08	\$ 468,121.10	\$ 445,345.14	\$ 419,523.03	\$ 397,150.60	\$ 397,150.60	\$ 397,150.60	\$ 397,150.60	\$ 397,150.60	
Demographics	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Veteran	12	7	16	20	17	19	19	19					
Dependent	0	0	1	2	0	0	0	0					
Widow	0	2	2	1	1	1	0	0					
Gender													
Male	12	6	16	16	15	17	17	16					
Female	0	3	3	6	3	3	2	3					
Other Gender	0	0	0	1	0	0	0	0					
Age													
30 yrs. old and under	1	0	0	1	1	2	2	1					
31 to 60 yrs. old	2	3	9	16	10	7	11	11					
60 yrs. old and over	9	6	10	9	7	11	6	7					
Ethnicity													
Hispanic or Latino	1	0	0	0	0	1	2	2					
Non-Hispanic or Latino	11	9	19	23	18	19	17	17					
Race													
American Indian/Alaskan Native	0	0	0	1	2	2	1	0					
Asian	0	0	1	1	0	0	0	0					
Black or African American	3	3	8	5	4	4	5	2					
Native Hawaiian or Other Pacific Islander	0	0	1	0	0	0	0	0					
White	9	6	8	16	12	13	10	14					
Other Race	0	0	1	0	0	0	0	0					
Multi Race (2 or more of the above)	0	0	0	0	0	1	3	3					

2024 Applications Per month	15	12	19	18	17	17	14	19					131
2024 New Clients served YTD	3	4	6	4	4	5	7	7					40
2024 Clients denied	3	1	0	1	0	3	0	0					8
2024 Total Clients Served (unduplicated #)	10	9	19	23	18	20	19	19					137
2023 Applications Per month	9	15	36	34	38	37	26	6	36	27	17	20	301
2023 New Clients served YTD	0	2	6	6	4	5	8	0	2	13	8	8	62
2023 Clients denied	0	0	0	0	0	0	0	0	2	2	2	4	10
2023 Total Clients Served (unduplicated #)	9	15	36	34	38	37	26	6	36	27	17	20	179
2022 Applications Per month	52	40	30	48	49	31	55	53	40	38	45	36	517
2022 New Clients served YTD	4	3	3	10	10	4	7	10	5	5	2	5	68
2022 Clients denied	0	0	1	0	1	0	0	0	1	0	0	0	3
2022 Total Clients Served (unduplicated #)	52	19	12	17	28	6	19	22	8	5	6	10	204
2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185
2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208
2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256
2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198
2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513
2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101
2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



BOARD MEETING

DATE: October 9, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129.

[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

A G E N D A

* = Action Item

- 1. **Call to Order.** Mark Lowe
- 2. **Online Announcement.** Jayme DeGooyer
- 3. **Welcome to attendees and new board members.** Jayme DeGooyer
- 4. **Introduction of Attendees.** Mark Lowe
Introduce Marqus Ellis, KCR Veterans Assistance Fund Administrator Rick Becker
- 5. **Approval of Agenda. *** Jayme DeGooyer
- 6. **Approval of September 11, 2024, VAB Minutes. *** Jayme DeGooyer
- 7. **Guest Speaker.** Samantha Adams, Attorney, Northwest Justice Project.
- 8. **Reports.**
 - a. **Veterans Assistance Fund Reports Review Expenditures.** VAB Members
 - b. **Update on KCR Veteran Assistance Fund administration.** Marqus Ellis
 - c. **Committee Reports.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**
 - a. Veterans Resource Center progress. Rick Becker
 - b. Work Plan Review Rick Becker

10. New Business:

Topic	VAB Member
Review DRAFT Retreat Agenda and meeting logistics details.	Jayme DeGooyer

11. Public Comments.

12. Good of the Order/Announcements.

13. **Next Meeting** December 11, 2024, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

Attachment A

VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion. Open to the public 11:00am – 2pm.

March 6 – 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

March 13 - 1730, VAB monthly meeting – Topic: Puget Sound Energy Program updates – Maria Dozeman

March/April TBD - Veteran Garden prep

April 3 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 1 - 6:00pm Run to Tahoma Planning Meeting at American Legion Post 149.

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting –

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic

July 11 – 1130 – 1300 Whole Health Roadshow Silverdale CBOC

Ongoing: Support Garden maintenance.

Ongoing: – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic: Veteran Resources Review.

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 27 - Fall Stand Down Set up; 1200 – 3:00pm.

September 28 - Fall Stand Down; 1000 - 1400 (Vet registration, and teardown)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic: Samantha Adams, Northwest Justice Project Staff Attorney.

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day Host table at the Kitsap Pavilion

November 15 Silverdale CBOC Whole Health Day 9am to 3pm. Rick Becker to host table.

