



Department of Human Services

Doug Washburn
Director

KITSAP COUNTY
DEPARTMENT OF HUMAN
SERVICES

Sonya Miles
Deputy Director
Phone: 360-337-4839

Kesha Anderson - Evans
Office Supervisor
Phone: 360.337.7185 x 3530

Developmental Disabilities
Kelly Oneal, Coordinator
Phone: 360.337.4624

Behavioral Health
Jolene Kron, Administrator
Phone: 360.337.4832

Mental Health/Chemical
Dependency/Therapeutic Court
Hannah Shockley, Coordinator
Phone: 360.337.4827

1/10th Affordable Housing
Joel Warren, Coordinator
Email: jwarren@kitsap.gov

Pretrial Services
William Basler, Program
Specialist
Phone: 360.337.4457

Substance Abuse Prevention/
Treatment and Youth Services
Laura Hyde, Coordinator
Phone: 360.337.4879
Substance Abuse Prevention
Deanne Jackson, Prevention
Coalition Coordinator
Phone: 360.337.4878

Aging & Long-Term
Care/Senior Information &
Assistance
Givens Community Center
1026 Sidney Avenue, Suite 105
614 Division Street, MS-5
Port Orchard, WA 98366
Phone: 360.337.5700
1.800.562.6418
Fax: 360.337.4950
Stacey Smith, Administrator
Phone: 360.337.5624

Community Development
Block Grant
Norm Dicks Government
Center
345 6th Street, Suite 400
Bremerton, WA 98337
Fax: 360.337.4609
Bonnie Tufts, Coordinator
Phone: 360.337.4606

Housing and Homelessness
Carl Borg, Program Manager
Phone: 360.979.6027

Kitsap Recovery Center
Outpatient Services:
1026 Sidney Road
Port Orchard, WA 98366
Inpatient and Detox Services:
661 Taylor Street
Port Orchard, WA 98366
Fax: 888.834.8027
Keith Winfield, Clinical
Manager
Phone: 360.337.5640

Workforce Development
3120 NW Randall Way
Silverdale, WA 98383
William Dowling, Acting
Director
Phone: 360.689.8525

Veterans Assistance
Richard Becker, Coordinator
Phone: 360.337.4811

Community Advisory Committee Meeting Tuesday, February 18, 2025 5:00 p.m. – 7:00 p.m.

Webinar ID:

[Join ZOOM Meeting](#)

Webinar ID: 894 6003 1023

Passcode: 714788

Phone: +1 253 215 8782

**In-person: 507 Austin Ave, Kitsap County Public Works/Human
Services Bldg, Port Orchard**

AGENDA

- | | |
|--|-------------|
| 1. Call to Order - Introductions
Charmaine Scott, Chair | 5:00 – 5:05 |
| 2. Review & Approval of January 25, 2025 Minutes*
Full Committee (Attachment 1) | 5:05 – 5:10 |
| 3. Additions/Changes to the Agenda | 5:10 – 5:15 |
| 4. Julie Rogers, MSW, LICSW
Street Medicine, General Overview | 5:15 – 5:55 |
| 5. Membership Committee Updates
Helen Havens, Sub-Committee Chair | 5:55 – 6:05 |
| 6. Quarterly Reports
Financial Spend Out 2024 (Attachment 2) | 6:05 – 6:20 |
| 7. Reports of Interest | 6:20 – 6:35 |
| 8. Feedback on the Retreat | 6:35 – 6:45 |
| 9. Committee Member Check-in | 6:45 – 6:55 |
| 10. Community Input
Please limit individual comments to 2 minutes . Written comments
may also be submitted to the Board, if this timeframe is insufficient. | |
| 11. Adjourn | |

* Action Item



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
COMMUNITY ADVISORY COMMITTEE (CAC) RETREAT
MINUTES
January 25, 2025**

Charmaine Scott, Chair, called the meeting to order at 9:24 a.m. Introductions were conducted around the table.

