

KITSAP COUNTY PARKS ADVISORY BOARD

March 20, 2024 MEETING MINUTES

The meeting was called to order at 6:01 PM by the Parks Chair, Larry Walker
Guidelines of the hybrid Advisory Board Meeting were read.

WELCOME AND INTRODUCTIONS

APPROVAL OF MINUTES | ACTION: *Lisa Hurt motioned to adopt February 21, 2024, meeting minutes. Dawn Dockter seconded the motion. Minutes approved.*

PUBLIC COMMENT

- Mark Libby, Kingston Parks, Trails, and Open Space Committee member – Request for a good status report on the PROS Plan and an updated timeline. Particularly interested in the Gap Analysis as it relates to sports facilities.
Extended thanks and gratitude to the Volunteer Coordinator, Sierra Kross is a great help at work parties and a great support.
- Rick Feeney, South Kitsap Regional Park and Banner Forest steward, and non-motorized advisory committee member – Concerns regarding Olalla Road parking at Banner Forest is dangerous. Speed limit in the immediate area is 45mph. Handouts provided.
- Marion Allen – announced information about an upcoming community event, Bio Blitz at the Port Gamble Forest Heritage Park on April 27th. Participants will assist in identifying and collect data about the living organisms in that area. Multiple local organization collaborating to the success of this event. Extend thanks to Robin Salthouse and Irene Weber for their hard work on this project.
- KC Patton, Kitsap Aircraft Radio Control Society –
 - Provided update on the Young Eagles program for youth ages 10 to 13 years old. Currently 8 youth are participating with their parents to build a model airplane. Models are expected to be completed by the end of April. Then club members will teach the youth how to fly the plane.
 - Eleven club members are experimenting with creating First Person videos for flight simulation purposes.
 - KARC hosts monthly RC Airplane competitions at Coulter Creek Park on the first Saturday, April to October

SPECIAL PRESENTATIONS/REPORTS-

- Gordon 1 & 2 Soccer Field Improvements – two soccer fields located at Kitsap Fairgrounds and Events Center. Gordon 1 is a synthetic turf field and Gordon 2 is a natural grass field. Parks staff provided an overview of the Gordon Fields history, current usage data and demands, and current conditions of fields.
 - Gordon 1 is the only synthetic turf field in Kitsap County that is not owned and operated by a school district. There is high demand in our community for year-round sport fields.
 - Gordon 1 field is 14 years old. There were 1510 hours of use in 2023 – typical lifespan is 15-20 years or approx. 22,000 hrs. of use. This field has reached the end of the life expectancy.
 - Gordon 2 is used as a back-up option to accommodate the volume of requests. The natural grass is challenging to maintain in the winter months and limits usage. Field conditions are poor and labor intensive to maintain.

Parks met with Washington State Recreation and Conservation Office (RCO) grant manager to discuss the Community Outdoor Athletic Facilities (COAF) Grant. Park's proposal would include (1) replacing the synthetic turf field and (2) develop the natural grass Gordon 2 field into a second synthetic turf field. Pre-application was submitted on March 13. RCO evaluation period ends April 30.

Parks staff investigating other funding sources and researching construction contractors to narrow down the estimated costs for this project.