December 13 - 1730, VAB monthly meeting – Topic:

Attachment B



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-low@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Increase outreach activities to both active duty and veterans.	100%	High	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.
2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	100%	High	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
3. Support two Stand Downs with KAVA.	100%	High	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
4. Plan and execute the Run to Tahoma XIII.	100%	High	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
5. Veteran Garden	100%	High	VAB members will evaluate an opportunity to support a veteran garden at Retsil to assure veteran participation.
6. Improve Veteran Assistance Fund client level demographic and participation data.	100%	High	The VAB Coordinator will conduct in-depth data collection and analysis of Veteran Assistance Fund demographic and utilization information with a goal of better understanding veteran needs and recommend program improvements to address those needs.
7. VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	100%	High	Rick Raymond will represent the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
1. VAB increase social media presence to reach more veterans.	100%	Moderate	Social media lead with VAB members feeding applicable information for posting.
2. Maintain presence at Veteran’s Day and Military Appreciation Day events.	100%	Moderate	VAB members.
3. Increase Outreach for Veteran Garden including social media and newspapers	100%	Moderate	VAB members.

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
4. Continue Veteran Program web site improvements.	100%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
TIER 3: LOW PRIORITY			
1. Monitor the status of state legislation that supports the efforts of the Veterans Assistance Program	Ongoing	Low	VAB members and Staff Coordinator. Discuss at monthly VAB meetings for awareness.
2. Maintain a close working relationship with VSOs and community service providers for the purpose of helping veterans complete the VAF application process	Ongoing	Low	Contact and collaborate as needed; Staff Coordinator will remain in contact with local VSOs through the year.
3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
4. Solicit guest speakers for the VAB meetings to enhance, educate, and inform board members & community attendees on programs, services, and issues/concerns relevant to veterans	Ongoing	Low	VAB members with staff coordinator supporting as needed.
5. Veterans Court support and monitor ongoing veteran issues.	Ongoing	Low	In coordination with the KCR Veteran Specialist and Human Services Department Bail Studies Coordinator be available to offer assistance to justice involved veterans and their families to help avoid recidivism.

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
September 11, 2024**

CALL TO ORDER: The meeting was conducted via Zoom and called to order by Mark Lowe at 5:30 PM.

Announcements: The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

Introductions: Mark Lowe led introductions of board members and other attendees.

Approval of Agenda: The agenda was reviewed by all members. A motion was made and seconded to approve the September agenda. The motion passed unanimously.

Approval of minutes: The August 2024, minutes were reviewed by members. A motion was made and seconded to accept the minutes as written. The motion passed unanimously.

Speakers: No guest speaker

Reports.

a. Rick Becker briefly reviewed the financial reports with the group. Use of the fund is stabilizing, and expenditures are currently running under budget for the year but at this point are running very close to historical monthly expenditures. Joel Burkhardt, the KCR Veterans Assistance Fund (VAF) Administrator, then provided a review of VAF expenditures. He noted that most clients continue to be referred to other agencies for assistance to address non-emergent needs and long term solutions. There is an emerging trend indicating that inflation is driving more to ask for assistance. Although many are not qualified due to income levels. Rent, utility expenses, and food are the major drivers of request for assistance. Joel announced that he will be leaving his position at KCR on the 20th of September. KCR administrators have announced the position and are interviewing three applicants now. Joel is confident that he will be able to turnover with the new person.

b. Committee Reports.

- **Aging Veterans Services.** Matt will be meeting with the Kitsap County Long-Term Care Ombudsman to find a way to help assess long term care facilities for veterans. He would like to embark on a program to reach out to the residents of long term care facilities to assure veterans and their families are aware of veteran benefits.
- **Housing and Homelessness.** No report.
- **Public Affairs and Social Media.** The Facebook site continues to receive wide viewership as content is updated. All VAB members are encouraged to send Brian content items for publishing.
- **Special Event Support.**
 - The Silverdale Veterans Administration CBOC is offering another Whole Health Day in November. Rick Becker commented he has responded to the coordinator to let her know the Veterans Program will be represented as in past years.
 - Stand Down preparations are progressing well. All VAB members are encouraged to support the event by participating in registering attendees at the registration table. Jayme will be sending out a reminder.
- **Veteran Education.** Tatiane announced that veteran student enrollment is expected to be higher in the fall than previous quarters. This is due in part to the completion of the new shop building that will host a new welding program. Use of the VAB sponsored Veteran Resource

Center is expected to see higher traffic as students return to classes at the end of September.

- **Veteran Health Care.** No report.
- **Veteran Mental Health Plans and Programs.** Rick Raymond presented plans to support a suicide prevention event. An event is planned for September 14th. See flier. VAB members are encouraged to attend. Rick asked for assistance with setting up the table. Rick Becker will provide information materials, a tablecloth, and the VAB banner. See Rick Raymond for details.
- **Veterans Garden.** No report.
- **Veteran Employment Opportunities.** Bill Martin informed the group about job fairs and employment opportunities for the group's awareness.
- **Women's Resource Group.** Jayme conducted an inventory of items used to support the Stand Down and noted a need for shoes. See Jayme if you know of a source.
- **VAF Client Assessments.** No report this month.
- **Veteran Court Mentorship.** Rick Raymond announced that he has lost a couple mentors and is looking to replace them. Those interested in working with veterans who are working through their court supervised programs are encouraged to see Rick for more information.



