

5140POL Economic Security for All Program Guidance (Rev3)

Effective Date: July 2024

Last Modified: May 2026

To communicate Economic Security for All (EcSA) program eligibility and provide guidance on Olympic Workforce Development Council (OWDC) local area implementation and procedure. EcSA was codified into Washington State law in 2024 to serve individuals below or at risk of falling below the Federal Poverty Line (FPL).

The primary goal of EcSA is to work collaboratively across local, state, and federal levels to remove job seeker barriers, especially for underrepresented populations including black, tribal, and people of color communities. The OWDC's wrap-around integrated service delivery models bundle WIOA and non-WIOA services and builds customized career plans to move individuals experiencing poverty or those in financial need into self-sufficient wage jobs.

- **EcSA consists of two funding sources, Governor's WIOA Statewide called Federal EcSA, and state general funds called State EcSA. These funds are measured based on:** Reaching target number of participants:
 - With income above their self-sufficiency goal. NOTE: not an exit-based measure, continued support for participants is encouraged to ensure they remain permanently out of poverty.
 - Enrolled in training for a career with wages starting above their unique self-sufficiency goal.
 - Enrollments who meet eligibility requirements.
- Measuring the proportion of EcSA participants who are in the targeted population groups.

1. **EcSA Program Eligibility:**

To be eligible for Federal or State EcSA, job seekers must meet basic eligibility requirements for any of the three WIOA Title I-B formula programs (Selective Service registration not required), **AND** meet one of the criteria below:

A. **Individuals experiencing poverty, individuals below 200% FPL:**

- **Income Requirement:** Must come from households earning less than 200% FPL.

B. **Individuals demonstrating financial need, individuals above 200% FPL:**

- **Income Requirement:** Be below their self-sufficiency goal and require employment or training-related services to achieve self-sufficiency.
- **Self-Sufficiency Status:** Must be below their self-sufficiency goal or determined likely to fall into poverty, documented appropriately in case notes.
- **Limited Enrollment:** No more than 20% of yearly enrollments may be from individuals who are over 200% of the Federal Poverty Level.

2. **Co-enrollment into one of the three WIOA programs or discretionary grants is encouraged but is not required.** Meeting EcSA eligibility does not supplant the eligibility criteria for any other program. All eligibility criteria for those programs are required.

3. **Documentation Requirements:** In order to demonstrate eligibility, it is required to obtain the following documentation that verifies the individuals, Identity, U.S. Citizenship (or legal right to work in the U.S.), Age, and Income Status.
- **Records Requirement:** All documentation is required to be housed in the statewide MIS system in the appropriate services and entered in timely and accurately.
 - **Self-Sufficiency Calculator:** Assess clients using the UW Self-Sufficiency Calculator and store data to evaluate progress towards self-sufficiency.
 - To serve individuals demonstrating financial need (above 200% FPL) includes the following (where applicable):
 - Layoff letter documentation showing the end of benefits.
 - Notice of intent to evict.
 - Self-attestation. While allowable, self-attestation is a last resort option when no other documentation is available. Self-attestation as documentation requires a detailed case note explaining the circumstances that place the applicant at risk and follows local policy 5210POL Case Note Policy (Rev1).
4. **Allowable Uses of Funds:**
- **Subrecipients must ensure funds are used fairly, considering overall financial allotment, the number of clients yet to be served, and individual client needs.**
 - Training and supportive services are not entitlements and must be provided based on demonstrated need and individual circumstances, as documented in the participants' file.
 - Approved support services include food assistance, housing and rental support, medical and mental health care, and marketing/outreach (*see also 5400POL Supportive Services (Rev5) and 5401PRO Supportive Service Requirements*)

REFERENCES

OWDC 5210POL Case Note Policy (Rev1)

OWDC 5400POL Supportive Services (Rev5)

OWDC 5401PRO Supportive Services Requirements

State Guidance and Instruction for the State Economic Security for ALL (EcSA) Program [7000 \(Rev4\)](#)

State Guidance and Instructions for the Federal Economic Security for All Program Policy [5625 \(Rev1\)](#)

RCW Chapter 43.164– Economic Security for All Grant Program