

Solid Waste Advisory Committee meeting minutes

Wednesday, August 6, 2025, at 4:00 p.m.

Attendance

Solid Waste Advisory Committee (SWAC) meetings are attended by advisory committee members (voting and non-voting members) and the public.

Present

The following voting members were present:

- Laura Ryser, City of Bainbridge Island
- Melinda Monroe, City of Bremerton
- Shannon Wood, City of Poulsbo
- Chloe Donaldson, Port Gamble S’Klallam Tribe
- Lori Cloutier, North Kitsap District 1
- Krishna Begalla, Central Kitsap District 3
- Eric Lenius, South Kitsap District 2
- Bob Gilby, Organics
- Paisley Gallagher, Agriculture
- Heather Church (Bainbridge Disposal), Industry
- Bill Rich (Kitsap Transit), Commercial
- Brian Lloyd (WM), Industry
- Han Kirkland (WM), Industry

The following non-voting members were present:

- Audrey Taber, Washington State Department of Ecology (Ecology)
- Barbara Bricker, Kitsap County Solid Waste Division, Administrative Assistant
- Rachael Janda, Kitsap County Solid Waste Division, Administrative Assistant
- Kevin Bevelhimer, Kitsap County Solid Waste Division, Division Manager
- Caitlin Newman, Kitsap County Solid Waste Division, Program Supervisor
- Hannah Vinyard, Kitsap County Solid Waste Division, Program Analyst
- Sarah Champ, Kitsap County Solid Waste Division, Program Analyst
- Tamara Krueger, Kitsap County Solid Waste Division, Program Coordinator



The following guests and members of the public were present:

- Diane Landry (Sustainable Bainbridge), public member

Absent

The following voting members were absent from this meeting:

- Stephanie Bailey, City of Port Orchard
- Shane Crowell, Suquamish Tribe
- Charles Larson, Naval Facilities Engineering Systems Command (NAVFAC NW)

The following non-voting members were absent:

- Steve Brown, Kitsap Public Health District

Approval of agenda and minutes

The August 2025 meeting agenda (Attachment A) is approved as presented. The June 4, 2025, meeting minutes were approved with the change of Bob Gilby's roundtable contribution wording from "Wenatchee" to "Puyallup."

Public comment

No correspondence was presented for this meeting.

Presentations

Review of Solid and Hazardous Waste Management Plan Chapter 1 and 6, Caitlin Newman

Caitlin presented Chapter 1 Background and Chapter 6 Hazardous Waste of the Solid and Hazardous Waste Management Plan. The chapters were sent to SWAC members ahead of time for their review and input.

Chapter 1 Background

- Caitlin explained that while writing this chapter, she included the values of the cities as they will be asked to adopt this plan. She reviewed many other comprehensive plans for inspiration.
- She also explained the process for future amendments and updates to the comprehensive plan that are listed in this chapter.



Chapter 6 Hazardous Waste

- Caitlin reviewed the new graphs used to show the trends, over the years, of moderate risk waste collected at the Household Hazardous Waste facility.
- These chapters were sent to Ecology for preliminary review. Caitlin added a section for oil and antifreeze.

Questions and comments

- Bob Gilby asked about including organics in the plan. Caitlin answered that there is a chapter about organics to be reviewed later.
- Paisley asked if the plan would include guidelines for Kitsap County and cities to follow. For example, voter ballots containing plastic windows that aren't recyclable.
- After some discussion, Caitlin explained that the plan was a general overview of the County's goals and that SWAC was the place for specific suggestions and discussions of future projects for cities and the county to take guidance from.
- Bill recommended adding translation into Tagalog as our area has a large Filipino community. Caitlin responded that she would be adding that to the recommendation table.

Capital projects update, Kevin Bevelhimer

Silverdale Recycling and Garbage Facility Redevelopment

- This is the first project in Kitsap County to incorporate the new Apprentice Utilization Program into the bid requirements. This has slowed progress as getting the language correct is taking some extra time. Work on the project should begin in early spring. Staff are working through some challenges to operations during this time.

Second compactor at Olympic View Transfer Station (OVTS)

- Work is progressing. There will be a complete power shutdown at OVTS during installation for about a week. Operations will continue with the use of generators during that time.

Round table discussion

Audrey Taber, Ecology

- Battery Stewardship Program Rulemaking ([WAC 173-905](#))
 - Hearing #1 on August 28, 2025, from 1 to 4 p.m.
 - Hearing #2 on September 3, 2025, from 6 to 9 p.m.
 - Public comments are available online.



- Litter Tax update
 - For more information, please visit Ecology’s webpage on [Washington’s Litter Tax](#) and read their [focus sheet](#) and [draft legislative language](#).
 - You can submit written comments online through August 8, 2025
- Updates to Ecology’s [Organics Management for Local Governments website](#) are available

Hannah Vinyard, Kitsap County Solid Waste Division

- Presented Fix-it Fair successes. Three Fix-it Fairs so far this year in Bainbridge, Silverdale, and Bremerton, which resulted in 168 items brought in by 135 community members. 108 of those items were repaired, 37 of the items were repairable, but not at the event due to missing parts. In total, 435 pounds of waste was diverted from the landfill. There are three more events to come this year.

Tamara Krueger, Kitsap County Solid Waste Division

- Shared about the organics and compost program survey conducted by the Waste Reduction and Recycling team. The survey inquired about the use and results of the compost bins sent out upon request. About 600 containers have been distributed and they were sent the survey. 261 replies have been received so far. We continue to get requests for compost toolkits.

Sarah Champ, Kitsap County Solid Waste Division

- Shared Whaling Days was a successful event promoting the Secure Your Load for Safer Roads campaign. It was the Solid Waste Division’s first parade, with a truck and trailer displaying a correctly secured load. Toolkits for securing loads were handed out at the booth and staff engaged in discussions with over 1000 people.

Adjournment and next meeting

SWAC decided to have monthly meetings for the new few months to have study discussions covering a couple chapters of the Solid and Hazardous Waste Management plan at each meeting.

There being no further business, the meeting adjourned at 5:15 p.m. The next meeting is tentatively scheduled for September 3, 2025.



Solid Waste Advisory Committee meeting agenda

Wednesday, August 6, 2025, at 4:00 p.m.

This advisory committee meeting will review the draft of Chapter 1 Background and Chapter 6 Hazardous waste of the Kitsap County Solid and Hazardous Waste Management Plan.

Agenda:

1. Call to order and Zoom meeting instructions
 - Presenter: Advisory committee chair or vice chair
2. Approval of agenda and prior meeting minutes
 - Presenter: Advisory committee chair or vice chair
3. Public comment (3-minute limit per person)
 - Public attendees are welcome to comment at this time.
4. Review of Chapter 1 Background and Chapter 6 Hazardous waste
 - Presenter: Caitlin Newman, Kitsap County Solid Waste Division
5. Capital projects update
 - Presenter: Kevin Bevelhimer, Kitsap County Solid Waste Division
6. Advisory committee member updates and round table discussion
 - Presenter: Advisory committee members
7. Adjourn
 - Presenter: Advisory committee chair or vice chair