PARKS REPORTS

DIRECTOR'S REPORT

- Parks met with Washington State Recreation and Conservation Office (RCO) grant manager to discuss RCO grant compliance issues identified for eight Parks locations. Many issues are decades old and may have already been resolved. Additional investigation needed to determine the appropriate steps to resolve each situation.
- Capital Projects -
 - Point No Point Beach Repair Project update – Phase 1 completed. Phase 2 moving through the permitting process. Staff working to ensure all is 'in-order' in time for work to happen during the official Fish Window (August 15 to October 15). Phase 3 will be to remove the super soaker bags and re-open parking lot. Parking lot too narrow to safely open for use. WDFW will open their parking lot at Point No Point, one month earlier than usual (to open on April 1) to help alleviate some of the traffic congestion.
 - Building demolition – four buildings at Parks locations are now scheduled for completion. Brian taking point on this project in the absence of a Capital Planner.
 - Stottlemeyer Trailhead parking lot construction is underway. Public Works is managing this project for Parks in the absence of a Capital Planner. Expected to be completed by mid-April if no further weather delays.
 - Washington Trails Association entered contract with Parks to construct trails with volunteers. Including a connecting trail from the new Stottlemeyer parking lot to the existing trail system.
- Maintenance & Operations
 - April 1st marks the opening of Parks restrooms and parks that close for winter. Also kicks-off the "Summer" season with re-charging of irrigation systems, mowing schedule begins and the increased labor activities.
 - Beginning bi-annual filed maintenance operations. There are 26 fields across the County.
- Natural Resources
 - Washington State Department of Natural Resources creosote piling removal program – working to remove pilings at the Indianola Waterfront and Woodland Preserve.
 - Highlighted Project – On March 6, 28 US Navy service members from the USS Alabama joined Parks to remove Scotch broom at the Newberry Hill Heritage Park.
- PROS Plan Update – The Priority Survey is not ready to release to the public and have not received a draft of PROS Plan yet. A tentative final schedule/timeline has been developed to include draft reviews for comment and updating by Parks staff, the Parks Advisory Board, and the public, required reviews for SEPA determination, Comprehensive Plan consistency, Planning Commission, Board of Commissioners and RCO. RCO approved final reviews pushed to the end of June. May need additional extensions.
 - Q- Is there a penalty for not meeting the deadlines?
 - A- Yes, we would not be eligible for RCO grants if PROS Plan is not completed.
 - Q- Would a special PAB meeting be utilized to expedite the review process.
 - A- Yes, currently have a PROS PLAN dedicated PAB meeting is penciled in on tentative timeline.

SUB COMMITTEE REPORTS –

- Subcommittee Assignments – New PAB member Dawn Dockter requests to be added to Finance & Budget, and Planning & Property committees. All other PAB members will remain on the current assigned subcommittees.

DISTRICT REPRESENTATIVE REPORTS

OLD BUSINESS

- Proposal to implement a process to provide a platform to post questions and answers, particularly those questions asked during the PAB meeting.
ACTION: Amy Lawrence motioned to forward proposal to Parks Staff. Grady Martin seconded motion. All In favor. Motion granted.

NEW BUSINESS

- PAB Chair encourages PAB members to carefully review Rick Feeny’s proposal regarding speed limits on Olalla Road and be prepared to discuss at PAB next meeting.

South District Report –

- 51 Washington Youth Academy removed Scotch broom at Coulter Creek Park. Will also do scotch broom removal at Square Lake on March 29.
- Banner Forest work parties declared war on English Ivy and Scotch Broom.
- Wicks Lake – 20 participants helped plant 650 tree planting.

PUBLIC COMMENT

- Carol Price – At the beginning of March there was a serious Mountain Bike accident at Port Gamble Forest Heritage Park in the Ranger Corridor trail area. This is the second very serious accident where a young man has ended up in ICU. Will Parks entertain the idea of closing the Ranger Corridor trail.
- David Onstad – Second what Rick Feeney said about the safety issue at Banner Forest parking area. Suggests additional signage to promote safety.

Adjournment | **ACTION:** *Lisa Hurt moved to adjourn the meeting. Grady Martin seconded the motion. Motioned carried. The meeting was adjourned at 7:40PM.*

PARKS ADVISORY BOARD ATTENDANCE

PAB MEMBERS		STAFF	PUBLIC
Larry Walker -Chair		Alex Wisniewski	Online public attendee names not captured
Lisa Hurt - Vice-Chair		Alex Hardy	
Amy Lawrence		Irene Weber	
Amy Smalley		Brian Hauschel	
Grady Martin		Dee Tuttle	
Dawn Dockter			