Old Business –

- Veteran Resource Center progress.** The Veteran Resource Center is co-located with the Olympic College Military and Veteran Programs spaces in Building 11, Room 104. Rick Becker informed the group that traffic in the center has been light due to the 4 week gap between summer and fall quarters. Those he has assisted with applying for Veterans Assistance Fund help have commented that having the in-person assistance was beneficial. Due to the low traffic through the summer Rick asked the board if he can delay presenting the center's operational assessment until later in the year. Matt Shillingburg made a motion that Rick Becker present his assessment at the VAB Retreat on 2 November. The motion was seconded and passed unanimously.
- Work Plan Review.** Rick Becker adjusted completion percentages to account for the progress. He commended the group on the progress everyone made in accomplishing their 2024 goals. The Work Plan is included as Attachment A.
- Policy and Procedure changes.** Rick Becker briefed the group that the policy documents are in routing for official approval at a future Board of Commissioners meeting.

New Business –

- There was no new business presented.

Public Comments: There were no public comments.

Good of the Order/Announcements: Jayme DeGooyer reminded members about the need for people to work at the Stand Down registration desk. She also reminded the group to attend the VAB Retreat on 2 November at Skookum Contract Services in Bremerton from 9am to 3pm. The meeting will not be open to the public. The purpose of the retreat is to review 2024 activities and agree on a plan for 2025.

Next meeting: The next public Veterans Advisory Board meeting will be Wednesday, December 11th, 2024, at 5:30 pm. This meeting will be held at Olympic College, Building 4, Room 129 and will also be available through Zoom.

ADJOURNMENT: Meeting adjourned at 7:15 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
July 10, 2024	Rick Becker	Incorporate approved VAF changes into the policies and procedures.	Drafting changes for submission to the county commissioners for their approval. Changes submitted to the Commissioners for consideration on August 14 th . 9/11/24 Awaiting agenda scheduling for a future meeting.
ATTENDANCE			
MEMBERS		GUESTS	STAFF
Present Jayme DeGooyer (I) Mark Lowe (Z) Richard Raymond (I) Tatiane Simons (I) Harry Gilger (I) Jack Cahoon (I) Peggy Roy (I) Brian Davis (Z) Jason Reis (I) Ron Valencia (Z) Matt Shillingburg (I) Bill Martin (I)		Joel Burkhardt, KCR (I) Phil Saurer (Z)	Rick Becker (I)
Absent / Excused Carlos Trujillo (E) Branden Davis () Samantha D'Anella (E) Dan Piper (E) Andrew Magallanez ()			
Note: (I) = In-Person (Z) = Zoom (E) = Excused			

Attachment A



Veterans Advisory Board 2024 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg., 4, Room 129.

Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;

Advisory Board Vice Chair: Mark Lowe; mark-d-low@wavecable.com

Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

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TIER 1: HIGH PRIORITY			
<p>1. Increase outreach activities to both active duty and veterans.</p>	<p>100%</p>	<p>High</p>	<p>Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables at events to provide the Veterans Assistance Program maximum exposure to not only veterans in need but to community members who may know of veterans in need. Document table visitor numbers increase exposure.</p>
<p>2. Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.</p>	<p>100%</p>	<p>High</p>	<p>The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.</p>

2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
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4. Continue Veteran Program web site improvements.	100%	Moderate	The VAB Coordinator in collaboration with the Human Services Department Office Manager keep the site populated with current information for the public.
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2024 Goal	Status % Complete	2024 Priority Level	Comments/Coordination
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3. Update VAB Manual	Ongoing	Low	Staff Coordinator and VAB Members
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2024 Veterans Relief Fund Budget

As of September 30, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
Current Revenue					
3110.10	Real & Personal Property	800,000.00	458,985.06	57.4%	341,014.94
3610.11	Investment Interest	2,000.00	2,877.65	143.9%	(877.65)
3000	Other Revenue	2,700.00	1,858.08	68.8%	841.92
	Revenue total	804,700.00	463,720.79	57.6%	340,979.21
	Budget total	804,700.00			
County Staff Charges					
5101	Regular Salaries	46,388.00	33,759.20	72.8%	12,628.80
5201	Industrial Insurance	555.00	347.19	62.6%	207.81
5202	Social Security	3,549.00	2,564.21	72.3%	984.79
5203	PERS Retirement	4,305.00	3,166.12	73.5%	1,138.88
5209	WA State Family Leave	101.00	71.22	70.5%	29.78
5229	Benefit Bucket	7,245.00	5,433.75	75.0%	1,811.25
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	425.01	0.0%	(425.01)
5425	Postage	150.00	12.16	8.1%	137.84
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	382.91	25.5%	1,117.09
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5497	Registration & Tuition	-	106.86	100.0%	(106.86)
5492	Other Miscellaneous	-	-	0.0%	-
Contracted Services					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	234,072.39	36.2%	412,337.61
	NW Justice League	60,000.00	41,734.00	69.6%	18,266.00
Veteran's Garden					
5499	Other Miscellaneous	1,200.00	-	0.0%	1,200.00
Standdown					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	439.00	22.0%	1,561.00
5451	Operating Rentals	-	425.00	100.0%	(425.00)
5499	Other Miscellaneous	14,562.00	163.90	1.1%	14,398.10
	Veteran's Garden	1,200.00	-	0.0%	1,200.00
County Charges					
5912	I/F IS Service Charges	3,319.00	2,489.22	75.0%	829.78
5913	I/F IS Program Maintenance	1,542.00	1,156.50	75.0%	385.50
5922	I/F IS Projects	304.00	227.97	75.0%	76.03
5996	Indirect Cost Allocation	5,570.00	4,177.50	75.0%	1,392.50
	Expense total	805,900.00	331,260.49	41.1%	474,639.51
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	805,900.00			



