



# Kitsap County Sheriff's Office

## Fee Schedule

Effective January 1st, 2025



### SERVICE OF HARASSMENT ORDER

Serve ONE (1) Defendant..... No Fee  
Return to Court..... No Fee

### SERVICE OF SUMMONS & COMPLAINT, NOTICE & COMPLAINT, SUMMONS & PETITION, NOTICE OF SMALL CLAIM

Serve ONE (1) Defendant..... 33.50  
Serve TWO (2) or more at same address..... 42.00  
Return to Court..... 16.50  
Non-Resident Returns..... 16.50  
Mileage .84 (per mile) with 16.50 min.

### SUBPOENAS

Serve (each)..... 42.00  
Return to Court..... 16.50  
Mileage .84 (per mile) with 16.50 min

### WARRANTS

Serve (each)..... 84.50  
Return to Court..... 16.50  
Mileage .84 (per mile) with 16.50 min

### ATTACHMENT WRIT-PERSONAL PROPERTY

Levy (per hour)..... 84.50  
Serve (each defendant)..... 42.00  
Return to Court..... 16.50  
Mileage .84 (per mile) with 16.50 min.

### ATTACHMENT WRIT-REAL PROPERTY

Levy (per hour)..... 84.50  
Notice of Levy..... 1.50  
Filing with Auditor..... 32.50  
Auditor's filing fee..... Actual cost  
Serve Defendant (if required)..... 42.00  
Return to Court..... 16.00  
Mileage .84 (per mile) with 16.50 min.

### EXECUTION – PERSONAL PROPERTY

Levy (per hour)..... 84.50  
Notice of Sale (1st copy)..... 1.50  
Additional copies (each)..... 0.84  
Posting of EACH Notice..... 25.00  
Conducting Sale (per each hour)..... 67.50  
Bill of Sale (each)..... 84.50  
Return to Court..... 16.50  
Serve Defendant..... 42.00  
Serve Notice (Defendant)..... 42.00  
Postponement Notice (EACH NOTICE)..... 25.00  
Mailing..... Actual cost  
Mileage .84 (per mile) with 16.50 min.

### EXECUTION OF CIVIL PROCESSES

REQUIRING MORE THAN ONE DEPUTY/STAFF  
84.50 per hr. per deputy/staff

### EXECUTION –ORDER OF SALE REAL PROPERTY

Levy (per hour)..... 84.50  
Notice to Publisher..... 1.50  
Filing with Auditor..... 33.50  
Auditors filing fee..... Actual cost  
Publication..... Actual cost  
Notice of Sale (Plus Copies)..... 3.00  
Conducting Sale ( per hour)..... 67.50  
Certificate of Sale..... 84.50  
Return to Court..... 16.50  
Serve Defendant..... 42.00  
Posting of Notice (each)..... 25.00  
Affidavit of Posting..... 11.50  
Postponement (each notice)..... 25.00  
Mailing..... Actual cost  
Mileage .84 (per mile) with 16.50 min.

DEED ISSUANCE..... 84.50

### REDEMPTION

Serve Notice/Intent..... 42.00  
Certificate/Redemption..... 84.50

### GARNISHMENT WRIT

Serve Garnishee..... 42.00  
Return to Court..... 16.50  
Serve Defendant (if required)..... 42.00  
Mailing..... Actual cost  
Mileage .84 (per mile) with 16.50 min.

### REPLEVIN WRIT-AFFIDAVIT, CLAIM & DELIVERY

Serve Def w/Writ and /or Affidavit & Bond..... 42.00  
Serve Summons & Complaint (1)..... 33.50  
Serve Summons & Complaint (2 or more)..... 42.00  
Levy (per hour)..... 84.50  
Return to Court..... 16.50  
Mailing..... Actual cost  
Mileage .84 (per mile) with 16.50 min.

### RESTITUTION WRIT and/or ASSISTANCE

Service w/o Aid of County (posting)..... 67.50  
Service w/Aid of County (ousted & ejected)..... 101.50  
Cost per hour AFTER FIRST HOUR..... 84.50  
Return to Court..... 16.50  
Mailing..... Actual cost  
Mileage .84 (per mile) with 16.50 min.

### HABEAS CORPUS WRIT, ORDER TO ASSIST, ETC

Serve ONLY..... 42.00  
Executing of (per hour)..... 84.50  
Return to Court..... 16.50  
Mailing..... Actual cost  
Mileage .84 (per mile) with 16.50 min.

### ALL OTHER DOCUMENTS & SUPPORTING PAPERS FOR WHICH NO FEE IS PROVIDED HEREIN

Serve ONE (1) Defendant..... 42.00  
Return to Court..... 16.50  
Mileage .84 (per mile) with 16.50 min.

NOTARIZING DOCUMENTS..... 8.00

### POSTAGE

For mailing required by statute whether regular, certified or registered, actual cost of postage.

### REPRODUCTION OF DOCUMENTS

For reproduction of audio, visual, or photographic material to include magnetic microfilming, the actual costs PLUS personnel time.

### COPY OF DOCUMENTS AND MATERIALS

Insufficient copies received for service, 1st page..... 3.00  
Each additional page..... 1.50

### CONCEALED PISTOL LICENSE

Original..... 48.00  
Renewal..... 32.00  
Late Renewal..... 42.00  
Replacement..... 10.00  
CPL Lamination..... 1.75

### CRIMINAL HISTORY RECORD CHECK

Criminal History (Kitsap County Only)..... 25.00  
Notarized Copy..... 33.00

### FINGERPRINTING

Non-criminal purpose TWO (2) SETS..... 16.50  
Each additional card..... 5.00

### MISCELLANEOUS DOCUMENTS

Traffic collision report (each copy)..... 10.50  
Public Disclosure Request..... (scanned copy 0.10 per pg)  
Public Disclosure Request..... (hard copy 0.15 per pg)