

**APPLICATION / REAPPLICATION FOR GUARDIAN AD LITEM /
COURT VISITOR REGISTRY**
Family Law - Title 26 / Minor Guardianship - Title 11.130

Name: Karen Hallis, JD, CPC
Business Name or Firm: Karen Hallis, JD, CPC Guardian ad Litem
Business Address: P.O. Box 1804
City and State: Poulsbo WA Zip Code: 98370
Business Phone: 360.779.0000 Fax: ()
Email Address: Karen@karenhallis.com

Non-Attorney Attorney - WSBA or Washington State Certification No: 26160

I am hereby applying to serve as a:
 Guardian ad Litem (Title 26)
 Guardian ad Litem - Minor Guardianships (RCW 11.130.280)
 Court Visitor - Minor Guardianships (RCW 11.130.280)
 Attorney for RCW 11.130 Minor(s) RCW 11.130 Parent(s)

- I am willing to serve at public expense.
- I have no pending investigations or action against me involving felony allegations, professional certification or license suspension and/or revocation.
- I agree to advise the court immediately in the event of any complaint, investigation or action being commenced which could lead to professional discipline, or the suspension or revocation of my professional license, or to the filing of criminal charges for felony or crime involving allegations of theft, dishonesty or moral turpitude.
- I have read and agree to be bound by the Kitsap County Superior Court Guardian ad Litem Registry Code of Conduct.

Summary of my experiences as a Guardian ad Litem/Court Visitor, including years of experience and number of appointments.

Number of times serving as a Guardian ad Litem/Court Visitor that I have been removed for failure to perform my duties as a Guardian ad Litem/Court Visitor: _____

I have completed the 2-day model training program required by RCW 11.130.155 (or prior 2-day training under RCW 11.88) and have provided proof of the same with this application. Yes No

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

DATED this 28th day of May, 2024, at Poulsbo , Washington.

Haven Hallis

SIGNATURE OF APPLICANT

PRINT NAME: Haven Hallis

Please mail, deliver or email the completed application, with all attachments, to:

**ATTN: Court Administrator
Kitsap County Superior Court
614 Division Street, MS-24
Port Orchard, WA 98366
fmaiocco@co.kitsap.wa.us**

KAREN HALLIS, JD, CPC
P.O. BOX 1804 POULSBO, WA 98370
360.779.0000 Karen@karenhallis.com

EDUCATION

Bachelor of Science: University of California Davis Davis, California 1986
Dual degree: Biology/Communications

Juris Doctor: Santa Clara University School of Law, Santa Clara, California 1992

BAR STATUS

Member in good standing: Washington, Arizona 1996, 1995

VOLUNTEER

Washington

Environmental stewardship 2001-present
Beach clean-up, site clean-up, native plant location, public education

Volunteer Hospice of Clallam County 2015-2022
Trained the volunteers (organizing, clutter, hoarding); workshops for the community (consumer protection and fraud prevention for seniors).

Village Green Community Meal Organizing Committee 2018-2019
We brainstormed and created the meal delivery system and the documents for set-up, delivery and safety/cleaning protocols so that the meal was pleasant and respectful for our guests. Local groups staffed the monthly meals to ensure longevity.

Kitsap Legal Services 2016-2017
Board member.

Professional Organizing for non-profits/groups 2012-2021
Organized in groups or solo for work environments, client sites, meeting areas and documents. Risk analysis and review of operations.

Teen Mentor North Kitsap High mentor and middle school mentor (invitation) 2003-2009
Dialogue: critical thinking, logical reasoning, law, conflict resolution, leadership.
Teens suggested/led conversations about life, change and meaning.

Public Legal Education Workgroup member 1999
Evaluated effectiveness of legal education in the WA public school system. Co-researched/wrote a white paper presented to the Access to Justice conference. Successfully lobbied to retain social studies in the WA public school curriculum. Obtained funding/created the Council on Public Legal Education (within the WSBA).