APPROVAL OF AGENDA

After review of the November 19, 2024 Minutes and January 25, 2025 Agenda, the following action was taken:

ACTION: Cynthia Griggins moved to approve the November 19, 2024 minutes as presented. Derick Bailey seconded the motion. Motion carried.

ACTION: Tatiana Leone moved to approve the January 25, 2025 revised agenda as presented; item 11 moved with item 4, items 4, 5, 6, 7 time adjusted, item 9 updates to presentation scope, and item 12 is noted as a meeting calendar dates for the year and not an RFP schedule. Tim Garrity seconded the motion. Motion carried.

WORK PLAN

Charmaine discussed the CAC 2025 work plan, including the meeting schedule, committee purpose, and 2025 goals. Hannah provided additional insight on the work plan, in addition to what the purpose of creating a work plan as well as reviewing the 2025 goals with members. Hannah also discussed some of the expectations of the contractors to align with the strategic plan. Cynthia posed the question about the ability to make suggestions as to what a focus for agencies should be. Hannah explained the role of the CAC as it relates to program input.

NOMINATION OF OFFICERS

The nomination committee presented the following names Charmaine Scott for Chair, Helen Havens for vice-chair for the advisory committee and nominations for the Membership committee –Helen Havens, Chair, Bruce Sturdevant, Vice-Chair, Tatiana Leone and Derick Bailey for committee members.

ACTION: Tyler McKlosky moved to approve the nominations as presented. Charlotte Shepherdson seconded the motion. Motion carried.

SITE VISITS

Sonya discussed site visits and various concerns that have come up with allowing the community to participate in those visits. Charmaine and Helen will contact agencies to request a tour for committee members as a general community member, not as a representative of the committee during those visits. Committee members will be able to learn more about the work being done and ask questions that exclude financials, audits, or

committee work under **community exploration**. Hannah will continue to complete site visits to discuss program specifics as they relate to contract requirements. Sonya also added that the therapeutic courts are always open to the public, including the graduations ceremonies. Members were also encouraged to attend the Connect, where they could learn more about Kitsap County agencies.

Hannah also discussed the site visit form, possible revisions, including renaming the form to the Mid-Year Follow-Up. Hannah went through the questions to learn more about the agencies, including challenges and steps towards sustainability. Sonya also shared the importance of bringing agencies under the 1/10th funding to support agency growth and taking the steps to improve their programs to support the community with county support and guidance. Members went through the form and provided suggested changes to the following:

- a. One suggestion is to combine questions 8 & 9 to ask agencies to: Explain how you demonstrate diversity, equity, and culturally responsive approaches with your staff and clients – B: Have you experienced any challenges?
- b. Cynthia also suggested adding a question that asks whether volunteers and or interns in their work. Sonya noted some barriers to having volunteers for agencies that require funding to run background checks.
- c. Question #3 seemed to repeat the first two questions, Hannah provided the rationale for all three questions.

BYLAWS

Hannah asked if any members had any questions or needed clarification on the bylaws. There were no noted revisions. Charmaine also clarified who current members are representing on the committee.

JOLENE KRON – MENTAL HEALTH SUMMIT AND TRAINING PRIORITIES

Jolene provided an overview of the Salish BH-ASO as related to behavioral health oversight throughout Kitsap County, programs, outreach & community engagement, behavioral health advisory board priorities, funding sources, including the Healthcare Authority (HCA), naloxone project, and their role as a leader for the Olympic Opioid Abatement Council.

