



# KITSAP COUNTY DEPARTMENT OF PUBLIC WORKS

614 DIVISION STREET (MS-26), PORT ORCHARD, WA 98366-4699 | KITSAP1: 360.337.5777 | KITSAPGOV.COM

## Sewer Division Pre-Application Notes and General Requirements

### **Monthly Sewer Availability Fee (KCC 13.14.090):**

All persons or entities requesting sewer availability to a county sewage system shall subscribe to a Sewer Availability Agreement (SAA) and pay a monthly sewer availability fee to the county.

- If a project is not granted an executed SAA prior to application, an SAA may be granted during technical review of the project. The SAA application fees would be reflective of the date of which capacity is determined to be available.
- If the Sewer Division determines that there is not capacity for the project at this time or is unable to determine if there is capacity at this time, formal guarantee of capacity may be achieved with land use approval for the project and the Sewer Division would not enter into an SAA agreement with the applicant.
- Moving forward with project review without guaranteed capacity is at the developer's risk. The Sewer Utility Division is not responsible if a project is unable to achieve project approval (land use determination) due to lack of capacity guarantee through the SAA process or agreed upon mitigation measures as specified in project conditions of approval.

*Please visit the referenced Kitsap County Code section for additional information regarding the implementation of the SAA process. The application for can be found at*

[https://www.kitsap.gov/pw/Documents/4023\\_sewer\\_availability\\_agreement.pdf](https://www.kitsap.gov/pw/Documents/4023_sewer_availability_agreement.pdf)

### **Newcomers Assessment (KCC 13.14.060):**

Whenever any person or entity desires to connect to an existing county sewage system, such person or entity shall be required to pay a newcomer's assessment paid prior to any connection to the county's system. The newcomer's assessment represents the newcomer's proportionate share for future expansion of the major components of the existing sewage system such as trunk lines, pump stations, treatment plant and outfall.

*Please visit the referenced Kitsap County Code section for additional Detail.*

*Please visit <https://www.kitsap.gov/pw/Pages/Sewer-Rates.aspx> for the currently adopted rates.*

### **Plan Review and Inspection Fees (KCC 13.14.130):**

Prior to the issuance of any building sewer permit, the applicant shall pay the applicable permit fees as required by KCC 13.12.040.

*Newcomer assessments, monthly sewer availability fees, plan review and inspection fees, are increased periodically. Please visit <https://www.kitsap.gov/pw/Pages/Sewer-Rates.aspx> for currently adopted rates.*

### **General Plans and Construction Requirements for the Sewer Utility (KCC 13.010-270):**

All development, private and public, must be constructed to the public standards as set forth in above reference Kitsap County Codes and adopted Sewer Construction Standards.

*Please visit <https://www.kitsap.gov/pw/plan-your-project/connect-to-sewer> for additional construction and plan preparation guidance. It is the applicant's responsibility to ensure the development proposal follows the requirements of Title 13 as it relates to Sewer Utility Infrastructure.*

### **Commitment to Community:**

The Sewer Utility is committed to being a resource to residents and businesses of Kitsap County, please feel free to send questions to [sewerutilitydivision@kitsap.gov](mailto:sewerutilitydivision@kitsap.gov)

V. 11/18/2024