Kitsap County Veterans Program

Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: December 11, 2024
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 4, Room 129



[Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting
Meeting ID: 834 6002 9859
Passcode: 116863
Phone: 1-253-215-8782

A G E N D A

* = Action Item

- 1. **Call to Order.** Mark Lowe
- 2. **Online Announcement.** Jayme DeGooyer
- 3. **Welcome to attendees and new board members.** Jayme DeGooyer
- 4. **Introduction of Attendees.** Mark Lowe
- 5. **Approval of Agenda. *** Jayme DeGooyer
- 6. **Approval of September 11, 2024, VAB Minutes. *** Jayme DeGooyer
- 7. **Guest Speakers.** Mayor Greg Wheeler, Bremerton, WA. J'myle Koretz, VA Benefits Administration
Seattle Jayme DeGooyer
- 8. **Reports.**
- a. **Veterans Assistance Fund Reports Review Expenditures.** Attachment A. VAB Members
VAB Members
- b. **Update on KCR Veteran Assistance Fund administration.** Marqus Ellis
- c. **Committee Reports.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Andrew Magallanez
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D'Anella
Veteran Court Mentorship	Rick Raymond

9. Old Business:

- a. Veterans Resource Center progress.
- b. Review 2025 VAB Events Schedule. Refer to Attachment B
- c. 2025 Work Plan Review. Refer to Attachment C.

Rick Becker
Rick Becker
Rick Becker

10. New Business:

Topic	VAB Member
Consider a change to the by-laws that requires VAB members to live in Kitsap County.	Rick Becker

11. Public Comments.

12. Good of the Order/Announcements.

13. **Next Meeting** January 8, 2025, 1730, Olympic College, Building 4, Room 129.

14. Adjourn.

2024 Veterans Relief Fund Budget					
As of November 30, 2024					
Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
	Current Revenue				
3110.10	Real & Personal Property	800,000.00	810,081.25	101.3%	(10,081.25)
3610.11	Investment Interest	2,000.00	3,564.71	178.2%	(1,564.71)
3000	Other Revenue	2,700.00	2,614.73	96.8%	85.27
	Revenue total	804,700.00	816,260.69	101.4%	(11,560.69)
	Budget total	804,700.00			
	County Staff Charges				
5101	Regular Salaries	46,388.00	40,937.44	88.3%	5,450.56
5201	Industrial Insurance	555.00	428.27	77.2%	126.73
5202	Social Security	3,549.00	3,109.01	87.6%	439.99
5203	PERS Retirement	4,305.00	3,820.08	88.7%	484.92
5209	WA State Family Leave	101.00	86.37	85.5%	14.63
5229	Benefit Bucket	7,245.00	6,641.25	91.7%	603.75
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5421	Telecommunication Services	-	53.17	100.0%	(53.17)
5422	Cellular Telephone	-	478.18	0.0%	(478.18)
5425	Postage	150.00	12.16	8.1%	137.84
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	421.64	28.1%	1,078.36
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5497	Registration & Tuition	-	106.86	100.0%	(106.86)
5492	Other Miscellaneous	-	-	0.0%	-
	Contracted Services				
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	234,072.39	36.2%	412,337.61
	NW Justice League	60,000.00	48,468.00	80.8%	11,532.00
	Standdown				
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	439.00	22.0%	1,561.00
5451	Operating Rentals	-	850.00	100.0%	(850.00)
5499	Other Miscellaneous	14,562.00	163.90	1.1%	14,398.10
	Veteran's Garden	1,200.00	-	0.0%	1,200.00
	County Charges				
5912	I/F IS Service Charges	3,319.00	3,042.38	91.7%	276.62
5913	I/F IS Program Maintenance	1,542.00	1,413.50	91.7%	128.50
5922	I/F IS Projects	304.00	278.63	91.7%	25.37
5996	Indirect Cost Allocation	5,570.00	5,570.00	100.0%	-
	Expense total	804,700.00	350,498.61	43.6%	454,201.39
	Estimated ending Fund Balance	-	658,000.00		
	Budget total	804,700.00			