- a. Regional representative serving Clallam, Jefferson, and Kitsap County, and 7 tribal nations. Providing crisis support, care coordination, limited behavioral health services for special non-Medicaid participants, hosts a 3-county behavioral health advisory board, and administration of special non-Medicaid programs.
- b. Salish BH-ASO also oversees the administration of several key programs; Recovery Navigator Program (REAL Teams), Salish Youth Network Collaborative (SYNC), Criminally Justice Treatment Account, Coordination of Assisted Outpatient Treatment programs, and Trueblood Coordination – adults with behavioral health conditions involved in the criminal justice system requiring evaluation in a timely manner to determine the necessary supports and treatment.
 - a. Jolene also discussed the Assisted Outpatient Treatment program (AOT) and the requirements for referrals. The program went live in November 2024 within Kitsap County. Families can work with providers and the court system to support persons needing support.
- c. Salish BH-ASO also provides a variety of support and referral services throughout all 3 counties. In addition to serving as hospital liaisons, behavioral health technical assistance, and tribal coordination.
- d. Jolene shared the regional SUD summit priorities which includes; increasing local

detox beds, transportation support, harm reduction, discrimination/stigma reduction, increased funding for peer and/or direct staff support, and the lack of youth in-patient housing. Jolene has shared training priorities that included behavioral system changes, behavioral health crisis response first responders, trauma sensitivity, and youth-focused training to name a few.

- e. Jolene discussed the Naloxone program map project in coordination with the department of health. Dispensers provide two methods of administration – nasal and intramuscular. 34 distribution boxes have been installed with 2 additional sites offering naloxone. Kitsap County distributed over 4,100 kits in 2024. Jolene shared the map which is accessible via the Kitsap County website Salish page.
- f. Jolene provide an overview of the Regional Opioid Abatement Council formed as the result of the lawsuits and negative consequences related to the distribution of opioids.
 - a. Opioid Settlement Funds: 50% of the funds allotted to Washington State and 50% will be distributed to regional councils for disbursements. Currently in year 4 of distribution of payments, ultimately funding has been provided with guidelines for opioid abatement on approved usage strategies. All three counties have received funds, in addition to local agreements with Bainbridge, Bremerton, and Port Orchard.
 - b. Kitsap County in planning phase on funding uses and will release a needs assessment and survey to gather community input.

OPEN DISCUSSION

Tabled for February meeting.

TEAM BUILDING

Helen discussed a recent art exhibition at the Seattle Art Museum and asked the committee to create their own version of the work, specifically as it relates to their work with the committee and personally. Helen also shared examples of artwork she had created previously.

RFP 2025 SCHEDULE

The RFP schedule for the 2025 program grant cycle was provided for members to review.

GOOD OF THE ORDER

Hannah will reach out to membership committee to schedule an interview in February. Hannah also provided an updated on a couple of contracts: Agape AIMS program \$42,000 in funding has been returned to the 1/10th MHCDTC reserves. Bremerton Municipal Courts, Judge Flood currently removed, an interim judge has been assigned to continue the program. Lastly, Flying Bagel adding an additional trainer (2 to 3) and rearranged indirect funding to cover the costs.

NEXT MEETING

The next Community Advisory Committee meeting will be held on Tuesday, February 18, 2025, via Zoom and in-person at 5:00 p.m. and ending at 7:00 p.m.

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 2:03 p.m.

COMMUNITY ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Charmaine Scott	Jolene Kron, Salish BH-ASO
Helen Havens	
Cynthia Griggins	
Tyler McKlosky	
Timothy Garrity	
Derick Bailey	
Bruce Sturdevant	
Charlotte Shepherdson	
Tatiana Leone	
Kimberly Riley	
STAFF	
Hannah Shockley	
Sonya Miles	
Kesha Anderson - Evans	