Treehouse Inc. Program Analyst 1996-1999
Analyzed the effectiveness of programs. Made recommendations to the Board.

Arizona

Court Appointed Special Advocate 1995-1996

Teen Mentor State Bar of AZ Attorneys in the Classroom program 1994-1996

PROFESSIONAL EXPERIENCE

Washington

- Professional Organizer 2000-present
Organizing for people in the midst of change. Home, business, art studios, barns, non-profits. Objects of all types, documents. Spaces in varying conditions. PPE/safety utilized. Protocol created/followed in all circumstances. Have testified in court.
- Environmental Stewardship 2011-present
Assessment of sites for health/longevity. Clean-up and planning for long-term health.
- Law Office of Karen Hallis 1999-2010
State contractor to assist peoples with disabilities: safety in homes, business operation, employment, goal setting. Advised business clients. Alternative dispute resolution services. Guardian ad Litem (2004-2010) Kitsap, Jefferson, Mason counties. Investigated and reported to the court regarding Title 26 cases. Recommendations made to the Court regarding the best interests of the child. Contractor for law firms (family law).
- Paralegal/Trainer DSHS-Division of Children and Family Services (DCYF) 1997-1998
Paralegal services to 151 social workers at Region 4 headquarters. Prepared discovery for litigation. Trainer for social workers (pre-court preparation, courtroom presentation, legal process. Research as directed by Area Administrator as directed (issues in child welfare, family dynamics and the role of the GAL and CASA in CPS/CWS cases). Created/recruited/managed a student intern program.

Arizona

- Law Office of Karen Hallis 1995-1996
Direct representation of clients: family law and domestic violence; negotiations, settlement conferences, hearings. Contract work in family law and criminal defense.

TRAINING AND CERTIFICATION

Washington

- Title 26 Guardian ad Litem Recertification Training Kitsap County Registry 2024
Washington State Naturalist WSU Extension 2022
Dispute Resolution Center of Kitsap County 2004
40-hour mediation training
Title 26 GAL update training: Kitsap and Jefferson County GAL registries 2004-2009
Title 26 Registry Family Law Guardian ad Litem Training/Certification 2003
Four-day King County Bar Association training
Professional Coach Academy for Coach Training, Bellevue WA 2002

Arizona

- Court Appointed Special Advocate 1994

PUBLICATIONS

Ch. 1, *Professional and Ethical Issues for GALs*, (2007) King County Bar Association GAL Training Manual.

June Carbone & Margaret Brinig, *Rethinking Marriage: feminine ideology, economic change and divorce reform*, 65 Tulane L. Rev. 5, 954 (1991). Research, writing editing.

Schwartz, S. and Pratt, W. (1990) *Hazardous Waste from Small Quantity Generators*. Washington, D.C.: Island Press. Research, writing, editing.

PUBLIC SPEAKING

Bainbridge Island Parks and Rec	2014-2019
Workshops on organizing/clutter control and also estate organization	
Olympic Area Agency on Aging (Sequim) (organizing)	2017
NALS Kitsap	2015, 2016
Organizing in the workplace	
Edmonds Community College Leadership	2006, 2008
Everett Community College Leadership, Mentoring	2008
Dispute Resolution Center of Kitsap County	2006
Children and mediation: the role of a GAL or CASA in mediation.	
King County Bar Association GAL Training	2006
Advanced Title 26 GAL Issues	

Organizing talks given in associations, business networking groups, associations of moms, senior centers, groups associated with aging. Several a month.

Speaking engagements given as an attorney and mentor: goal setting, asset protection ("Keeping the Farm"), change, change in groups, communication, the pitfalls of assumption, grief and loss, strength.

Several a month in local businesses, groups and associations- some in child welfare.