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2024

Total Direct Service Budget 2024 - \$553,098

Activity	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total 2024
Appliances			\$899.58										\$ 899.58
Auto Repair	\$ 300.74		\$988.85	\$ 2,763.03	\$ 1,226.20	\$ 7,613.20		\$ 8,228.83	\$1,457.21	\$2,475.77	\$ 2,556.37		\$ 27,610.20
Burial		\$ 700.00	\$1,500.00										\$ 2,200.00
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clean & Sober Housing													\$ -
Clothing		\$ 300.00		\$ 200.00	\$ 200.00	\$ 388.05	\$ 242.62		\$294.41	\$ 710.92	\$ 726.01		\$ 3,062.01
Dental	\$ -								\$ 1,520.00	\$ 198.00	\$ 2,741.00		\$ 4,459.00
Eviction Relief Funding	\$ 3,575.00		\$7,361.30	\$ 5,626.00	\$ 9,433.00	\$ 9,134.75	\$ 9,273.00		\$ 6,685.00	\$ 8,166.90	\$ 9,689.50		\$ 68,944.45
Food , Hygiene, & Cleaning Supplies	\$ 203.80		\$1,151.28	\$ 323.40	\$ 1,089.41	\$ 1,243.72	\$ 874.91	\$ 729.78	\$ 593.87	\$ 2,002.56	\$ 2,481.53		\$ 10,694.26
Gasoline	\$ 257.14	\$ 300.44	\$370.85	\$ 459.86	\$ 467.40	\$ 150.00	\$ 419.81	\$ 91.75		\$ 170.00	\$ 200.00		\$ 2,887.25
Heating Oil			\$312.15						\$ 600.68				\$ 912.83
Misc.	\$ 465.14	\$ 2,009.03	\$1,921.13	\$ 1,838.79	\$ 471.44	\$ 1,050.24	\$ 537.31	\$ 635.16	\$ 2,500.00	\$ 1,367.32			\$ 12,795.56
Motel			\$1,384.49	\$ 4,266.67	\$ 468.16		\$ 991.34	\$ 697.24	\$ 2,998.21	\$ 8,805.72	\$ 933.35		\$ 20,545.18
Medical	\$ 70.00			\$ 647.84		\$ 505.00		\$ 15.81					\$ 1,238.65
Natural Gas		\$ 179.67	\$335.82										\$ 515.49
Occupation Certification				\$ 60.00									\$ 60.00
Phone	\$ 117.92		\$681.06		\$ 660.41								\$ 1,459.39
Propane		\$ 297.28	\$328.40	\$ 356.24	\$ 356.24								\$ 1,338.16
PSE	\$ 1,613.34	\$ 108.89	\$3,017.97	\$ 1,975.89	\$ 5,065.76		\$ 4,180.15	\$ 390.12			\$ 164.59		\$ 16,516.71
Rent	\$ 2,525.00	\$ 1,359.00	\$4,060.00	\$ 6,350.67	\$ 293.00	\$ 2,691.00	\$ 9,200.00	\$ 10,727.11	\$ 5,304.00	\$ 6,798.28	\$ 8,182.42		\$ 57,490.48
Sewer		\$ 139.04	\$552.74		\$ 231.59								\$ 923.37
Union Dues													\$ -
Waste Management				\$ 267.82	\$ 87.37			\$ 139.23					\$ 494.42
Water	\$ 209.52		\$ 127.22	\$ 66.92			\$ 102.97	\$ 717.40	\$ 1,534.73		\$ 901.36		\$ 3,660.12
Wood for Heat/ Pellets													\$ -
TOTALS	\$ 9,337.60	\$ 5,393.35	\$ 24,992.84	\$ 25,203.13	\$ 20,049.98	\$ 22,775.96	\$ 25,822.11	\$ 22,372.43	\$ 23,488.11	\$ 30,695.47	\$ 28,576.13	\$ -	\$ 238,707.11
Balance	\$ 543,760.40	\$ 538,367.05	\$ 513,374.21	\$ 488,171.08	\$ 468,121.10	\$ 445,345.14	\$ 419,523.03	\$ 397,150.60	\$ 373,662.49	\$ 342,967.02	\$ 314,390.89	\$ 314,390.89	

Activity	November	YTD
Total Application	20	190
Total # Of New Application	20	74
Applications Accepted	20	126
Applications Denied	3	11
General Discharges	1	4
Total Unduplicated	17	135
Total Payout		28,576.13
Applications In Progress	0	
Activity	Amount	Services Delivered
Appliances	\$ -	0
Auto Repair	\$ 2,556.37	4
Burial	\$ -	0
Bus Pass	\$ -	0
Bus Ticket Home	\$ -	0
Clean & Sober Housing	\$ -	0
Clothing	\$ 728.01	5
Dental	\$ 2,741	1
Eviction Relief Funding	\$ 9,689.50	6
Food , Hygiene, & Cleaning Supplies	\$ 2,481.53	16
Gasoline	\$ 170.00	4
Heating Oil	\$ -	0
Misc.	\$ -	0
Motel	\$ 933.35	2
Medical	\$ -	0
Natural Gas	\$ -	0
Occupation Certification	\$ -	0
Phone	\$ -	0
Propane	\$ -	0
PSE	\$ 164.59	1
Rent / Move In	\$ 8,182.00	3
Sewer	\$ -	0
Union Dues	\$ -	0
Waste Management	\$ -	0
Water	\$ 901.36	3
Wood for Heat/ Pellets	\$ -	0