Attachment 2

2024 Revenue

\$7,811,208.00

Agency	2024 Award	First QT	%	Second QT	%	Third QT	%	Fourth QT	%	2024 Total	2024 Balance	Close Out
Agape AIMS	\$ 40,955.00	\$ 8,094.59	19.76%	\$ 4,129.93	29.85%	\$ 7,657.66	48.55%	\$ 16,328.33	88.42%	\$ 36,210.51	\$ 4,744.49	
Agape Navigator	\$ 83,618.00	\$ 19,013.01	22.74%	\$ 20,138.03	46.82%	\$ 19,061.43	69.62%	\$ 21,682.21	95.55%	\$ 79,894.68	\$ 3,723.32	\$ 8,467.71
Bainbridge Youth Services	\$ 105,000.00	\$ 30,000.00	28.57%	\$ 30,000.00	57.14%	\$ 30,000.00	85.71%	\$ 15,000.00	100.00%	\$ 105,000.00	\$ -	\$ -
Central Kitsap Fire (CARES)	\$ 375,000.00	\$ 8,442.49	2.25%	\$ 31,860.09	10.75%	\$ 57,603.66	26.11%	\$ 110,462.09	55.56%	\$ 208,368.33	\$ 166,631.67	\$ 166,631.67
City of Bremerton Courts	\$ 100,000.00	\$ 16,451.24	16.45%	\$ 27,718.45	44.17%	\$ 29,566.36	73.74%	\$ -	73.74%	\$ 73,736.05	\$ 26,263.95	\$ 26,263.95
The Coffee Oasis	\$ 289,000.00	\$ 43,787.06	15.15%	\$ 38,811.71	28.58%	\$ 36,159.58	41.09%	\$ 15,618.37	46.50%	\$ 134,376.72	\$ 154,623.28	\$ 154,623.28
Eagles Wings	\$ 300,000.00	\$ 77,193.76	25.73%	\$ 78,060.06	51.75%	\$ 77,806.54	77.69%	\$ 66,839.64	99.97%	\$ 299,900.00	\$ 100.00	\$ 100.00
Fishline NK	\$ 95,000.00	\$ 50,960.00	53.64%	\$ 28,760.00	83.92%	\$ 15,280.00	100.00%	\$ -	100.00%	\$ 95,000.00	\$ -	\$ -
Flying Bagel	\$ 200,000.00	\$ 81,279.33	40.64%	\$ 39,865.26	60.57%	\$ 39,547.00	80.35%	\$ 39,308.41	100.00%	\$ 200,000.00	\$ -	\$ -
Kitsap Brain Injury	\$ 14,387.00	\$ 3,438.51	23.90%	\$ 4,768.44	57.04%	\$ 1,539.04	67.74%	\$ 4,421.51	98.47%	\$ 14,167.50	\$ 219.50	\$ 219.00
Kitsap Community Resources	\$ 557,800.00	\$ 204,662.25	36.69%	\$ 197,260.07	72.05%	\$ 111,077.68	91.97%	\$ 44,800.00	100.00%	\$ 557,800.00	\$ -	\$ -
Kitsap District Court	\$ 433,762.00	\$ 96,587.02	22.27%	\$ 113,840.99	48.51%	\$ 100,818.49	71.76%	\$ 117,159.14	98.77%	\$ 428,405.64	\$ 5,356.36	\$ 5,356.36
Juvenile Therapeutic Courts	\$ 143,192.00	\$ 31,703.04	22.14%	\$ 32,941.72	45.15%	\$ 32,610.91	67.92%	\$ 30,995.38	89.57%	\$ 128,251.05	\$ 14,940.95	\$ 14,940.95
Kitsap County Prosecutors	\$ 395,862.00	\$ 101,829.45	25.72%	\$ 108,238.56	53.07%	\$ 90,034.99	75.81%	\$ 61,866.01	91.44%	\$ 361,969.01	\$ 33,892.99	\$ 33,892.99
Kitsap Sheriff CIO	\$ 158,635.00	\$ 39,658.77	25.00%	\$ 39,658.77	50.00%	\$ 39,658.77	75.00%	\$ 39,658.77	100.00%	\$ 158,635.08	\$ (0.08)	\$ (0.08)
