

## CALL FOR BIDS

KITSAP COUNTY DEPARTMENT OF PUBLIC WORKS  
COUNTY ROAD PROJECT NO. 1631  
KITSAP COUNTY PARKS DEPARTMENT

**PORT GAMBLE FOREST HERITAGE PARK (PGFHP)  
NORTH GATEWAY PARKING LOT  
(STO – PORT GAMBLE TRAIL SEGMENT D1)**

BID OPENING: DATE: April 22, 2025 TIME: 11:00 AM

**Vehicular access to the project site is currently via a locked gate on Carver Drive. This gate will be open to prospective Bidders as follows:**

**April 10, 2025, 9:00am to 2:00pm**

**April 17, 2025, 9:00am to 2:00pm**

Sealed bids for the project designated above will be received by Kitsap County Department of Public Works before the time and date indicated above, at which time they will be opened and publicly read aloud. The Public Works building is closed to the public.

**Bids delivered in person or by private carrier (UPS, Federal Express, etc.) will be received by staff from Kitsap County Department of Public Works between the hours of 10:30 AM and 11:00 AM at:**

Kitsap County Department of Public Works  
**Front Entrance of the Public Works Building,**  
507 Austin Avenue  
Port Orchard, Washington

Bids will be opened and publicly read aloud at the front entrance of the Public Works Building.

Bids delivered by US Postal Service shall be addressed to:

Kitsap County Department of Public Works  
614 Division Street, MS-26  
Port Orchard, Washington 98366-4699

Prospective bidders are hereby notified that they are solely responsible for ensuring timely delivery of their bid to the place of bid opening.

All bid proposals shall be accompanied by a bid proposal surety bond made payable to Kitsap County Department of Public Works in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful Bidder fail to enter into such contract and furnish satisfactory performance and payment bonds within the time stated in the Special Provisions, the bid proposal bond shall be forfeited to Kitsap County Department of Public Works.

Each proposal or bid shall be completely sealed in a separate envelope, properly addressed as stated above, with the name and address of the bidder and the name of the project plainly written on the outside of the envelope. A complete bid proposal shall include the following:

- 1) Proposal Form
- 2) Bid Bond
- 3) Bidder Responsibility Statement
- 4) Certification of Compliance with Wage Payment Statutes
- 5) Non-Collusion Affidavit
- 6) Subcontractor List
- 7) Proposal for Incorporating Recycled Materials into the Project

All of the above items must be complete in all respects, including signatures (notarized where required). Bidder shall acknowledge receipt of all addendums in the spaces provided. The successful Bidder will be required to submit a photocopy of their current Washington State Contractors Registration. Failure to include all items may be cause for the bid to be considered irregular and thereby rejected.

Bids or proposals received after the time set for the opening of bids will not be considered.

Bidders are notified that all bids are likely to be rejected if the lowest responsible bid received exceeds the Engineer's estimate by an unreasonable amount.

Kitsap County reserves the right to award the bid in a manner and on a basis, which will best serve the County, taking into consideration the Bidder Responsibility Statement included with the bids and the requirements of the WSDOT/APWA Standard Specifications and the Contract Provisions.

The award of the contract, if made, shall be made to the responsible Bidder submitting the lowest responsive bid, based upon the total sum of the extension of unit prices for the bid items.

## **DESCRIPTION OF WORK**

This contract is a roadway improvement project which provides for the construction of the Port Gamble Forest Heritage Park (PGFHP) North Gateway gravel parking lot including a gravel access road and a paved portion of Segment D of the Sound to

Olympics (STO) shared-use path in accordance with the Contract Documents. The engineer's estimate ranges from \$1,000,000 to \$2,000,000.

**OBTAINING PLANS AND CONTRACT PROVISIONS:**

Electronic copies of the Plans and Contract Provisions in PDF format are available on the internet through Kitsap County's website, Department of Public Works, Road Projects Open for Bid, located at <http://kcowa.us/roadbid>.

Paper copies of the Contract Plans and Provisions for the proposed work may be obtained from the Kitsap County Department of Public Works at 507 Austin Avenue, 3rd floor Reception Desk, Port Orchard, Washington for a non-refundable fee of \$35.00 for each set plus \$5.00 to cover postage and handling if mailing is requested. To order these Contract Documents or to obtain a Bid Proposal Package at no cost, please call 360-337-5777 or email at [help@kitsap1.com](mailto:help@kitsap1.com). Plans and Contract Provisions will not be shipped until the fee is received.

To be added to the Plan Holder List, please complete the form available online at <https://www.kitsapgov.com/pw/Pages/planholders.aspx>. Any questions or issues, please call 360-337-5777 or email at [help@kitsap1.com](mailto:help@kitsap1.com).

**CONTACT PERSON**

Any prospective Bidder having questions or desire an explanation or interpretation of the Bid Documents are requested to contact Michele Filley, Project Manager, at [mfilley@kitsap.gov](mailto:mfilley@kitsap.gov) by close of business 5 business days preceding the bid opening.

General questions about the project may be addressed by contacting Michele Filley, Project Manager, at 360-271-1844, or at [mfilley@kitsap.gov](mailto:mfilley@kitsap.gov).

**KITSAP COUNTY BOARD OF COMMISSIONERS**