VETERANS ASSISTANCE FUND 2024
MONTHLY REPORT: NOVEMBER 2024
SUBMITTED BY MARQUS ELLIS

Demographics	September	YTD
Veteran	20	62
Dependent	0	0
Widow	2	10
Gender		
Male	17	149
Female	5	30
Other Gender	0	0
Age		
30 yrs. old and under	0	10
31 to 60 yrs. old	19	117
60 yrs. old and over	1	74
Ethnicity		
Hispanic or Latino	0	1
Non-Hispanic or Latino	19	195
Race		
American Indian/Alaskan Native	0	5
Asian	0	2
Black or African American	4	44
Native Hawaiian or Other Pacific Islander	0	0
White	16	137
Other Race	0	5
Multi Race (2 or more of the above)	0	6

November Program Highlights

- VHOGE MEETING IMPROVEMENT , ENERGY REPS WILL BE ATTENDING VHOGE MEETING (MARIE DOZEMAN)
- SUPPORT FROM KCR HAS GROWN OVER THE LAST MONTH :
OUR FUNDING IS BEING SHARED THOUGHOUT EACH PROGRAM TO VETS FROM KCR'S NAVIGATORS & CASE MANAGERS

VAB Events 2025

December 4 – Run to Tahoma planning kick-off meeting.

January 8 - 1730, VAB monthly meeting – Topic: Work Source – Nancy Zellers –

February 12 - 1730, VAB monthly meeting – Topic: Department of Community Development – Speaker TBD

March 12 - 1730, VAB monthly meeting – Topic: Permission to Start Dreaming – “Scooter” Lewis

March TBD - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March/April TBD - Veteran Garden prep

April 9 - 1730, VAB monthly meeting – Topic: Support the Enlisted Project – Ron Demaris

April 25 – Spring Stand Down

April 26 – Spring Stand Down, 1000 - 1400 (set up, vet registration, and tear down)

May TBD – Veteran Garden Working Party

May 14 - 1730, VAB monthly meeting – Topic: Legislative Update Speaker - TBD

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from the Medical Examiner to the County Administration Building lobby.

May 25 – 1000, The Unforgotten, Run to Tahoma, County Administration Building.

June 11 - 1730, VAB monthly meeting – Topic: Homeless Encampments – HEART Coordinator.

July TBD Veteran’s Garden Working Party

July 9 - 1730, VAB monthly meeting– Topic: Skoolie Foundation. Builders of mobile shelters for the homeless.

August TBD – Veterans Garden Working Party

August 13 - 1730, VAB monthly meeting. – Topic: Children and Youth Presentation. Speaker TBD

September 10 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 27 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 8 – 1730 VAB monthly meeting – Topic: Aging and Long Term Care

November 1 - 0900 - 1400, **VAB Retreat (no monthly meeting)**

November 11, Veterans Day – Kitsap Pavilion Table

December 10 - 1730, VAB monthly meeting – Topic:

January 14, 2026 - 1730, VAB monthly meeting – Topic:

January 2026 - begin Run to Tahoma planning meetings.



Kitsap County Veterans Program

Veterans Advisory Board 2025 Work Plan

Meeting Days, Time and Location: 2nd Wednesday of each month @ 1730; Location Olympic College Bldg4, Rm 129
 Advisory Board Chair: Jayme DeGooyer; Jayme.DeGooyer@gmail.com;
 Advisory Board Vice Chair: Mark Lowe; mark-d-lowe@wavecable.com
 Advisory Board Staff: Rick Becker, rbecker@kitsap.gov, 360-337-4811

Advisory Board Purpose/Mission Statement: Advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to help veterans and programs that could benefit the needs of local indigent veterans and their families.

2025 Goal	Status % Complete	2025 Priority Level	Comments/Coordination
TIER 1: HIGH PRIORITY			
1. Investigate expanding Stand Down type services to other times during the year.	0%	High	Stand Downs occur twice each year in Bremerton. Investigate options that might offer similar services at other times of the year and in different places that are more convenient to those without reliable transportation. Report options to the VAB in July 2025. Carlos Trujillo.
2. Develop a women’s group that meets regularly.	0%	High	The number of women veterans has steadily increased over the years with a corresponding increase in participation at veteran events. Experience at the Women’s Circle at Stand Downs has shown there may be enough demand to offer more regular meeting opportunities for women veterans. Investigate options to rally women veterans in Kitsap County as part of their support system. Jayme DeGooyer.
2. Support two Stand Downs.	0%	High	Kitsap Veteran Stand Downs have proven to be a valuable service to the indigent and homeless veterans. Continue the strong partnership with KAVA to plan and execute two Stand Downs during 2025. Mark Lowe