Kitsap Sheriff CIT	\$ 22,500.00	\$ -	0.00%	\$ 7,157.00	31.81%	\$ -	31.81%	\$ -	31.81%	\$ 7,157.00	\$ 15,343.00	\$ 15,343.00
Kitsap Sheriff POD	\$ 350,000.00	\$ 16,749.11	4.79%	\$ 31,983.95	13.92%	\$ -	13.92%	\$ -	13.92%	\$ 48,733.06	\$ 301,266.94	\$ 301,266.94
Kitsap Sheriff Reentry	\$ 221,094.00	\$ 46,278.93	20.93%	\$ 63,941.10	49.85%	\$ 46,160.49	70.73%	\$ 45,426.81	91.28%	\$ 201,807.33	\$ 19,286.67	\$ 19,256.46
Kitsap Superior Court AD CT	\$ 636,409.00	\$ 129,681.18	20.38%	\$ 138,488.53	42.14%	\$ 134,524.65	63.28%	\$ 134,839.10	84.46%	\$ 537,533.46	\$ 98,875.54	\$ 98,875.54
Kitsap Superior Court VET CT	\$ 85,775.00	\$ 19,364.70	22.58%	\$ 21,466.65	47.60%	\$ 24,349.99	75.99%	\$ 18,954.79	98.09%	\$ 84,136.13	\$ 1,638.87	\$ 1,638.87
Kitsap Public Health District NFP	\$ 190,000.00	\$ 48,715.50	25.64%	\$ 48,249.12	51.03%	\$ 46,964.23	75.75%	\$ 41,481.15	97.58%	\$ 185,410.00	\$ 4,590.00	\$ 4,590.00
Kitsap Homes of Compassion	\$ 300,000.00	\$ 75,000.00	25.00%	\$ 75,000.00	50.00%	\$ 75,000.00	75.00%	\$ 75,000.00	100.00%	\$ 300,000.00	\$ -	\$ -
Kitsap Recovery Center (PIN)	\$ 242,335.00	\$ 57,840.22	23.87%	\$ 56,706.02	47.27%	\$ 60,767.62	72.34%	\$ 44,391.11	90.66%	\$ 219,704.97	\$ 22,630.03	\$ 22,630.03
Kitsap Rescue Mission	\$ 260,694.00	\$ 59,618.64	22.87%	\$ 56,844.97	44.67%	\$ 64,852.86	69.55%	\$ 69,503.19	96.21%	\$ 250,819.66	\$ 9,874.34	\$ 9,874.34
Olympic ESD 114	\$ 600,000.00	\$ 95,000.65	15.83%	\$ 85,925.62	30.15%	\$ 127,244.23	51.36%	\$ 250,856.69	93.17%	\$ 559,027.19	\$ 40,972.81	\$ 40,972.81
One Heart Wild	\$ 62,224.00	\$ 15,555.99	25.00%	\$ 15,555.99	50.00%	\$ 15,555.99	75.00%	\$ 15,555.99	100.00%	\$ 62,223.96	\$ 0.04	\$ -
Kitsap Mental Health Services	\$ 200,000.00	\$ -	0.00%	\$ -	0.00%	\$ 66,115.88	33.06%	\$ 133,884.12	100.00%	\$ 200,000.00	\$ -	\$ -
Scarlet Road	\$ 100,000.00	\$ 30,999.42	31.00%	\$ 22,998.26	54.00%	\$ 23,508.02	77.51%	\$ 22,494.30	100.00%	\$ 100,000.00	\$ -	\$ -
West Sound Treatment Center NS	\$ 387,741.00	\$ 93,908.11	24.22%	\$ 95,823.76	48.93%	\$ 87,688.10	71.55%	\$ 110,351.03	100.01%	\$ 387,771.00	\$ -	\$ -
Westsound Treatment Center RL	\$ 250,000.00	\$ 81,714.23	32.69%	\$ 44,804.80	50.61%	\$ 50,057.05	70.63%	\$ 69,595.45	98.47%	\$ 246,171.53	\$ 3,798.47	\$ 3,798.47
TOTAL	\$ 7,200,983.00	\$ 1,583,527.20		\$ 1,560,997.85		\$ 1,511,211.22		\$ 1,616,473.59		\$ 6,272,209.86	\$ 928,773.14	\$ 928,742.29