

# KITSAP COUNTY PARKS ADVISORY BOARD

## November 20, 2024

### MEETING MINUTES

The meeting was called to order at 6:03 PM by the Parks Advisory Board Chair, Larry Walker. Guidelines of the hybrid Parks Advisory Board Meeting were read.

#### WELCOME AND INTRODUCTIONS

#### APPROVAL OF MINUTES

**ACTION |** *Jon Pearson motioned to adopt October 16, 2024, meeting minutes.  
Amy Smalley seconded the motion.  
No corrections. Minutes approved.*

#### PUBLIC COMMENT

- Mark Libby – Kingston Parks Trails and Open Space Committee
  - A work party on November 16<sup>th</sup> at Carpenter Creek and Carpenter Lake Preserve focused on trail clean up, boardwalk repairs and slip prevention
  - One of the switchbacks on the ADA compliant trail has become eroded and needs to be repaired
  - Several spruce trees in the bog are dying
  - Kola Kole Park - waiting for water access to the Scout Hall. This building needs a sink and bathroom. Suggestion to provide a portable toilet at this location
  - Hazardous trees -
    - Nike Park – Dead hemlocks are potential danger to neighboring home. Reported issue via See, Click, Fix
    - Quiet Place Park – couple of dead evergreen trees have a potential to fall on the road and power lines
  - At the Commissioners request, James Bunn was added to the KPTOS committee's distribution list
- Sam Huff – West Sound Disc Golf Association
  - Recap on temporary disc golf course opportunity at Square Lake. Agreement for activity May through November 2024
  - Last event on the weekend November 23/24 will be a fund raiser for South Kitsap Helpline
  - Group provided general trail brushing and trash collection. Also provided surveillance at park and observed timber theft which was reported to Parks Department
  - WSDGA appreciates the opportunity and believes this was a great success for the community and are enthusiastic about ongoing development of potential new disc golf courses in Kitsap County.
  - Over the 12 days the course was open, there were 775 rounds of golf played. High demand for an additional course in this area.
  - During the six months the course was set up at Square Lake, 667 hours of volunteer work was performed

PAB chair asked for more information on the timber theft observation. Director provided additional information regarding legal process against individuals. PAB discussion about historical issues with timber theft at County Parks.

#### SPECIAL PRESENTATIONS/REPORTS-

- Draft of Forest Stewardship and Restoration Policy - Irene Weber & Kevin Ceder
  - Initially rolled out in 2012. Updated in 2015
  - This policy determines what needs done in our forests to help promote the ecological integrity and function
  - Staff have analyzed the existing data for what was done in the past and what needs to be done in the future
  - Proposed policy updates were reviewed by external experts from various agencies and tribes,

academic institutions and conversation groups. The comments and feedback provided have been added to the draft.

- PAB Property and Planning subcommittee reviewed draft on November 14 and 19<sup>th</sup>
- Next steps will be to conduct Public Meetings with Public Comment periods, site visits and other outreach before presenting to Board of County Commissioners.
- Kevin provided an overview of the draft policy details.

- Park Capital Facilities Plan 2025-2050 – Alex Wisnieski
  - This six-year plan for capital project is updated yearly.
  - Provided review of capital project accomplishments in 2024

**ACTION |** PAB recommendation to move forward with CFP updates  
 Motioned Jon Pearson  
 Seconded – Linda Berry- Maraist  
 Approved unanimously

**PARKS REPORTS**

**DIRECTOR’S REPORT**

- Continue work on event’s policies and fees updates.
- Forest Plan – draft version in process. Will be presented again to PAB in 2025
  - Draft included in meeting packet. Parks staff continue to collect comments and feedback

**SUBCOMMITTEE REPORTS –**

- Planning and Property subcommittee met several times to discuss forestry policy

**DISTRICT REPRESENTATIVE REPORTS –**

- Port Gamble Stewards met in November. Two work parties happened in November. A tree planting work party will occur on Saturday, November 30. Regular work party on December 21 will be a demonstration project of native vegetation planting in collaboration with North Kitsap Trails. NKT spoke to Commissioner Rolfus regarding the concerns about the hazards on State Route 104 at Bayview parking lot. Public Works is in contact with WA State requesting rural improvements to address this issue.

**PUBLIC COMMENT**

- Joe Lubischer-
  - Culvert previously mentioned is working just fine. The problem with beaver deceivers is that they provide a wonderful framework for Wattle and Daub construction. Provided stewardship history with beavers.
- Parks Director read Public Comment – Andrew Garland and Kenny Cook representing Local 2876 Kitsap Fire and Rescue Professional Firefighters Union propose to contribute both financially and through volunteer labor to enhance Harper Park.

Next PAB meeting January 2025.

**ADJOURNMENT**

**ACTION |** *Linda Berry-Maraist moved to adjourn the meeting.  
 Lisa Hurt seconded the motion.  
 Motioned carried. The meeting was adjourned at 8:13PM.*

**PARKS ADVISORY BOARD ATTENDANCE**

| PAB MEMBERS          | STAFF  | PUBLIC (In Person)                        |
|----------------------|--|---|
| Larry Walker – South | Alex Wisniewski - Director                   | Online public attendee names not captured |
| Lisa Hurt - North    | Alex Hardy – Events and Marketing Supervisor |   |

|                             |  |  |
|-----------------------------|--|--|
| Dawn Dockter - South        | Irene Weber – Natural Resources Supervisor                     |  |
| Linda Berry Maraist - North | Kevin Ceder – Stewardship Forester                             |  |
| Jon Pearson – Central       | Chuck Cuzzetto – Public Relations & Communications Coordinator |  |
| Amy Smalley – South         | Dee Tuttle – Office Support Specialist                         |  |

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