2025 Goal	Status % Complete	2025 Priority Level	Comments/Coordination
3. Run to Tahoma	0%	High	The Run to Tahoma is a deeply meaningful tribute to honor veterans in Kitsap County who have passed away without family or friends to claim them. Maintain the partnership with veteran service organizations to ensure a touching and impactful event on the Saturday before Memorial Day. Mark Lowe
4. Support Military Appreciation Day	0%	High	This well-loved event celebrates both active-duty service members and veterans, drawing significant community attention. Sponsor a table to share valuable information about the Kitsap County Veterans Program and veteran benefits. Veterans Program Coordinator
5. Support Veterans Day Event	0%	High	Dedicated to honoring veterans, this event offers a platform to connect with the community. Sponsor a table to provide insights into the Kitsap County Veterans Program and available veteran benefits. Veterans Program Coordinator
6. Hold a Community Service Provider gathering to discuss outreach and service to veterans. Kitsap County Veterans Service Provider “Muster.”	0%	High	Develop and implement a plan to convene service providers and stakeholders for a collaborative discussion on creating a systematic approach to support veterans transitioning from homelessness to permanent housing and self-sufficiency. Focus on identifying key challenges, sharing resources, and establishing actionable steps to streamline services and improve outcomes for veterans in need. Matt Shillingburg and Mark Lowe.
7. Consider veterans resource center expansion.	0%	High	The Veteran Resource Center is becoming increasingly recognized and used by the local veteran community. Collaborate with the Olympic College administration to expand impactful services, creating a comprehensive in-person experience for veterans in Kitsap County. This expansion will enable veterans to address and resolve multiple needs efficiently and effectively in one central location. Tatiane Simons

2025 Goal	Status % Complete	2025 Priority Level	Comments/Coordination
8. Investigate funding / contracting accredited VSO services in Kitsap County.	0%	High	Requests for assistance with VA disability claims remain the most common reason veterans seek support. Ensuring veterans receive the benefits they have earned not only improves their quality of life but also positively impacts county revenue through increased local spending by veterans. Advocate for the establishment of a paid Veteran Service Officer (VSO) position to enhance the support already provided by local accredited service officers. Additionally, back Washington State legislative initiatives aimed at securing funded VSO positions in every county statewide, ensuring consistent and accessible assistance for all veterans. Matt Shillingburg
TIER 2: MODERATE PRIORITY			
1. VAF Debit Card to meet immediate needs.	0%	Moderate	Indigent and homeless veterans frequently seek assistance from the Veterans Program Coordinator and Veterans Assistance Fund Administrator to address urgent needs such as food, fuel, and clothing. To better support these veterans in a timely manner, consider implementing a program to provide preloaded debit cards, with a maximum limit of \$100, for immediate relief. Develop a robust security plan to ensure proper oversight and minimize the risk of fraud and misuse. Veterans Program Coordinator

2025 Goal	Status % Complete	2025 Priority Level	Comments/Coordination
2. Increase outreach activities to both active duty and veterans.	0%	Moderate	Ensuring veterans and transitioning active-duty service members are fully informed about the wide range of benefits available to them can significantly enhance their lives and overall well-being. Beyond supporting key events such as Stand Downs, the Run to Tahoma, Military Appreciation Day, and Veterans Day, explore additional opportunities to address the needs of both active-duty personnel and veterans. Potential strategies include expanding social media outreach, participating in more civic events, and fostering deeper collaboration with local veteran service organizations. These efforts can strengthen connections and provide even greater support to those who have served. Mark Lowe
TIER 3: LOW PRIORITY			
1. Garden – Improve veteran participation in the garden care. Deliver harvested vegetables to the Fall Stand Down.	Ongoing	Low	Look at moving the garden activities to Retsil veterans' home to help with garden care. Jason Reis
2. Continue perusing more veterans benefit administration presence in Kitsap County.	Ongoing	Low	The Veterans Administration once provided local in-person assistance to Kitsap County veterans. Low visitor counts to the office forced the VA to reconsider how they will deliver services to local veterans. The use of “pop up” events is used to address unmet needs in the rural areas of Washington State. Maintain contact with VA staff to assure the VAB is informed about VA sponsored in-person events to better serve local veterans. Mark Lowe.
3. Consider a change to the VAB by-laws.	Ongoing	Low	The VAB by-laws does not address member residency requirements. Consider inserting a requirement that a VAB members must be a Kitsap County resident. Jayme DeGooyer / VAB members.