TEACHING

Adjunct Professor:

Chapman University-Naval Base Kitsap (criminal justice, law, sociology) 2004-2009

University of WA-Tacoma School of Social Work (Risk-Ethics my material) 2005-2006

AFFILIATIONS

National Association of Professional Organizers, WA State chapter (formerly Seattle chapter)
Kitsap County Bar Association, King County Bar Association, Maricopa County Bar Association
Washington Women Lawyers (Kitsap and King Counties), Arizona Women Lawyers
Association of Family and Conciliation Courts, National Association of Counsel for Children,
Maricopa County Bar Domestic Violence Subcommittee

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Reapplication for Title 26 Guardian ad Litem Registry Kitsap County
Summary of Experience/Knowledge

Summary of my experiences as a Guardian ad Litem/Court Visitor, including years of experience and number of appointments:

I was appointed as a Title 26 GAL approximately 35 times over six years (Jefferson, Kitsap and Mason Counties). I was hired as a private GAL by families experiencing difficult matter that needed independent third-party to investigate and prepare a report to be used in attempts to settle the situation.

As a professional organizer, I work with families who are experiencing complicated matters; some involving significant life changes. My deep listening skills have been strengthened by all of my work. My powers of observation have been honed by interacting with people who are navigating crisis.

I've learned to be productive while working with clients in conflict. This assists my work processes and makes the work informative for all.

Public speaking and teaching both utilized my skills used as a GAL and gave me other skills that makes it easier to work as an investigator. My ability to talk with people both deepens and expands as I continue to combine my skills to meet project goals and deadlines.

Working as and being a WA State Naturalist has taught me to listen, watch and pay attention to signs from Nature as it responds to flux and change. I continue to learn from information that is not dependent upon spoken words.

Summary of knowledge, training and experience regarding needs of persons subject to guardianship or conservatorships:

Mandatory training while employed by DSHS-DCFS included training topics that included family dynamics and also living with disabilities. Mental health and complexities of dual diagnoses and levels of impairment of members of a family required many additional trainings. My work as a contractor to help persons with disabilities work and live safely with accommodations was a hands-on opportunity to learn in a deeper manner how to help people with their experiences.

My CASA training was extensive, honest and informative. This training shaped me as a young lawyer and led to additional trainings and seminars that I encountered as I worked and grew and was given opportunities to work and volunteer.

The WA Law School Foundation training was useful years ago and now, to grandparents and other relatives raising children. I meet grandparents who are navigating change and choosing to raise their grandchildren because it's important to the family systems.

I've taken CLEs on disabilities of all types and attended conferences (Children's Justice Conference, Association of Family and Conciliation Courts) and took trainings that addressed disabilities. I'll continue that now so that I can continue to learn and combine my skills.

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Reapplication for Title 26 Guardian ad Litem Registry Kitsap County
Some of the Continuing Education\Training Topics Taken: Child Welfare

- 2024 Title 26 GAL Recertification Training Kitsap County
- 2022 Microaggression: the view and the science in 2021
Hate and Harassment in the Digital Age
Disability Justice 101: inclusion and the legal profession
Protection Order Law: understanding RCW 7.105
- 2017 Understanding Adverse Childhood Experiences Sponsored by KLS
Title 26 GAL Recertification Training Sponsored by KLS
Helping All People Flourish Kitsap Strong
Transgender Laws in WA WSBA
- 2016 22nd Annual Northwest Dispute Resolution Conference
- 2006 Presenter, Advanced Title 26 GAL Issues
King County Bar Title 26 GAL Training
- 2005 Using Child Development to Develop Parenting Plans
Association of Family and Conciliation Courts
Using Child Development to Develop Parenting Plans
WA Law School Foundation
- 2004 When Relationships Change King County Bar Assn
Using Psychosocial Theories in Custody Evaluations “
Open Minds – creative conflict solutions
Dispute Resolution Center advanced mediator training
- 2003 Pension Division & Parenting Plans Kitsap County Superior Court
Sexual Assault Civil Legal Training
Washington Coalition of Sexual Assault Program
Negotiation Training for Lawyers WSBA

