



1           1. In lieu of a JIS report, any Party seeking to finalize a Parenting Plan or  
2           Guardianship/Conservatorship matter may proceed as follows:

3           a. For Parenting Plans and contested Guardianships/Conservatorship, all  
4           parties, including Guardians ad Litem and/or Court Visitors, must agree  
5           in writing under penalty of perjury via a declaration or with oral sworn  
6           testimony to proceed without a JIS report.  
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8           b. A Washington Access to Criminal History (WATCH)<sup>1</sup> report shall be  
9           submitted under seal for any adults living in the home of the child and/or  
10          the person subject to the guardianship/conservatorship.  
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12          c. A sworn statement either in writing via a declaration or via oral testimony  
13          indicating that:  
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15           i. There are no other legal proceedings governing the custody and  
16           care of the child, in the case of a parenting plan, or persons subject  
17           to the guardianship/conservatorship.  
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19           ii. If there is an open dependency action, a statement that there is an  
20           Order Granting Concurrent Jurisdiction, along with a copy of said  
21           order.  
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23           iii. That the parties are unaware of any pending criminal matters  
24           involving: felony assaults, substance use, sexual offenses, or any  
25           other matter involving the health or safety of the child or person  
26           subject to the guardianship/conservatorship. This statement  
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30 <sup>1</sup> [wsp.wa.gov/WATCH/Home/Notice?ReturnPage=%2FHome%2FIndex](http://wsp.wa.gov/WATCH/Home/Notice?ReturnPage=%2FHome%2FIndex)

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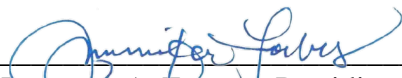
should include the parties and any other adults residing in the home.

iv. The parties may request to proceed to finalization when the parties acknowledge the existence of any of these pending offenses or prior criminal history so long as they attest that the parenting plan or guardianship/conservatorship documents address these concerns and are in the best interest of the child or persons subject to the guardianship/conservatorship.

2. **Conflicts in rules.** In case of a conflict in rules, this Order supersedes any previously published rule.

3. **Expiration.** This order will expire automatically two days after the judicial information system, networks, and/or databases, hosted by the Administrative Office of the Courts are restored and operational as announced by the Administrative Office of the Courts unless extended by further order of the Supreme Court. This order and other applicable emergency orders may be deemed part of the record in affected cases for purposes of appeal without the need to file the orders in each case.

DATED – NOVEMBER 12, 2024

  
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JENNIFER A. FORBES, Presiding Judge  
Kitsap County Superior Court