GOALS COMPLETED OR DELETED			
Goal	Status	Year	Comments
New Veteran's memorial in Administration Building	Completed	2021	New memorial wall panel was installed that recognizes all those who have been honored as part of the Run to Tahoma.
Conducted The Unforgotten, Run to Tahoma	Completed	2021	Despite COVID restrictions the Run to Tahoma was successfully held.
Updated Policy & Procedures Manual	Completed	2021	Policy and Procedure manual was updated and ultimately approved in March 2022.
Conducted The Unforgotten Run to Tahoma	Completed	2022	In-person event. 200 attended.
Conducted Spring Grab and Go in place of a Stand Down due to Covid restrictions.	Completed	2022	Covid event. About 125 attended.
Conducted Spring Stand Down	Completed	2022	Traditional Stand Down with over 100 attending. (37 registered veterans.)
Update the County Veterans Website	Completed	2022	New formatting. Updated links and content throughout.
World Suicide Prevention Event	Completed	2022	Rick Raymond from the VAB spearheaded event. Will move to Mental Health organization in 2023. VAB will lend support.
Process VAF Assistance Applications	Completed	2022	225 unduplicated applicants served.
VAB increase social media presence in 2022 to reach more veterans.	Completed	2022	Facebook more widely used to announce events. Name changed to "Friends of the Veterans Advisory Board."
VAB Women Resources. Maintain Women Veteran resource line. Hold Woman's circles Stand Downs.	Completed	2022	Dedicated phone line maintained. Woman's circle held at the Fall Stand Down. Women's services were delivered at Abraham House during the Grab and Go.
Maintain Drug/Alcohol transition housing benefit administered by KCR	Completed	2022	Service will be funded through Emergency Direct Services as the money allocated for this purpose has been reprogrammed due to lack of demand.
Reviewed Policy and Procedures Manual	Completed	2022	No changes needed.
Organize two Stand Downs in cooperation with Kitsap Area Veterans Alliance (KAVA)	Completed	2023	Supported two stand down events with 128 registered veterans. Several VAB members participated in planning and one raised donations.

Goal	Status	Year	Comments
Process applications for temporary emergency assistance for Veterans and disburse funds through Kitsap Community Resources, Veterans Family Development Specialist.	Completed	2023	KCR processed several hundred applications for services in 2023. Delivered over \$230K in services to indigent and homeless veterans.
Organize the Unforgotten, Run to Tahoma, Ceremony which receives the remains of unclaimed veterans from the County Coroner and delivers them to the Tahoma Veterans Cemetery for internment. Update protocol.	Completed	2023	Three veterans were honored in 2023 during a ceremony at the Administration Building. The honored veterans were escorted by over two hundred participants to Tahoma National Cemetery.
Update and revise Veteran Assistance Policy and Procedure Manual	Completed	2023	Information was received from KCR to help update policy and procedure documents to improve decision making and application processing.
Provide and monitor NWJP legal contract providing civil legal services	Completed	2023	Over \$50K in legal services were delivered to veterans and their family members.
Maintain outreach program for Veterans incarcerated in the Kitsap County Jail	Completed	2023	KCR representative visited the jail as requested by the Sheriff's department to provide information and services to eligible inmates and in some cases, to their family members.
Maintain VAB Committee for Women Veteran Issues to keep VAB updated and informed	Completed	2023	The VAB Chair kept the VAB members informed of initiatives and activities at each VAB meeting.
Update to County Veterans Website	Completed	2023	Web site updated as required to keep information current.
VAB Women Resources. Maintain Women Veteran resource line. Hold two Woman's circles per year at the April and September Stand Downs.	Completed	2023	VAB members provided services to women at each of the Stand Downs. Comfort items were inventoried and replenished after each Stand Down. New efforts to promote the services were completed. Fliers were updated.
Increase outreach activities to both active duty and veterans.	Completed	2024	Consider participation in Veterans Day, Military Appreciation Day, County Fair, Silverdale Whaling Days, and other community events through the year. Staff information tables. Document visitors.
Goal	Status	Year	Comments

Establish a concept, scope of operations and estimated annual operating cost for a Kitsap County Veterans Center.	Completed	2024	The long-term goal is to establish a veteran service center in the county where veterans can come and obtain information, claims assistance, resources, and attend events. Establish a multidisciplinary work group that will develop a business case and plan for consideration by the county commissioners during calendar year 2024. Follow progress at monthly meetings. VAB member lead with others assisting and staff coordinator support.
Support two Stand Downs with KAVA.	Completed	2024	Led by the VAB Chair and Vice Chair, as many VAB members as possible engage in the event planning with KAVA and provide on-site staffing support for the events.
Plan and execute the Run to Tahoma XIII.	Completed	2024	The VAB Chair and Vice Chair lead activities with key VAB members to plan the ceremony and collaborate with local veteran motorcycle groups to escort honored veterans to Tahoma National Cemetery.
Veteran Garden	Completed	2024	VAB members evaluated an opportunity to support a veteran garden at Retsil to assure veteran participation. Retsil administrators support the idea.
VAB involved with Kitsap County Mental Health & Suicide Prevention committee established by County – have one VAB board member as representative. Participate in annual Mental Health/Suicide Prevent Event	Completed	2024	Rick Raymond represented the VAB at committee meetings and advise the VAB on needed assistance.
TIER 2: MODERATE PRIORITY			
VAB increase social media presence to reach more veterans.	Completed	2024	Social media lead with VAB members feeding applicable information for posting leading to more frequent postings with relevant information about local activities.
Maintain presence at Veteran’s Day and Military Appreciation Day events.	Completed	2024	VAB members supported the Veterans Day table at the Kitsap Pavilion.
Increase Outreach for Veteran Garden including social media and newspapers	Completed	2024	VAB members. New flyers were developed and distributed to the community at events and through social media.
Continue Veteran Program web site improvements.	Completed	2024	The VAB Coordinator in collaboration with the Human Services Department Office Manager maintained the site with current information for the public.

Revision Date – 11/25/2024