2002	Courtroom Presentation	WSBA
2001	Grandparents and Other Relatives Raising Children Washington Law School Foundation Family Law Institute	King County Bar Assn
1999	Intercounty GAL Workshop Family Law Institute Family Law Section annual meeting/seminars	WSBA WSBA WSBA
1997-98	DSHS-DCFS (Now DCYF) Mandatory Training How a Case Proceeds Through CPS/CWS CPS Intake Procedure Foster Home Licensing Foster Parents' Roles Recognizing Physical and Sexual Abuse How to Conduct Home Visits The Indian Child Welfare Act Cultural Sensitivity Infectious Notations in Files Confidentiality Discovery Process in CPS/CWS litigation Adopting Children in the DCFS System	

RELEASE OF INFORMATION

- TO: Washington State Bar Association
 Washington State Medical Association
 Washington State Nursing Commission
 Washington State Board of Psychology
 Washington State Department of Licensing

I, Karen Lee Hallis
(Professional License No. 26160) hereby authorize you, for
the purpose of my application and/or work as a Kitsap County Guardian ad
Litem, to release information to and discuss such information with:

Frank A. Maiocco, Jr.
Court Administrator
Kitsap County Superior Court
614 Division Street, MS-24
Port Orchard, WA 98366
(360) 337-7140

This RELEASE OF INFORMATION includes, but is not
limited to, all records and information concerning any official disciplinary
action or a pending active investigation you have with regard to me.

Karen Lee Hallis
Signature

28 May 2024
Date

Karen Lee Hallis
Printed Name

P.O. Box 1804
Street Address

Portisbo WA 98370
City/State/Zip

Karen Hallis, JD, CPC
Karen Hallis, JD, CPC Guardian ad Litem
P.O. Box 1804 Poulsbo, WA 98370
360.779.0000 Karen@karenhalls.com

Title 26 Guardian ad Litem Fee Schedule

Deposits \$ 3000 prior to the start of an investigation. Lack of full pre-payment will delay the investigation.

Hourly Rate \$ 150/hour

Trial Hourly Rate \$ 200/hour

Trial Retainer \$ 2000 paid 30 days prior to trial

Costs Background checks, records, drug tests, mailing costs, other expenses will be charged against the retainer. If a professional (e.g. doctor, any other professional) charges for their time to talk to me, the parties will pay for that cost.

GAL Records/File Copying 10-days notice required for discovery requests. Payment of copying costs will be due at time of delivery of copied pages. Cost of copied pages are the actual costs. Copies that are sent electronically will need to be scanned, etc.. This is at the hourly rate.

Travel Costs If required to travel over 300 miles, parties will pre-pay rental car costs (with all costs, including rental insurance). If air travel or overnight costs are incurred, parties will pre-pay for all costs (air fare, hotel, food, other costs necessary) before a trip is scheduled.

THE ORDER OF APPOINTMENT SHALL AUTHORIZE 2X RETAINER WITHOUT
FURTHER COURT ORDER

PLEASE CONTACT ME PRIOR TO AN APPOINTMENT



**CERTIFICATE
OF
ATTENDANCE**

This certifies that

KAREN HALLIS

attended the Title 26 Guardian ad Litem Recertification Training Online via Zoom
on April 24, 2024.

This course has been approved for 3.5 hours of Law & Legal credits, and 2.5 hours of Other
(Nexus Subject) by the WSBA.

Joanne E. Sprague

Joanne E. Sprague
Executive Director
Kitsap Legal Services

Jennifer Forbes

Hon. Jennifer Forbes
Presiding Judge
Kitsap County Superior Court

Certificate of Completion

King County Bar Association

KAREN HALLIS

2003 Title 26 Registry Family Law
Guardian ad Litem Training
January 31 & February 1, 2003 and
February 28 & March 1, 2003

Certified by the Superior Court of King County as the
Statutorily Required RCW 2.56.039(15)
Family Law Guardian ad Litem Registry Training

28.25 General and 1.00 Ethics for a Total of 29.25 CLE Credits



Roxanne Memmes, KCBA CLE Director